Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will NOT be open for accessing the meeting.



### Notice of Regular Meeting Oceano Community Services District - Board of Directors Agenda WEDNESDAY, MARCH 10, 2021 – 6:00 P.M Location: TELECONFERENCE – SEE BELOW

### HOW TO OBSERVE THE MEETING

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

<u>Telephone:</u> Listen to the meeting live by dialing (669) 900-9128 or (253) 215-8782. Enter Meeting ID# 892-6279-7188 followed by the pound (#) key. Then enter the Password: 508435 followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <a href="https://zoom.us/u/abb4GNs5xM">https://zoom.us/u/abb4GNs5xM</a>

<u>Computer:</u> With internet access use the **Password: 508435** to watch the live streaming at <u>https://us02web.zoom.us/j/89262797188?pwd=Q2IUeVc5THhnZk10TEtOUTITcXRiZz09</u> or by going to <u>zoom.us</u> and selecting "Join A Meeting" then entering the **Meeting ID# 892-6279-7188** followed by the **Password: 508435** 

<u>Mobile:</u> Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435.** 

For information on Zoom's system requirements please visit: <u>https://support.zoom.us/hc/en-us/articles/201362023-System-</u> <u>Requirements-for-PC-Mac-and-Linux</u>

#### HOW TO SUBMIT PUBLIC COMMENTS

**Before the Meeting:** Please email your comments to <u>carey@oceanocsd.org</u> with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. You may also provide public comment through the District website at: <u>https://oceanocsd.org/contact/</u>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <u>https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/</u> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be attached to the minutes of the meeting.

Live Comments: During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

To "Raise Hand:"

- **Telephone**: Press "\*9" to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.
- **Computer/Mobile Device:** Click the "raise hand" button to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak. If the "raise hand" button is not displayed on the screen, please click the "participants" icon at the bottom of the screen and the "raise hand" button will appear.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. AGENDA REVIEW

#### 5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

#### 6. SPECIAL PRESENTATIONS & REPORTS:

#### A. STAFF REPORTS:

- i. Sheriff's South Station Commander Jay Wells
- ii. FCFA Operations Chief Steve Lieberman
- iii. Operations Utility System Manager Tony Marraccino
- iv. OCSD General Manager Will Clemens

#### **B.** BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Replogle

#### C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

### 7. CONSENT AGENDA ITEMS:

**Public comment** Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for Regular Meeting February 24, 2021
- **B.** Review of Cash Disbursements

### 8. BUSINESS ITEMS:

**Public comment** Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

**A.** Consideration of an appeal by Jonathan Velazquez on a water bill and provide staff direction as deemed appropriate

### 9. HEARING ITEMS:

**Public comment** Members of the public wishing to speak on hearing items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

A. Public Hearing to Consider Approval of an Ordinance Repealing and Replacing District Code 15.10 – Sale of Fireworks

#### **10.** RECEIVED WRITTEN COMMUNICATIONS:

#### **11. LATE RECEIVED WRITTEN COMMUNICATIONS:**

**12.** FUTURE AGENDA ITEMS Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, Old Firehouse Art, California Voting Rights Act, District Flag Policy/ Pride Month, Social Media Policy/ Live Stream Board Meetings, Bill insert/ mailing policy.

### **13.** FUTURE HEARING ITEMS:

14. CLOSED SESSION:

### **15.** ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at <a href="http://www.oceanocsd.org">www.oceanocsd.org</a>

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



### Summary Minutes Regular Meeting Wednesday, February 24, 2021 – 6:00 P.M. Location: TELECONFERENCE

- 1. CALL TO ORDER: at approximately 6:00 p.m. by President Austin
- 2. ROLL CALL: Board members present: President Austin, Vice President White, Director Gibson, Director Villa and Director Replogle. Staff present: General Manager Will Clemens, Business and Accounting Manager, Carey Casciola and Jeff Minnery, Legal Counsel.
- 3. FLAG SALUTE: led by President Austin.

### 4. AGENDA REVIEW:

A motion was made by Vice President White to approve the agenda as presented with a second from Director Replogle and a 5-0 vote.

## 5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:

L	ucia Casalinuovo	Commented that the Oceano Beach Community Association opposes the current State Parks		
		plans for Oceano Dunes and Oso Flaco.		

