



**Oceano Community Services District**  
 Summary Minutes  
 Regular Meeting Wednesday, January 25, 2017 – 6:30 P.M.  
 Oceano Community Services District Board Room  
 1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 6:30 p.m. by President White
2. **FLAG SALUTE:** led by Director Coalwell
3. **ROLL CALL:** All Board members present. Also present, General Manager Ogren, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola and Board Secretary Celia Ruiz.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** Public comment was received by John Clemmons, and Julie Tacker.
6. **SPECIAL PRESENTATIONS & REPORTS:**
  - a. **STAFF REPORTS:**
    - i. Operations - Field Supervisor Tony Marraccino reported 9 work orders, 2 after hour call outs, 10 USA's, 4 customer service calls, daily rounds, door hangers, new service line installed at Norswing, meter reads, re-reads, leaks, read century wells located at the Depot, Lopez is currently at 33.8% full.
    - ii. FCFA - Chief Steve Lieberman – reported on storm weekend Oceano received 30 calls normally get 10 calls on a 24hr period, gave an update on storm response.
    - iii. OCSD General Manager / Zone 3 Advisory Committee - General Manager Ogren informed for Zone 3 Advisory Director Brunet will be attending, Cal OES grant update, Prop 84 grant, RCAC.
    - iv. Sheriff's South Station - Commander Jay Donovan - None
  - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
    - i. Director Angello - None
    - ii. Director Brunet – attended State Water Advisory Committee, and Zone 3 Advisory
    - iii. President White – attended Ethics class
    - iv. Vice President Austin - None
    - v. Director Coalwell – reported on State Water Advisory Committee
  - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**  
 Public comment was received by Julie Tacker.

<b>7 CONSENT AGENDA:</b>	<b>ACTION:</b>
<b>A.</b> Review and Approval of Minutes for the Regular Meeting on December 14, 2016 <b>B.</b> Review and Approval of Minutes for the Regular Meeting on January 11, 2017 <b>C.</b> Review and Approval of Cash Disbursements <b>D.</b> Submittal for approval an Intent to Serve Letter to Timothy Nye; 1850 Strand Way; Assessor's Parcel No. 061-072-020 <b>E.</b> Submittal for approval an Intent to Serve Letter to Rafael Mendoza; 2291 Cienaga; Assessor's Parcel No. 062-121-013 <b>F.</b> Submittal for approval an Intent to Serve Letter to William Murphy; 2341 Ocean; Assessor's Parcel No. 062-098-014	After an opportunity for public comment and brief Board discussion, staff recommendations for Items 7A-7F were approved as amended CSDA amount changed from \$120 to \$80 new cash disbursement approved amount \$ 60,011.79 with a motion from Director Coalwell, a second by Director Brunet and a 5-0 vote. Public comment was received by Julie Tacker.

<b>7 G BUSINESS ITEM:</b>	<b>ACTION:</b>
Approval of a Recommendation to Authorize the General Manager and Legal Counsel to amend the District's Conflict of Interest Code pursuant to County Review	After an opportunity for public comment and brief Board discussion, staff recommendations were approved as - amended including Adoption of Resolution 21 a motion with a motion from Vice President Austin, a second by Director Angello and a 5-0 roll call vote. No public comment.
<b>8 A BUSINESS ITEM:</b>	<b>ACTION:</b>
Consideration of a request from the Five Cities Fire Authority to approve the purchase of a Second Replacement Fire Engine at an estimated cost of approximately \$555,000	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Vice President Austin, a second by Director Coalwell and a 5-0 vote. Public comment was received by Julie Tacker.
<b>8 B BUSINESS ITEM:</b>	<b>ACTION:</b>
Consideration of a recommendation to approve a Utility Relocation Agreement with the County of San Luis Obispo in conjunction with the County's Highway One Drainage project, approve a budget adjustment and payment in the amount of \$109,868, authorize the General Manager to file a Notice of Exemption pursuant to the California Environmental Quality Act, and provide direction on alternative bidding procedures	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Brunet, a second by Vice President Austin and a 5-0 vote. Public comment was received by Julie Tacker.
<b>8 C BUSINESS ITEM:</b>	<b>ACTION:</b>
Introduction of Amendments to the District By-Laws with direction as the Board deems appropriate	After an opportunity for public comment and brief Board discussion, no formal action taken. No public comment.

9. **UTILITY ITEMS:** None

10. **HEARING ITEMS:** None

11. **RECEIVED WRITTEN COMMUNICATIONS:** None

12. **LATE RECEIVED WRITTEN COMMUNICATIONS:** Grant application for Local Hazard Mitigation Plan

13. **CLOSED SESSION:** was entered at approximately 8:45pm. Open session was resumed at approximate 9:40pm

No public comment.

**A. Pursuant to Government Code §54957:** Performance evaluation – General Manager  
Reportable Action: No reportable action

**B. Pursuant to Government Code §54956.9 (d)(2):** Conference with District Counsel regarding anticipated litigation. Number of cases: one (1).  
Reportable Action: No reportable action

14. **FUTURE AGENDA ITEMS:** 2017 Goals; By-Laws Continued; Solid Waste Programs; Public Facilities fees; SSMP audit & Update Emergency Generator; Professional Service Proposals; SSLOCSD District Administrator Presentation; Zone 3 Budget will be reviewed at the same time as Q3 Budget Review

15. **FUTURE HEARING ITEMS:** None

16. **ADJOURNMENT:** at approximately 9:45pm