



NOTICE OF REGULAR MEETING

OCEANO COMMUNITY SERVICES DISTRICT – BOARD OF DIRECTORS

WEDNESDAY, SEPTEMBER 9, 2026, AT 6:00 PM

1655 FRONT STREET, OCEANO, CA

Board meetings may be viewed remotely at slo-span.org during or after the meeting. All items on the agenda, including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material.

The Oceano Community Services District encourages your active participation in the public process. All persons desiring to speak during any public comment period are asked to fill out a “Board Appearance Form” to submit to the Board Secretary prior to the start of the meeting. If you wish to speak to an item NOT on the agenda, you may do so during the “Public Comment On Matters Not on the Agenda” period. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. The time limits allocated to speakers are subject to change. Time limits may not be yielded to or shared with other speakers.

The purpose of the Board meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Oceano Community Services District asks that you follow the Board meeting guidelines while attending Board meetings and treat everyone with respect and dignity.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. FLAG SALUTE**
- 4. AGENDA REVIEW**
- 5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda.

6. SPECIAL PRESENTATIONS AND REPORTS:

A. STAFF REPORTS

- i. Sheriff's South Station – Commander John McDaniel
- ii. FCFA Operations – Fire Chief Scott Hallett
- iii. OCSD Operations – Utilities Systems Manager Tony Marraccino
- iv. OCSD Administration – Interim General Manager Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Board President Shirley Gibson (Zone 3 and RWQCB)
- ii. Vice President Kim Rose (RWMG, State Water Contractors, and Airport Land Use)
- iii. Director Linda Austin (SSLOCSD, OCIP, and Zone 1/1A)
- iv. Director Allene Villa (WRAC and OPARC)

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Consent Items are considered routine and may be approved by one motion. Any member of the Board or staff may request that an item be removed from the Consent Calendar. If an item is pulled, the President of the Board may consider hearing the item separately from the rest of the consent items. Members of the public wishing to speak on consent items may do so when recognized by the Presiding Officer.

- Page 4 **A.** Action: Review and Approve the Minutes for the Special Board Meeting held on August 12, 2026
- Page 5 **B.** Action: Review and Approve the Minutes for the Regular Board Meeting held on August 12, 2026
- Page 8 **C.** Information: Cash Disbursements
- Page 30 **D.** Action: Adoption of the Notice of Completion (NOC) for the Airpark Dr and Railroad St Valve Replacement Project (Contract No. 2026-01) and an increase for paving of \$11,250 for a total project cost of \$97,864.
- Page 33 **E.** Action: Approve a Utility Relocation Agreement with the County of San Luis Obispo in conjunction with the County's Oceano Elementary Pedestrian Improvement Project
- Page 54 **F.** Action: Approve canceling the District's Board Meeting on Wednesday, November 11, 2026, Veterans Day

8. BUSINESS ITEMS:

- Page 55 A. Action: Adoption of Plans and Specifications and Authorization of Advertisement for Construction Bids for CIPs A-3, A-4 and A-7 Sewer System Upgrades Project and to file a Notice of Exemption pursuant to the California Environmental Quality Act with the San Luis Obispo County Recorder
- Page 134 B. Action: Introduction of an Ordinance Amending District Code 12 – Solid Waste
- Page 177 C. Action: Consideration of whether to fill the vacancy of Division 3 on the Board of Directors by appointment until the person elected in the November 2026 election has been qualified.

Page 207 **9. HEARING ITEMS:**

- A. Action: Review and approve a resolution adopting Subsequent Initial Study and Mitigated Negative Declaration (IS-MND), approve the Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project and approve a budget adjustment of \$9,427,000 grant funds from the CA State Water Resource Control Board to fund the project.