### 6. SPECIAL PRESENTATIONS & REPORTS:

### A. STAFF REPORTS:

- i. Sheriff's South Station Commander Jay Wells Absent
- ii. FCFA Chief Steve Lieberman Absent
- iii. Operations Utility Systems Manager Tony Marraccino Lopez is at 39.9% full which is 19,787 AF. Continued with daily rounds; weekly and monthly samples; 6 work orders; 5 USAs; 6 customer service calls; 1 after hour call out. Two (2) angle stops were replaced. Completed vehicle maintenance. Government Fleet Smog Program with the Bureau of Automotive Repairs is complete. The Off-road Diesel Regulation Report with the California Air Resource Board is complete. Continued with trash clean up and fire hydrant maintenance/exercising the valves. 250 hydrants in Oceano and staff is limited to good weather for painting of hydrants.
- iv. OCSD General Manager Will Clemens OCSD was notified of a preliminary grant award from the State Water Board for the Prop 1 Stormwater capture and groundwater recharge project. The District will be submitting the required paperwork and returning to the Board in March for a resolution. The grant is approximately \$2,450,733. We are working with the NDC (National Demographic Corporation) in assisting drawing district boundaries for by-district elections in 2022. Census data is currently delayed and if unavailable, NDC will proceed with using the 2010 census data for now. Provided an update on the Central Coast Blue project agreements and the injection well at the County campground in Oceano.

### B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa Reported on the 02/18/2021 Oceano Advisory Council (OAC) meeting.
- ii. Director Gibson None
- iii. Vice President White Reported on the 02/19/2021 Five Cities Fire Authority (FCFA) meeting.
- iv. Director Replogle None
- v. President Austin Reported the County of SLO Board of Supervisors approved safe routes to school project.
- C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS: None

Director Replogle requested agenda item 7A be pulled for further discussion.

7. CONSE	ENT AGENDA:	ACTION:		
c. R Fi R	Review of cash disbursements. Receive and file the June 30, 2020 Audited Financial Statements and Independent Auditors Report prepared by Moss, Levy and Hartzheim, LP	After an opportunity for public comment, Board and staff discussion, staff recommendations for Agenda Item 7B & 7C were approved with a motion from Vice President White, with a second from Director Gibson and a 5-0 roll call vote.		

7. CONSENT AGENDA:	ACTION:
<ul> <li>Review and Approval of Minutes for Regular Meeting February 10, 2021.</li> </ul>	After an opportunity for public comment, Board and staff discussion, Agenda Item 7A was approved with an amendment to item 8A to correct Chas Carlson's public comment to banning safe and sane fireworks on December 31 <sup>st</sup> and a second amendment to item 12 to add that the Board's direction to remove State Parks PWP from future agenda items was opposed by Directors Replogle and Villa with a motion from Director Replogle, with a second from Vice President White and a 5-0 roll call vote. Public Comment: Julie Tacker – Would like the 2/10/2021 Minutes to reflect her question: Is FCFA going to be the enforcer of the ordinance?

8A. BUSINESS ITEM:	ACTION:
Introduction of an Ordinance Repealing and Replacing District Code 15.10. – Sale of Fireworks	After an opportunity for public comment, Board and staff discussion, staff recommendations were approved with a motion from Vice President White, with a second from Director Gibson and a 5-0 roll call vote. Director Replogle requested the record reflect that she is voting to support this because we need to restrict the previously uncontrolled use of Safe & Sane fireworks, however she is opposed to allowing sale of fireworks in Oceano because non-profits have a lot of other ways to raise funds aside from fireworks.
	Public Comment: Julie Tacker – Commented the previous ordinance was not enforced by the FCFA and is glad this will be a part of the proposed ordinance.

8B. BUSINESS ITEM:	ACTION:
Consideration of Ordinance 2019-1 of the San Luis Obispo County Integrated Waste Management Authority (IWMA) to ban Polystyrene and provide direction on a letter to IWMA as deemed appropriate by the Board	After a presentation by Brooks Stayer of the IWMA, an opportunity for public comment, Board and staff discussion, a motion was made to send the letter of support on the Ordinance provided in the agenda packet by Vice President White, with a second from Director Replogle and a 5-0 roll call vote.
	Public Comment: Janine Rands – In support of banning polystyrene and provided additional information about polystyrene and IWMA history within the 5 Cities.
	Mary Martin – In support of banning polystyrene and other plastics that are bad for the planet.

### 9. HEARING ITEMS: None

### 10. RECEIVED WRITTEN COMMUNICATIONS: None

### 11. LATE RECEIVED WRITTEN COMMUNICATIONS: None

12. FUTURE AGENDA ITEMS: Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, Old Firehouse Art, California Voting Rights Act, District Flag Policy/ Pride Month, Social Media Policy / Live Stream Board Meetings, Bill insert/mailing policy.

