



Notice of Special Meeting Oceano Community Services District - Board of Directors Agenda

WEDNESDAY, May 30, 2018 – 3:00 P.M.

Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the General Manager prior to the start of the meeting. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

1. CALL TO ORDER:
2. ROLL CALL:
3. FLAG SALUTE:
4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

5. SPECIAL PRESENTATION:
 - A. The Place Art Gallery located corner of 13th and Highway one (Front Street) by Darcy Badiali
6. BUSINESS ITEMS:
 - A. Review and Approval of Cash Disbursements
 - B. Workshop discussions on the 2018/19 and 2019/20 two-year Budget
 - C. Review and Consideration of a Recommendation to Approve a letter to State Parks regarding their Notice of Preparation of an Environmental Impact Report for a Public Works Plan relating to the Oceano Dunes
7. CLOSED SESSION:
 - A. Pursuant to Government Code 54956.9(a): Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,
 - B. Pursuant to Government Code §54957.6: Conference with Labor Negotiators. Agency designated representative: General Manager, Paavo Ogren; Employee Organizations: a) Service Employees International Union 620 b) Unrepresented Management Positions
8. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54956. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org.

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance prior to the meeting so necessary arrangements can be made.

ASISTENCIA A DISCAPACITADO Si usted está incapacitado de ninguna manera y necesita alojamiento para participar en la reunión de la Junta, por favor llame a la Secretaría de la Junta al (805) 481-6730 para recibir asistencia antes de la reunión para que los arreglos necesarios puedan ser hechos.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: May 30, 2018

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: Agenda Item #6(A): Recommendation to Approve Cash Disbursements

Recommendation

It is recommended that your Board approve the attached cash disbursements.

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	56997 - 57013	
Disbursements Requiring Board Approval prior to Payment:		
Regular Payable Register – paid 05/30/2018	57004 - 57013	\$5,936.61
Subtotal:		\$5,936.61
Reoccurring Payments for Board Review (authorized by Resolution 2016-07):		
Payroll Disbursements – None	N/A	
Reoccurring Utility Disbursements – paid 05/23/2018	56997 - 56999	\$1,231.85
Reoccurring Health/Benefits – paid 05/23/2018	57000 - 57003	\$6,047.36
Subtotal:		\$7,279.21
Grand Total:		\$13,215.82

Other Agency Involvement: n/a

Other Financial Considerations: Amounts are within the authorized Fund level budgets.

Results

The Board’s review of cash disbursements is an integral component of the District’s system of internal controls and promotes a well governed community.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	5/29/2018	CHECK	057004	PETTY CASH	61.21CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057005	AUTOSYS, INC.	540.00CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057006	BURDINE PRINTING & GRAPHICS	198.49CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057007	ARAMARK	69.83CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057008	CENTRAL COAST TECHNOLOGY CONSU	80.00CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057009	TARGETSOLUTIONS LEARNING, LLC	1,196.57CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057010	R & T EMBROIDERY, INC.	169.17CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057011	FRANCO FAMILY EXTERIOR MAINTEN	60.00CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057012	CONDOR SECURITY OF AMERICA, IN	52.00CR	OUTSTND	A	0/00/0000
1-1001-000	5/29/2018	CHECK	057013	CITY OF ARROYO GRANDE	3,509.34CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	5,936.61CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	5,936.61CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 056997 THRU 056999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-1001-000	5/23/2018	CHECK	056997	RABOBANK EQUIPMENT LEASE	755.60CR	OUTSTND	A	0/00/0000
1-1001-000	5/23/2018	CHECK	056998	DE LAGE LANDEN FINANCIAL SERVI	150.15CR	OUTSTND	A	0/00/0000
1-1001-000	5/23/2018	CHECK	056999	COASTAL COPY, INC.	326.10CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	1,231.85CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	1,231.85CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 057000 THRU 057003

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-1001-000	5/23/2018	CHECK	057000	BLUE SHIELD OF CALIFORNIA	4,736.32CR	OUTSTND	A	0/00/0000
1-1001-000	5/23/2018	CHECK	057001	THE LINCOLN NATIONAL LIFE INSU	1,058.88CR	OUTSTND	A	0/00/0000
1-1001-000	5/23/2018	CHECK	057002	VSP VISION	105.80CR	OUTSTND	A	0/00/0000
1-1001-000	5/23/2018	CHECK	057003	SEIU LOCAL 620	146.36CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	6,047.36CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	6,047.36CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		



Oceano Community Services District

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(805) 481-6730 FAX (805) 481-6836

Date: May 30, 2018
To: Board of Directors
From: Carey Casciola, Business and Accounting Manager
Via: Paavo Ogren, General Manager
Subject: Agenda Item 6B - Workshop on the 2018/19 and 2019/20 Budget

Recommendation

It is recommended that your Board:

1. Review and discuss the attached 2018-19 & 2019-20 District Budget Worksheets and provide staff with direction as you deem appropriate.
2. Set June 27, 2018 as the date of a public hearing for your Board to consider adoption of the 2018-19 & 2019-20 Preliminary Two-Year Budget.

Discussion

The attached budget worksheets for the District's 2018-19 & 2019-20 two-year budget have been prepared for discussion purposes. Based on Board feedback, the preliminary budget will be prepared for formal consideration on June 27, 2018.

The line item worksheets for each fund have been designed to include the following:

- ✓ Current year 2017-18 Final Budget
- ✓ Proposed 2018-19 Budget
- ✓ Proposed 2019-20 Budget
- ✓ Changes from the 2017-18 Final Budget to the 2018-19 Proposed Budget

The following items reflect changes in the upcoming two-year budgets compared to the current budget.

- Changes in Indirect Cost Allocations for the Field Crews
- Changes in the Administrative Cost Allocations
- Inflationary Impacts
- Costs for a new Operator in Training - Approved in 2017/18, but not yet hired



- Costs for converting a temporary part-time administrative assistant to a permanent part-time administrative assistant
- Costs for a District Engineer / Assistant General Manager (2018/19)
- Decreased costs for current General Manager retirement (2019/20)

Field Crews - Indirect Cost Allocations

The current year 2017-18 budget had certain expenditures that were recorded in the Administrative Fund although they were budgeted throughout the operating funds. The savings in the operating funds covered the corresponding increase in the administrative cost allocations. These expenses were items that were related to direct labor overhead and were as follows:

1. Vacation, sick & other paid leave (Wages & Salaries)
2. CalPERS
3. Medicare
4. Payroll Taxes
5. State Unemployment Insurance
6. Worker’s Compensation Insurance
7. Employee Insurances
8. Boot Allowance
9. Clothing Expense

