

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will be open for the meeting.



**Notice of Regular Meeting**  
**Oceano Community Services District - Board of Directors Agenda**  
**WEDNESDAY, JULY 14, 2021 – 6:00 P.M.**  
**Location: TELECONFERENCE – SEE BELOW**

**HOW TO OBSERVE THE MEETING**

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

**In-Person:** The teleconference meeting can be viewed in the Oceano Community Services Boardroom at 1655 Front St Oceano, CA 93445.

**Telephone:** Listen to the meeting live by dialing (669) 900-9128 or (253) 215-8782. Enter **Meeting ID# 892-6279-7188** followed by the pound (#) key. Then enter the **Password: 508435** followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>

**Computer:** With internet access use the **Password: 508435** to watch the live streaming at <https://us02web.zoom.us/j/89262797188?pwd=Q2lUeVc5THhnZk10TElOUTItcXRiZz09> or by going to [zoom.us](https://zoom.us) and selecting "Join A Meeting" then entering the **Meeting ID# 892-6279-7188** followed by the **Password: 508435**

**Mobile:** Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435**.

For information on Zoom's system requirements please visit: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>

**HOW TO SUBMIT PUBLIC COMMENTS**

**Before the Meeting:** Please email your comments to [carey@oceanocsd.org](mailto:carey@oceanocsd.org) with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. You may also provide public comment through the District website at: <https://oceanocsd.org/contact/>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be attached to the minutes of the meeting.

**Live Comments:** During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

**To "Raise Hand:"**

- **Telephone:** Press "\* 9" to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.
- **Computer/Mobile Device:** Click the "raise hand" button to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak. If the "raise hand" button is not displayed on the screen, please click the "participants" icon at the bottom of the screen and the "raise hand" button will appear.
- **In-Person:** Notify staff you have public comment by filling out a speaker slip, and staff will call speakers in the order received. The speaker slip is located at the front desk by the door in the Boardroom.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

*This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.*

6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Wells
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Repogle

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

*This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.*

7. CONSENT AGENDA ITEMS:

**Public comment** Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for the Regular Meeting of June 23, 2021
- B. Review and Approval of Minutes for the Special Meeting of June 28, 2021
- C. Review of Cash Disbursements

8. BUSINESS ITEMS:

**Public comment** Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

**9. HEARING ITEMS:**

**Public comment** Members of the public wishing to speak on hearing items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Consideration of a recommendation to approve a resolution to collect delinquent customer accounts on the 2021-22 property tax bills

**10. RECEIVED WRITTEN COMMUNICATIONS:**

**11. LATE RECEIVED WRITTEN COMMUNICATIONS:**

- 12. FUTURE AGENDA ITEMS:** Deferred Infrastructure Program (as needed), Lopez Water Contract Amendments (Late 2021), Wastewater CIP (Future year), Old Firehouse Art (June 2021), Social Media Policy/ Live Stream Board Meetings (As directed), Bill insert/ mailing policy (As directed), Letter to IWMA regarding Special District Representative/Alternate with a letter to SLO County regarding pulling out of the IWMA (July 2021), Policy & Procedure Manual review (As directed), CSDA Transparency Certification (As directed), Potential Drought Impacts (As directed)

**13. FUTURE HEARING ITEMS:**

**14. CLOSED SESSION:**

**Pursuant to Government Code 54956.9(a):** Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,

**15. ADJOURNMENT:**

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at [www.oceanocsd.org](http://www.oceanocsd.org)

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**ASSISTANCE FOR THE DISABLED** If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, June 23, 2021 – 6:00 P.M.

Location: TELECONFERENCE/IN-PERSON PUBLIC HEARING

1. **CALL TO ORDER:** at approximately 6:00 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa and Director Replogle. Staff present: General Manager Will Clemens, Business and Accounting Manager Carey Casciola and Jeff Minnery, Legal Counsel.
3. **FLAG SALUTE:** led by Vice President White
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

|  |   |
|--|---|
| Lucia Casalnuovo, Oceano Beach Community Association | Commented on recent trash clean up done by OBCA volunteers and issues pertaining to RV issue near Beach St and on Pier Ave.   |
| Jeff Edwards   | Commented on the County Flood Control and Water Conservation District and their work with new water management tools with the State Department of Water Resources and State Water subcontractors. |

### 6. SPECIAL PRESENTATIONS & REPORTS:

#### A. STAFF REPORTS:

- i. **Sheriff's South Station** – Commander Jay Wells – May 2021 stats: 651 Calls for service; 108 reports generated; 24 arrests made; 32 cases referred to the District Attorney for filing. Received 17 calls regarding fireworks – no citations issued. An operation plan for July 4<sup>th</sup> has been completed – there will be a team of bicycle Deputies during the day and patrol units after dark. They have also partnered with CalFire law enforcement officer and days off have been moved so that the South County station is fully staffed. Deputies responded to a vehicle crash where the driver was unconscious; CPR was performed, and the driver has survived. Parking/Illegal camping – they have successfully worked with the owner of the recycling center and a fence will be installed. The Sheriff Dept. continues to work with the adjacent properties for assistance. The County of SLO Board of Supervisors plans to address parking and illegal camping on their agenda this fall.
- ii. **FCFA** - Chief Steve Lieberman – Commented on the vehicle accident and commended all responders in the chain of survival for quick action, good CPR and having a cardiac facility close by. Preparing for July 4<sup>th</sup> within Arroyo Grande, Grover Beach and Oceano. Weed Abatement season is now closed. The contractor will complete weed abatement soon and assessments will be added to property tax bills. Fire season is here, and we are currently at level PL4 severity level with 5 being the worst. FCFA is ready and watching AZ, CO and OR as temperatures reach highs.
- iii. **Operations** - Utility Systems Manager - Tony Marraccino - Lopez is at 35.4% full which is 17,468 AF. Continuing with daily & weekly rounds; weekly and monthly samples; 6 work orders; 12 USAs; 6 customer service calls; 0 SSOs; 1 after hours call out – CHP called to report flooding which was due to an above ground pool being drained. Installed signs regarding Safe & Sane fireworks on July 4<sup>th</sup> only from 10am to 10pm. They are placed at 22<sup>nd</sup> Street and The Pike, at the OCSD office, the Old Firehouse on 13<sup>th</sup> and North and South sides of Hwy 1. Sewer Jetting has started. AWIA (America's Water Infrastructure Act) report will be submitted before June 30<sup>th</sup>. Trash pickup and meter replacement continues. Hung door hangers.
- iv. **OCSD General Manager** – Will Clemens – CSD General Manager's meet every two weeks to discuss common issues affecting our districts; recently met in person with Robert Enn's to express desire for improved communications for better representation for special districts. Met

with the countywide Water Action Team – the County released the Regional Water Infrastructure Resiliency Plan, which is a plan to identify opportunities to interconnect infrastructure to exchange water easier. Signs placed regarding fireworks.