### 13. FUTURE HEARING ITEMS: None

### 14. CLOSED SESSION: None

**15. ADJOURNMENT:** at approximately 7:20 pm



1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: March 10, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: Agenda Item #7(B): Recommendation to Review Cash Disbursements

### Recommendation

It is recommended that your board review the attached cash disbursements:

#### Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence		Amounts
	58851 - 58872		
<u>Disbursements</u> :		1	
Regular Payable Reigster - paid 03/03/2021	58851 - 58866*	\$	14,075.00
Subt	otal:	\$	14,075.00
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):			
Payroll Disbursements - PPE 02/27/2021	N/A	\$	31,583.56
Board Member Stipends - August 2020 - February 2021	N/A	\$	1,668.58
Reoccurring Utility Disbursements - paid 03/03/2021	58867 - 58872	\$	7,211.92
Subt	otal:	\$	40,464.06
Grand T	otal:	\$	54,539.06

\* Check number 58853 is a system voided check to provide the stub for information continuation.

#### **Other Agency Involvement**

N/A

#### **Other Financial Considerations**

Amounts are within the authorized Fund level budgets.

#### Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

3/03/2021 3:28 PM COMPANY: 99 - POOL ACCOUNT: 1-1001-000 TYPE: All STATUS: All FOLIO: All		D D CASH OPE	RATING	CHECK RECONCILIATION REGISTER	CHECK DA CLEAR DA STATEMEN VOIDED D AMOUNT: CHECK NU	TE: T: ATE:	0/00/0 0/00/0 0/00/0 0.00	PAGE: 1 000 THRU 99/99/9999 000 THRU 99/99/9999 000 THRU 99/99/9999 000 THRU 99/99/9999 THRU 999,999,999.99 851 THRU 058866
ACCOUNT	DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS	FOLIO	CLEAR DATE
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1-1001-000	3/03/2021	CHECK	058852	ARAMARK	892.04CR	OUTSTND	A	0/00/0000 UNIFORMS
1-1001-000	3/03/2021	CHECK	058853	VOID CHECK	0.00	OUTSTND	A	0/00/0000 STUB USED FOR INFORMATION CONTINUATION
1-1001-000	3/03/2021	CHECK	058854	BURDINE PRINTING & GRAPHICS	283.25CR	OUTSTND	A	0/00/0000 U/B LATE NOTICE MAIL & POSTAGE
1-1001-000	3/03/2021	CHECK	058855	BRENT SARKISON DBA CALTEC COMP	30.00CR	OUTSTND	A	0/00/0000 MONTHLY STD BKUP
1-1001-000	3/03/2021	CHECK	058856	CARQUEST AUTO PARTS	38.24CR	OUTSTND	A	0/00/0000 VEHICLE MAINTENANCE
1-1001-000	3/03/2021	CHECK	058857	CLINICAL LAB OF SAN BERNARDINO	360.00CR	OUTSTND	A	0/00/0000 SAMPLES - JAN 2021
1-1001-000	3/03/2021	CHECK	058858	COASTLINE EQUIPMENT	418.21CR	OUTSTND	A	0/00/0000 BACKHOE DIAGNOSTICS
1-1001-000	3/03/2021	CHECK	058859	DIVERSIFIED PROJECT SERVICES I	2,940.00CR	OUTSTND	A	0/00/0000 REIM - ENGINEER SVCS FOR PROJECT
1-1001-000	3/03/2021	CHECK	058860	EVERYWHERE RIGHT NOW, INC.	360.00CR	OUTSTND	A	0/00/0000 ANNUAL WEB HOSTING
1-1001-000	3/03/2021	CHECK	058861	J.B. DEWAR, INC.	190.69CR	OUTSTND	A	0/00/0000 FUEL
1-1001-000	3/03/2021	CHECK	058862	MINER'S ACE HARDWARE, INC.	98.69CR	OUTSTND	A	0/00/0000 HYDRANT MAINTENANCE
1-1001-000	3/03/2021	CHECK	058863	MUNICIPAL CODE CORPORATION	2,295.00CR	OUTSTND	A	0/00/0000 ANNUAL SOFTWARE LICENSE FOR SELF-PUB
1-1001-000	3/03/2021	CHECK	058864	QUILL CORPORATION	146.54CR	OUTSTND	A	0/00/0000 OFFICE SUPPLIES
1-1001-000	3/03/2021	CHECK	058865	REY'S AUTO EXPRESS	83.45CR	OUTSTND	A	0/00/0000 SMOG TESTS
1-1001-000	3/03/2021	CHECK	058866	SLO AIR POLLUTION CONTROL DIST	1,355.39CR	OUTSTND	A	0/00/0000 ANNUAL EQUIPMENT PERMIT RENEWALS
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## Payroll Summary Report Board of Directors - Agenda Date March 10, 2021