The proposed two-year budget for 2018-19 and 2019-20 includes these expenses in the Administrative Fund. The costs will be charged to the Administrative Fund and be allocated to the operating funds in proportion to field crew Direct Labor Costs, which are estimated based on actual working hours for the past 3 years. This will more accurately distribute field crew indirect costs to the operating funds. The percentages for those indirect costs are estimated as follows:

Fire	0.5%
Lighting	0.5%
Water	64%
Sewer	24%
Garbage	10%
Facilities	1%
Total	100%



Administrative Cost Allocations

The Administrative Cost Allocation has also been adjusted in the preliminary 2018-19 & 2019-20 two-year budgets. The new percentages establish a greater allocation of administrative costs to the water fund and decrease the allocation to the sewer fund to better reflect the work and time spent on water services. It has been clear in the past years that the allocation to the Sewer Fund has been too high. These percentages have been adjusted to:

	2017-18 Budget	Proposed 2018-19 & 2019-20
Fire	4%	3%
Lighting	1%	1%
Water	45%	60%
Sewer	40%	30%
Garbage	6%	4%
Facilities	4%	2%
Total	100%	100%

Within the Administrative Fund, the only structural changes in the budget related to the current temporary part-time administrative assistant. The amounts illustrated in the attachments reflect conversion to a permanent part-time position at an annual cost of approximately \$29,000.

Inflationary Impacts

The consumer price index has indicated inflation increased approximately 3.5% in 2017. Overall, the inflationary impact is less than 3.5% in the proposed budgets, but they do not include wage and benefit increases that may result from the current negotiations with SEIU for represented employees. The budgetary impact of union negotiations will first be addressed in the negotiations process and then will be incorporated into the District's budgets at the conclusion of negotiations.

New Operator in Training

The operator (OIT) is fully incorporated in the 2018/19 & 2019/20 budgets. Prior estimates indicated the position could be funded within existing revenues, which is still valid.

District Engineer / Assistant General Manager / General Manager



The proposed two-year budget includes a full-time District Engineer / Assistant General Manager in 2018/19 and the deletion of the current General Manager salary in the second year 2019/20. The proposal to initiate the recruitment of a District Engineer / Assistant General Manager is based on the following:

- To initiate succession planning for the District's General Manager position
- To provide overlap between hiring of the general management position and retirement of the current general manager to help ensure continuity of existing work efforts.
- To increase engineering efforts by the District - concurrent with the completion of the Water Resource Reliability Program and initiation of the Capital Improvement Program.
- To provide additional resources on sewer related efforts, including the lateral program and other infrastructure needs.
- To provide resources to research District easements and rights of way - for capital programs and operating needs.

Other Agency Involvement

Numerous other agencies are involved in the development of the District's budget including the Five Cities Fire Authority and the County of San Luis Obispo.

Other Financial Considerations

The budgets do not reflect salary changes that are subject to the existing meet and confer efforts with Service Employees International Union 620. Any modifications will be separately addressed as a future agenda item.

Results

Holding a workshop to review and consider the District's two-year budget for fiscal year 2018-19 & 2019-20 helps to ensure sound financial management for the District and promotes a well governed community.

Attachments:

- Budget Summaries - Sources and Uses – General Fund
- Budget Summaries - Sources and Uses – Enterprise Funds
- Budget Reconciliations - Administrative, Water & Sewer
- Detailed Budget Worksheets by Fund

**Oceano Community Services District
Budget Summaries - Sources and Uses - General Fund
2018/19 & 2019/20**

	General Fund		Equipment Fund		Facilities Fund	
	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>
Revenues	\$1,019,999	\$1,039,725	\$29,090	\$29,090	\$190,940	191,040
Expenditures						
Fire & Emergency Services	(\$1,028,813)	(\$1,123,784)				
Lighting	(\$49,821)	(\$50,121)				
Total Expenditures	<u>(\$1,078,634)</u>	<u>(\$1,173,905)</u>	<u>(\$29,090)</u>	<u>(\$29,090)</u>	<u>(\$190,940)</u>	<u>(191,040)</u>
Sources vs. Expenditures - Over / (Under)	<u><u>(\$58,635)</u></u>	<u><u>(\$134,180)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>0</u></u>

Impact Analysis

Changes in Overhead Allocations

District Engineer / Ass't GM

State Water

Other Changes in Revenues/ Expenditures

General Fund deficits result from Five Cities Fire Authority Strategic Plan Budget option.

**Oceano Community Services District
Budget Summaries - Sources and Uses - Enterprise Funds
2018/19 & 2019/20**

	Water Fund		Sewer Fund		Garbage Fund	
	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>
Revenues	\$2,453,160	\$2,531,631	\$517,889	\$517,954	\$111,530	\$115,171
Expenditures						
Fire & Emergency Services						
Lighting						
Total Expenditures	<u>(\$2,638,858)</u>	<u>(\$2,652,373)</u>	<u>(\$476,476)</u>	<u>(\$451,196)</u>	<u>(\$99,620)</u>	<u>(\$101,324)</u>
Sources vs. Expenditures - Over / (Under)	<u><u>(\$185,698)</u></u>	<u><u>(\$120,742)</u></u>	<u><u>\$41,413</u></u>	<u><u>\$66,758</u></u>	<u><u>\$11,910</u></u>	<u><u>\$13,847</u></u>
Impact Analysis						
Changes in Overhead Allocations	(\$187,458)		\$42,566			
District Engineer / Ass't GM	(\$112,683)		(\$35,388)			
State Water	\$132,704					
Other Changes in Revenues/ Expenditures	(\$18,261)		\$34,235			
	<u><u>(\$185,698)</u></u>		<u><u>\$41,413</u></u>			

Water fund and Sewer fund Budget Reconciliations are illustrated in greater detail on the following attachment.