**B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**

- i. Director Villa – Reported on the 6/17/2021 Oceano Advisory Council (OAC) meeting.
- ii. Director Gibson – Reported on the 6/16/2021 South San Luis Obispo County Sanitation District (SSLOCSD) meeting.
- iii. Vice President White – Reported on the 06/11/2021 Five Cities Fire Authority (FCFA) special meeting.
- iv. Director Repogle – None
- v. President Austin – None

**C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**

|            |   |
|------------|---|
| April Dury | Thanked Director Repogle and Vice President White for turning in written reports. |
|------------|---|

| <b>7. CONSENT AGENDA:</b>  | <b>ACTION:</b>  |
|--|---|
| a) Review and Approval of Minutes for the Regular Meeting of June 9, 2021. | After an opportunity for public comment, Board and staff discussion, a motion was made by Director Gibson to approve the consent agenda with a revision to the minutes to separate the responses from public comment with a second from Vice President White and a 5-0 roll call vote.<br><br>Public Comment:<br>None |
| b) Review of Cash Disbursements.   |   |

| <b>8. BUSINESS ITEM:</b> | <b>ACTION:</b> |
|--------------------------|----------------|
| None                     | None           |

| <b>9A. HEARING ITEM:</b>   | <b>ACTION:</b>   |
|--|--|
| Public Hearing to Receive Input from the Community Regarding the Creation of a Division Based Election System. | After a presentation by Dr. Daniel Phillips, an opportunity for public comment, Board, and staff discussion the item was received and filed. |

**9A. HEARING ITEM – PUBLIC COMMENT**

|                                   |   |
|-----------------------------------|---|
| Lucia Casalnuovo – public comment | Question regarding presentation slide 6 District Rules and Goals and “continuity in office.” Also, believes that Halcyon should be kept together as one division.         |
| Dr. Phillips - response           | The concept of drawing the division lines so there are no two incumbent members running against each other and one incumbent is not elected because of the new divisions. |
| Jeff Edwards – public comment     | In opposition of weighting the preservation of incumbent seats.   |
| April Dury – public comment       | Requested the website link for the NDC research arc gis map.  |
| Dr. Phillips – response           | The website will be available to the public and on the  |

|                                       |  |
|---------------------------------------|--|
|                                       | District website.  |
| Julie Tacker – public comment         | Commented on the map boundaries and asked what happens if there is not a candidate in one of the districts. Commented on open seats and how they are filled. |
| Mr. Minnery & Dr. Phillips - response | The Board would have to find someone within the Division to appoint. If the Board isn't able to appoint a new member, then the County may appoint someone.   |

|  |  |
|--|--|
| <b>9B. HEARING ITEM:</b>   | <b>ACTION:</b>   |
| Consideration of recommendations to adopt resolutions approving the Fiscal Year 2021-22 Preliminary Budget and the Fiscal Year 2021-22 Appropriation Limitation and to set August 25, 2021, as the date of the public hearing to consider the adoption of the 2021-22 Final Budget | <p>After a presentation by staff, an opportunity for public comment, Board, and staff discussion the following motions were made:</p> <p>1) A motion was made by Vice President White to adopt the resolution approving the Fiscal Year 2021-22 Preliminary Budget with a second from Director Villa and a 4-1 roll call vote. Director Replogle dissented and requested the record to reflect that the budget continues to disregard the will of the voters and deficit spend to pay for the Five Cities Fire Authority until the voters are asked to approve a special tax once again.</p> <p>2) A motion was made by Vice President White to adopt the resolution approving the Fiscal Year 2021-22 Appropriation Limitation and to set August 25, 2021, as the date of the public hearing to consider the adoption of the 2021-22 Final Budget with a second from Director Villa and a 5-0 roll call vote.</p> <p>Public Comment: None</p> |

**10. RECEIVED WRITTEN COMMUNICATIONS:** None

**11. LATE RECEIVED WRITTEN COMMUNICATIONS:** None

**12. FUTURE AGENDA ITEMS:** Deferred Infrastructure Program (as needed), Lopez Water Contract Amendments (Late 2021), Wastewater CIP (Future year), The Place (As directed), Old Firehouse Art (June 2021), California Voting Rights Act (Mid to late 2021), Social Media Policy/ Live Stream Board Meetings (As directed), Bill insert/ mailing policy (As directed), Letter to IWMA regarding Special District Representative/Alternate with a letter to SLO County regarding pulling out of the IWMA (May/ June 2021), OCSD Policies & Procedures review (As directed), CSDA Transparency Certification (As directed); Drought Impacts (July/Aug 2021).

Public Comment: None

**13. FUTURE HEARING ITEMS:**

- July 14, 2021, Collection of Delinquent Accounts on the 2021-22 Tax Roll Hearing

Public Comment: None

**14. CLOSED SESSION:**

The Board entered closed session at approximately 7:50pm – 8:30pm

|  |   |
|--|---|
| <p>Pursuant to Government Code §54956.9(d)(2):<br/>         Conference with District Counsel regarding anticipated litigation. Number of cases: two (2).</p> | <p>A motion was made by Vice President White, with a second from Director Villa to hold a Special Meeting on Monday June 28, 2021 at 5:30pm to consider District policies regarding flags and proclamations with a 3-2 roll call vote with Director Gibson and President Austin dissenting.</p> |
| <p><b>Public Comment</b></p>   | <p>Julie Tacker - asked if there were any public documents that could be shared and emailed to her.</p>   |