	(*)	
Gross Wages	2/13/2021	2/27/2021
Regular	\$27,207.08	\$27,207.08
Overtime Wages	\$351.42	\$305.71
Stand By	\$600.00	\$450.00
Gross Wages	\$28,158.50	\$27,962.79
Cell Phone Allowance	\$0.00	\$75.00
Total Wages	\$28,158.50	\$28,037.79
Disbursements		
Net Wages	\$21,214.77	\$21,151.42
State and Federal Agencies	\$4,932.13	\$4,871.93
CalPERS - Normal	\$5,403.41	\$5,403.41
SEIU - Union Fees	\$156.80	\$156.80
Total Disbursements processed with Payroll	\$31,707.11	\$31,583.56
Health (Disbursed with reoccurring bills)	\$6,204.70	\$6,204.70
Total District Payroll Related Costs	\$37,911.81	\$37,788.26

(\*) Previously reported in prior Board Meeting packet - provided for comparison.

## Board Member Stipend Summary Report Board of Directors - Agenda Date March 10, 2021

Gross Stipends	2/28/2021
Board Member Stipends Gross Stipends	\$1,550.00 \$1,550.00
<u>Disbursements</u>	
Net Stipends State and Federal Agencies	\$1,431.42 \$237.16
Total Disbursements processed with Stipends	\$1,668.58



1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

FOR THE MONTH OF       Feb 2021         8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.         8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.         8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.         MEETING DATES:       02–10–2021         No. of Meetings       2         x \$100.00 = \$       200.         COMMITTEE MEETING(\$) OR OTHER REIMBURSEMENT(\$)         DATE:       MEETING:         MEETING:       AMOUNT: \$         DATE:       MEETING:	NAME: Cynthia	Replogle		DATE:	02-25-2021
8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.         8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.         8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.         MEETING DATES:       02–10–2021         No. of Meetings       2         x \$100.00 = \$       200.         COMMITTEE MEETING(\$) OR OTHER REIMBURSEMENT(\$)         DATE:       MEETING:         MEETING:       AMOUNT: \$         DATE:       MEETING:         MEETING:       AMOUNT: \$					
special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her. 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day. 8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month. MEETING DATES: <u>02–10–2021</u> and <u>02–24–2021</u> No. of Meetings <u>2</u> x \$100.00 = \$ 200. COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S) DATE: MEETING: AMOUNT: \$ DATE: MEETING: AMOUNT: \$	FOR THE MONTH OF:	Feb 2021			
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1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836

RECEIVED MAR 0 2 2021

### DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

August 2020

NAME: <u>Allene Villa</u> DATE: <u>Feb. 23, 2021</u>

FOR THE MONTH OF: \_\_\_\_

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her. 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day. 8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

August 12 and <u>August 26</u> of Meetings 2 x \$100.00 = \$ 200 MEETING DATES: No. of Meetings \_\_\_\_\_

### COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
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DATE:	MEETING:	AMOUNT: \$

TOTAL COMPENSATION: \$ 200. 60

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1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836



### DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: Alleve Villa

\_\_\_\_\_ DATE: (Jeb 23, 202/

ember, 2020 FOR THE MONTH OF:

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.
8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: September 9 and \_\_\_\_\_

No. of Meetings \_\_\_\_\_\_ x \$100.00 = \$\_\_\_\_

### COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$

TOTAL COMPENSATION: \$\_\_\_\_\_

SIGNATU



1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836



## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: <u>Alleve // 11/00</u> DATE: <u>Jeb 23, 2021</u>

October, 2020 FOR THE MONTH OF:

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

October 14. and \_\_\_\_\_ MEETING DATES: No. of Meetings \_\_\_\_\_\_ x \$100.00 = \$\_\_\_\_\_ *100*\_\_\_\_\_

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$

TOTAL COMPENSATION: \$ 100

SIGRATAT



RECEIVED MAR 0 2 2021

1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836

### DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME:

Allare VIlla DATE: Jeb 23, 202

Vouensber 2020 FOR THE MONTH OF:

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her. 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day. 8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES:	x. 11	and	
No. of Meetings		_x \$100.00 = \$	
COMMITTEE MEETING(S) OR C	THER REIMBURSEMENT(S)		
DATE:	MEETING:		AMOUNT: \$
DATE:	MEETING:		AMOUNT: \$
DATE:	MEETING:		AMOUNT: \$
DATE:	MEETING:		AMOUNT: \$

TOTAL COMPENSATION: \$ 100.00

SIGNAT



1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836



## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: <u>Alleve Ville</u> DATE: <u>Jeb 23, 2021</u>

Comber 2020 FOR THE MONTH OF:

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her. 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

S: <u>Dec 9</u> and <u>Dec 23</u> No. of Meetings <u>2</u> x \$100.00 = \$ <u>200</u>.Dec. MEETING DATES: 00

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$

TOTAL COMPENSATION: \$\_\_\_\_\_

IGNA





1655 Front Street, P.O. Box 599, Oceano, CA 93475

FAX (805) 481-6836 (805) 481-6730

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

MONTH OF: January 2021 NAME:

FOR THE MONTH OF: \_\_\_\_

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her. 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: <u>JOHNANY 13</u> and <u>JANUAN 27</u> No. of Meetings 2 x \$100.00 = \$ 200.00 / No. of Meetings \_\_\_\_\_

## COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$

00 TOTAL COMPENSATION: \$ 200.

SIGNAT



1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836 RECEIVED MAR 0 2 2021

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

Alleve Vella NAME:

DATE: Feb 24, 2021

FOR THE MONTH OF:

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.
8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

February 2021

 MEETING DATES:
 Jeburary
 10
 and
 Jeburary
 14

 No. of Meetings
 2
 x \$100.00 = \$
 200

### COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$

TOTAL COMPENSATION: \$ 200

SIGNA

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1505



## **Oceano Community Services District**

1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836

DIRECTOR'S MONTHLY REQUEST FOR **COMPENSATION FOR MEETING ATTENDANCE** 

DATE:

REN M-WHITE NAME:

FOR THE MONTH OF:

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her. 8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

and 2/24/2021 MEETING DATES: 2/10/202 x \$100.00 = \$ No. of Meetings

COMMITTEE MEETING(S) OR C	DTHER REIMBURSEMENT(S)	
DATE: 2/19/2021	MEETING: Five Cities Fire	AMOUNT: \$ 50 100
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$
DATE:	MEETING:	AMOUNT: \$

TOTAL COMPENSATION:  $\frac{250}{250}$ 

SIGNATU

FEB 2 5 REC'D



**Oceano Community Services District** 

1655 Front Street | P.O. Box 599 | Oceano, CA 93475 PHONE: (805) 481-6730 | FAX: (805) 481-6836

Meeting Date: 2 202 â RACTES Director Name: FR Mont Public Meeting / Hearing: Notes: 00 C C reener 20 TIC 2 im AS Bener a 17 OF elna U ] en T Wg the 50 OR NO Q M au INO []Yes Attached: Agenda / Other Documents Signature

3/03/202	21 3:42 PM				CHECK RECONCILIATION REGISTER					PAGE:	1
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1-1001-000	3/03/2021 CHECK	058869	ELECSYS INTERNA	TIONAL CORP	223.50CR	OUTSTND	A	0/00/0000	EQUIPMENT MONITOR
1-1001-000	3/03/2021 CHECK	058870	PACIFIC GAS & E	LECTRIC	3,837.18CR	OUTSTND	A	0/00/0000	UTILITY
1-1001-000	3/03/2021 CHECK	058871	STANLEY CONVERG	ENT SECURITY SO	102.51CR	OUTSTND	A	0/00/0000	WELLS AND FIRE MONITOR
1-1001-000	3/03/2021 CHECK	058872	VERIZON WIRELES	VERIZON WIRELESS		OUTSTND	A	0/00/0000	FIELD CELL SVC
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1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date:	March	10	2021
Date.	Ivia CII	τυ,	2021

To: Board of Directors

- From: Will Clemens, General Manager
- Subject: Agenda Item 8(A)#: Consideration of an appeal by Jonathan Velazquez on a water bill and provide staff direction as deemed appropriate

### Recommendation

It is recommended that your Board consider the appeal by Jonathan Velazquez on a water bill and provide staff direction as deemed appropriate.

### Discussion

Mr. Velazquez is the tenant at 1465  $22^{nd}$  Street. For the 9/18/2020 – 11/18/2020 billing period, 32 units of water were registered by the water meter, and the bill for that period was \$241.65. Staff first re-read the meter at the property to ensure the meter was not misread and checked for a leak.