**Oceano Community Services District
Budget Reconciliations - Administrative, Water & Sewer
2017/18 vs 2018/19**

	<u>Administrative Budget</u>		<u>Water Fund</u>		<u>Sewer Fund</u>	
2017/18 Budget	\$798,374		\$2,378,948		\$542,054	
Inflationary Increases	\$27,943	3.5%	\$11,906	0.5%	\$2,387	0.44%
Annual Impact Items	\$29,000	3.6%	\$80,567	3.4%	(\$10,787)	-1.99%
One-Time Impact Items	\$5,500	0.7%	(\$20,021)	-0.8%	(\$14,612)	-2.70%
2018/19 Admin Allocation			\$156,556	6.6%	(\$61,568)	-11.36%
2018/19 Direct Labor Allocation	\$221,185	27.7%	\$30,902	1.3%	\$19,002	3.51%
2018/19 Budget	<u>\$1,082,002</u>	35.5%	<u>\$2,638,858</u>	10.9%	<u>\$476,476</u>	-12.10%
2018/19 Budget Increase / (Decrease)	<u>\$283,628</u>	35.5%	<u>\$259,910</u>	11%	<u>(\$65,578)</u>	-12.10%
Annual Impact Items						
New Employment - Wages / Benefits	\$29,000	3.6%	\$22,835	1.0%	\$9,143	1.69%
Regular Wages - Step, CPI & OT Increases			\$38,810	1.6%	(\$19,930)	-3.68%
Water Revenue Bonds - 2017/18 Payoff			(\$18,375)	-0.8%		
Lopez			\$16,372	0.7%		
NCMA - Litigation and Reporting			\$20,925	0.9%		
	<u>\$29,000</u>	3.6%	<u>\$80,567</u>	3.4%	<u>(\$10,787)</u>	-1.99%
One-Time Impact Items						
New Employment - Wages	\$0	0.0%	\$73,289	3.1%	\$28,188	
New Employment - Benefits	\$0	0.0%	\$39,394	1.7%	\$7,200	
State Water	\$0	0.0%	(\$132,704)	-5.6%		
Election Costs	\$5,500	0.7%		0.0%		
Transfer to the Fire Fund				0.0%	(\$50,000)	-9.22%
	<u>\$5,500</u>	0.7%	<u>(\$20,021)</u>	-0.8%	<u>(\$14,612)</u>	-2.70%



GENERAL FUND



**GENERAL FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources: Number	Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Prop Tax: Current Secured	911,406	970,850	990,250	59,444
Prop Tax: Current Unsecured	21,778	21,000	21,400	(778)
Prop Tax: Prior Secured	0	0	0	0
Prop Tax: Prior Unsecured	0	0	0	0
Unitary Taxes	15,152	14,500	15,000	(652)
Penalties and Interest (From County)	0	0	0	0
Delinquent Chgs Prop Tax Roll: Garbage	0	0	0	0
Homeowners' Prop Tax Relief	6,664	6,300	6,500	(364)
Will Serve Letter Fee	0	0	0	0
Firework Permit Fees	1,500	1,540	1,540	40
Misc Income		0	0	0
Interest	0		0	0
CO Collection Chg: SB2557	(20,000)	(15,500)	(16,000)	4,500
Transfer in From Facilities Fund		21,309	21,035	21,309
Total Revenues	936,500	1,019,999	1,039,725	83,499



ADMINISTRATIVE BUDGET



**ADMINISTRATIVE BUDGET
EXPENDITURE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Expenditure Accounts 4100					
Personnel					
010	Wages and Salaries	390,028	428,217	405,995	38,189
020	Overtime	7,673	7,950	10,865	277
061	PERS	48,666	51,537	31,611	2,871
	PERS UAL Payment	22,735	31,683	39,810	8,948
070	SUI (Unemp Ins)	3,038	2,170	2,170	(868)
071	Medicare Employer Portion	5,767	5,960	6,009	193
072	FICA	0	1,558	1,613	1,558
075	Workers Compensation Ins	14,454	6,563	6,793	(7,891)
090	Employee Insurances	38,400	45,600	40,800	7,200
097	Cell Phone Allowance	900	900	900	0
Total Personnel		531,661	582,138	546,566	50,477
Services and Supplies					
110	Communications & Dispatch	5,125	8,700	9,000	3,575
150	Insurance (100% in Admin, then allocated, in 2015-16)	24,100	22,500	23,500	(1,600)
170	Maint: Equipment	3,600	3,600	3,600	0
173	Maint: Structures	10,250	10,250	10,250	0
180	Memberships	6,150	6,581	6,811	431
190+191	Over and Short + misc	200			(200)
193	Bank Fees	2,000	4,500	4,700	2,500
200	Office Expense	6,300	6,750	7,000	450
205	Outside UB Mailing Expense	7,688	0	0	(7,688)
210	Postage	500	500	500	0
218	Audit	20,500	19,500	20,000	(1,000)
220	Professional Services (AGP, Chapparel, other)	19,000	19,000	19,000	0
221	Information Technology	5,000	7,500	7,500	2,500
223	Legal Services	84,000	87,000	90,000	3,000
226	Annual Software Maint.	13,325	14,000	14,500	675
225	Board Member Stipends	18,000	18,000	18,000	0
230	Legal Notices	2,000	2,500	2,500	500
235	Books/Journals/Subsc	1,500	1,500	1,500	0
241	Rents/Leases: Equip	3,000	3,000	3,000	0
247	LAFCO	15,000	16,500	17,500	1,500
248	Permits Licenses and Fees	1,000	1,000	1,000	0
250	Small Tools/EQ		0	0	0
260	Elections Expense	0	5,500	0	5,500
280	Private Vehicle Mileage	500	500	500	0
283	Job Advertising Expense	1,550	1,750	1,750	200
285	Classes/Seminars	5,125	5,500	5,500	375
286	Board Member Training/Travel/Expense	1,550	2,000	2,000	450
290	Utilities	9,750	10,000	10,500	250
Total Services and Supplies		266,713	278,131	280,111	11,418

**ADMINISTRATIVE BUDGET
EXPENDITURE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Expenditure Accounts 4100					
Other Expenditures					
297	Pass-Through: Delinq GRBG/Tax Roll	0	0	0	0
499	Claims & Settlements	0	0	0	0
Total Other Expenditures		0	0	0	0
Administrative Cost Allocations					
376	Allocation/Adm Exp -775,000				
	Fire 3.0000%	(31,965)	(25,808)	(24,800)	6,157
	Lighting 1.0000%	(7,991)	(8,603)	(8,267)	(612)
	Water 60.0000%	(359,605)	(516,161)	(496,006)	(156,556)
	Sewer 30.0000%	(319,649)	(258,081)	(248,003)	61,568
	Garbage 4.0000%	(47,947)	(34,411)	(33,067)	13,536
	Facilities 2.0000%	(31,965)	(17,205)	(16,534)	14,760
Operating Crew Overhead and Direct Labor Cost Allocations					
	Leave Time		58,237	48,474	58,237
	Salaries & Wages - Admin hours		6,449	8,027	6,449
	CalPERS		55,140	46,765	55,140
	Medicare		6,640	5,819	6,640
	Payroll Taxes		4,000	4,200	4,000
	SUI		2,170	1,953	2,170
	Employee Insurances		64,800	57,600	64,800
	Boot Allowance	750	1,000	1,000	250
	Clothing		4,500	4,700	4,500
	Standby		18,249	18,249	18,249
			221,185	196,787	220,435
	Fire 0.5000%		(1,106)	(984)	(1,106)
	Lighting 0.5000%		(1,106)	(984)	(1,106)
	Water 64.0000%		(141,558)	(125,944)	(141,558)
	Sewer 24.0000%		(53,084)	(47,229)	(53,084)
	Garbage 10.0000%		(22,119)	(19,679)	(22,119)
	Facilities 1.0000%		(2,212)	(1,968)	(2,212)
	100.0000%				
Total		(798,372)	(860,269)	(826,678)	(61,897)
Reserve Designations					
	Contingencies	1,180			
Total Reserve Designations Cost		1,180	0	0	0
Total Expenditures		1,182	0	(1)	(2)



