

Pursuant to the Oceano Community Services District Board of Director's Resolution 2021-10, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will NOT be open for accessing the meeting.



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, OCTOBER 27, 2021 – 6:00 P.M.
Location: TELECONFERENCE – SEE BELOW

HOW TO OBSERVE THE MEETING

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

Telephone: Listen to the meeting live by dialing (669) 900-9128 or (253) 215-8782. Enter **Meeting ID# 892-6279-7188** followed by the pound (#) key. Then enter the **Password: 508435** followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>

Computer: With internet access use the **Password: 508435** to watch the live streaming at <https://us02web.zoom.us/j/89262797188?pwd=Q2lUeVc5THhnZk10TEtOUTITcXRiZz09> or by going to zoom.us and selecting "Join A Meeting" then entering the **Meeting ID# 892-6279-7188** followed by the **Password: 508435**

Mobile: Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435**.

For information on Zoom's system requirements please visit: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>

HOW TO SUBMIT PUBLIC COMMENTS

Before the Meeting: Please email your comments to carey@oceanocsd.org with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. You may also provide public comment through the District website at: <https://oceanocsd.org/contact/>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be attached to the minutes of the meeting.

Live Comments: During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

To "Raise Hand:"

- **Telephone:** Press "* 9" to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.
- **Computer/Mobile Device:** Click the "raise hand" button to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak. If the "raise hand" button is not displayed on the screen, please click the "participants" icon at the bottom of the screen and the "raise hand" button will appear.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Wells
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Repogle

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for the Regular Meeting of September 22, 2021
- B. Review of Cash Disbursements
- C. Submittal of the District's Fiscal Year 2021-22 Quarter 1 Treasurer Report
- D. Adopt a Resolution Re-Authorizing Remote Teleconference Meetings
- E. Authorize the General Manager to apply for the County of San Luis Obispo Community Development Block Grant Program for Water Tank Rehabilitation

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Consideration and approval of the alternate representative of the Integrated Waste Management Authority; Candidate Vote; Submittal of Vote
- B. Review of the District's Budget Status as of September 30, 2021 and approve a \$7,500 budget adjustment from General Fund reserves

9. HEARING ITEMS:

Public comment Members of the public wishing to speak on hearing items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

12. FUTURE AGENDA ITEMS: Deferred Infrastructure Program (as needed), Lopez Water Contract Amendments (Late 2021), Wastewater CIP (Future year), Social Media Policy/ Live Stream Board Meetings (As directed), Bill insert/ mailing policy (As directed), Policy & Procedure Manual review (As directed), CSDA Transparency Certification (As directed), Solid Waste Education Center (As directed)

13. FUTURE HEARING ITEMS:

14. CLOSED SESSION:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, September 22, 2021 – 6:00 P.M.

Location: TELECONFERENCE

1. **CALL TO ORDER:** at approximately 6:07 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Villa, Director Gibson and Director Replogle. Staff present: General Manager Will Clemens, Business and Accounting Manager Carey Casciola, and Jeffrey Minnery, Legal Counsel. Director Gibson joined the meeting at 6:09.
3. **FLAG SALUTE:** led by President Austin
4. **AGENDA REVIEW:** Agenda accepted as presented.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Jeff Edwards	Commented in opposition of Central Coast Blue.
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6. **SPECIAL PRESENTATIONS & REPORTS:**

A. STAFF REPORTS:

- i. **Sheriff's South Station** – Commander Jay Wells – Absent
- ii. **FCFA** – Chief Steve Lieberman – Report provided during agenda item 8A.
- iii. **Operations** – Utility Systems Manager – Tony Marraccino – Lopez is at 31.2% full which is 15,418AF. Continuing with daily rounds; weekly and monthly samples; 12 work orders; 8 USAs; 6 customer service calls and 1 after hours call out. There was an unscheduled PG&E outage – we successfully used the emergency generator. We finished cleaning the lateral hot spots and dead-end flushing. We are continuing to sewer jet. We completed meter reads, re-reads and leak notifications. Continuing with trash pickup in our jurisdiction and we have one employee attending a Class A licensing class.
- iv. **OCSD General Manager** – Will Clemens – Solid waste issues – the County formally approved withdrawing from the IWMA mid-November; we met with South County Sanitary (SCS) to discuss our franchise agreement amendment that is currently being worked on by the South County agencies and the City of San Luis Obispo. This will result in a Prop 218 rate increase for SCS. Bill Statler will review the rate increase application submitted by SCS. Met with the City Managers of Arroyo Grande and Grover Beach regarding staffing issues to be discussed in Agenda Item 8A. The City of Arroyo Grande authorized their City Manager to negotiate a cost sharing agreement and JPA for the operation for the Central Coast Blue project and have left the door open with the OCSD for a possible water supply agreement. Multiple staff volunteered at the Empty Bowls fundraiser.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa – Reported on the 9/9/2021 & 9/16/2021 Oceano Advisory Council (OAC).
- ii. Director Gibson – Reported on the 9/15/2021 South San Luis Obispo County Sanitation District (SSLOCSD) and 09/16/2021 Zone 3 Advisory Committee meeting.
- iii. Vice President White – Five Cities Fire Authority Report provided during agenda item 8A.
- iv. Director Replogle – None
- v. President Austin – None

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Charles Varni	In support of OAC reports during OCSD meetings.
Jeff Edwards	In opposition of the Central Coast Blue project and in support of a possible water supply agreement with the City of Arroyo Grande.

7. CONSENT AGENDA:	ACTION:
<p>a) Review and Approval of Minutes for the Regular Meeting of September 8, 2021.</p> <p>b) Review of Cash Disbursements.</p>	<p>After an opportunity for public comment, Board and staff discussion, a motion was made by Director Gibson to approve the consent agenda items as presented with a second from Vice President White and a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8A. BUSINESS ITEM:	ACTION:
<p>Consideration of a Report of Staffing Issues with the Five Cities Fire Authority (FCFA) and Direction to Staff Related to the 2022 Special Tax Ballot Measure.</p>	<p>After a presentation by Five Cities Fire Authority's Fire Chief, Steve Lieberman, an opportunity for public comment, Board, and staff discussion, direction was given to the General Manager to move forward with a comparison of a flat tax versus a tax based on square footage.</p> <p>Public Comment:</p> <p>Charles Varni – Asked about raising the hourly wage for reserve firefighters and asked for clarification as to why fire responds to medical calls. Commented in support of the square footage tax model.</p> <p>Jeff Edwards – In support of placing a water sale authorization with the fire tax for the June 2022 ballot and a fire tax based on the number of units on a parcel.</p> <p>Sean McMahon – President of FCFA Local 4403, commented in support of this item and to move forward on more permanent solutions.</p>

President Austin left and turned the meeting over to Vice President White at 7:25pm.

8B. BUSINESS ITEM:	ACTION:
<p>Adopt a Resolution Authorizing Remote Teleconference Meetings, Discuss Board Meeting Protocols and Provide Staff Direction as Needed.</p>	<p>After an opportunity for public comment, Board and staff discussion, a motion was made by Director Replogle to adopt a resolution authorizing remote teleconference meetings with a second from Director Gibson and a 4-0 roll call vote. President Austin absent.</p> <p>Public Comment: None</p>

- 9. **HEARING ITEMS:** None
- 10. **RECEIVED WRITTEN COMMUNICATIONS:** See addendum 6Bi
- 11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None
- 12. **FUTURE AGENDA ITEMS:** Deferred Infrastructure Program (as needed), Lopez Water Contract Amendments (Late 2021), Wastewater CIP (Future year), Social Media Policy/ Live Stream Board Meetings (as directed), Bill insert/ mailing policy (as directed), Policy & Procedure Manual review (as directed), CSDA Transparency Certification (as directed); Solid Waste Education Center (as directed).
- 13. **FUTURE HEARING ITEMS:** None
- 14. **CLOSED SESSION:** None
- 15. **ADJOURNMENT:** at approximately 7:30PM



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: October 27, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(B): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	59169 - 59207	
Disbursements:		
Regular Payable Register - paid 9/22/2021	59169 - 59175	\$ 2,454.59
Regular Payable Register - paid 10/06/2021	59187 - 59201	\$ 299,968.80
Regular Payable Register - paid 10/06/2021	59202	\$ 50.00
Hydrant Deposits & Customer Bill Credits Refunds - paid 10/06/2021	59203 - 59207	\$ 1,790.15
Subtotal:		\$ 304,263.54
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 09/25/2021	N/A	\$ 32,785.54
Payroll Disbursements - PPE 10/09/2021	N/A	\$ 32,136.01
Board Member Stipends - September 2021	N/A	\$ 215.30
Reoccurring Utility Disbursements - paid 9/22/2021	59176 - 59177	\$ 334.50
Reoccurring Health Disbursements - paid 9/22/2021	59178 - 59179	\$ 10,520.12
Reoccurring Utility Disbursements - paid 10/06/2021	59180 - 59186	\$ 8,530.73
Subtotal:		\$ 84,522.20
Grand Total:		\$ 388,785.74

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 059169 THRU 059175

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	9/22/2021	CHECK	059169	ARAMARK	182.50CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	9/22/2021	CHECK	059170	BURDINE PRINTING & GRAPHICS	316.98CR	OUTSTND	A	0/00/0000	U/B LATE NOTICE PRINT, MAIL & POSTAGE
1-1001-000	9/22/2021	CHECK	059171	BRENT SARKISON DBA CALTEC COMP	209.00CR	OUTSTND	A	0/00/0000	COMPUTER SUPPORT
1-1001-000	9/22/2021	CHECK	059172	CLINICAL LAB OF SAN BERNARDINO	730.00CR	OUTSTND	A	0/00/0000	SAMPLES
1-1001-000	9/22/2021	CHECK	059173	ICONIX WATERWORKS (US) INC.	619.79CR	OUTSTND	A	0/00/0000	SYSTEM PARTS
1-1001-000	9/22/2021	CHECK	059174	J.B. DEWAR, INC.	263.67CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	9/22/2021	CHECK	059175	USA BLUEBOOK	132.65CR	OUTSTND	A	0/00/0000	SYSTEM PARTS
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	2,454.59CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	2,454.59CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 059187 THRU 059201

