

EXHIBIT A
BYLAWS FOR THE FINANCE AND BUDGET ADVISORY COMMITTEE
OF THE OCEANO COMMUNITY SERVICES DISTRICT (“OFABFAB”)

SECTION I. DUTIES OF THE COMMITTEE

1. The purpose of the Oceano Finance and Budget Committee (“OFABFAB” or “Committee”) is to advise the Board of Directors of the Oceano Community Services District (“District”) regarding the the District’s Finance and Budget and related issues.
2. Pursuant to state law and the District’s Bylaws, OFAB is an advisory committee to the District’s Board of Directors (“Board”), and therefore shall not commit the District to any policy, act or expenditure”;
3. OFAB shall conduct the following activities and develop recommendations to the Board for its consideration:
 - a. Review the proposed Annual Preliminary and Final Budgets.
 - b. Review the Quarterly Budget updates.
 - c. Review proposed budget adjustments.
 - d. Researching grants related to the District’s services that are not subject of another District Committee, and at the direction of the Board, review the applications for grants, recommending contracting with grant writers, and other funding sources;
 - e. Meeting with other public and private not-for-profit organizations to explore or to apply for grant funding; and,
 - f. Review the Annual Audit and related audit findings and recommendations; and
 - g. Annual review of the Investment Policy and the quarterly Investment Report; and,
 - h. Review customer appeals on service charges, connection charges and other fiscal matters, and the adoption of policies pertaining to their review, for the purpose of developing findings for Board consideration.

SECTION II. POLICIES & PROCEDURES

1. In accordance with state law and the District's Bylaws, OFAB shall operate as a standing committee for purposes of the Brown Act and shall conduct all meetings of the committee as public meetings in accordance with all applicable requirements of the Brown Act.
2. OFAB shall coordinate with the District's General Manager, or the General Manager's designee, to prepare agendas and related materials for all committee meetings, which shall be posted on the District's website and physically posted at the District office.
3. OFAB shall maintain minutes for each of the committee's meetings and included with the meeting materials for the next regular meeting of the Board of Directors for its review; this shall be in addition to the verbal report which will be made by a Director-committee member at that meeting.
4. OFAB may receive funding for its operations from the OCSD Administrative Budget as approved by a majority of Directors.

SECTION III. COMMITTEE MEMBERSHIP

1. Membership of the Committee shall consist of the following:
 - a. Two members of the Board, one of whom shall be designated by the Board of to serve as chair of the Committee;
2. The Board shall appoint its members at the same time each year together with its appointment of President, Vice President and other committee memberships.
3. The Board may remove a member of the Committee at any time, with or without cause, by a majority vote of the Board.
4. Members of the Board may receive compensation for their service in accordance with applicable state law and District policy.