FIRE BUDGET



**FIRE BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance: Expenditure Accounts 4200		Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	1,750	1,612	1,370	(138)
020	Overtime	600	0	0	(600)
061	PERS Contribution	0	0	0	0
062	PERS UAL	4,955	7,300	7,300	2,345
070	SUI (Unemp Ins)	0	0	0	0
071	Medicare Employer Portion	45	0	0	(45)
072	FICA	0	0	0	0
090	Employee Insurances	300	0	0	(300)
Total Personnel		7,650	8,912	8,670	1,262
Services and Supplies					
077	JPA Quarterly Pmts	806,464	987,362	1,083,705	180,898
100	Clothing	0	0	0	0
110	Communications & Dispatch	30,650	0	0	(30,650)
170	Maint: Equipment	0	0	0	0
173	Maint: Structures	0	0	0	0
175	Operating Supplies	0	0	0	0
200	Office Expense	0	0	0	0
220	Professional/Special Services	0	0	0	0
290	Utilities	5,125	5,125	5,125	0
291	Sandbags	0	500	500	500
Total Services and Supplies		842,239	992,987	1,089,330	150,748
Other Expenditures					
	Allocation/Adm Exp	31,965	25,808	24,800	(6,157)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	1,106	984	1,106
Total Other Expenditures		31,965	26,914	25,784	-5,051
Reserve Designations					
		0	0	0	0
Total Reserves		0	0	0	0
Total Expenditures		881,854	1,028,813	1,123,784	146,959



LIGHTING BUDGET



**LIGHTING BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Expenditure Accounts 4195					
Personnel					
010	Wages and Salaries	620	1,612	1,370	992
020	Overtime	420	0	0	(420)
061	PERS	105	0	0	(105)
071	Medicare Employer Portion	20	0	0	(20)
090	Employee Insurances	310	0	0	(310)
Total Personnel		1,475	1,612	1,370	137
Services and Supplies					
175	Sys Parts/Oper Supplies	1,000	1,500	1,500	500
295	Lighting	43,000	37,000	38,000	(6,000)
Total Services and Supplies		44,000	38,500	39,500	(5,500)
Other Expenditures					
376	Allocation/Adm Exp	7,991	8,603	8,267	612
	Operating Crew Overhead and Direct Labor Cost Allocations	0	1,106	984	1,106
Total Other Expenditures		7,991	9,709	9,251	1,718
Reserve Designations					
	Equipment	0	0	0	0
Total Expenditures		53,466	49,821	50,121	(3,645)



FACILITIES FUND



**FACILITIES FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Revenues					
3260	Sheriff Substation Rent	113,940	113,940	113,940	0
	New Fire Station	15,000	15,000	15,000	0
	Old Fire Station	11,700	11,700	11,700	0
	Public Facilities Fees	15,000	15,000	15,000	0
	Utility Reimbursements	0	3,800	3,900	3,800
	Interfund Repayment from Water	31,500	31,500	31,500	0
Total Revenues and Other Sources		187,140	190,940	191,040	3,800

**FACILITIES BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	2,500	3,224	4,013	724
020	Overtime	500	0	0	(500)
061	PERS	250	0	0	(250)
071	Medicare Employer Portion	100	0	0	(100)
090	Employee Insurances	750	0	0	(750)
Total Personnel		4,100	3,224	4,013	-876
Services and Supplies					
110	Communications	0	0	0	0
163	Maint: Structures	15,000	15,000	15,500	0
171	Maint: Vehicles		0	0	0
173	Maint Structures	2,000	2,000	2,000	0
192	Over and Short		0	0	0
220	Professional Services		800	800	800
290	Utilities		250	250	250
320	Fixed Assets		0	0	0
Total Services and Supplies		17,000	18,050	18,550	1,050
Other Expenditures					
376	Allocation/Adm Exp	31,965	17,205	16,534	(14,760)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	2,212	1,968	2,212
	Transfer to the General Fund		21,309	21,035	21,309
	Repayment to Sewer Fund	113,940	113,940	113,940	0
		145,905	154,666	153,477	8,761
Reserve Designations					
	Public Facilities Reserves	20,135	15,000	15,000	(5,135)
Total Reserves		20,135	15,000	15,000	-5,135
Total Expenditures		187,140	190,940	191,040	3,800



EQUIPMENT FUND



**EQUIPMENT FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final 2017/18 Budget	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Revenues				
Insurance Proceeds	0	0	0	0
Surplus Sale	0	0	0	0
Total From Gov	0	0	0	0
Truck Rental from Water	6,545	6,545	6,545	0
Vehicle Charges to Water	10,000	10,000	10,000	0
Total From Water	16,545	16,545	16,545	0
Truck Rental from Sewer	6,545	6,545	6,545	0
Vehicle Charges to Sewer	5,000	5,000	5,000	0
Total From Sewer	11,545	11,545	11,545	0
Vehicle Charges to Garbage	1,000	1,000	1,000	0
Total From Garbage	1,000	1,000	1,000	0
Total Revenues and Other Sources	29,090	29,090	29,090	0

**EQUIPMENT BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Final Budget 2017/18	Final Budget 2017/18	Change 2017/18 to 2018/19
Services and Supplies					
171	Maint Vehicles	6,500	6,500	6,750	0
172	Gas and Oil	9,500	9,500	9,850	0
Total Services and Supplies		16,000	16,000	16,600	0
Other Expenditures					
320	Equipment Lease	9,067	9,067	9,067	0
386	Interest Expense	0	0	0	0
Total Other Expenditures		9,067	9,067	9,067	0
Reserve Designations					
	Equipment Replacement	4,023	4,023	3,423	0
Total Reserves		4,023	4,023	3,423	0
Total Expenditures		29,090	29,090	29,090	0