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/06/2021	CHECK	059187	ARAMARK	182.50CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	10/06/2021	CHECK	059188	BRENT SARKISON DBA CALTEC COMP	239.00CR	OUTSTND	A	0/00/0000	MONTHLY STD BKUP AND TECH SUPPORT
1-1001-000	10/06/2021	CHECK	059189	CITY OF ARROYO GRANDE	4,204.46CR	OUTSTND	A	0/00/0000	WHEELING SVCS
1-1001-000	10/06/2021	CHECK	059190	DIVERSIFIED PROJECT SERVICES I	1,190.00CR	OUTSTND	A	0/00/0000	REIM ENGR SVCS
1-1001-000	10/06/2021	CHECK	059191	FERGUSON ENTERPRISES, INC #135	3,891.30CR	OUTSTND	A	0/00/0000	TWO WATER REFILL STATIONS
1-1001-000	10/06/2021	CHECK	059192	FIVE CITIES FIRE AUTHORITY	284,537.00CR	OUTSTND	A	0/00/0000	JPA-QUARTERLY PMT
1-1001-000	10/06/2021	CHECK	059193	GSJ WATER SOLUTIONS, INC.	482.21CR	OUTSTND	A	0/00/0000	NCMA 2021 ANNUAL REPORT
1-1001-000	10/06/2021	CHECK	059194	J.B. DEWAR, INC.	122.51CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	10/06/2021	CHECK	059195	R & T EMBROIDERY, INC.	182.81CR	OUTSTND	A	0/00/0000	HATS
1-1001-000	10/06/2021	CHECK	059196	SLO CO ASSESSOR	227.40CR	OUTSTND	A	0/00/0000	PARCEL LIST FEE
1-1001-000	10/06/2021	CHECK	059197	SLO CO PUBLIC HEALTH DEPT.	730.20CR	OUTSTND	A	0/00/0000	BACKFLOW SERVICES
1-1001-000	10/06/2021	CHECK	059198	SLO CO TAX COLLECTOR	557.60CR	OUTSTND	A	0/00/0000	SANITATION DISTRICT FEES
1-1001-000	10/06/2021	CHECK	059199	SWRCB/ DRINKING WATER OP CERT	90.00CR	OUTSTND	A	0/00/0000	CERTIFICATION FEE
1-1001-000	10/06/2021	CHECK	059200	USA NORTH 811	868.77CR	OUTSTND	A	0/00/0000	ANNUAL MEMBERSHIP FEE
1-1001-000	10/06/2021	CHECK	059201	WATER SYSTEMS CONSULTING, INC.	2,463.04CR	OUTSTND	A	0/00/0000	NCMA STAFF EXTN SVCS
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	299,968.80CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	299,968.80CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 059202 THRU 059202

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	10/06/2021	CHECK	059202	NDIC	50.00CR	OUTSTND	A	0/00/0000 WEBHOSTING FEE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	50.00CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	50.00CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 059203 THRU 059207

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/06/2021	CHECK	059203	BERRY, SCOTT	500.00CR	OUTSTND	A	0/00/0000	HYDRANT DEPOSIT REFUND
1-1001-000	10/06/2021	CHECK	059204	GREEN, RUTH E	210.87CR	OUTSTND	A	0/00/0000	U/B FINAL BILL REFUND DUE
1-1001-000	10/06/2021	CHECK	059205	HRISTOVA, JANAMARIE	79.28CR	OUTSTND	A	0/00/0000	U/B FINAL BILL REFUND DUE
1-1001-000	10/06/2021	CHECK	059206	PACIFIC COAST WELL D	500.00CR	OUTSTND	A	0/00/0000	HYDRANT DEPOSIT REFUND
1-1001-000	10/06/2021	CHECK	059207	RAMINHA CONSTRUCTION	500.00CR	OUTSTND	A	0/00/0000	HYDRANT DEPOSIT REFUND
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	1,790.15CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	1,790.15CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

Payroll Summary Report
Board of Directors - Agenda Date October 27, 2021

	(*)		
<u>Gross Wages</u>	9/11/2021	9/25/2021	10/9/2021
Regular	\$27,823.13	\$27,820.20	\$27,820.20
Overtime Wages	\$207.72	\$207.72	\$173.10
Stand By	\$450.00	\$650.00	\$450.00
	<u>\$28,480.85</u>	<u>\$28,677.92</u>	<u>\$28,443.30</u>
Cell Phone Allowance	\$0.00	\$0.00	\$75.00
Total Wages	<u>\$28,480.85</u>	<u>\$28,677.92</u>	<u>\$28,518.30</u>
<u>Disbursements</u>			
Net Wages	\$21,441.88	\$21,937.56	\$21,539.22
State and Federal Agencies	\$4,914.76	\$5,105.52	\$4,854.33
CalPERS - Normal	\$5,583.05	\$5,583.05	\$5,583.05
SEIU - Union Fees	\$159.41	\$159.41	\$159.41
Total Disbursements processed with Payroll	<u>\$32,099.10</u>	<u>\$32,785.54</u>	<u>\$32,136.01</u>
Health (Disbursed with reoccurring bills)	\$6,176.70	\$0.00	\$6,176.70
Total District Payroll Related Costs	<u>\$38,275.80</u>	<u>\$32,785.54</u>	<u>\$38,312.71</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.

**Board Member Stipend Summary Report
Board of Directors - Agenda Date October 27, 2021**

	(*)	
Gross Stipends	8/30/2021	9/30/2021
Board Member Stipends	<u>\$200.00</u>	<u>\$200.00</u>
Gross Stipends	<u><u>\$200.00</u></u>	<u><u>\$200.00</u></u>
Disbursements		
Net Stipends	\$184.70	\$184.70
State and Federal Agencies	\$30.60	\$30.60
Total Disbursements processed with Stipends	<u><u>\$215.30</u></u>	<u><u>\$215.30</u></u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED
SEP 29 2021

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: Cynthia Replogle

DATE: 29-Sep-2021

FOR THE MONTH OF: September 2021

- 8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.
- 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.
- 8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 09/08 and 09/22

No. of Meetings 2 x \$100.00 = \$ 200.

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: _____	MEETING: _____	AMOUNT: \$ _____
DATE: _____	MEETING: _____	AMOUNT: \$ _____
DATE: _____	MEETING: _____	AMOUNT: \$ _____
DATE: _____	MEETING: _____	AMOUNT: \$ _____

TOTAL COMPENSATION: \$ 200

SIGNATURE: _____

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 059176 THRU 059177

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	9/22/2021	CHECK	059176	COASTAL COPY, INC.	230.05CR	OUTSTND	A	0/00/0000	COPIES/MAINTENANCE
1-1001-000	9/22/2021	CHECK	059177	STANLEY CONVERGENT SECURITY SO	104.45CR	OUTSTND	A	0/00/0000	WELLS AND FIRE MONITOR
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	334.50CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	334.50CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 059178 THRU 059179

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	9/22/2021	CHECK	059178	BLUE SHIELD OF CALIFORNIA	9,208.80CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
1-1001-000	9/22/2021	CHECK	059179	PRINCIPAL LIFE INSURANCE COMPA	1,311.32CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	10,520.12CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	10,520.12CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 059180 THRU 059186

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	10/06/2021	CHECK	059180	DE LAGE LANDEN FINANCIAL SERVI	150.15CR	OUTSTND	A	0/00/0000	COPIER LEASE
1-1001-000	10/06/2021	CHECK	059181	ELECSYS INTERNATIONAL CORP	223.50CR	OUTSTND	A	0/00/0000	EQUIPMENT MONITOR
1-1001-000	10/06/2021	CHECK	059182	HIRIARTE'S INDOOR CLEANING SER	825.00CR	OUTSTND	A	0/00/0000	CLEANING SERVICE
1-1001-000	10/06/2021	CHECK	059183	PACIFIC GAS & ELECTRIC	6,914.44CR	OUTSTND	A	0/00/0000	UTILITY
1-1001-000	10/06/2021	CHECK	059184	SO CAL GAS	80.18CR	OUTSTND	A	0/00/0000	UTILITY
1-1001-000	10/06/2021	CHECK	059185	STANLEY CONVERGENT SECURITY SO	104.45CR	OUTSTND	A	0/00/0000	WELLS AND FIRE MONITOR
1-1001-000	10/06/2021	CHECK	059186	VERIZON WIRELESS	233.01CR	OUTSTND	A	0/00/0000	FIELD CELL SVC
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	8,530.73CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	8,530.73CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: October 27, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: Agenda Item #7(C): Submittal of the District's Fiscal Year 2021-22 Quarter 1 Treasurer Report

Recommendation

It is recommended that your Board receive and file the District's 2021-22 Quarter 1 Treasurer Report.

Discussion

Government Code section 61053(f) requires the District Treasurer to report to the Board of Directors quarterly regarding receipts, disbursements and balances in each account controlled by the District. At the January 13th meeting, your Board approved Resolution 2021-01 to adopt the District's 2021 Investment Policy which is required by Government Code section 53646(A)(2). Section 7 of the Investment Policy requires the Financial Officer/Treasurer to provide a quarterly report. The attached worksheet has been prepared to review the District's first quarter report for fiscal year 2021-22.

The District holds accounts with the County of San Luis Obispo and Mechanics Bank. Attachment "A" provides a summary of each account held by the District which have been reconciled against the District's general ledger.

Other Agency Involvement

The County of San Luis Obispo

Other Financial Considerations

The fiscal year 2021-22 Quarter 1 budget review is business item 8(B) of this agenda package.

Results

Establishing compliance with both Government Code 61000-61250 regarding Community Services Districts and the District's Investment Policy will help ensure that the District's funds are managed properly and promotes a prosperous and well-governed community.

- Attachment A – 2021-22 1st Quarter Treasurer Report

Oceano Community Services District 2021-22 Treasurer Report - Quarter 1

<u>Account</u>	<u>Month</u>	<u>Beginning Balance</u>	<u>Credits</u>	<u>Debits</u>	<u>Ending Balance</u>	<u>Quarter Ending Balance</u>
<u>County of San Luis Obispo Accounts:</u>						
Oceano CSD - 41005 (Property Taxes)	Jul-21	\$1,674,148.54	\$27,051.59	(\$569,422.91)	\$1,131,777.22	
	Aug-21	\$1,131,777.22	\$4,660.41	\$0.00	\$1,136,437.63	
	Sep-21	\$1,136,437.63	\$5,977.58	\$0.00	<u>\$1,142,415.21</u>	\$1,142,415.21
					County Total	<u>\$1,142,415.21</u>
<u>Mechanics Accounts:</u>						
Public Checking - 1101 (General Checking Acct)	Jul-21	\$1,266,127.59	\$130,336.57	(\$191,479.57)	\$1,204,984.59	
	Aug-21	\$1,204,984.59	\$564,125.68	(\$165,243.38)	\$1,603,866.89	
	Sep-21	\$1,603,866.89	\$89,188.26	(\$110,649.01)	<u>\$1,582,406.14</u>	\$1,582,406.14
Public Fund CD - 7655 (Water Fund Deposit)	Jul-21	\$24,498.15	\$12.08	\$0.00	\$24,510.23	
	Aug-21	\$24,510.23	\$12.49	\$0.00	\$24,522.72	
	Sep-21	\$24,522.72	\$12.50	\$0.00	<u>\$24,535.22</u>	\$24,535.22
Public Investment Money Market - 0161 (Public Facilities Fees)	Jul-21	\$270,339.04	\$8.89	\$0.00	\$270,347.93	
	Aug-21	\$270,347.93	\$9.40	(\$69,556.10)	\$200,801.23	
	Sep-21	\$200,801.23	\$6.60	\$0.00	<u>\$200,807.83</u>	\$200,807.83
					Mechanics Total	<u>\$1,807,749.19</u>
					Total	<u><u>\$2,950,164.40</u></u>



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: October 27, 2021
To: Board of Directors
From: Carey Casciola, Business and Accounting Manager
Subject: **Agenda Item #7(D): Adopt a Resolution Re-Authorizing Remote Teleconference Meetings**

Recommendation

It is recommended that your Board adopt a Resolution Re-Authorizing Remote Teleconference Meetings

Discussion

The District continues to carefully monitor the COVID-19 Coronavirus pandemic and follow the direction of the County Public Health Department in coordination with other local agencies. The Virtual Public Meeting Protocols were adopted by the Board on April 8, 2020, and revised on July 8, 2020, with the Declaration to alter the meeting location and establish virtual public meeting protocols because of the coronavirus pandemic.