15. **ADJOURNMENT:** at approximately 8:30pm



# Oceano Community Services District

## Summary Minutes

**Special Meeting Monday, June 28, 2021 – 5:30 P.M.**

**Location: TELECONFERENCE**

1. **CALL TO ORDER:** at approximately 5:30 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa and Director Replogle. Staff present: Business and Accounting Manager, Carey Casciola and Jeff Minnery, Legal Counsel. Absent: General Manager, Will Clemens
3. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** None

| <b>4. BUSINESS ITEM:</b>  | <b>ACTION:</b>   |
|---|--|
| <p>Consideration of a recommendation to adopt a resolution approving and adopting a Flag / Proclamation Policy.</p> | <p>After an opportunity for public comment, Board and staff discussion, a motion was made by Vice President White to adopt a resolution approving adopting a Flag/ Proclamation Policy with an amendment to add facilities to section 2 of the policy with a second from Director Gibson and a 3-2 roll call vote. Director Replogle and Director Villa dissented.</p> <p>Director Replogle dissented stating the District should have a flag policy that allows for flying ceremonial flags and that the District should issue a proclamation recognizing Pride Month and fly the Pride flag to show the community that Oceano is a welcoming and inclusive place.</p> <p>Public Comment:<br/>           Julie Tacker - Commented on closed session from the previous meeting and the cure and correct materials, the absence of the General Manager, the staff report provided, the Board's behavior, and possible removal of the flagpole outside the OCSD.</p> <p>April - Commented on the staff report and that flying the flag does cost the District money. Requested the District stop flying all flags.</p> <p>Mary Lucey - Asked why this discussion is happening in the last few days of Pride Month.</p> |

5. **CLOSED SESSION:** None
6. **ADJOURNMENT:** at approximately 6:14 p.m.





# Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

**Date:** July 14, 2021

**To:** Board of Directors

**From:** Carey Casciola, Business and Accounting Manager

**Subject:** **Agenda Item #8(C): Recommendation to Review Cash Disbursements**

## Recommendation

It is recommended that your board review the attached cash disbursements:

## Discussion

The following is a summary of the attached cash disbursements:

| Description  | Check Sequence | Amounts       |
|--|----------------|---------------|
|  | 59011 - 59057  |               |
| <b>Disbursements:</b>  |                |               |
| Regular Payable Reigster - paid 6/23/2021  | 59011 - 59025  | \$ 7,957.67   |
| Regular Payable Reigster - paid 7/08/2021  | 59041 - 59056  | \$ 28,173.69  |
| Utility Billing Deposit Refund - paid 7/08/2021                                  | 59057          | \$ 24.39      |
| Subtotal:  |                | \$ 36,155.75  |
| <b>Reoccurring Payments for Board Review (authorized by Resolution 2020-06):</b> |                |               |
| Payroll Disbursements - PPE 06/19/2021   | N/A            | \$ 31,583.09  |
| Payroll Disbursements - PPE 07/03/2021   | N/A            | \$ 32,105.16  |
| Board Member Stipend - June 2021   | N/A            | \$ 699.73     |
| County of SLO (Electronic J/E Disbursement) Water Supplies - paid 7/01/2021      | N/A            | \$ 560,576.97 |
| Mechanics Bank Visa Card Online Payment - paid 6/21/2021                         | N/A            | \$ 532.62     |
| Reoccurring Utility Disbursements - paid 6/23/2021                               | 59026 - 59028  | \$ 734.04     |
| Reoccurring Health Disbursements - paid 6/23/2021                                | 59029 - 59031  | \$ 10,632.33  |
| Reoccurring Utility Disbursements - paid 7/08/2021                               | 59032 - 59040  | \$ 8,313.27   |
| Subtotal:  |                | \$ 645,177.21 |
| Grand Total:   |                | \$ 681,332.96 |

## Other Agency Involvement

N/A

## Other Financial Considerations

Amounts are within the authorized Fund level budgets.

## Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059011 THRU 059025

| ACCOUNT                     | --DATE--  | --TYPE-- | NUMBER | -----DESCRIPTION-----          | ----AMOUNT---- | STATUS     | FOLIO | CLEAR DATE |                                  |
|-----------------------------|-----------|----------|--------|--------------------------------|----------------|------------|-------|------------|----------------------------------|
| <b>CHECK:</b>               |           |          |        |                                |                |            |       |            |                                  |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059011 | ADAMSKI MOROSKI MADDEN CUMBERL | 2,510.00CR     | OUTSTND    | A     | 0/00/0000  | LEGAL SVCS                       |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059012 | AQUA-METRIC                    | 327.96CR       | OUTSTND    | A     | 0/00/0000  | METERS                           |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059013 | ARAMARK                        | 167.40CR       | OUTSTND    | A     | 0/00/0000  | UNIFORMS                         |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059014 | BRENT SARKISON DBA CALTEC COMP | 30.00CR        | OUTSTND    | A     | 0/00/0000  | MONTHLY STD BKUP                 |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059015 | CANNON                         | 209.01CR       | OUTSTND    | A     | 0/00/0000  | USDA PRELIM ENGR RPT             |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059016 | CARQUEST AUTO PARTS            | 163.35CR       | OUTSTND    | A     | 0/00/0000  | EQUIPMENT PARTS                  |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059017 | CLINICAL LAB OF SAN BERNARDINO | 160.00CR       | OUTSTND    | A     | 0/00/0000  | WATER SAMPLES                    |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059018 | DIVERSIFIED PROJECT SERVICES I | 1,680.00CR     | OUTSTND    | A     | 0/00/0000  | ENGR SVCS & REIM ENGR SVCS       |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059019 | EVERYWHERE RIGHT NOW, INC.     | 80.00CR        | OUTSTND    | A     | 0/00/0000  | WEBSITE UPDATES                  |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059020 | GSI WATER SOLUTIONS, INC.      | 1,729.09CR     | OUTSTND    | A     | 0/00/0000  | NCMA 2020 ANNUAL REPORT          |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059021 | J.B. DEWAR, INC.               | 103.56CR       | OUTSTND    | A     | 0/00/0000  | FUEL                             |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059022 | PETTY CASH                     | 15.75CR        | OUTSTND    | A     | 0/00/0000  | U/B ADDR RETN NOTICE POSTAGE DUE |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059023 | QUILL CORPORATION              | 412.78CR       | OUTSTND    | A     | 0/00/0000  | OFFICE SUPPLIES                  |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059024 | SLO CO PUBLIC HEALTH DEPT.     | 270.10CR       | OUTSTND    | A     | 0/00/0000  | REIMBURSABLE BACKFLOW SVCS       |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059025 | USA BLUEBOOK                   | 98.67CR        | OUTSTND    | A     | 0/00/0000  | SYSTEM PARTS                     |
| TOTALS FOR ACCOUNT 1-1001-0 |           |          |        | CHECK                          | TOTAL:         | 7,957.67CR |       |            |                                  |
|                             |           |          |        | DEPOSIT                        | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | INTEREST                       | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | EFT                            | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:         | 0.00       |       |            |                                  |
| TOTALS FOR POOLED CASH FUND |           |          |        | CHECK                          | TOTAL:         | 7,957.67CR |       |            |                                  |
|                             |           |          |        | DEPOSIT                        | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | INTEREST                       | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | EFT                            | TOTAL:         | 0.00       |       |            |                                  |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:         | 0.00       |       |            |                                  |