WATER FUND



**WATER FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Water Sales	1,789,070	1,848,109	1,909,097	59,039
Lopez Remediation: Sales	474,378	490,032	506,203	15,654
Water Connection Fees - Reimbursables	10,000	5,035	5,201	(4,965)
Water Front Footage Fees	12,500	16,320	16,320	3,820
UB Courtesy Notice Fees	4,700	758	783	(3,942)
UB Sec Notc/Door Hgr Fees	27,000	31,497	32,536	4,497
Capacity Charges	17,500	24,431	24,431	6,931
Connection / Meter Fees	8,100	5,400	5,400	(2,700)
Lopez / SWP Connection Fees	4,000	4,000	4,000	0
New UB A/C Setup	4,000	2,478	2,560	(1,522)
CYN Crest /Christie/ AG Wheeling	25,000	25,000	25,000	0
Revenue from other sources/FU (Grants)	0	0	0	0
Inspection Fees	200	100	100	(100)
Interest	2,500	0	0	(2,500)
Misc	0	0	0	0
New Development Deposits	0	0	0	0
Claims and Settlements	0	0	0	0
Total Revenues and Other Sources	2,378,948	2,453,160	2,531,631	74,212

**WATER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	126,483	209,589	178,093	83,106
020	Overtime	31,096	41,234	42,431	10,138
	Standby	12,227	0	0	(12,227)
061	PERS	16,253	0	0	(16,253)
071	Medicare Employer Portion	2,462	0	0	(2,462)
075	Workers Compensation Ins	14,276	5,221	5,404	(9,055)
090	Employee Insurances	19,296	0	0	(19,296)
Total Personnel		222,093	256,044	225,928	33,951
Services and Supplies					
100	Clothing	2,563	0	0	(2,563)
110	Communications & Dispatch	5,638	2,800	2,900	(2,838)
163	Maint: Wtr/Swr Struct	5,125	5,500	6,000	375
170	Maint: Equipment	5,125	5,500	6,000	375
171	Maint: Vehicles	0	0	0	0
173	Maint: Structures	10,250	10,500	11,000	250
175	Sys Parts/Oper Supp	16,400	17,000	17,500	600
176	Water Meters	10,250	10,500	11,000	250
177	Safety Expense	520	550	550	30
178	Chemicals / Operating Supplies	0	650	700	650
180	Memberships	1,550	2,500	2,600	950
190	Misc	250	250	250	0
192	Over and Short	0	0	0	0
195	Customer Refund	0	0	0	0
200	Office Expense	800	600	650	(200)
205	Outside UB Mailing Expense	6,150	8,750	9,000	2,600
210	Postage	0	0	0	0
220	Professional Services (Water Quality; Backflow Program)	17,425	17,500	18,000	75
221	Information Technology	550	550	600	0
222	Contract Engineering	5,125	5,500	6,000	375
224	Annual Software Maint.	0	0	0	0
226	Engineering & Other Reimburse	10,000	10,500	11,000	500
230	Legal Notices	1,025	1,100	1,100	75
231	Bad Debt	525	525	550	0
241	Rents/Leases: Equip	2,050	2,050	2,050	0
248	Permits, Fees, Licenses	8,750	7,850	8,125	(900)
250	Small Tools	2,500	2,500	2,750	0
285	Classes/Seminars	5,125	5,125	5,125	0
261	Water Supply - Lopez	474,378	490,750	508,000	16,372
262	Water Supply - State Water	1,057,704	925,000	975,000	(132,704)
362	Litigation: SMGB	8,200	27,500	28,000	19,300
380	NCMA Expense	35,875	37,500	38,500	1,625
290	Utilities	25,625	30,000	35,000	4,375
					0
Total Services and Supplies		1,719,478	1,629,050	1,707,950	(90,428)

**WATER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Other Expenditures					
297	Pass-Thru: Crest/Christie	25,000	25,500	26,000	500
301	Transfer to Equipment Fund (Fund 12)	16,545	16,545	16,545	0
320	Fixed Assets: Equipment	0	0	0	0
366	Storage Tank O&M	0	0	0	0
	General Fund Loan Payment	31,500	31,500	31,500	0
387	Interest Expense Interfund	0	0	0	0
390	Bad Debt Expense	0	0	0	0
391	Garbage Fund Loan Payment	7,500	7,500	7,500	0
499	Claims & Settlements	0	15,000	15,000	15,000
393	1979 Revenue Bond Pmts	18,375	0	0	(18,375)
Total Other Expenditures		98,920	96,045	96,545	(2,875)
Admin Cost Allocation/Operating Crew Overhead					
376	Allocation/Adm Exp	359,605	516,161	496,006	156,556
	Operating Crew Overhead and Direct Labor Cost Allocations	0	141,558	125,944	141,558
Total		359,605	657,719	621,950	298,114
Reserve Designations					
	Contingencies	(21,148)	0	0	21,148
Total Reserves		(21,148)	0	0	21,148
Total Expenditures		2,378,948	2,638,858	2,652,373	259,910



SEWER FUND



**SEWER FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Sewer Sales	400,000	400,000	400,000	0
Connection Fees	4,000	2,000	2,000	(2,000)
Sanitation District Fees	0	0	0	0
Inspection Fees	200	100	100	(100)
FOG Program Inspections	800	1,849	1,914	1,049
Interest Income	0	0	0	0
Repayment from General Fund	113,940	113,940	113,940	0
Interest Income - Interfund	0	0	0	0
Use of Reserves	23,114	0	0	(23,114)
Total Revenues and O Total Revenues	542,054	517,889	517,954	(24,165)

**SEWER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	62,297	80,611	68,497	18,314
020	Overtime	15,316	17,672	18,185	2,356
	Standby	6,022	0	0	(6,022)
061	PERS	8,005	0	0	(8,005)
071	Medicare Employer Portion	1,213	0	0	(1,213)
075	Workers Compensation Ins	7,698	2,983	3,087	(4,715)
090	Employee Insurances	9,504	0	0	(9,504)
Total Personnel		110,055	101,266	89,769	-8,789
Services and Supplies					
100	Clothing	692	0	0	(692)
110	Communications & Dispatch	2,050	500	500	(1,550)
163	Maint: Wtr/Swr Struct	10,250	10,500	11,000	250
170	Maint: Equipment	3,075	3,250	3,500	175
171	Maint: Vehicles	0	0	0	0
173	Maint: Structures	1,025	1,500	1,600	475
175	Sys Parts/Oper Supp	7,688	8,000	8,250	312
177	Safety Expense	2,550	2,750	3,000	200
180	Memberships	0	0	0	0
190	Misc	0	0	0	0
192	Over and Short	0	0	0	0
200	Office Expense	1,025	500	500	(525)
205	Outside UB Mailing Expense	6,150	8,750	9,000	2,600
210	Postage	0	0	0	0
220	Professional Services	2,550	2,500	2,500	(50)
222	Contract Engineering	2,550	2,750	3,000	200
226	Engineering & Other Reimburse	0	0	0	0
231	Bad Debt	250	250	250	0
241	Rents/Leases: Equip	2,550	2,500	2,500	(50)
248	Regulatory Permits and Fees	3,800	3,900	4,000	100
250	Small Tools	0	0	0	0
285	Classes/Seminars	2,550	2,750	2,850	200
290	Utilities	2,050	2,100	2,200	50
Total Services and Supplies		50,805	52,500	54,650	1,695