AB 361 was signed by the Governor on September 16, 2021, which allows public agencies to continue to meet remotely during the state of emergency. On September 22, 2021, the Board adopted Resolution 2021-10 authorizing remote teleconference meetings for the period of October 1st to October 30th. Attached is a Resolution provided by the California Special Districts Association to re-authorize remote teleconference meetings for the period of November 1st to November 30th. Adoption of the Resolution will allow the District to continue to hold remote meetings and help protect the health of the public, Board members, and staff.

Staff intends to continue with remote public meetings for as long as legally permissible. Once in-person meetings resume, the District will continue to follow County Public Health Department recommendations and OSHA regulations. The Brown Act does allow for continued use of videoconference locations under normal circumstances, however, notice of public meetings must be posted at each location and the public must be able to attend at each location.

Other Agency Involvement

None

Other Financial Considerations

None



Oceano Community Services District

Board of Directors Meeting

Results

The District's response to the COVID-19 pandemic contributes to a safe, healthy, livable, and well-governed community.

Attachments:

- Resolution

RESOLUTION NO. 2021 -

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ISSUED ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE OCEANO COMMUNITY SERVICES DISTRICT FOR THE PERIOD NOVEMBER 1ST TO NOVEMBER 30TH PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Oceano Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Oceano Community Services District are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution 2021-10 on September 22, 2021 finding that the requisite conditions exist for the legislative bodies of Oceano Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020 due to COVID-19 and the Proclamation of Local Emergency declared by the County of San Luis Obispo on March 13, 2020; and

WHEREAS, on September 1, 2021, the San Luis Obispo County Health Officer issued Order Number 6 requiring face coverings in all public indoor settings attributable to the rise in SARS-CoV-2 Delta Variant; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and the San Luis Obispo County Health Officer's Order Number 6; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the Oceano Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board of Directors adopted virtual meeting protocols on July 8, 2020 which include options for public participation.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF OCEANO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

4. Section 4. Remote Teleconference Meetings. The General Manager, staff and legislative bodies of Oceano Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

5. Section 5. Effective Date of Resolution. This Resolution shall take effect on November 1st and shall be effective until the earlier of (i) November 30th, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Oceano Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Oceano Community Services District on _____ by the following roll call votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

President of the Board of Directors

ATTEST:

Secretary for the Board of Directors



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: October 27, 2021
To: Board of Directors
From: Carey Casciola, Business and Accounting Manager
Subject: **Agenda Item #7(E): Authorize the General Manager to apply for the County of San Luis Obispo Community Development Block Grant Program for Water Tank Rehabilitation.**

Recommendation

It is recommended that the Board authorize the General Manager to apply for the County of San Luis Obispo Community Development Block Grant (CDBG) Program for Water Tank Rehabilitation.

Discussion

In September 2021, the San Luis Obispo County Planning and Building Department noticed \$1.7 million in funds for the Community Development Block Grant (CDBG). The program allows for public entities to apply for the construction, reconstruction, rehabilitation or installation of public improvements or facilities under the "Public Facilities and Improvements" eligibility section of the grant program. In the past, the District applied for CDBG funds for both Project #1-12: Tank Inspections and Project #1-13: Water Tank Rehabilitation identified in the District's Water Resource Reliability Program (WRRP). Although the District has not been awarded grant funding, the District moved forward with Project #1-12 the tank inspection in 2020 and now has an opportunity to apply for the 2022 CDBG funding for Project #1-13. If awarded, funds will be used to rehabilitate a 300,000-gallon water storage tank that needs rehabilitation based on the attached tank inspection.

Other Agency Involvement

County of San Luis Obispo Planning and Building Department.

Other Financial Considerations

The grant total estimated allocation is \$1,772,309 with \$724,181 for County/unincorporated areas. The estimated request for this project is \$225,000. Estimated project and grant administration costs are \$27,000 which will come from the Water fund budget.

Results

Seeking grant funds to rehabilitate the existing water storage tank helps maintain the quality and integrity of equipment, safety of staff and continued community-wide benefit.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: October 27, 2021

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item # 8(A): Consideration and approval of the alternate representative of the Integrated Waste Management Authority; Candidate Vote; Submittal of Vote**

Recommendation

It is recommended that your Board vote for one of the candidates nominated as the alternate representative to the Integrated Waste management Authority (IWMA) by the Community Services Districts that have solid waste powers and to direct the General Manager to submit the District's vote to the California Special District's Association (CSDA) before November 15, 2021.

Discussion

Attached is correspondence from CSDA which provided the information and statements for candidates nominated for the alternate representative of the IWMA.

Other Agency Involvement

There are 12 special districts in San Luis Obispo County with solid waste powers.

Other Financial Considerations

N/A

Results

Participating in the IWMA's alternate election promotes inter-agency collaboration and well governed communities.

Attachments:

CSDA Email

Candidate Information

Carey Casciola

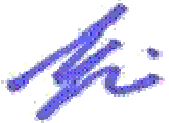
From: Marshall Ochylski <mochylski@slollegal.com>
Sent: Monday, October 11, 2021 9:52 PM
To: Marshall Ochylski; Laura Durban
Cc: Marshall Ochylski
Subject: Special District's IWMA Alternate Position Election
Attachments: IWMA Tom Gray Candidate Statement 2021.pdf; IWMA Daniel Burgess Candidate Statement 2021.pdf

As you are aware, your CSDA requested nominations for the alternate representative from the twelve Community Service Districts which have solid waste powers. The alternate representative will serve until the term expires at the end of 2022.

We received 2 nominations so we are requesting that your Agency cast your ballot for one of those 2. Attached are the documents we received regarding those 2 nominees. We are requesting your vote be returned to Laura Durban and myself no later than November 15.

Please contact me directly if you have any questions.

Very Best Regards,



Marshall E. Ochylski,
Attorney at Law

The Law Office of Marshall E. Ochylski
Mailing Address: Post Office Box 6701
Los Osos, CA 93412-6701
Telephone: 805-544-4546 (Direct Line)
Email: mochylski@slollegal.com
Website: slollegal.com

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Please Elect

Daniel Burgess, HRCSD Director

term of 2020 through 2024

For

IWMA Alternate Director Seat

Dear Fellow Directors,

With the up-coming selection for the IWMA Alternate Director seat position just a few weeks away, I ask that you please vote for me, **Daniel Burgess**. I have served on the HRCSD Board diligently for the past thirteen and a half years. I am on my fourth term (3 years left on the 4th term) and plan to maybe run for a fifth. I have attended 150 of my last 158 meetings and I make it a point to go to the CSD office at least once a week, so I am always fully aware of the issues. This shows the commitment that I will also have if selected to IWMA.

I feel that I have the valued experience that's needed for this position. I have been a General Contractor for 35 years. As a self-employed contractor, I have done small housing projects, large scale housing tract projects, large commercial buildings, road and bridge retrofit projects, and large underground utility projects. With that experience I do understand Waste Management well. I now work for PG&E as an IT Infrastructure and Operations Supervisor. In my current position I am in charge of all the Computer Field analysts, Engineers, Desktop support, all computing hardware, emergency back-up systems for IT and Plant communications. This involves direct actions with DCP Plant Control, SLO county Sheriff 911, CDF Fire, SLO IT, Office of Emergency Services, PGE Emergency Planning, and all other utilities like Verizon etc. I have been an elected Director of the HRCSD for the past thirteen years, serving four times as President. I have also sat on the Board of Directors of Heritage Ranch HOA. We work closely with Public officials, and all county Departments. We are now currently working on three new tract developments and a spillway project. So, I understand the most complex issues with the construction, real estate development, the utility industry, and the community safety aspect. I understand the business end of a CSD, I understand the business end of a large utilities company, and most of all I understand the needs of the people impacted with real estate development and landfill issues. With that said, I feel that I'm completely qualified for this position on the IWMA Board of Directors.

My family and I have resided in the county since 2000 and have been property owners in SLO County since 1996; we have a stake in the wellbeing of the community, and the growth of the County. I'm writing this letter not as a politician, but as just a regular person like you. I am married 31 years, father of two, my son is a fireman, and my daughter is a teacher. So, you see, I have the regular concerns like everybody else.

So, with your vote, please let me represent you.

Thank you

Daniel Burgess

HRCSD Director

Tom Gray

Mr. Gray and his wife, Barbara, have been Cambria homeowners since 2005 and full-time residents since 2009. He is now retired from a career in journalism and communications consulting, including editorial positions at the Daily News of Los Angeles and Investor's Business Daily. He holds degrees from Stanford University (B.A.), UCLA (M.A.) and California Lutheran University (M.B.A.).

Tom has been active in a number of advisory roles concerning land-use planning, water supply and infrastructure. He has served as chair of the North Coast Advisory Council (NCAC), chair of the NCAC's Land Use Committee and co-chair of its transportation committee. He has also been a member of the Cambria Community Services District's Resources & Infrastructure Committee. He is currently the chairman of the Finance Committee at CCSD. On a regional level, he has been the Second Supervisorial District representative on the San Luis Obispo County Water Resources Advisory Committee.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: October 27, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #8(B): Review of the District's Budget Status as of September 30, 2021 and approve a \$7,500 budget adjustment from General Fund reserves.**

Recommendation

It is recommended that your Board review and discuss the District's budget status as of September 30, 2021, and approve a \$7,500 budget adjustment from General Fund reserves.

Discussion

The attached worksheets have been prepared for your review of the status of this year's budget and they have been designed to include the following:

- ✓ Current fiscal year actual revenues and expenditures as of September 30, 2021
- ✓ Current percentage of adopted budget
- ✓ Current fiscal year adopted budget

In reviewing the worksheets, items of significance can be identified. The column containing the percent of the 2021-22 budget utilized in the first quarter of fiscal year 2021-22 illustrates that revenues and costs are on track to remain within budget for all the funds. The proposed budget adjustment of \$7,500 to the Fire Fund is for the costs approved by the Board at the September 22, 2021, meeting for NBS District Consulting Group to provide parcel tax modeling services to compare the difference between a flat special tax versus a special tax based on square footage for the ballot measure in March 2022.