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059041 THRU 059056

| ACCOUNT                     | --DATE--  | --TYPE-- | NUMBER | -----DESCRIPTION-----          | ----AMOUNT--- | STATUS      | FOLIO | CLEAR DATE |                               |
|-----------------------------|-----------|----------|--------|--------------------------------|---------------|-------------|-------|------------|-------------------------------|
| <b>CHECK:</b>               |           |          |        |                                |               |             |       |            |                               |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059041 | ARAMARK                        | 167.40CR      | OUTSTND     | A     | 0/00/0000  | UNIFORMS                      |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059042 | BURDINE PRINTING & GRAPHICS    | 743.48CR      | OUTSTND     | A     | 0/00/0000  | BANNERS                       |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059043 | CARLILE, JASON                 | 250.00CR      | OUTSTND     | A     | 0/00/0000  | BOOT ALLOWANCE                |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059044 | EVERYWHERE RIGHT NOW, INC.     | 270.00CR      | OUTSTND     | A     | 0/00/0000  | WEBSITE UPDATE                |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059045 | GS I WATER SOLUTIONS, INC.     | 930.67CR      | OUTSTND     | A     | 0/00/0000  | NCMA 2020 ANNUAL REPORT       |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059046 | J.B. DEWAR, INC.               | 197.35CR      | OUTSTND     | A     | 0/00/0000  | FUEL                          |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059047 | MINER'S ACE HARDWARE, INC.     | 51.25CR       | OUTSTND     | A     | 0/00/0000  | FACILITY, HYDRANT MAINTENANCE |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059048 | QUILL CORPORATION              | 115.79CR      | OUTSTND     | A     | 0/00/0000  | OFFICE SUPPLIES               |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059049 | SLO CO AUDITOR-CONTROLLER      | 11,120.33CR   | OUTSTND     | A     | 0/00/0000  | LAFCO 2021-2022               |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059050 | SLO CO DEPT OF PUBLIC WORKS    | 2,500.00CR    | OUTSTND     | A     | 0/00/0000  | ANNUAL ENCROACHMENT PERMIT    |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059051 | SPARLING, DOUG                 | 250.00CR      | OUTSTND     | A     | 0/00/0000  | BOOT ALLOWANCE                |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059052 | STEWART, CASEY                 | 250.00CR      | OUTSTND     | A     | 0/00/0000  | BOOT ALLOWANCE                |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059053 | TYLER TECHNOLOGIES             | 1,040.00CR    | OUTSTND     | A     | 0/00/0000  | FORMS UPDATE                  |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059054 | USA BLUEBOOK                   | 267.13CR      | OUTSTND     | A     | 0/00/0000  | FIELD SUPPLIES                |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059055 | WATER SYSTEMS CONSULTING, INC. | 8,567.29CR    | OUTSTND     | A     | 0/00/0000  | NCMA STAFF EXTN SVCS FY20-21  |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059056 | ZENITH INSURANCE COMPANY       | 1,453.00CR    | OUTSTND     | A     | 0/00/0000  | WORKERS COMP INSURANCE        |
| TOTALS FOR ACCOUNT 1-1001-0 |           |          |        | CHECK                          | TOTAL:        | 28,173.69CR |       |            |                               |
|                             |           |          |        | DEPOSIT                        | TOTAL:        | 0.00        |       |            |                               |
|                             |           |          |        | INTEREST                       | TOTAL:        | 0.00        |       |            |                               |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:        | 0.00        |       |            |                               |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:        | 0.00        |       |            |                               |
|                             |           |          |        | EFT                            | TOTAL:        | 0.00        |       |            |                               |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:        | 0.00        |       |            |                               |

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059041 THRU 059056

ACCOUNT            --DATE--    --TYPE--    NUMBER    -----DESCRIPTION-----    ----AMOUNT---    STATUS    FOLIO    CLEAR DATE

|                             |                |        |             |
|-----------------------------|----------------|--------|-------------|
| TOTALS FOR POOLED CASH FUND | CHECK          | TOTAL: | 28,173.69CR |
|                             | DEPOSIT        | TOTAL: | 0.00        |
|                             | INTEREST       | TOTAL: | 0.00        |
|                             | MISCELLANEOUS  | TOTAL: | 0.00        |
|                             | SERVICE CHARGE | TOTAL: | 0.00        |
|                             | EFT            | TOTAL: | 0.00        |
|                             | BANK-DRAFT     | TOTAL: | 0.00        |

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059057 THRU 059057

| ACCOUNT                     | --DATE--  | --TYPE-- | NUMBER | -----DESCRIPTION----- | ----AMOUNT--- | STATUS  | FOLIO | CLEAR DATE |                               |
|-----------------------------|-----------|----------|--------|-----------------------|---------------|---------|-------|------------|-------------------------------|
| CHECK:                      | -----     |          |        |                       |               |         |       |            |                               |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059057 | OATES, MATTHEW B      | 24.39CR       | OUTSTND | A     | 0/00/0000  | UB DEP REFUND LESS FINAL BILL |
| TOTALS FOR ACCOUNT 1-1001-0 |           |          |        | CHECK                 | TOTAL:        | 24.39CR |       |            |                               |
|                             |           |          |        | DEPOSIT               | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | INTEREST              | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | MISCELLANEOUS         | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | SERVICE CHARGE        | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | EFT                   | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | BANK-DRAFT            | TOTAL:        | 0.00    |       |            |                               |
| TOTALS FOR POOLED CASH FUND |           |          |        | CHECK                 | TOTAL:        | 24.39CR |       |            |                               |
|                             |           |          |        | DEPOSIT               | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | INTEREST              | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | MISCELLANEOUS         | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | SERVICE CHARGE        | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | EFT                   | TOTAL:        | 0.00    |       |            |                               |
|                             |           |          |        | BANK-DRAFT            | TOTAL:        | 0.00    |       |            |                               |