**SEWER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Other Expenditures					
	Sewer Lateral Program	50,000	0	0	(50,000)
301	Rental Payments to Equipment Fund	11,545	11,545	11,545	0
Total Other Expenditures		61,545	11,545	11,545	-50,000
Admin Cost Allocation/Operating Crew Overhead					
376	Allocation/Adm Exp	319,649	258,081	248,003	(61,568)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	53,084	47,229	53,084
Total		319,649	311,165	295,232	-8,484
Reserve Designations					
		0	0	0	
		0	0	0	0
Total Expenditures		542,054	476,476	451,196	(65,578)



GARBAGE FUND



**GARBAGE FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Revenues					
3501	Garbage Franchise Fees	80,000	96,003	99,363	16,003
	Landfill Savings Payment	0	8,027	8,308	8,027
	Interfund Loan Repayment from Water	7,500	7,500	7,500	0
	Use of Reserves	10,333	0	0	(10,333)
Total Revenues and Other Sources		97,833	111,530	115,171	13,697

**GARBAGE BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Proposed 2018/19 Budget	Proposed 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	18,363	32,245	40,133	13,882
020	Overtime	2,605	0	0	(2,605)
061	PERS	1,679	0	0	(1,679)
071	Medicare Employer Portion	315	0	0	(315)
072	FICA & SUI	0	0	0	0
075	Workers Compensation Ins	852	895	895	43
090	Employee Insurances	3,072	0	0	(3,072)
Total Personnel Cost		26,886	33,140	41,028	6,254
Services and Supplies					
100	Clothing	250	0	0	(250)
110	Communications & Dispatch	500	200	200	(300)
170	Maint: Equipment	500	500	550	0
171	Maint: Vehicles	0	0	0	0
173	Maint Shared Structures	0	0	0	0
175	Sys Parts/Oper Supp	1,500	1,500	1,500	0
192	Over and Short	0	0	0	0
200	Office Expense	1,000	1,000	1,000	0
210	Postage	500	500	500	0
219	Special Admin Expense	0	0	0	0
220	Professional Services	2,000	2,000	2,000	0
230	Legal Notices	250	250	300	0
290	Utilities	500	500	500	0
291	School Outreach Programs	0	2,500	0	2,500
Total Services and Supplies		7,000	8,950	6,550	1,950
Other Expenditures					
	Signage & Cans	15,000	0	0	(15,000)
	Charges from Equipment Fund	1,000	1,000	1,000	0
Total Other Expenditures Cost		16,000	1,000	1,000	-15,000
Admin Cost Allocation/Operating Crew Overhead					
376	Allocation/Adm Exp	47,947	34,411	33,067	(13,536)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	22,119	19,679	22,119
Total		47,947	56,530	52,746	8,583
Reserve Designations					
	Unassigned Reserves	0			
Total Reserves		0	0	0	0
Total Expenditures		97,833	99,620	101,324	1,787



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: May 30, 2018

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: **Agenda Item #6(C):** Review and Consideration of a letter to State Parks regarding their Notice of Preparation of an Environmental Impact Report for a Public Works Plan relating the the Oceano Dunes

Recommendation

It is recommended that your Board authorize the Board President to execute a letter to State Parks regarding their Notice of Preparation of an Environmental Impact Report for a Public Works Plan relating the Oceano Dunes.

Discussion

Attached is the Notice of Preparation (NOP) of an Environmental Impact Report (EIR) for a Public Works Plan, dated May 9, 2018 from State Parks. Also attached is a draft comment letter for your Board's consideration.

The primary purpose of comments on the NOP is to address the scope and context of the EIR. Comments on the NOP are not intended to serve the purpose of commenting on proposed Public Works Plan, nor to advocate whether you believe that the proposed changes that may be included in the Public Works Plan are desirable or not. The attached draft comment letter seeks to address services that could be affected and overall economic impacts on the community.

Other Agency Involvement

State Parks is the lead agency on preparing the EIR. The District has other ongoing efforts with the County that also relate to community services.

Financial Considerations

The attached comment letter requests that State Parks evaluates the economic impacts that will result from implementing the State Parks Public Works Plan.



Oceano Community Services District

Board of Directors Meeting

Results

Addressing changes that are anticipated at the Oceano Dunes Recreational Area, including economic impacts, promotes well governed and fiscally responsible communities.

Attachments:

- Draft comment letter
- State Parks Notice of Preparation of an Environmental Impact Report for the Pismo State Beach and Oceano Dunes State Vehicular Recreation Area Public Works Plan



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

May 29, 2018

California Department of Parks and Recreation

Attn: Katie Metraux, Acting OHMVR Planning Manager

1725 23rd Street, Suite 200

Sacramento, CA 95816

Subject: Comments on the scope and context on the preparation of an Environmental Impact Report (EIR) for the Oceano Dunes State Vehicular Area Public Works Plan.

Dear Ms. Metraux,

This letter is submitted by the Board of Directors of the Oceano Community Services District (District) in response to the Notice of Preparation of an EIR dated May 9, 2018 for a Pismo State Beach and Oceano Dunes Public Works Plan. We understand that State Parks will serve as the lead agency under the California Environmental Quality Act (CEQA).

Although the District has not considered adopting a formal position on the proposed public works plan, the District recognizes the importance of a transparent and thorough evaluation of the changes that may be implemented, including how those changes may affect the community of Oceano. We understand that State Parks will be working with several state and local agencies during the preparation and review of the proposed EIR. In addition to the County of San Luis Obispo, which has jurisdiction over land use planning and street and road maintenance, the District's services could be impacted by the changes.

The District is responsible for fire and emergency services, which we provide through the Five Cities Fire Authority. We are also responsible for enterprise functions including water, wastewater collection, and solid waste and recycling. Lastly, the District has the jurisdictional authority to provide parks and recreation but lacks any funding to implement any such programs. Overall, the District believes that the economic impacts of the changes included in the public works plan should be evaluated. In reviewing the Notice of Preparation published by State Parks we noted that "economics" was excluded from the list of topics that would be addressed in the EIR and we are hopeful that State Parks uses good discretionary judgment by including economic impacts, both positive and negative, in the scope of the EIR. Serving a disadvantaged community such as Oceano, we know that implementing the public works plan may affect the community's financial capability to pay for essential public services.