Expenditures:

There are several expenses that are front loaded and paid at the beginning of each fiscal year. The budget worksheets indicate that the District has spent more than 25% of the overall budget for these items. The worksheets also show that the year-end cost estimate is within budget.

The front-loaded expenses are as follows:

1. Water Supply from Lopez and State Water
2. CalPERS Unfunded Accrued Liability (UAL) for the Public Employees' Pension Reform Act (PEPRA) Miscellaneous Plan members



Oceano Community Services District

Board of Directors Meeting

3. CalPERs UAL Prepayment Project Debt Funding for the Classic and Safety Plan
4. Permit, Fees & Licenses (SLO County Public Works Annual Encroachment Permit)
5. Local Agency Formation Commission Expense (LAFCO)
6. Liability Insurance
7. Membership Expense (Cal Rural Water Association)
8. Boot Allowance Expense
9. Annual Software Maintenance

Other expenses appear to be running high in the General, Water, Wastewater and Equipment Fund, but are expected to level out during the fiscal year, including the following:

General Fund

1. Required Legal Notices – the costs for the fireworks banners posted to notify the public of the changes to the District’s Fireworks Ordinance before the Fourth of July were incurred during the first quarter.

Budget: \$450	Expensed @ 9/30: \$998 (222%)	Estimate - Year End: \$ 998	Over/Under: (548)
------------------	----------------------------------	--------------------------------	----------------------

Water Fund

2. Water Meter Expense - during the first quarter the utilities crew replaced old meters on multiple properties.

Budget: \$23,000	Expensed @ 9/30: \$12,809 (56%)	Estimate - Year End: \$ 23,000	Over/Under: -0-
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3. Classes & Seminars- tuition for a utility staff member to obtain their Class A license was split in the Water and Wastewater Funds:

Water Budget: \$2,900	Expensed @ 9/30: \$2,500 (89%)	Estimate - Year End: \$ 2,900	Over/Under: -0-
Wastewater Budget: \$2,800	Expensed @ 9/30: \$2,524 (90%)	Estimate – Year End: \$2,800	Over/Under: -0-

4. Claims & Settlements – a hydrant was hit during the first quarter and the costs to replace the hydrant were recovered in October 2021.

Budget: \$7,500	Expensed @ 9/30: \$4,076 (54%)	Estimate - Year End: \$ 4,076	Over/Under: 3,424
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Oceano Community Services District

Board of Directors Meeting

Revenues:

Certain revenues appear to be lower than the budgeted income for the first quarter. These revenues arise from the timing of the September 30th review:

1. Property Taxes - 60% of property taxes will be paid in December 2021 with the remaining expected to come in April 2022. This is consistent with previous years based on the County's collection system.
2. Water and Sewer Sales – Two of the six billing periods in the year were recorded in the first quarter. The most recent billing period went out the end of September. As a result, the District has recognized approximately 33% of the budgeted revenues although 25% of the year has elapsed. Seasonally we expect the July and September billing periods to be one of the higher billing cycles for consumption, however the amount budgeted still reflects the best estimate of the annual revenues that is anticipated. The revenue comparisons between the targeted revenue and the actual are attached from 2015 to September 2021.
3. Landfill Saving Payment – each year South County Sanitary Services Inc. (SCSS) issues the district a landfill savings payment to recognize the capital improvement saving at the landfill by entering into the Franchise Agreement.

Closely monitoring the budget in a conservative manner will help ensure remaining within budget. The 2nd quarter results, as of December 31, 2021, will be provided to your Board at your second regular meeting in January 2022.

Other Agency Involvement

N/A

Other Financial Considerations

SCSS Inc. notified the District of an upcoming rate application which will initiate the Proposition 218 process to increase solid waste rates for Oceano residents in 2022.

Results


Establishing good budget monitoring procedures will help ensure that the District's costs are managed in a financially prudent manner and promotes a prosperous and well governed community.

Attachments: Budget Worksheets
Water Revenue Data



GENERAL FUND



 OCEANO COMMUNITY SERVICES DISTRICT GENERAL FUND - QUARTER 1 REVIEW SUMMARY								
ACCOUNT NO.	GENERAL FUND (GF)	FINAL BUDGET FY 2021/22	2021/22 APPROVED ADJUSTMENTS	2021/2022 APPROVED BUDGET	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2020/21 EST. BUDGET VARIANCE	
SOURCES OF FUNDS								
	Fire	\$0	\$0	\$0	\$0	0%	\$0	
	Lighting	\$0	\$0	\$0	\$0	0%	\$0	
	Facilities	\$157,140	\$0	\$157,140	\$35,544	23%	\$157,176	
	Admin	\$2,241,224	\$0	\$2,241,224	\$321,813	29%	\$2,079,341	
	Total Sources of Funds	\$2,398,364	\$0	\$2,398,364	\$357,357	16%	\$2,236,517	
USES OF FUNDS								
	Fire	\$1,174,772	\$7,500	\$1,182,272	\$7,741	1%	\$1,170,755	
	Lighting	\$43,025	\$0	\$43,025	\$7,510	17%	\$28,069	
	Facilities	\$37,404	\$0	\$37,404	\$6,318	17%	\$21,330	
	Admin	\$1,099,875	\$0	\$1,099,875	\$283,884	26%	\$935,586	
	Total Expenditures	\$2,355,076	\$7,500	\$2,362,576	\$305,453	13%	\$2,155,739	
OPERATING SURPLUS/(DEFICIT)								
	Fire	(\$1,174,772)	(\$7,500)	(\$1,182,272)	(\$7,741)		(\$1,170,755)	
	Lighting	(\$43,025)	\$0	(\$43,025)	(\$7,510)		(\$28,069)	
	Facilities	\$119,736	\$0	\$119,736	\$29,226		\$135,846	
	Admin	\$1,141,349	\$0	\$1,141,349	\$37,930		\$1,143,755	
	OPERATING SURPLUS/(DEFICIT)	\$43,288	(\$7,500)	\$35,788	\$51,905		\$80,778	
TRANSFERS & ENCUMBRANCES								
	Transfers In - From Water Fund	31,500		31,500	0		31,500	
	(Transfers Out) - To Water and Wastewater	(126,172)		(126,172)	0		(126,172)	
	Encumbrances - Sources of Funding	0		0	0		0	
	Encumbrances - (Designated Funds) - NDC & Tyler Incode	(24,621)		(24,621)	0		(24,621)	
	NET TRANSFERS & ENCUMBRANCES	(\$119,293)	\$0	(\$119,293)	\$0		(\$119,293)	



ADMINISTRATIVE BUDGET





**OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
 ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 01	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
	Revenues	\$1,141,349	\$37,930	3%	\$1,143,755	\$2,406
	Other Sources of Funds	\$1,099,875	\$283,884	26%	\$935,586	(\$164,289)
	Total Sources of Funds	\$2,241,224	\$321,813	29%	\$2,079,341	(\$161,883)
USES OF FUNDS						
	Salaries & Wages	\$440,000	\$113,354	26%	\$419,829	\$20,171
	Benefits	\$146,370	\$45,412	31%	\$153,601	(\$7,231)
	Personnel Services	\$586,370	\$158,766	57%	\$573,430	\$12,940
	Services & Supplies	\$297,605	\$77,132	26%	\$175,881	\$121,724
	Operating Crew Benefits Allocation	\$215,900	\$47,985	22%	\$186,274	\$29,626
	Administrative Cost	\$0	\$0	0%	\$0	\$0
	Total Expenditures	\$1,099,875	\$283,884	26%	\$935,586	\$164,289
OPERATING SURPLUS/(DEFICIT)		\$1,141,349	\$37,930		\$1,143,755	\$2,406
TRANSFERS & ENCUMBRANCES						
	Transfers In - From Facilities Fund	21,068	0		21,068	0
	(Transfers Out) - Fire & Lighting	(1,228,800)	(15,251)		(1,209,214)	(19,586)
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds) - NDC & Tyler Incode	(24,621)	0		(24,621)	0
	NET TRANSFERS & ENCUMBRANCES	(\$1,232,353)	(\$15,251)		(\$1,212,767)	(\$19,586)



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 01	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
01-4-3100-000	Property Taxes: Current Year - Secured	1,101,742	35,510	3%	1,101,742	0
01-4-3101-000	Property Taxes: Current Year - Unsecured	37,695	13	0%	37,695	0
01-4-3102-000	Property Taxes: Prior Year - Secured	0	292		292	292
01-4-3103-000	Property Taxes: Prior Year - Unsecured	0	57		57	57
	Unitary Tax	10,575	0	0%	10,575	0
01-4-3105-000	Penalties & Interest	0	8		8	8
01-4-3120-000	Homeowners' Prop Tax Relief	6,134	0	0%	6,134	0
01-4-3213-100	Will Serve Letter Fee	0	120		120	120
01-4-3230-100/195	Misc Income	0	1,930		1,930	1,930
01-4-3238-200	Firework Permit	1,648	0	0%	1,648	0
01-4-3557-000	CO Charge: SB 2557	(16,445)	0	0%	(16,445)	0
Total Revenues		\$1,141,349	\$37,930	3%	\$1,143,755	\$2,406
OTHER SOURCES OF FUNDS						
	Allocated Administrative Overhead	883,975	235,898	27%	749,311	(134,664)
	Allocated Operating Crew Overhead	215,900	47,985	22%	186,274	(29,626)
Total Other Sources of Funds		\$1,099,875	\$283,884	26%	\$935,586	(\$164,289)
Total Sources of Funds		\$2,241,224	\$321,813	14%	\$2,079,341	(\$161,883)
USES OF FUNDS						
SALARIES & WAGES						
01-5-4100-010	Salary & Wages	431,000	113,354	26%	419,829	11,171
01-5-4100-020	Overtime	9,000	0	0%	0	9,000
Total Salaries & Wages		\$440,000	\$113,354	26%	\$419,829	\$20,171
BENEFITS						
01-5-4100-061	PERS Contribution	54,000	16,789	31%	62,183	(8,183)
01-5-4100-062	PERS UAL Payment	5,600	5,575	100%	5,575	25
01-5-4100-070	SUI	2,170	0	0%	0	2,170
01-5-4100-071	Medicare	6,400	1,881	29%	6,968	(568)
01-5-4100-072	FICA	1,800	590	33%	2,186	(386)
01-5-4100-075	Compensation Insurance	4,700	1,398	30%	5,592	(892)
01-5-4100-090	Insurance	70,800	18,953	27%	70,197	603
01-5-4100-097	Cell Phone Allowance	900	225	25%	900	0
Total Benefits		\$146,370	\$45,412	31%	\$153,601	(\$7,231)
Total Personnel Services		\$586,370	\$158,766	27%	\$573,430	\$12,940