**Payroll Summary Report**  
**Board of Directors - Agenda Date July 14, 2021**

|   | (*)                |                    |                    |
|---|--------------------|--------------------|--------------------|
| Gross Wages                                       | 6/5/2021           | 6/19/2021          | 7/3/2021           |
| Regular   | \$27,207.08        | \$27,207.08        | \$27,208.49        |
| Overtime Wages                                    | \$374.30           | \$379.18           | \$247.44           |
| Stand By  | \$600.00           | \$450.00           | \$600.00           |
| Gross Wages                                       | <u>\$28,181.38</u> | <u>\$28,036.26</u> | <u>\$28,055.93</u> |
| Cell Phone Allowance                              | \$75.00            | \$0.00             | \$75.00            |
| Total Wages                                       | <u>\$28,256.38</u> | <u>\$28,036.26</u> | <u>\$28,130.93</u> |
| <br>  |                    |                    |                    |
| Disbursements                                     |                    |                    |                    |
| Net Wages   | \$21,201.08        | \$20,998.32        | \$21,199.83        |
| State and Federal Agencies                        | \$4,919.04         | \$4,899.56         | \$4,793.01         |
| CalPERS - Normal                                  | \$5,528.41         | \$5,528.41         | \$5,490.94         |
| CalPERS UAL (Annual Unfunded Liability Payment)** | \$0.00             | \$0.00             | \$464.58           |
| SEIU - Union Fees                                 | \$156.80           | \$156.80           | \$156.80           |
| Total Disbursements processed with Payroll        | <u>\$31,805.33</u> | <u>\$31,583.09</u> | <u>\$32,105.16</u> |
| <br>  |                    |                    |                    |
| Health (Disbursed with reoccurring bills)         | \$6,204.70         | \$6,204.70         | \$6,204.70         |
| Total District Payroll Related Costs              | <u>\$38,010.03</u> | <u>\$37,787.79</u> | <u>\$38,309.86</u> |

(\*) Previously reported in prior Board Meeting packet - provided for comparison.

(\*\*) The Annual Unfunded Liability Payment for the District's CalPERS Pepra plan.

The Classic and Safety CalPERS plans were refinanced with Resolution 2021-05 with First Foundation Public Finance Trust.

**Board Member Stipend Summary Report  
Board of Directors - Agenda Date July 14, 2021**

|   | (*)                    |                        |
|---|------------------------|------------------------|
| <b>Gross Stipends</b>                       | 5/31/2021              | 6/30/2021              |
| Board Member Stipends                       | <u>\$450.00</u>        | <u>\$650.00</u>        |
| Gross Stipends                              | <u><u>\$450.00</u></u> | <u><u>\$650.00</u></u> |
|   |                        |                        |
| <b>Disbursements</b>                        |                        |                        |
| Net Stipends                                | \$415.57               | \$600.27               |
| State and Federal Agencies                  | \$68.86                | \$99.46                |
| Total Disbursements processed with Stipends | <u><u>\$484.43</u></u> | <u><u>\$699.73</u></u> |

(\*) Previously reported in prior Board Meeting packet - provided for comparison.



# Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED

JUL 01 2021

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: Cynthia Replogle

DATE: 06-29-2021

FOR THE MONTH OF: June 2021

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 06-09-2021 06-23-2021 and 06-28-2021

No. of Meetings 3 x \$100.00 = \$ 300.

### COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

TOTAL COMPENSATION: \$ 300.

SIGNATURE: [Redacted Signature]





# Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED

JUN 30 2021

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: KAREN M WHITE

DATE: 6/30/2021

FOR THE MONTH OF: JUNE

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 6/9/2021 6/23/2021 and 6/28/2021

No. of Meetings 3 x \$100.00 = \$ 300.00

### COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: 6/11/2021 MEETING: FIVE CITIES FIRE AMOUNT: \$ 50.00

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

TOTAL COMPENSATION: \$ 350.00

SIGNATURE: 



# Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475  
PHONE: (805) 481-6730 | FAX: (805) 481-6836

RECEIVED  
JUN 30 2021

Meeting Date: 6/11/2021

Director Name: Karen M. White

Public Meeting/Hearing: Special

- Notes:
- ① Held protest hearing on yearly weed abatement program - no protests and approved abatement orders for listed sites
  - ② Held conference with labor negotiators with no reportable action
  - ③ Reviewed reports from Fire Chief Steve Lieberman

NOTE: Special meeting required for weed abatement  
no regular board meeting held on June 18, 2021

Attached: Agenda / Other Documents  Yes  No

[Redacted Signature]

Signature

Oceano Community Services District  
 County of San Luis Obispo Electronic Journal Entries

A/P Approval

|   | Invoice | Vendor                     | Amount        | G/L Account   | Account Name                     | Distribution  |
|---|---------|----------------------------|---------------|---------------|----------------------------------|---------------|
| 1 | 900     | County of SLO Public Works | \$ 253,570.37 | 02-5-4400-261 | Water Supply - Lopez, FY 2021-22 | \$ 253,570.37 |
| 2 | 2797    | County of SLO Public Works | \$ 307,006.60 | 02-5-4400-262 | Water Supply - State Water       | \$ 307,006.60 |

07/14/2021 Board Meeting

|   |                      |
|---|----------------------|
| <b>Total County Electronic Journal Entries<br/>for Water Supply</b> | <b>\$ 560,576.97</b> |
|---|----------------------|