Oceano Community Services District

Board of Directors Meeting

Oceano is a disadvantaged community adjacent to a natural wonder that is a significant visitor and recreational attraction under the jurisdiction of State Parks. As you prepare the EIR, we request the following:

- Evaluation of waste generation and impacts of trash and litter within the community of Oceano.
- Evaluation of septic waste generation and illegal dumping within the community of Oceano.
- Evaluation of additional water and wastewater utility service from the District.
- Evaluation of extending parks and recreations services within the community of Oceano in collaboration with the District.
- Evaluation of the economic impacts of the public works plan.

As we hope you can appreciate, the Oceano CSD Board of Directors finds it difficult to address community concerns regarding the Oceano Dunes, its attraction to visitors, and the lack of revenue sharing that could help address community challenges. We have also observed ongoing debates on the future of the Oceano Dunes but very little discussion regarding the community of Oceano. The Oceano Community Services District has several ongoing community initiatives with other federal, state and local agencies and we believe that proactive work with State Parks should benefit both the community and the future of the Oceano Dunes as a state asset.

Sincerely,

Karen White, President
Oceano Community Services District

MAY 17 RECD

State of California – The Resources Agency
DEPARTMENT OF PARKS AND RECREATION



Notice of Preparation of an Environmental Impact Report

Pismo State Beach and Oceano Dunes State Vehicular Recreation Area Public Works Plan

Scoping Period: Wednesday, May 9, 2018 – Saturday, June 9, 2018

DATE: May 9, 2018

TO: Agencies, Organizations, and Interested Parties

SUBJECT: Notice of Preparation of an Environmental Impact Report
Pismo State Beach and Oceano Dunes State Vehicular Recreation Area
Public Works Plan

LEAD AGENCY: California Department of Parks and Recreation

NOTICE IS HEREBY GIVEN that the California Department of Parks and Recreation (State Parks) intends to prepare an environmental impact report (EIR), consistent with requirements under the California Environmental Quality Act (CEQA). The purpose of the EIR is to evaluate the environmental issues associated with the proposed Pismo State Beach (SB) and Oceano Dunes State Vehicular Recreation Area (SVRA) Public Works Plan (PWP), including proposed park improvement projects. State Parks will serve as the lead agency under CEQA.

The purpose of this Notice of Preparation (NOP) is to notify agencies, organizations, and individuals that State Parks plans to prepare the EIR and request input on the scope of the environmental analysis. From public agencies, we are inviting comments on the scope and context of the environmental information that is germane to each agency's statutory responsibilities with regard to the proposed project. We are also requesting interested individuals' or organizations' views on the scope of the environmental document.

SCOPING PERIOD

Comments on the scope of the Pismo SB and Oceano Dunes SVRA PWP will be accepted until 5:00 PM on Saturday, June 9, 2018. Please submit comments to:

By Email: info@OceanoDunesPWP.com

By Mail: California Department of Parks and Recreation
Attn: Katie Metraux, Acting OHMVR Planning Manager
1725 23rd Street, Suite 200
Sacramento, CA 95816

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Written and oral comments will also be accepted at two scoping meetings, at the dates and times listed below.

SCOPING/PLANNING MEETINGS

Dual-purpose public meetings, for EIR scoping and PWP planning, will be held at the following dates and locations:

Date: Tuesday, May 22, 2018

Location: South County Regional Center

Address: 800 W Branch St, Arroyo Grande, CA 93420

Time: 5:30 p.m. to 8:30 p.m.

Date: Wednesday, May 23, 2018

Location: Radisson Hotel Fresno Conference Center

Address: 1055 Van Ness Ave, Fresno, CA 93721

Time: 5:30 p.m. to 8:30 p.m.

These meetings will offer an opportunity for the public to meet the planning team and learn about the PWP. The public is encouraged to provide input about recreation opportunities and experiences, and goals and guidelines for park operations and programs. The meetings will also serve as scoping meetings for the EIR and attendees will have the opportunity to provide input on the scope and content of the EIR. The two meetings will be identical in format and content. Each meeting will begin with an open house from 5:30 p.m. to 6:00 pm. The planning team will provide a brief presentation about the PWP and EIR at 6:00 p.m., followed by an opportunity for attendees to provide comments.

PROJECT TITLE

Pismo State Beach and Oceano Dunes State Vehicular Recreation Area Public Works Plan

PROJECT LOCATION

Pismo SB and Oceano Dunes SVRA comprise an approximately 5,500-acre area within the Oceano Dunes District of the California State Park System. Included within Pismo SB are Pismo Dunes Natural Preserve and Pismo Lake. Pismo SB and Oceano Dunes SVRA are located in San Luis Obispo County; approximately 14 miles south of San Luis Obispo (see attached regional map).

PROJECT BACKGROUND

Pismo SB and Oceano Dunes SVRA are managed in compliance with the 1975 General Development Plan. The General Development Plan provides direction and guidance for the park purpose, broad land use planning uses, and program-based goals and guidelines. The General Development Plan predates the California Coastal Act (Coastal Act) of 1976.

The existing Coastal Development Permit (CDP) A-4-82-300-A5, issued in 1982 for the entry kiosks and perimeter fencing projects, has provided direction to Pismo SB and Oceano Dunes SVRA for compliance with the Coastal Act. The 1982 CDP has been amended five times to accommodate additional projects and actions.

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The proposed PWP will provide long-term Coastal Act compliance for existing and future park management activities and select improvement projects. The PWP will be consistent with the existing General Development Plan.