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
ADMINISTRATIVE DEPARTMENT - GENERAL FUND - 01**

ACCOUNT NO.	GENERAL FUND (GF) ADMINISTRATIVE DEPARTMENT - 01	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021		ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
				25%		
SERVICES & SUPPLIES						
01-5-4100-110	Communications	10,800	2,659	25%	10,636	164
01-5-4100-150	Insurance	29,600	21,981	74%	29,600	0
01-5-4100-170	Maintenance: Equipment	3,810	0	0%	0	3,810
01-5-4100-173	Maint: Structures/ Improvements	10,815	1,440	13%	5,760	5,055
01-5-4100-180	Memberships	8,000	0	0%	8,000	0
01-5-4100-193	Bank Fees	4,790	1,424	30%	5,696	(906)
01-5-4100-200	Office Expense	7,175	670	9%	2,680	4,495
01-5-4100-210	Postage	2,575	284	11%	1,138	1,437
01-5-4100-218	Audit	20,570	3,000	15%	20,570	0
01-5-4100-220	Professional Services	34,000	1,487	4%	5,948	28,052
01-5-4100-221	Information Technology	8,000	729	9%	2,916	5,084
01-5-4100-223	Legal Services	92,000	6,999	8%	27,996	64,004
01-5-4100-225	Board Stipends	12,000	2,200	18%	8,800	3,200
01-5-4100-226	Annual Software Maintenance	18,500	17,370	94%	18,500	0
01-5-4100-230	Required Legal Notice	450	998	222%	998	(548)
01-5-4100-235	Books/ Journals/ Subscriptions/ Software	1,590	0	0%	0	1,590
01-5-4100-247	LAFCO Annual Charge	12,200	11,120	91%	11,120	1,080
01-5-4100-248	Permits, Fees, Lincenses	1,065	0	0%	0	1,065
01-5-4100-280	Private Vehicle/ Milage Expense	530	0	0%	0	530
01-5-4100-285	Classes/ Seminars/ Training Fee	6,010	2,230	37%	8,918	(2,908)
01-5-4100-286	Board Member Travel	2,125	0	0%	0	2,125
01-5-4100-290	Utilities	11,000	1,355	12%	5,419	5,581
01-5-4100-297	Pass-thur: Delinquent Garbage/ Tax Roll	0	1,187		1,187	(1,187)
Total Services & Supplies		\$297,605	\$77,132	26%	\$175,881	\$121,724
Operating Crew Benefits & Direct Labor Cost Allocations						
	Leave time	53,000	16,639	31%	61,626	(8,626)
	Salaries & Wages (Admin)	6,100	0	0%	0	6,100
	PERS Contribution	41,000	8,656	21%	32,061	8,939
	Medicare	5,200	999	19%	3,701	1,499
	P/R Fed & State Taxes	4,500	0	0%	4,500	0
	SUI	1,750	0	0%	1,750	0
	Insurance	83,400	15,648	19%	62,593	20,807
	Boot Allowance	1,250	1,000	80%	1,000	250
	Clothing	6,000	1,242	21%	4,970	1,030
	Standby	13,700	3,800	28%	14,074	(374)
Total Operating Crew Benefits		\$215,900	\$47,985	22%	\$186,274	\$29,626
Total Expenditures		\$1,099,875	\$283,884	26%	\$935,586	\$164,289
OPERATING SURPLUS/(DEFICIT)		\$1,141,349	\$37,930		\$1,143,755	\$2,406
TRANSFERS & ENCUMBRANCES						
	Transfers In - Facilitis Fund	21,068			21,068	0
	(Transfers Out) - Fire and Lighting	(1,228,800)	(15,251)		(1,209,214)	(19,586)
	Encumbrances - Sources of Funding	0			0	0
	Encumbrances - (Designated Funds) - NDC & Tyler Incode	(24,621)			(24,621)	0
NET TRANSFERS & ENCUMBRANCES		(\$1,232,353)	(\$15,251)		(\$1,212,767)	(\$19,586)



FIRE BUDGET





OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
 FIRE DEPARTMENT - GENERAL FUND - 01

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	FINAL BUDGET FY 2021/22	2021/22 APPROVED ADJUSTMENTS	2021/22 APPROVED BUDGET	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS							
	Revenues	\$0	\$0	\$0	\$0	0%	\$0
	Other Sources of Funds	\$0	\$0	\$0	\$0	0%	\$0
	Total Sources of Funds	\$0	\$0	\$0	\$0	0%	\$0
USES OF FUNDS							
	Salaries & Wages	\$1,510	\$0	\$1,510	\$0	0%	\$0
	Benefits	\$1,080	\$0	\$1,080	\$240	22%	\$931
	Personnel Services	\$2,590	\$0	\$2,590	\$240	22%	\$931
	Services & Supplies	\$1,145,663	\$7,500	\$1,153,163	\$424	0%	\$1,147,344
	Capital Overlay	\$0	\$0	\$0	\$0		\$0
	Administrative Cost Allocation	\$26,519	\$0	\$26,519	\$7,077	27%	\$22,479
	Total Expenditures	\$1,174,772	\$7,500	\$1,182,272	\$7,741	1%	\$1,170,755
	OPERATING SURPLUS/(DEFICIT)	(\$1,174,772)	(\$7,500)	(\$1,182,272)	(\$7,741)		(\$1,170,755)
							\$11,517



OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 REVIEW
 FIRE DEPARTMENT - GENERAL FUND - 01

ACCOUNT NO.	GENERAL FUND (GF) FIRE DEPARTMENT - 01	FINAL BUDGET FY 2021/22	2021/22 APPROVED ADJUSTMENTS	2021/22 APPROVED BUDGET	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS								
REVENUES								
		0		0				0
	Total Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER SOURCES OF FUNDS								
		0		0	0		0	0
	Total Other Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Sources of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
USES OF FUNDS								
SALARIES & WAGES								
01-5-4200-010	Salary & Wages	1,510		1,510	0	0%	0	1,510
	Total Salaries & Wages	\$1,510	\$0	\$1,510	\$0	0%	\$0	\$1,510
BENEFITS								
	Operating Crew Benefits Allocation	1,080		1,080	240	22%	931	149
	Total Benefits	\$1,080	\$0	\$1,080	\$240	22%	\$931	\$149
	Total Personnel Services	\$2,590	\$0	\$2,590	\$240	9%	\$931	\$1,659
SERVICES & SUPPLIES								
01-5-4200-077	JPA - Quarterly Payments	1,138,148		1,138,148	0	0%	1,138,148	0
	Community Outreach	2,000		2,000	0	0%	0	2,000
01-5-4200-220	Proposed Budget Adjustment - NBS - Professional Services	0	7,500	7,500	0	0%	7,500	0
01-5-4200-290	Utilities	5,000		5,000	424	8%	1,696	3,304
01-5-4200-291	Sandbags	515		515	0	0%	0	515
	Total Services & Supplies	\$1,145,663	\$7,500	\$1,153,163	\$424	0%	\$1,147,344	\$5,819
CAPITAL OVERLAY								
		0		0				
	Total Capital Overlay	\$0	\$0	\$0	\$0		\$0	\$0
ADMINISTRATIVE COST ALLOCATION								
01-5-4200-376	Allocated Overhead - Admin	26,519		26,519	7,077	27%	22,479	4,040
	Total Administrative Cost Allocation	\$26,519	\$0	\$26,519	\$7,077	27%	\$22,479	\$4,040
	Total Expenditures	\$1,174,772	\$7,500	\$1,182,272	\$7,741	1%	\$1,170,755	\$11,517
OPERATING SURPLUS/(DEFICIT)			(\$1,174,772)	(\$7,500)	(\$1,182,272)		(\$7,741)	(\$1,170,755)
TRANSFERS & ENCUMBRANCES								
	Transfers In - Property Taxes & Fac Fund	1,185,162		1,185,162	7,741		1,181,145	(4,017)
	(Transfers Out) - Water & Wastewater	(10,390)		0			(10,390)	(10,390)
	Encumbrances - Sources of Funding	0		0			0	0
	Encumbrances - (Designated Funds)	0		0			0	0
	NET TRANSFERS & ENCUMBRANCES	\$1,174,772	\$0	\$1,185,162	\$7,741		\$1,170,755	(\$14,407)



LIGHTING BUDGET





OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
 LIGHTING - GENERAL FUND - 01

ACCOUNT NO.	GENERAL FUND (GF) LIGHTING - 01	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS					
	Revenues	\$0	\$0	0%	\$0
	Other Sources of Funds	\$0	\$0	0%	\$0
	Total Sources of Funds	\$0	\$0	0%	\$0
USES OF FUNDS					
	Salaries & Wages	\$1,510	\$0	0%	\$1,510
	Benefits	\$1,080	\$240	22%	\$149
	Personnel Services	\$2,590	\$240	22%	\$931
	Services & Supplies	\$31,595	\$4,911	16%	\$19,644
	Capital Outlay	\$0	\$0	0%	\$0
	Administrative Cost	\$8,840	\$2,359	27%	\$7,493
	Total Expenditures	\$43,025	\$7,510	17%	\$28,069
	OPERATING SURPLUS/(DEFICIT)	(\$43,025)	(\$7,510)		(\$28,069)
					\$14,956



OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
 LIGHTING - GENERAL FUND - FUND 01

ACCOUNT NO.	GENERAL FUND (GF) LIGHTING - 01	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
		0				
	Total Revenues	\$0	\$0		\$0	\$0
OTHER SOURCES OF FUNDS						
					0	
	Total Other Sources of Funds	\$0	\$0		\$0	\$0
	Total Sources of Funds	\$0	\$0		\$0	\$0
USES OF FUNDS						
SALARIES & WAGES						
01-5-4195-010	Salaries & Wages	1,510	0	0%	0	1,510
	Total Salaries & Wages	\$1,510	\$0	0%	\$0	\$1,510
BENEFITS						
	Operating Crew Benefits Allocation	1,080	240	22%	931	149
	Total Benefits	\$1,080	\$240	22%	\$931	\$149
	Total Personnel Services	\$2,590	\$240	9%	\$931	\$1,659
SERVICES & SUPPLIES						
01-5-4195-175	Operating Supplies	1,595	0	0%	0	1,595
01-5-4195-295	Street Lighting	30,000	4,911	16%	19,644	10,356
	Total Services & Supplies	\$31,595	\$4,911	16%	\$19,644	\$11,951
CAPITAL OUTLAY						
		0	0		0	
	Total Capital Outlay	\$0	\$0	0%	\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
01-5-4195-376	Administrative Cost Allocation	8,840	2,359	27%	7,493	1,347
	Total Administrative Cost Allocation	\$8,840	\$2,359	27%	\$7,493	\$1,347
	Total Expenditures	\$43,025	\$7,510	17%	\$28,069	\$14,956
OPERATING SURPLUS/(DEFICIT)		(\$43,025)	(\$7,510)		(\$28,069)	\$14,956
TRANSFERS & ENCUMBRANCES						
	Transfers In - Property Taxes	43,638	7,510		28,069	(15,569)
	(Transfers Out) - Water & Wastewater	(614)	0		(614)	0
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	\$43,024	\$7,510		\$27,455	(\$15,569)