**Oceano Community Services District**  
 Mechanics Bank Visa Card

**A/P Visa Card Disbursement**

| Date                | Transaction | Name                            | Amount      | Description                    | GL Account #  |
|---------------------|-------------|---------------------------------|-------------|--------------------------------|---------------|
| 06/01/2021          | DEBIT       | THE HOME DEPOT #1052 SAN LUIS O | \$ (260.87) | FACILITIES MAINT STRUCT/IMPROV | 10-5-4300-163 |
| 05/27/2021          | DEBIT       | ADOBE ACROPRO SUBS 408-536-6    | \$ (179.88) | SOFTWARE                       | 01-5-4100-235 |
| 05/18/2021          | DEBIT       | INT*QuickBooks Online 800-446-8 | \$ (40.00)  | LICENSES                       | 01-5-4100-248 |
| 05/06/2021          | DEBIT       | SAN JAMAR INC 800-248-9         | \$ (51.87)  | FACILITIES MAINT STRUCT/IMPROV | 10-5-4300-163 |
| Total ACH-6/21/2021 |             |                                 | \$ (532.62) |                                |               |

|  |                  |
|--|------------------|
| 07/14/2021 Board Meeting - Mechanics Visa Card Online Payment -<br>paid 06/21/2021 | <b>\$ 532.62</b> |
|--|------------------|

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059026 THRU 059028

| ACCOUNT                     | --DATE--  | --TYPE-- | NUMBER | -----DESCRIPTION-----          | ----AMOUNT--- | STATUS   | FOLIO | CLEAR DATE |                                  |
|-----------------------------|-----------|----------|--------|--------------------------------|---------------|----------|-------|------------|----------------------------------|
| <b>CHECK:</b>               |           |          |        |                                |               |          |       |            |                                  |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059026 | CHARTER COMMUNICATIONS         | 150.00CR      | OUTSTND  | A     | 0/00/0000  | <b>INTERNET - COMMUNICATIONS</b> |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059027 | COASTAL COPY, INC.             | 433.89CR      | OUTSTND  | A     | 0/00/0000  | <b>COPIES/MAINTENANCE</b>        |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059028 | DE LAGE LANDEN FINANCIAL SERVI | 150.15CR      | OUTSTND  | A     | 0/00/0000  | <b>COPIER LEASE</b>              |
| TOTALS FOR ACCOUNT 1-1001-0 |           |          |        | CHECK                          | TOTAL:        | 734.04CR |       |            |                                  |
|                             |           |          |        | DEPOSIT                        | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | INTEREST                       | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | EFT                            | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:        | 0.00     |       |            |                                  |
| TOTALS FOR POOLED CASH FUND |           |          |        | CHECK                          | TOTAL:        | 734.04CR |       |            |                                  |
|                             |           |          |        | DEPOSIT                        | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | INTEREST                       | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | EFT                            | TOTAL:        | 0.00     |       |            |                                  |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:        | 0.00     |       |            |                                  |

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059029 THRU 059031

| ACCOUNT                     | --DATE--  | --TYPE-- | NUMBER | -----DESCRIPTION-----          | ----AMOUNT---- | STATUS      | FOLIO | CLEAR DATE |                           |
|-----------------------------|-----------|----------|--------|--------------------------------|----------------|-------------|-------|------------|---------------------------|
| <b>CHECK:</b>               |           |          |        |                                |                |             |       |            |                           |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059029 | BLUE SHIELD OF CALIFORNIA      | 9,208.80CR     | OUTSTND     | A     | 0/00/0000  | <b>EMPLOYEE INSURANCE</b> |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059030 | PRINCIPAL LIFE INSURANCE COMPA | 1,367.32CR     | OUTSTND     | A     | 0/00/0000  | <b>EMPLOYEE INSURANCE</b> |
| 1-1001-000                  | 6/23/2021 | CHECK    | 059031 | TASC -CLIENT INVOICES          | 56.21CR        | OUTSTND     | A     | 0/00/0000  | <b>FSA ADM FEE</b>        |
| TOTALS FOR ACCOUNT 1-1001-0 |           |          |        | CHECK                          | TOTAL:         | 10,632.33CR |       |            |                           |
|                             |           |          |        | DEPOSIT                        | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | INTEREST                       | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | EFT                            | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:         | 0.00        |       |            |                           |
| TOTALS FOR POOLED CASH FUND |           |          |        | CHECK                          | TOTAL:         | 10,632.33CR |       |            |                           |
|                             |           |          |        | DEPOSIT                        | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | INTEREST                       | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | EFT                            | TOTAL:         | 0.00        |       |            |                           |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:         | 0.00        |       |            |                           |

COMPANY: 99 - POOLED CASH FUND  
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 059032 THRU 059040

| ACCOUNT                     | --DATE--  | --TYPE-- | NUMBER | -----DESCRIPTION-----          | ----AMOUNT--- | STATUS     | FOLIO | CLEAR DATE |   |
|-----------------------------|-----------|----------|--------|--------------------------------|---------------|------------|-------|------------|---|
| <b>CHECK:</b>               |           |          |        |                                |               |            |       |            |   |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059032 | MAP COMMUNICATIONS, INC. DBA A | 224.79CR      | OUTSTND    | A     | 0/00/0000  | <b>ANSWERING SVC</b>                    |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059033 | AGP VIDEO INC.                 | 2,100.00CR    | OUTSTND    | A     | 0/00/0000  | <b>BOD MEETING TELECONF ARCHIVE SVC</b> |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059034 | DIGITAL WEST NETWORKS, INC.    | 595.14CR      | OUTSTND    | A     | 0/00/0000  | <b>PHONE, WEBSITE, SOFTWARE LICENSE</b> |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059035 | ELECSYS INTERNATIONAL CORP     | 223.50CR      | OUTSTND    | A     | 0/00/0000  | <b>EQUIPMENT MONITOR</b>                |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059036 | HIRIARTE'S INDOOR CLEANING SER | 825.00CR      | OUTSTND    | A     | 0/00/0000  | <b>CLEANING SERVICE</b>                 |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059037 | PACIFIC GAS & ELECTRIC         | 3,930.88CR    | OUTSTND    | A     | 0/00/0000  | <b>UTILITY</b>                          |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059038 | SO CAL GAS                     | 87.11CR       | OUTSTND    | A     | 0/00/0000  | <b>UTILITY</b>                          |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059039 | STANLEY CONVERGENT SECURITY SO | 104.45CR      | OUTSTND    | A     | 0/00/0000  | <b>WELLS AND FIRE MONITOR</b>           |
| 1-1001-000                  | 7/08/2021 | CHECK    | 059040 | VERIZON WIRELESS               | 222.40CR      | OUTSTND    | A     | 0/00/0000  | <b>FIELD CELL SVC</b>                   |
| TOTALS FOR ACCOUNT 1-1001-0 |           |          |        | CHECK                          | TOTAL:        | 8,313.27CR |       |            |   |
|                             |           |          |        | DEPOSIT                        | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | INTEREST                       | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | EFT                            | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:        | 0.00       |       |            |   |
| TOTALS FOR POOLED CASH FUND |           |          |        | CHECK                          | TOTAL:        | 8,313.27CR |       |            |   |
|                             |           |          |        | DEPOSIT                        | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | INTEREST                       | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | MISCELLANEOUS                  | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | SERVICE CHARGE                 | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | EFT                            | TOTAL:        | 0.00       |       |            |   |
|                             |           |          |        | BANK-DRAFT                     | TOTAL:        | 0.00       |       |            |   |



## Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

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**Date:** July 14, 2021

**To:** Board of Directors

**From:** Celia Ruiz, Account Administrator III

**Via:** Carey Casciola, Business and Accounting Manager

**Subject:** Agenda Item #9A: Consideration of a recommendation to approve a resolution to collect delinquent customer accounts on the 2021-22 property tax bills

### Recommendation

It is recommended that your Board approve the attached Resolution to collect delinquent customer accounts on the 2021-22 property tax bills.

### Discussion

On May 12, 2021 your Board set July 14, 2021 as the annual public hearing in accordance with State law to consider collecting delinquent bills from customers who have not paid for District services. State law enables the District to collect delinquent charges on property tax bills. The attached report identifies customers who have outstanding solid-waste, water, and sewer bills this year. In addition, staff has attached the 2021/22 tax roll timeline provided by the County Auditor-Controller-Treasurer-Tax Collector (CACTTC) and a sample of the letter sent to customers with delinquent bills. This is the tenth year the District will participate in placing delinquent accounts and other charges on property tax bills.

Property owners were noticed that the last date to pay their delinquent water and sewer bill is July 16, 2021. Property owners were noticed that the last date to pay their delinquent solid-waste bill is June 30, 2021. Any payments made on or before the due date will be deleted from the list prior to submitting to the CACTTC.

### Other Agency Involvement

South County Sanitary, Inc. (SCS) provides solid-waste and recycling services within Oceano based on a franchise agreement with the District. SCS has identified the customers who have not paid bills, and pursuant to the franchise agreement, the District is obligated to coordinate collection on property tax bills.

The CACTTC will be collecting the delinquent bills with property taxes.





## Other Financial Considerations

The County also adds a small charge for collection to the property tax bill. As a result, the District is not charged County costs.

## Results

Coordination with the County on delinquent accounts is cost effective and promotes a well-governed community.

### Attachments:

- Resolution
- List of delinquent bills
- Tax roll 2021-22 tax roll timeline
- Letter to Customers

OCEANO COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 2021 - \_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT DIRECTING STAFF TO PLACE A LIEN ON PROPERTIES PURSUANT TO GOVERNMENT CODE 61110 ET SEQ.**

**WHEREAS**, Government Code section 61115 provides the Board of Directors may recover any charges and penalties for services and facilities that the District provides by recording in the office of the County Recorder a report of the charges and penalties due, and the name and last known address of the person liable for those charges and penalties; and that from the time of recordation of the report, the amount of the charges and penalties constitutes a lien against all real property of the delinquent property owner in the county; and

**WHEREAS**, the Oceano Community Services District (“District”) has determined that it is appropriate to collect the charges, delinquencies, and any related penalties for the affected properties on the tax roll in the same manner as property taxes in accordance with California Government Code Section 61115(b); and

**WHEREAS**, the General Manager of the District has prepared and filed a written report (“Report”) with the Board of Directors of the District that describes these certain parcels of real property subject to the charges, delinquencies, and any related penalties to be imposed thereon; and

**WHEREAS**, the General Manager of the District has (1) caused notice of the filing of the Report proposing to have such charges, delinquencies, and any related penalties to be collected on the tax roll in the same manner as property taxes; and (2) caused notice of the time and date of hearing to consider such Report by (a) mailing notice to each affected property owner and (b) publishing notice in a newspaper of general circulation, all in accordance with California Government Code Section 61115(b); and

**WHEREAS**, at the time stated in the notice, the Board of Directors conducted the public hearing and considered all objections and protests to the Report and revised the charges, delinquencies, and any related penalties deemed appropriate by the Board of Directors following the hearing; and

**WHEREAS**, the District has determined to adopt the Report, as revised or unrevised, and collect the charges, delinquencies, and any related penalties on the tax roll, which charges, delinquencies, and any related penalties shall constitute a lien against the parcel or parcels of land described in the Report in accordance with California Government Code Sections 61115 *et seq.*

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

1. The District Board of Directors finds and determines that the charges, delinquencies, and any related penalties shall be imposed on and shall constitute a lien against each parcel or parcels of land as set forth and described in the Report.
2. The General Manager is authorized to modify the Report to reflect any payments received after the date of the public hearing and prior to filing this Resolution and Report pursuant to Section 3 below.
3. On or before August 14, 2021, the General Manager must file the Report with the San Luis Obispo County Auditor/Controller/Treasurer/Tax Collector who must enter the amount of the charges, delinquencies, and related penalties against each affected parcel of real property as they appear on the current assessment roll. The Auditor/Controller/Treasurer/Tax Collector must include the amount of the charges on the tax bills for each affect parcel of real property and collect the charges in the same manner as property taxes pursuant to Government Code 61115(b).

Upon the motion of \_\_\_\_\_, seconded by \_\_\_\_\_ and upon the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

The foregoing Resolution is hereby passed and adopted this \_\_\_\_\_ day of July, 2021.