PROJECT DESCRIPTION

State Parks is preparing a Public Works Plan (PWP) for Pismo State Beach (SB) and Oceano Dunes State Vehicle Recreation Area (SVRA). A PWP is a long-range land use management plan for compliance with the California Coastal Act (Coastal Act) that is reviewed and certified by the California Coastal Commission. The PWP will document existing conditions, consider improvement projects and management programs to improve access for motorized and non-motorized recreation opportunities, and develop policies and programs. The PWP will also include a number of site specific proposed park improvement projects including the following:

1. Project A: Oso Flaco Campground and Public Access Project
2. Project B: Park Corporation Yard Improvement Project
3. Project C: Grover Beach Lodge Site Project (including La Sage Bridge and Dump Relocation)
4. Project D: Oceano Campground Infrastructure Improvement Project
5. Project E: Pier and Grand Avenue Entrances & Pier Avenue Lifeguard Tower Project
6. Project F: North Beach Campground Facility Improvements
7. Project G: Butterfly Grove Public Access Project
8. Project H: Pismo State Beach Boardwalk Project

California Resources Code (14 CCR § 13353) states that PWPs shall contain sufficient information regarding the kind, size, intensity and location of development activity intended to be undertaken including, but not limited to the following where applicable:

- (1) the specific type of activity or activities proposed to be undertaken;
- (2) the maximum and minimum intensity of activity or activities proposed to be undertaken;
- (3) maximum size of facilities proposed to be constructed pursuant to the plan and the proposed timetable for precise definition of all projects included in the plan and any phasing of development activity contemplated;
- (4) the service area for the proposed activity or activities;
- (5) the proposed method of financing the activity or activities;
- (6) the proposed location or alternative locations considered for any development activity or activities to be undertaken pursuant to the proposed plans.

POTENTIAL ENVIRONMENTAL EFFECTS

State Parks has determined that the following topics will be included for evaluation in the EIR for the PWP: Aesthetics, Agriculture and Forestry Resources, Air Quality, Biological Resources, Cultural Resources, Energy, Geology and Soils, Greenhouse Gas Emissions, Hazards and Hazardous Materials, Hydrology and Water Quality, Land Use and Planning, Mineral Resources, Noise, Population and Housing, Public Services, Recreation, Transportation and Traffic, Tribal Cultural Resources, and Utilities and Service Systems.

INTENDED USE OF THE EIR

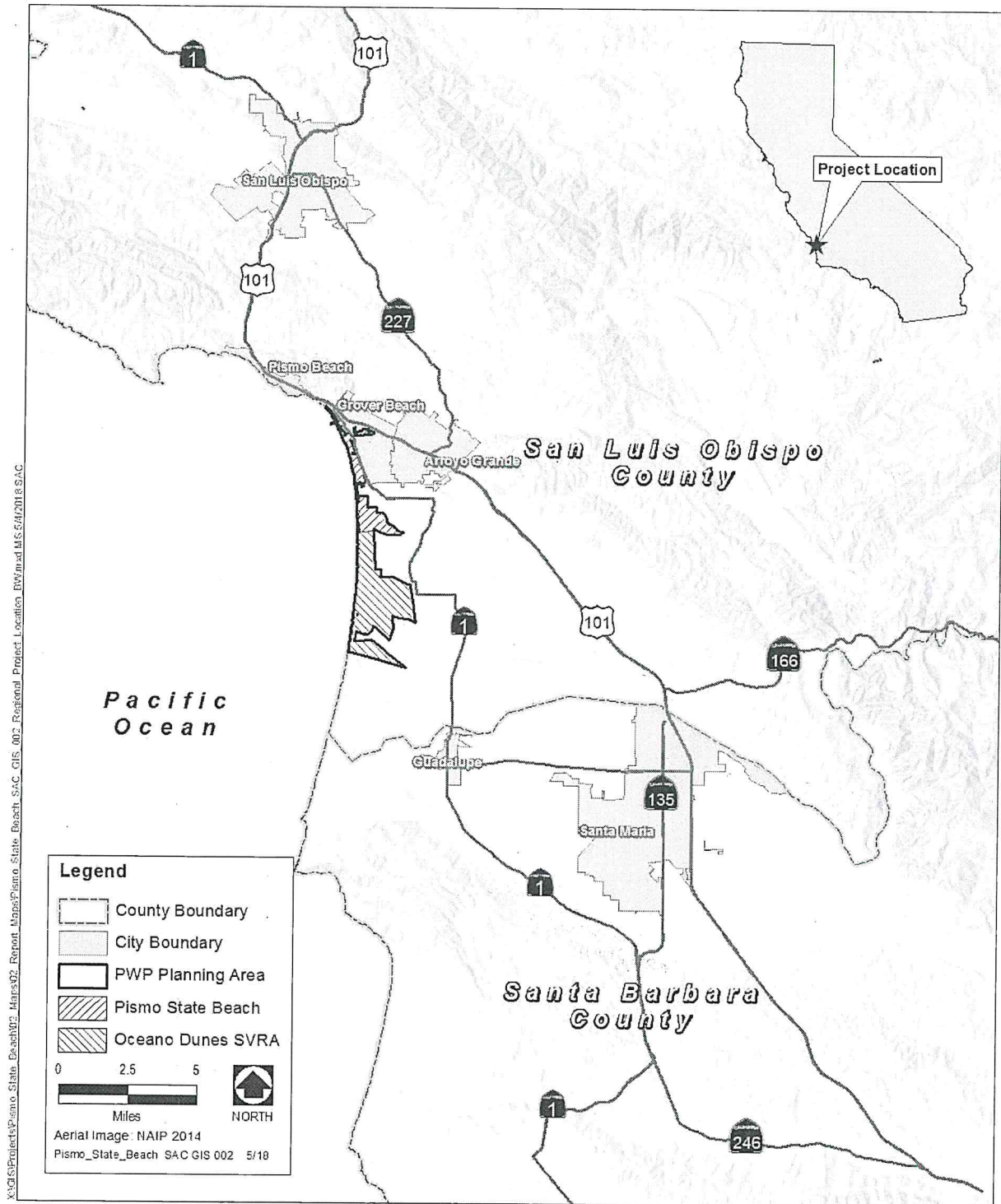
State Parks will use the EIR to consider the environmental effects of the proposed PWP and proposed park improvement projects and, if necessary, develop mitigation measures to reduce potential impacts resulting from PWP implementation. State Parks will also consider a reasonable range of alternatives when reviewing the PWP for approval. The EIR will serve as the CEQA compliance document for adoption of the PWP and implementation of the proposed park improvement projects and will be certified by the lead agency (State Parks) concurrent with PWP approval.

CEQA permits the use of a tiered process for environmental review. The first tier is a program-level analysis which comprehensively reviews the environmental impacts of a program as a whole at a broad conceptual level of analysis including cumulative impacts. Once certified, the EIR will serve as the programmatic environmental document to be referenced for implementation of future actions included in the PWP. It will serve as a first-tier document for the PWP.

The EIR will also include a project-level analysis for the site specific park improvement projects listed above. These projects will be sufficiently designed during the planning process to allow for a detailed analysis and the identification and disclosure of project-level environmental impacts.

Future implementation actions envisioned in the PWP that are found entirely within the scope of the EIR may not require additional environmental review. Those that do require additional review under CEQA may be able to use a streamlined or focused approach to CEQA compliance.

REGIONAL LOCATION MAP



Source: San Luis Obispo GIS; CA State Parks; State of California