FACILITIES FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
FACILITIES - FUND 10**

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES - 10	FINAL BUDGET FY 2020/2021	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
	Revenues	\$157,140	\$35,544	23%	\$157,176	\$36
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$157,140	\$35,544	23%	\$157,176	\$36
USES OF FUNDS						
	Salaries & Wages	\$3,020	\$344	11%	\$1,377	\$1,643
	Benefits	\$2,159	\$480	0%	\$1,863	\$296
	Personnel Services	\$5,179	\$824	11%	\$3,240	\$1,939
	Services & Supplies	\$14,545	\$776	5%	\$3,104	\$11,441
	Capital Outlay	\$0	\$0	0%	\$0	\$0
	Administrative Cost	\$17,680	\$4,718	27%	\$14,986	\$2,694
	Total Expenditures	\$37,404	\$6,318	17%	\$21,330	\$16,074
OPERATING SURPLUS/(DEFICIT)		\$119,736	\$29,226		\$135,846	\$16,110
TRANSFERS & ENCUMBRANCES						
	Transfers In - From General Fund	31,500	0		31,500	0
	(Transfers Out) - To General, Water & Wastewater	(136,237)	0		(136,237)	(0)
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	(\$104,737)	\$0		(\$104,737)	(\$0)



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
FACILITIES - FUND 10**

ACCOUNT NO.	GENERAL FUND (GF) FACILITIES - 10	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
10-4-3257-000	Utility Reimbursement	1,200	309	26%	1,236	36
10-4-3258-000	Old Fire Station Rent	12,000	3,000	25%	12,000	0
10-4-3259-000	Fire Rent	15,000	3,750	25%	15,000	0
10-4-3260-000	Lease - Sheriff Facility	113,940	28,485	25%	113,940	0
	Public Facilities Fees	15,000	0	0%	15,000	0
	Total Revenues	\$157,140	\$35,544	23%	\$157,176	\$36
OTHER SOURCES OF FUNDS						
	Total Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$157,140	\$35,544	23%	\$157,176	\$36
USES OF FUNDS						
SALARIES & WAGES						
10-5-4300-010	Salary & Wages	3,020	344	11%	1,377	1,643
	Total Salaries & Wages	\$3,020	\$344	11%	\$1,377	\$1,643
BENEFITS						
	Operating Crew Overhead	2,159	480	22%	1,863	296
	Total Benefits	\$2,159	\$480		\$1,863	\$296
	Total Personnel Services	\$5,179	\$824	16%	\$3,240	\$1,939
SERVICES & SUPPLIES						
10-5-4300-110	Communication	0	5		19	(19)
10-5-4300-163	Maint: Structure/ Improvements	10,000	40	0%	160	9,840
10-5-4300-173	So: Maint. Structures/ Improvements	3,000	731	24%	2,925	75
10-5-4300-220	Professional Services	1,545	0	0%	0	1,545
	Total Services & Supplies	\$14,545	\$776	5%	\$3,104	\$11,441
CAPITAL OUTLAY						
	Total Capital Outlay	\$0	\$0	0%	\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
10-5-4300-376	Admin Allocation	17,680	4,718	27%	14,986	2,694
	Total Administrative Cost Allocation	\$17,680	\$4,718	27%	\$14,986	\$2,694
	Total Expenditures	\$37,404	\$6,318	17%	\$21,330	\$16,074
	OPERATING SURPLUS/(DEFICIT)	\$119,736	\$29,226		\$135,846	\$16,110
TRANSFERS & ENCUMBRANCES						
	Transfers In - From Water Fund	31,500	0		31,500	0
	(Transfers Out) - To General, Water & Wastewater	(136,237)	0		(136,237)	(0)
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	(\$104,737)	\$0		(\$104,737)	(\$0)



OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
 ENTERPRISE FUNDS

ACCOUNT NO.	ENTERPRISE FUNDS	FINAL BUDGET FY 2021/22	2021/22 APPROVED ADJUSTMENTS	2021/22 CURRENT BUDGET	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS							
	Water	\$3,042,406	\$0	\$3,042,406	\$1,000,794	33%	\$48,497
	Wastewater	\$406,200	\$0	\$406,200	\$134,456	33%	\$624
	Garbage	\$68,675	\$0	\$68,675	\$18,979	28%	(\$18,093)
	Equipment	\$35,025	\$0	\$35,025	\$5,602	16%	(\$9,684)
	Total Sources of Funds	\$3,552,306	\$0	\$3,552,306	\$1,159,831	33%	\$21,344
USES OF FUNDS							
	Water	\$2,993,873	\$0	\$2,993,873	\$939,541	30%	\$325,755
	Wastewater	\$498,447	\$0	\$498,447	\$125,727	25%	\$111,475
	Garbage	\$113,430	\$0	\$113,430	\$20,709	71%	\$28,932
	Equipment	\$31,000	\$0	\$31,000	\$1,579	0%	\$9,684
	Total Expenditures	\$3,636,750	\$0	\$3,636,750	\$1,087,557	30%	\$475,847
OPERATING SURPLUS/(DEFICIT)							
	Water	\$48,532	\$0	\$48,532	\$61,253		\$374,253
	Wastewater	(\$92,247)	\$0	(\$92,247)	\$8,728		\$112,099
	Garbage	(\$44,755)	\$0	(\$44,755)	(\$1,730)		\$10,839
	Equipment	\$4,025	\$0	\$4,025	\$4,023		\$0
	OPERATING SURPLUS/(DEFICIT)	(\$84,444)	\$0	(\$84,444)	\$72,275		\$497,191
TRANSFERS & ENCUMBRANCES							
	Transfers In	136,128	0	136,128	0		0
	(Transfers Out)	(76,483)	0	(76,483)	(3,186)		5,508
	Encumbrances - Sources of Funding - WRRP & IWMA Grant	18,873	0	18,873	0		0
	Encumbrances - (Designated Funds) - WRRP, Cannon - USDA, GSI - NCMA, WSC - NCMA, IWMA Grant	(80,911)	0	(80,911)	0		0
	NET TRANSFERS & ENCUMBRANCES	(\$2,393)	\$0	(\$2,393)	(\$3,186)		\$5,508



WATER FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
WATER FUND - 02**

ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 02	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE	
SOURCES OF FUNDS						
	Revenues	\$3,042,406	\$1,000,794	33%	\$3,090,903	\$48,497
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$3,042,406	\$1,000,794	33%	\$3,090,903	\$48,497
USES OF FUNDS						
	Salaries & Wages	\$226,000	\$40,747	18%	\$162,988	\$63,012
	Benefits	\$144,076	\$31,274	22%	\$121,468	\$22,608
	Personnel Services	\$370,076	\$72,021	40%	\$284,456	\$85,620
	Services & Supplies	\$1,971,756	\$689,813	35%	\$1,812,419	\$159,337
	Capital Outlay	\$75,000	\$0	0%	\$75,000	\$0
	Debt Service	\$46,656	\$36,169	78%	\$46,656	\$0
	Administrative Cost	\$530,385	\$141,539	27%	\$449,587	\$80,798
	Total Expenditures	\$2,993,873	\$939,541	30%	\$2,668,118	\$325,755
	OPERATING SURPLUS/(DEFICIT)	\$48,532	\$61,253		\$422,785	\$374,253
	TRANSFERS & ENCUMBRANCES					
	Transfers In - From General Fund & Garbage	9,792	0		9,792	0
	(Transfers Out) - To General, Garbage, Equipment	(58,920)	(3,186)		(53,412)	5,508
	Encumbrances - Sources of Funding - WRRP	8,873	0		8,873	0
	Encumbrances - (Designated Funds) - WRRP, Cannon - USDA, GSI - NCMA, WSC - NCMA	(62,511)	0		(62,511)	0
	NET TRANSFERS & ENCUMBRANCES	(\$102,766)	(\$3,186)		(\$97,258)	\$5,508



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
WATER FUND - 02**

ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 02	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
02-4-3200-000	Water Sales	2,915,599	984,871	34%	2,984,457	68,858
02-4-3206-000	Front Footage Fees	16,320	0	0%	16,320	0
02-4-3207-000	Sales: U/B Courtesy Notice	4,500	1,321	29%	4,004	(496)
02-4-3208-000	Delinquent U/B Acct Fees	27,000	60	0%	182	(26,818)
02-4-3209-000	Capacity Charges	26,697	0	0%	26,697	0
02-4-3210-00	Meter Fees	5,400	0	0%	5,400	0
02-4-3211-000	Lopez Connection Fees	4,000	0	0%	4,000	0
02-4-3212-000	New Account Setup Fee	3,240	2,130	66%	6,455	3,215
02-4-3217-297	Wheeling/Fire Protection	25,000	8,756	35%	26,532	1,532
02-4-3230-000	Sales: Miscellaneous	0	200		200	200
02-4-3260-350	Reimbursement - New Development	11,150	2,143	19%	8,570	(2,580)
02-4-3255-000	Inspection Fees	200	0	0%	200	0
02-4-3224-000	Backflow Fees	3,300	1,314	40%	3,983	683
02-4-3900-490	Claims & Settlements	0	0		3,904	3,904
Total Revenues		\$3,042,406	\$1,000,794	33%	\$3,090,903	\$48,497
OTHER SOURCES OF FUNDS						
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$3,042,406	\$1,000,794	33%	\$3,090,903	\$48,497
USES OF FUNDS						
SALARIES & WAGES						
02-5-4400-010	Salaries and Wages	197,000	39,573	20%	158,293	38,707
02-5-4400-020	Overtime	29,000	1,174	4%	4,695	24,305
Total Salaries & Wages		\$226,000	\$40,747	18%	\$162,988	\$63,012
BENEFITS						
02-5-4400-075	Workers Compensation Insurance	5,900	563	10%	2,252	3,648
	Operating Crew Benefits Allocation	138,176	30,711	22%	119,216	18,960
Total Benefits		\$144,076	\$31,274	22%	\$121,468	\$22,608
Total Personnel Services		\$370,076	\$72,021	19%	\$284,456	\$85,620