\_\_\_\_\_  
Linda Austin, President

ATTEST:

\_\_\_\_\_

## OCSD CUSTOMERS

| <u>Account Number</u> | <u>Customer Name</u>   | <u>Parcel No.</u> | <u>Total</u>       |
|-----------------------|------------------------|-------------------|--------------------|
| 02-04015-00           | STERLING, DUKE         | 062-092-019       | \$ 1,033.39        |
| 03-04856-02           | HOWARD, RANDY          | 062-282-035       | \$ 1,252.75        |
| 03-05171-03           | KRUM, CAROLYN & ROBERT | 062-016-011       | \$ 724.24          |
| 03-47375-00           | BENHAM, ERIK           | 062-081-018       | \$ 582.57          |
| 04-05726-01           | LEMUS, SANDRA & ARTURO | 062-291-027       | \$ 718.91          |
| 04-06132-05           | BRAY, TOM              | 061-044-031       | \$ 742.96          |
| 04-06160-00           | DIAS, ROBERT           | 061-041-010       | \$ 367.69          |
| 04-06786-00           | COUGHLIN, DAVID        | 061-012-026       | \$ 881.50          |
|                       |                        |                   | <b>\$ 6,304.01</b> |

## SANITARY CUSTOMERS

| <u>Account Number</u> | <u>Customer Name</u>             | <u>Parcel No.</u> | <u>Total</u>     |
|-----------------------|----------------------------------|-------------------|------------------|
| 3018258               | ALVES, EVA                       | 062-282-050       | \$ 324.97        |
| 3017074               | UBIAS, JORGE & CAROLINA          | 062-066-006       | \$ 246.45        |
| 3001602               | UC, JAVIER                       | 062-096-026       | \$ 209.58        |
| 3008818               | VALDEZ-LOPEZ, FRANCISCO & RACHEL | 062-096-029       | \$ 136.45        |
|                       |                                  |                   | <b>\$ 917.45</b> |

2020/21 TAX ROLL PROCEDURES

|                  |  |
|------------------|--|
| 05/05/21         | COMPLETE FINAL AGENDA MATERIAL FOR 5/12 REGULAR MEETING  |
| 05/17/21         | PREPARE and MAIL LETTERS   |
| 05/20/21         | MAIL NOTICE OF PUBLIC HEARING TO PROPERTY OWNERS & PROVIDE TO TRIBUNE WITH DIRECTION FOR PUBLICATION             |
| 4th week of June | FIRST NEWSPAPER NOTICE FOR PUBLIC HEARING ON 7/14 REGULAR MEETING PER GOVERNMENT CODE SECTION 61115(b) AND 6066  |
| 06/30/21         | GARBAGE PAYMENT DUE  |
| 07/02/21         | COMPLETE DRAFT AGENDA MATERIAL FOR 7/14 REGULAR MEETING  |
| 1st week of July | SECOND NEWSPAPER NOTICE FOR PUBLIC HEARING ON 7/14 REGULAR MEETING PER GOVERNMENT CODE SECTION 61115(b) AND 6066 |
| 07/08/21         | COMPLETE FINAL AGENDA MATERIAL FOR 7/14 REGULAR MEETING (RESOLUTION)   |
| 07/14/21         | BOARD OF DIRECTORS MEETING: NOTICE OF PUBLIC HEARING   |
| 07/16/21         | WATER PAYMENT DUE  |
| 07/20/21         | RESOLUTION CONFIRMING THE CHARGES AGAINST PROPERTY OWNERS WITH REPORT AND SUBMIT TO COUNTY AUDITOR               |
| 08/02/21         | FINAL FUND PROOF SUBMISSION TO SLO COUNTY FOR ROLL YEAR 2020/21: WATER/SEWER, AND TRASH                          |
| 08/14/21         | FINAL DEADLINE FOR ALL DIRECT CHARGE FUNDS TO BE SIGNED APPROVED AND RETURNED TO THE AUDITOR-CONTROLLER'S OFFICE |

May 20, 2021

Parcel #:  
000-000-000

Owner Name  
Address  
City, State Zip Code

Regarding Service Address:  
0000 Street  
OCEANO, CA 93445

Dear Customer:

County records show that you are, and at all times referenced herein have been, the recorded owner of the property listed above. Your account for this service address is past due for water, lopez, and sewer provided by OCEANO COMMUNITY SERVICES DISTRICT (OCSD).

Please be advised that if the charges specified in this letter are not paid in full and received (post marks do not count) by the OCSD by 5:00 p.m. on July 16, 2021, then the amount of the charges, penalties, and delinquencies may be filed with the County Auditor to be placed on the parcel's property tax bill for collection.

Your current amount due is \$ 0.00.

Therefore, please accept this letter as a demand for immediate payment.

**The OCSD Board of Directors will hold a public hearing at their regular meeting of July 14, 2021, starting at 6:00 p.m. at the office located at 1655 Front Street, Oceano, CA, The hearing will provide you with the opportunity to testify and present to the Board of Directors any objections or protests to the charges and/or their collection on the parcel's property tax bill.**

If you have any questions, or need additional information, please feel free to call me at (805) 481-6730. Please see the reverse side of this letter for a copy of the notice published in the newspaper pursuant to Government Code Sections 61115(b) and 6066.

Sincerely,

Oceano Community Services District  
Celia Ruiz, Account Administrator III

May 20, 2021

Parcel #:  
000-000-000

Owner Name  
Address  
City, State Zip Code

Regarding Service Address:  
0000 Street  
OCEANO, CA 93445

Dear Customer:

County records show that you are, and at all times referenced herein have been, the recorded owner of the property listed above. Your account for this service address is past due for garbage service provided by SOUTH COUNTY SANITARY.

Please be advised that if the charges specified in this letter are not paid in full and received (post marks do not count) by the South County Sanitary by 5:00 p.m. on June 30, 2021, then the amount of the charges, penalties, and delinquencies may be filed with the County Auditor to be placed on the parcel's property tax bill for collection.

Your current amount due is \$ 0.00.

Therefore, please accept this letter as a demand for immediate payment.

**The OCSD Board of Directors will hold a public hearing at their regular meeting of July 14, 2021, starting at 6:00 p.m. at the office located at 1655 Front Street, Oceano, CA, The hearing will provide you with the opportunity to testify and present to the Board of Directors any objections or protests to the charges and/or their collection on the parcel's property tax bill.**

If you have any questions, or need additional information, please feel free to call me at (805) 481-6730. Please see the reverse side of this letter for a copy of the notice published in the newspaper pursuant to Government Code Sections 61115(b) and 6066.

Sincerely,

Oceano Community Services District  
Celia Ruiz, Account Administrator III