The District currently has Ordinance 2007-1 in place that provides that billing adjustments may be approved for high water usage provided that the following conditions are met:

- "The owner must produce evidence of a break or malfunction that was not reasonably detectable", and
- "The owner must produce evidence the break or malfunction has been repaired", and
- "The District determines there is no evidence that the excess use of water was due to the willful act or the negligence of the consumer or the consumer's agent(s)"

All three conditions must be met for the General Manager to approve a water bill credit. Mr. Velazquez did not request a leak adjustment and none of the conditions were met. If your Board chooses to deny the appeal, a payment plan could be set up over the next 12 months to assist the customer based on Resolution 2019-11 establishing the ability to establish alternative payment schedules. Alternatively, your Board could choose to treat this like an instance of leak relief. If the formula in Ordinance 2007-1 for issuing leak relief credits was applied in this circumstance, the bill would be reduced to \$165.47.



Board of Directors Meeting

### **Other Agency Involvement**

N/A

### **Other Financial Considerations**

If your Board is inclined to grant a billing adjustment based on the formula established in Ordinance 2007-1, this would result in a billing credit of \$76.18.

### Results

The Board's consideration of the request provides a full review of the situation and supports a wellgoverned community.

Attachments: Correspondence from Jonathan Velazquez

## **Carey Casciola**

From: Sent: To: Subject: Jonathan Velazquez Wednesday, March 3, 2021 9:12 AM Carey@oceanocsd.org Contested water bill 11/2020

To whom this may concern

My Name is Jonathan Velazquez resident of 1465 22nd st here in Oceano, I've live at this address with my wife for the last five years. We have always payed our water bill and never had any issues. However on August 2020 we received a bill for \$241.65, which is almost three times our average water use for the last 5 years. After talking with the staff and after having the meter guy come double check our water meter and signs for leaks, we could not come up with a reason as to why our water usage increased to such amount. I am asking this body to consider working with me on this issue. Thank you.



1655 Front Street, P.O. Box 599, Oceano, CA 93475 (805) 481-6730 FAX (805) 481-6836

Date: March 10, 2021

To: Board of Directors

From: Will Clemens, General Manager

**Subject:** Agenda Item #9(A): Public Hearing to Consider Approval of an Ordinance Repealing and Replacing District Code 15.10 – Sale of Fireworks

### Recommendation

It is recommended that your Board approve the attached Ordinance which repeals and replaces District Code 15.10 and waive the reading.

### Discussion

District Code 15.10, which was originally adopted in 1991, governs the sale of safe and sane fireworks within the District. Annually, the District accepts and approves applications for organizations to operate "Safe and Sane" fireworks stands. Adopted procedures provide four permits each year. In 2020, the following organizations obtained approval from the District:

- The Anchor of Faith Apostolic Church
- The Church of God of Prophecy
- The Five Cities Aerie No. 4153 F.O.E.
- Open Door Pre-School

The Cities of Grover Beach and Arroyo Grande also allow for the sale of "Safe and Sane" fireworks. The most significant difference between the Cities' regulations and the District, is the public discharge period. The Cities' limit the discharge period to July 4 each year. The District currently has no limitation as to when fireworks may be discharged.

Direction was given at the January 13, 2021 Board meeting to revise the District Code to mirror more closely that of the City of Grover Beach. The proposed Ordinance implements that direction and establishes a discharge period of 10 am through 10 pm on July 4<sup>th</sup> only. This will provide consistency across municipal boundaries and will simplify the efforts of the Fire Chief of



Board of Directors Meeting

Five Cities Fire Authority (FCFA). Adopting a public discharge period will also assist the County Sheriff with enforcement efforts. Further direction was provided at the meeting of February 10, 2021 and has been incorporated into the proposed Ordinance.

The proposed Ordinance was introduced at the meeting of February 24, 2021.

## **Other Agency Involvement**

The FCFA Fire Chief is responsible for the safety of the stands. The County Sheriff is responsible for enforcement relating to illegal discharge of fireworks in Oceano.

## **Other Financial Considerations**

Each applicant will be charged an administrative/application fee of \$400 set to recover District costs of the Fireworks program and a refundable clean-up fee of \$500. Each applicant must also provide a general liability and property damage insurance policy.

### Results

The sale of Safe and Sane fireworks in accordance with established regulations helps to ensure a safe and well governed community.