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
WATER FUND - 02**

ACCOUNT NO.	WATER FUND WATER DEPARTMENT - 02	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SERVICES & SUPPLIES						
02-5-4400-110	Communications	3,500	638	18%	2,553	947
02-5-4400-163	Maint: Structures/ Improvments	8,900	187	2%	749	8,151
02-5-4400-164	Paving	3,000	376	13%	1,504	1,496
02-5-4400-170	Maintenance - Equipment	3,000	447	15%	1,788	1,212
02-5-4400-173	Maint: Shared Structures/ Improvements	10,815	2,619	24%	10,476	339
02-5-4400-175	System Parts/ Operating Supplies	17,510	1,208	7%	4,833	12,677
02-5-4400-176	Water Meters	23,000	12,809	56%	23,000	0
02-5-4400-177	Safety Expense	570	11	2%	43	527
02-5-4400-178	Chemicals	3,800	1,014	27%	4,055	(255)
02-5-4400-180	Membership	3,500	1,935	55%	3,500	0
02-5-4400-200	Office Expense	620	0	0%	0	620
02-5-4400-205	Outside UB Mail Service	10,000	1,134	11%	4,534	5,466
02-5-4400-220	Professional Services	42,745	2,510	6%	10,040	32,705
02-5-4400-221	Information Technology	575	0	0%	0	575
02-5-4400-222	Contracted Engineering	5,665	840	15%	3,360	2,305
02-5-4400-226	Engineering & Other Reimbursements	10,815	3,625	34%	14,500	(3,685)
02-5-4400-230	Legal Notices	1,200	0	0%	0	1,200
02-5-4400-231	Bad Debt Expense	545	0	0%	0	545
02-5-4400-241	Rents/ Leases - Equipment	2,115	0	0%	0	2,115
02-5-4400-248	Permits, Fees, Licenses	6,500	2,500	38%	6,500	0
02-5-4400-250	Small Tools and Instruments	2,575	0	0%	0	2,575
02-5-4400-285	Classes/ Seminars	2,900	2,589	89%	2,900	0
02-5-4400-261	Water Supply - Lopez	507,141	253,570	50%	507,141	0
02-5-4400-262	Water Supply - State Water	1,151,000	383,758	33%	1,151,000	0
02-5-4400-290	Utilities	20,000	4,470	22%	17,880	2,120
02-5-4400-297	Pass-Thru: Crest/Christie/AG	26,265	4,551	17%	18,205	8,060
02-5-4400-362	Litigation: SMGB	50,000	0	0%	0	50,000
02-5-4400-380	NCMA Tec	46,000	4,946	11%	19,783	26,217
02-5-4400-499	Claim & Settlements	7,500	4,076	54%	4,076	3,424
Total Services & Supplies		\$1,971,756	\$689,813	35%	\$1,812,419	\$159,337
CAPITAL OUTLAY						
	CIP Projects FY 21-22	75,000	0	0%	75,000	0
Total Capital Outlay		\$75,000	\$0	0%	\$75,000	\$0
DEBT SERVICE						
	CalPERS UAL Funding	46,656	36,169	78%	46,656	0
Total Debt Service		\$46,656	\$36,169	78%	\$46,656	\$0
ADMINISTRATIVE COST ALLOCATION						
	Administrative Cost Allocation	530,385	141,539	27%	449,587	80,798
Total Administrative Cost Allocation		\$530,385	\$141,539	27%	\$449,587	\$80,798
Total Expenditures		\$2,993,873	\$903,372	30%	\$2,621,462	\$325,755
OPERATING SURPLUS/(DEFICIT)		\$48,532	\$97,422		\$469,441	\$374,253
TRANSFERS & ENCUMBRANCES						
	Transfers In- From General & Garbage	9,792	0		9,792	0
	(Transfers Out) - To General , Garbage, Equipment	(58,920)	(3,186)		(53,412)	5,508
	Encumbrances - Sources of Funding - WRRP	8,873	0		8,873	0
	Encumbrances - (Designated Funds) - WRRP, Cannon - USDA, GSI - NCMA, WSC - NCMA	(62,511)	0		(62,511)	0
NET TRANSFERS & ENCUMBRANCES		(\$102,766)	(\$3,186)		(\$97,258)	\$5,508



Waste water FUND





OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
 WASTEWATER DEPARTMENT - FUND - 03

ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 03	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021		ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
	Revenues	\$406,200	\$134,456	33%	\$406,824	\$624
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$406,200	\$134,456	33%	\$406,824	\$624
USES OF FUNDS						
	Salaries & Wages	\$87,700	\$19,882	23%	\$79,529	\$8,171
	Benefits	\$55,016	\$11,822	21%	\$45,927	\$9,089
	Personnel Services	\$142,716	\$31,704	44%	\$125,457	\$17,259
	Services & Supplies	\$67,210	\$5,172	8%	\$13,393	\$53,817
	Capital Outlay	\$0	\$0	0%	\$0	\$0
	Debt Service	\$23,328	\$18,082	\$1	\$23,328	\$0
	Administrative Cost	\$265,193	\$70,770	27%	\$224,793	\$40,400
	Total Expenditures	\$498,447	\$125,727	25%	\$386,972	\$111,475
OPERATING SURPLUS/(DEFICIT)		(\$92,247)	\$8,728		\$19,852	\$112,099
TRANSFERS & ENCUMBRANCES						
	Transfers In - From General Fund	118,836	0		118,836	0
	(Transfers Out) - To Equipment Fund	(13,900)	(2,223)		(10,057)	3,843
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
	NET TRANSFERS & ENCUMBRANCES	\$104,936	(\$2,223)		\$108,779	\$3,843



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
WASTEWATER DEPARTMENT - FUND 03**

ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 03	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
03-4-3210-000	Sales - Sewer	400,000	132,032	33%	400,000	0
03-4-3211-000	Sewer Connections	2,000	0	0%	2,000	0
03-4-3230-000	Sales: Miscellaneous		624		624	624
03-4-3255-000	Inspection Fees	100	0	0%	100	0
03-4-3256-000	FOG Program	4,100	1,800	44%	4,100	0
Total Revenues		\$406,200	\$134,456	33%	\$406,824	\$624
OTHER SOURCES OF FUNDS						
Total Other Sources of Funds		\$0	\$0	0%	\$0	\$0
Total Sources of Funds		\$406,200	\$134,456	33%	\$406,824	\$624
USES OF FUNDS						
SALARIES & WAGES						
03-5-4500-010	Salaries and Wages	75,500	19,545	26%	78,181	(2,681)
03-5-4500-020	Overtime	12,200	337	3%	1,349	10,851
Total Salaries & Wages		\$87,700	\$19,882	23%	\$79,529	\$8,171
BENEFITS						
03-5-4500-075	Workers Compensation Insurance	3,200	305	10%	1,221	1,979
	Operating Crew Benefits Allocation	51,816	11,516	22%	44,706	7,110
Total Benefits		\$55,016	\$11,822	21%	\$45,927	\$9,089
Total Personnel Services		\$142,716	\$31,704	22%	\$125,457	\$17,259



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
WASTEWATER DEPARTMENT - FUND 03**

ACCOUNT NO.	WASTEWATER FUND WASTEWATER DEPARTMENT - 03	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021		ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
				25%		
SERVICES & SUPPLIES						
03-5-4500-110	Communication	515	61	12%	243	272
03-5-4500-163	Maint: Sewer Structures/ Improvements	10,000	0	0%	0	10,000
03-5-4500-170	Maintenance: Equipment	3,300	37	1%	146	3,154
03-5-4500-171	Maintenance: Vehicles	3,500	0	0%	0	3,500
03-5-4500-172	Gas and Oil	3,500	0	0%	0	3,500
03-5-4500-173	Maint: Structures/ Improvements	5,135	0	0%	0	5,135
03-5-4500-175	System Parts/ Operating Supplies	8,240	409	5%	1,636	6,604
03-5-4500-177	Safety Expense	2,850	441	15%	1,765	1,085
03-5-4500-180	Memberships	1,000	298	30%	1,193	(193)
03-5-4500-200	Office Expense	515	66	13%	263	252
03-5-4500-205	Outside UB Mailing Expense	9,000	1,134	13%	4,534	4,466
03-5-4500-220	Professional Services	2,575	0	0%	0	2,575
03-5-4500-222	Contracted Engineering	2,835	0	0%	0	2,835
03-5-4500-241	Rents & Leases/ Equipment	2,575	0	0%	0	2,575
03-5-4500-248	Regulatory Permits & Fees	4,020	0	0%	0	4,020
03-5-4500-285	Classes/ Seminars/ Training Fees	2,800	2,524	90%	2,800	0
03-5-4500-290	Utilities	2,600	203	8%	813	1,787
03-5-4500-390	Bad Debt Expense	350		0%	0	350
03-5-4500-499	Claims & Settlements	1,900		0%	0	1,900
Total Services & Supplies		\$67,210	\$5,172	8%	\$13,393	\$53,817
CAPITAL OUTLAY						
Total Capital Outlay		\$0	\$0	0%	\$0	\$0
DEBT SERVICE						
	CalPERS UAL Funding	23,328	18,082	78%	23,328	0
Total Debt Service		\$23,328	\$18,082	78%	\$23,328	\$0
ADMINISTRATIVE COST ALLOCATION						
	Administrative Cost Allocation	265,193	70,770	27%	224,793	40,400
Total Administrative Cost Allocation		\$265,193	\$70,770	27%	\$224,793	\$40,400
Total Expenditures		\$498,447	\$125,727	25%	\$386,972	\$111,475
OPERATING SURPLUS/(DEFICIT)		(\$92,247)	\$8,728		\$19,852	\$112,099
TRANSFERS & ENCUMBRANCES						
	Transfers In - From General Fund & Garbage	118,836	0		118,836	0
	(Transfers Out) - Equipment Fund	(13,900)	(2,223)		(10,057)	3,843
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
NET TRANSFERS & ENCUMBRANCES		\$104,936	(\$2,223)		\$108,779	\$3,843



GARBAGE FUND





OCEANO COMMUNITY SERVICES DISTRICT
 FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
 GARBAGE FUND - 06

ACCOUNT NO.	GARBAGE FUND GARBAGE DEPARTMENT - 06	FINAL BUDGET FY 2021/22	2021/22 APPROVED ADJUSTMENTS	2021/22 CURRENT BUDGET	ACTUAL AT 9/30/2021	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS							
	Revenues	\$68,675	\$0	\$68,675	\$18,979	28%	(\$18,093)
	Other Sources of Funds	\$0	\$0	\$0	\$0	0%	\$0
	Total Sources of Funds	\$68,675	\$0	\$68,675	\$18,979	28%	(\$18,093)
USES OF FUNDS							
	Salaries & Wages	\$31,000	\$0	\$31,000	\$4,549	15%	\$12,805
	Benefits	\$22,440	\$0	\$22,440	\$4,880	22%	\$3,488
	Personnel Services	\$53,440	\$0	\$53,440	\$9,428	36%	\$16,293
	Services & Supplies	\$24,631	\$0	\$24,631	\$1,845	7%	\$7,253
	Capital Outlay	\$0	\$0	\$0	\$0	0%	\$0
	Administrative Cost	\$35,359	\$0	\$35,359	\$9,436	27%	\$5,387
	Total Expenditures	\$113,430	\$0	\$113,430	\$20,709	\$1	\$28,932
	OPERATING SURPLUS/(DEFICIT)	(\$44,755)	\$0	(\$44,755)	(\$1,730)		\$10,839
TRANSFERS & ENCUMBRANCES							
	Transfers In - From Water Fund	7,500	0	7,500	0		0
	(Transfers Out) - Water, Wastewater, Equipment Fund	(3,663)	0	(3,663)	(2,650)		333
	Encumbrances - Sources of Funding - IWMA Grant	10,000	0	10,000	0		0
	Encumbrances - (Designated Funds) - IWMA Grant	(18,400)	0	(18,400)	0		0
	NET TRANSFERS & ENCUMBRANCES	(\$4,563)	\$0	(\$4,563)	(\$2,650)		\$333