## Attachments:

Ordinance

ORDINANCE NO. \_\_\_\_\_

## AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT REPEALING AND REPLACING DISTRICT CODE 15.10 SALE OF FIREWORKS

BE IT RESOLVED, DETERMINED AND ORDERED, by the Board of Directors of the District as follows:

## **SECTION 1**

### <u>15.10 – SALE OF FIREWORKS REPEALED AND</u> <u>REPLACED AS FOLLOWS:</u>

### 15.10.010 Permit Required for Sale; Fee.

It is unlawful for any person to sell any "safe and sane" fireworks, as defined in Section 12529 and Section 12562 of the Health and Safety Code without first having applied for and received a permit therefor. The fee for a permit to sell such fireworks will be initially set at \$400 and increased 3% annually thereafter. No part of the fee will be refunded upon revocation of the permit. In addition, a \$500 refundable cleaning deposit must be submitted with the permit fee and will be refunded upon removal of the fireworks stand and associated debris to the satisfaction of the District.

### 15.10.020 Application for Permit.

Applications for a permit under this chapter must be made to the General Manager or General Manager's designee and must:

(A) Be made in writing on a form supplied by the District and accompanied by a tender of the permit fee and cleaning deposit.

(B) Be made after the second Tuesday in April of each year and before the last business day of May.

(C) Describe by street address the proposed location of the fireworks stand for which the permit is requested.

(D) Be accompanied by a general liability insurance policy of at least \$ 1,000,000, with the premium pre-paid, for a term not less than the term of the permit, naming the District, its officers, agents, and employees as additional named insured, and covering liability for monetary damages resulting from bodily injury, property damage or personal injury, including false arrest, libel, wrongful entry, discrimination, and assault.

(E) Be accompanied by the organization's certified statement of non-profit status.

(F) Be accompanied by an assurance in writing that the applicant, if permitted, will neither sell nor purvey, nor suffer or permit any person to sell or purvey at the permittee's fireworks stand any "dangerous fireworks" as defined in section 12505 of the Health and Safety Code.

(G) Be accompanied by a signed written approval of property owner that the fireworks stand will be allowed on the property owner's property and include a business telephone number at which the property owner may be reached.

(H) Include a designation of all non-profit associations or corporations to which the applicant intends to distribute the net proceeds of its fireworks sales and the communities (i.e., Oceano, Halcyon, Grover Beach, Arroyo Grande, etc.) and residents of those communities (i.e., youth, seniors, residents at large, visitors, businesses, etc.) that will benefit from the non-profit association or corporation through the net proceeds of its fireworks sales with at least 50% of the net proceeds distributed within Oceano/Halcyon.

(I) State the person and such person's daytime telephone number which the General Manager or General Manager's designee will notify regarding the granting or denial of the permit.

## 15.10.030 Operation of Stand.

(A) No person other than the permittee may operate the stand for which the permit is issued or share or otherwise participate in the profits of the operation of such stand unless otherwise approved by permit.

(B) No person other than the individuals who are members or volunteers on behalf of a permittee's organization may participate in the operation of the fireworks stand.

(C) No person may be paid or given any consideration for participating in the operation of a fireworks stand, except for security services.

- (D) Fireworks may only be sold at the stand location set forth in the permit.
- (E) Permittees must distribute to each customer any educational materials provided by the District.

(F) It is unlawful for any person to sell or otherwise distribute fireworks without complying with each of the following provisions:

(1) Fireworks stands need not comply with the provisions of the California Building Code provided that all stands are erected under the supervision of the Fire Chief (or designee) who will require that stands be constructed in a manner which will reasonably assure the safety of attendants and patrons.

(2) If in the judgment of the Fire Chief (or designee), the construction or the location of a stand, or the conduct of operations therein do not conform with the provisions of this Chapter, the Fire Chief (or designee) may order the stand immediately closed until such time as the stand does conform with the provisions of this Chapter.

(3) If the permittee has materially falsified any statement in the application or has failed to perform any agreement, assurance, or representation made in connection with the application, the Fire Chief (or designee) will revoke the permit and order the stand immediately closed and neither the permittee nor any successor to the permittee will be permitted under this Chapter during the next following year. Such decision may be immediately appealable in writing to the General Manager who will conduct an informal hearing at the earliest opportunity.

(4) The front of all stands will be completely enclosed from the counter to the roof with hardware wire cloth, the openings of which do not exceed one-fourth inch in size except for openings to permit delivery of merchandise to customers, which openings for delivery are not larger than twelve inches by eighteen inches in size and the location of which are approved by

the Fire Chief (or designee).

(5) No person will be allowed in the interior of the stand except those directly participating in its operation.

(6) No person under the age of eighteen years will be allowed to sell fireworks, work in any way, unload fireworks supplies, or otherwise be in the stand or involved in its operation.