**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
GARBAGE FUND - 06**

ACCOUNT NO.	GARBAGE FUND GARBAGE DEPARTMENT - 06	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
06-4-3501-000	Franchise Fees	60,000	10,534	18%	42,138	(17,862)
06-4-3501-741	Landfill Savings Payment	8,675	8,445	97%	8,445	(230)
Total Revenues		\$68,675	\$18,979	28%	\$50,582	(\$18,093)
OTHER SOURCES OF FUNDS						
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$68,675	\$18,979	28%	\$50,582	(\$18,093)
USES OF FUNDS						
SALARIES & WAGES						
06-5-4900-010	Salaries & Wages	31,000	4,549	15%	18,195	12,805
Total Salaries & Wages		\$31,000	\$4,549	15%	\$18,195	\$12,805
BENEFITS						
06-5-4900-075	Compensation Insurance	850	81	10%	324	526
	Operating Crew Benefits Allocation	21,590	4,799	22%	18,627	2,963
Total Benefits		\$22,440	\$4,880	22%	\$18,952	\$3,488
Total Personnel Services		\$53,440	\$9,428	18%	\$37,147	\$16,293
SERVICES & SUPPLIES						
06-5-4900-110	Communication	930	28	3%	112	818
06-5-4900-171	Maintenance - Vehicles	530	0	0%	0	530
06-5-4900-173	Maint - Shared Structures/ Improvements	490	20	4%	80	410
06-5-4900-175	Operating Supplies	1,600	0	0%	0	1,600
06-5-4900-200	Office Expense	1,065	0	0%	0	1,065
06-5-4900-210	Postage	530	0	0%	0	530
06-5-4900-220	Professional Services	8,940	1,797	20%	7,186	1,754
06-5-4900-290	Utilities	546	0	0%	0	546
06-5-4900-291	School Outreach Programs	10,000	0	0%	10,000	0
Total Services & Supplies		\$24,631	\$1,845	7%	\$17,378	\$7,253
CAPITAL OUTLAY						
Total Capital Outlay		\$0	\$0	0%	\$0	\$0
ADMINISTRATIVE COST ALLOCATION						
	Administrative Cost Allocation	35,359	9,436	27%	29,972	5,387
Total Administrative Cost Allocation		\$35,359	\$9,436	27%	\$29,972	\$5,387
Total Expenditures		\$113,430	\$20,709	18%	\$84,498	\$28,932
OPERATING SURPLUS/(DEFICIT)		(\$44,755)	(\$1,730)		(\$33,916)	\$10,839
TRANSFERS & ENCUMBRANCES						
	Transfers In - From Water Fund	7,500	0		7,500	0
	(Transfers Out) - Water, Wastewater, Equipment Fund	(3,663)	(2,650)		(3,330)	333
	Encumbrances - Sources of Funding - IWMA Grant	10,000	0		10,000	0
	Encumbrances - (Designated Funds) - IWMA Grant	(18,400)	0		(18,400)	0
NET TRANSFERS & ENCUMBRANCES		(\$4,563)	(\$2,650)		(\$4,230)	\$333



EQUIPMENT FUND





**OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
EQUIPMENT FUND - 12**

ACCOUNT NO.	EQUIPMENT FUND - 12	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021		ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
	Revenues	\$35,025	\$5,602	16%	\$25,341	(\$9,684)
	Other Sources of Funds	\$0	\$0	0%	\$0	\$0
	Total Sources of Funds	\$35,025	\$5,602	16%	\$25,341	(\$9,684)
USES OF FUNDS						
	Salaries & Wages	\$0	\$0	0%	\$0	\$0
	Benefits	\$0	\$0	0%	\$0	\$0
	Personnel Services	\$0	\$0	0%	\$0	\$0
	Services & Supplies	\$16,000	\$1,579	10%	\$6,316	\$9,684
	Capital Outlay	\$0	\$0	0%	\$0	\$0
	Debt Service	\$15,000	\$0	0%	\$15,000	\$0
	Total Expenditures	\$31,000	\$1,579	0%	\$21,316	\$9,684
OPERATING SURPLUS/(DEFICIT)		\$4,025	\$4,023		\$4,025	(\$19,369)
TRANSFERS & ENCUMBRANCES						
	Transfers In	0	0		0	0
	(Transfers Out)	0	0		0	0
	Encumbrances - Sources of Funding	0	0		0	0
	Encumbrances - (Designated Funds)	0	0		0	0
NET TRANSFERS & ENCUMBRANCES		\$0	\$0		\$0	\$0



OCEANO COMMUNITY SERVICES DISTRICT
FUND LEVEL ANALYSIS - QUARTER 1 BUDGET REVIEW
EQUIPMENT FUND - 12

ACCOUNT NO.	EQUIPMENT FUND - 12	FINAL BUDGET FY 2021/22	ACTUAL AT 9/30/2021	25%	ESTIMATED ACTUAL	2021/22 EST. BUDGET VARIANCE
SOURCES OF FUNDS						
REVENUES						
12-4-3800-001	Lease Revenue from Water	19,920	3,186	16%	14,412	(5,508)
12-4-3800-002	Lease Revenue from Sewer	13,900	2,223	16%	10,057	(3,843)
12-4-3800-005	Lease Revenue from Garbage	1,205	193	16%	872	(333)
Total Revenues		\$35,025	\$5,602	16%	\$25,341	(\$9,684)
OTHER SOURCES OF FUNDS						
		0				0
Total Other Sources of Funds		\$0	\$0		\$0	\$0
Total Sources of Funds		\$35,025	\$5,602	16%	\$25,341	(\$9,684)
USES OF FUNDS						
SALARIES & WAGES						
		0	0		0	0
Total Salaries & Wages		\$0	\$0		\$0	\$0
BENEFITS						
		0	0		0	0
Total Benefits		\$0	\$0		\$0	\$0
Total Personnel Services		\$0	\$0		\$0	\$0
SERVICES & SUPPLIES						
12-5-4350-171	Maintenance - Vehicles	6,500	19	0%	77	6,423
12-5-4350-172	Fuel	9,500	1,560	16%	6,239	3,261
Total Services & Supplies		\$16,000	\$1,579	10%	\$6,316	\$9,684
CAPITAL OUTLAY						
12-5-4350-320	Fixed Assets	0				
Total Capital Outlay		\$0	\$0		\$0	\$0
DEBT SERVICE						
12-5-4350-320	Equipment Lease	15,000	0	0%	15,000	0
12-5-4350-386	Interest Expense	0	0		0	0
Total Debt Service		\$15,000	\$0	0%	\$15,000	\$0
Total Expenditures		\$31,000	\$1,579	5%	\$21,316	\$9,684
OPERATING SURPLUS/(DEFICIT)		\$4,025	\$4,023		\$4,025	\$0
TRANSFERS & ENCUMBRANCES						
Transfers In		0	0		0	0
(Transfers Out)		0	0		0	0
Encumbrances - Sources of Funding		0	0		0	0
Encumbrances - (Designated Funds)		0	0		0	0
NET TRANSFERS & ENCUMBRANCES		\$0	\$0		\$0	\$0

Oceano Community Services District
Water Revenue Comparisons - Target to Actual

Billing Periods Ending In:

Fiscal Years 2015/16, 2016/17, 2017/18, 2018/19, 2019/20, 2020/21, 2021/22

	<u>15/16 Target</u>	<u>15/16 Actual</u>	<u>16/17 Target</u>	<u>16/17 Actual</u>	<u>17/18 Target</u>	<u>17/18 Actual</u>	<u>18/19 Target</u>	<u>18/19 Actual</u>	<u>19/20 Target</u>	<u>19/20 Actual</u>	<u>20/21 Target</u>	<u>20/21 Actual</u>	<u>21/22 Target</u>	<u>21/22 Actual</u>
May - July	\$ 393,460	\$ 336,187	\$ 405,040	\$ 390,467	\$ 415,276	\$ 411,935	\$ 428,980	\$ 398,540	\$ 402,665	\$ 402,499	\$ 459,321	\$ 463,594	\$ 517,072	\$ 474,941
July - Sept.	\$ 380,230	\$ 359,329	\$ 391,420	\$ 368,608	\$ 401,313	\$ 402,095	\$ 414,556	\$ 403,771	\$ 397,740	\$ 434,372	\$ 465,937	\$ 457,925	\$ 524,520	\$ 509,485
Sept. - Nov.	\$ 348,369	\$ 334,971	\$ 358,621	\$ 355,697	\$ 367,685	\$ 359,870	\$ 379,819	\$ 357,085	\$ 380,687	\$ 408,556	\$ 440,206	\$ 438,290	\$ 495,554	\$ -
Nov. - Jan.	\$ 290,136	\$ 290,531	\$ 298,675	\$ 321,261	\$ 306,223	\$ 343,440	\$ 316,328	\$ 326,018	\$ 348,741	\$ 319,387	\$ 386,734	\$ 401,511	\$ 435,358	\$ -
Jan. - March	\$ 323,358	\$ 300,986	\$ 332,874	\$ 296,186	\$ 341,287	\$ 308,550	\$ 352,550	\$ 286,146	\$ 364,822	\$ 347,461	\$ 401,816	\$ 420,025	\$ 452,337	\$ -
March - May	\$ 351,803	\$ 344,349	\$ 362,157	\$ 335,738	\$ 371,309	\$ 350,089	\$ 383,563	\$ 358,893	\$ 397,345	\$ 353,371	\$ 435,946	\$ 457,470	\$ 490,758	\$ -
Totals	\$ 2,087,356	\$ 1,966,353	\$ 2,148,787	\$ 2,067,956	\$ 2,203,093	\$ 2,175,978	\$ 2,275,795	\$ 2,130,454	\$ 2,292,000	\$ 2,265,646	\$ 2,589,960	\$ 2,638,815	\$ 2,915,599	\$ 984,426
(Shortfall)/Overfall		\$ (121,003)		\$ (80,831)		\$ (27,115)		\$ (145,341)		\$ (26,354)		\$ 48,855		\$ (57,166)

Cumulative Revenue Shortfall: \$ (287,952)