(7) All merchandise will be stored or displayed at a safe distance from the front and side walls of the stand in accordance with the direction of the Fire Chief (or designee).

(8) No stand will be constructed which has a depth of more than twelve feet.

(9) Each stand more than twenty feet in length must have at least two exits; and each stand more than thirty feet in length must have at least three exits spaced approximately equally along the length of the stand; provided, that in no case will the distance between exits exceed twenty feet.

(10) Exit doors must swing in the direction of egress.

(11) Exits will be arranged so that there will be egress available in at least two directions from any place within the stand, which exits will be approximately diametrically opposed.

(12) The stand must be equipped with at least one fire extinguisher and one five-gallon pail of water at each exit. The fire extinguisher must be approved as to efficiency, adequacy, and safety by the Fire Chief (or designee).

(13) No stand will be located closer than 100 feet from any other stand.

(14) No stand will be located closer than ten feet from a property line, nor closer than thirty feet from any building, nor closer than ten feet from any structure other than a building.

(15) All weeds and combustible materials will be cleared for 50 feet surrounding the stand.

(16) No food, beverage, or merchandise other than fireworks may be sold in or within thirty feet surrounding the stand. The sale of fireworks may not begin before noon on the twenty-eighth of June and will cease at noon on the fifth day of July. Sales during this time period will be limited to 9:00 a.m. to 11:00 p.m. each day. Any permittee failing to observe these hours designated for sale may have their permit revoked or be ineligible for a permit in subsequent years.

(17) All unsold fireworks stock and associated litter from the stand will be removed from the stand location by noon on the seventh of July.

(18) The stand will be removed from its temporary location by noon on the seventh day of July.

(19) The permittee will also comply with all applicable State laws pertaining to the sale of fireworks and operation of the stand.

## 15.10.040 Number of Permits.

No association may receive more than one permit for fireworks sales during any one calendar year. No association may operate more than one fireworks stand under permit during any one calendar year. No more than four permits will be issued by the District in any calendar year. Permit holders from the preceding year will have the right of first refusal for one (1) permit. Remaining permits will be issued per Section 15.10.050.

<u>15.10.050</u> Prerequisites to Issuance of Permit; Selection of Permittees; and Approval of Locations.

(A) No permit will be issued except to an applicant who is a non-profit association or corporation organized primarily for veteran, patriotic, welfare, district betterment, religious or charitable purposes, having on file with the District proof of non-profit status from either the IRS, California Secretary of State, or the State Attorney General; and having its principal and permanent meeting place within District boundaries; and having been organized and established in the District for a minimum of three years continuously preceding the filing of the application for the permit; and having three years continuously preceding the filing of the application for the permit, a track record of providing programs and/or services to residents of the District.

(B) If on the closing date for filing applications for permits there are more new applications than the number of available permits, the permittees will be selected by a drawing conducted by the General Manager or General Manager's designee.

(C) Prior to the installation of any stand for which a permit has been obtained, the General Manager or General Manager's designee will first submit the proposed location of each stand to the to the Fire Chief who has the authority to disapprove the location if in the Chief's opinion the location would pose a fire hazard.

## 15.10.060 Public Discharge Period.

Discharge of "safe and sane fireworks" may only occur from 10:00 a.m. to 10:00 p.m. on the fourth of July. No person under eighteen (18) years of age may possess or discharge "safe and sane fireworks" except when under the direct supervision of a person twenty-one (21) years of age or older.

## 15.10.070 Mandatory Meeting.

There will be a meeting in June each year. Attendance at this meeting is mandatory for the representatives of the permittee organizations. Safety practices, legal issues and explanation of the laws, rules and regulations will be discussed. Wholesale distributors, or their bona fide agents, must also be present at this meeting.

## **SECTION 2**

This Ordinance will take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it will be posted in three public places with the names of the members of the Board of Directors voting for and against the same and will remain posted thereafter for at least one week.

**INTRODUCED** at a regular meeting of the Board of Directors held on the 24<sup>th</sup> day of February, 2021, and **PASSED, APPROVED and ADOPTED** by the Board of Directors of the Oceano Community Services District, this 10<sup>th</sup> day of March, 2021, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing ordinance is hereby adopted:

President of the Board of Directors ATTEST:

Secretary of the Board of Directors

BY: \_\_\_\_

Board Secretary

[SEAL]

APPROVED AS TO FORM AND LEGAL EFFECT:

Jeffrey Minnery District Legal Counsel

By:

District Legal Counsel

Dated: February 24, 2021