10. RECEIVED WRITTEN COMMUNICATIONS:

11. FUTURE AGENDA ITEMS:

12. CLOSED SESSION:

13. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District

Summary Minutes – Special Board Meeting

Wednesday, August 12, 2026, 5:15 PM

OCSD BOARD ROOM

1. **CALL TO ORDER:** The meeting was called to order at approximately 5:30PM by Director Austin.
 2. **ROLL CALL:** Board members present: Director Joyce-Suneson, Director Villa, Director Austin, and Vice President Rose. Absent: President Gibson
Staff present: Carey Casciola, Business & Accounting Manager, Will Clemens, Interim General Manager and Robert Schultz, Interim Legal Counsel.
 3. **FLAG SALUTE:** Led by Director Austin.
 4. **AGENDA REVIEW:** Agenda accepted as presented.
 5. **PUBLIC COMMENT FOR ITEMS ON THE AGENDA:** No Public Comment
 6. **CLOSED SESSION:** Director Austin adjourned the Board to closed session at 5:32PM.
 - A. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** -Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)): 1 potential case. *San Luis Obispo Coastkeeper et al. v. County of San Luis Obispo, No. 2:24-cv-06854-SPG-AS.*
 - B. **Conference with Real Property Negotiator (Gov. Code §54956.8)** It is the intention of the Board to meet in closed session to have a conference with its Real Property Negotiators concerning the following: Property Descriptions: APN 062-271-023:024. Agency Negotiators: Oceano Community Services District, Will Clemens. Parties with whom Negotiating: County of San Luis Obispo. Instructions to County Negotiator: Price, Terms, and Conditions.
 - C. **PUBLIC EMPLOYMENT** pursuant to Gov. Code Sec. 54957(b)(1): – Appointment, Employment of General Manager.
- Interim District Counsel announced there was no reportable action taken under the Brown Act
7. **ADJOURNMENT:** Director Austin adjourned the meeting at 5:45PM.



Oceano Community Services District

Summary Minutes – Regular Board Meeting

Wednesday, August 12, 2026, 6:00 P.M.
OCSD BOARD ROOM

1. **CALL TO ORDER:** The meeting was called to order at approximately 6:05 PM by President Gibson
2. **ROLL CALL:** Board members present: Director Austin, Director Joyce-Suneson, Director Villa, and Vice President Rose
Board Members Absent: President Gibson
Staff present: Will Clemens, Interim General Manager, Carey Casciola, Business & Accounting Manager, and Rob Schultz, Interim Legal Counsel
3. **FLAG SALUTE:** Led by Director Austin
4. **AGENDA REVIEW:** Agenda accepted as presented
5. **REPORT OUT OF CLOSED SESSION FOR SPECIAL MEETING ON AUGUST 12, 2026, AT 5:15 PM**
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)): 1 potential case. San Luis Obispo Coastkeeper et al. v. County of San Luis Obispo, No. 2:24-cv-06854-SPG-AS.
 - B. Conference with Real Property Negotiator (Gov. Code §54956.8) It is the intention of the Board to meet in closed session to have a conference with its Real Property Negotiators concerning the following: Property Descriptions: APN 062-271-023:024. Agency Negotiators: Oceano Community Services District, Will Clemens. Parties with whom Negotiating: County of San Luis Obispo. Instructions to County Negotiator: Price, Terms, and Conditions.
 - C. PUBLIC EMPLOYMENT pursuant to Gov. Code Sec. 54957(b)(1): – Appointment, Employment of General Manager.
No Board action was taken that requires reporting under the Brown Act
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** None
7. **SPECIAL PRESENTATIONS & REPORTS**
 - A. **STAFF REPORTS:**
 - i. **Sheriff's South Station** – Sergeant Bird
July 2026 Stats for Oceano
376 CFS 2026 and 458 CFS 2025
4 Assault & Battery (3 were domestic violence) / 32 disturbance calls / 2 burglary reports / 0 theft / 3 vandalism / 1 mail theft / 58 AOA (Assist Other Agency) / 8 suspicious circumstances
1 suspicious subject / 2 suspicious vehicles / 39 enforcement stops
Over the July 4th holiday weekend, there were 29 calls for service for fireworks and 20 violations. Additional code enforcement violations sent to the County.
Total of 14 arrests for July 2026
 - ii. **Five Cities Fire Authority** – Chief Hallett
YTD calls: 425 for emergency response. Average response time is 7 minutes and 40 seconds
Did weed abatement inspections in July and issued 38 letters. 19 properties required follow-up and have been forwarded to the County of SLO Fire.
In July, we took a draft of the 5-year strategic plan to the board and should have final adoption at the October meeting. In early 2027, we should receive our new engine and ladder truck.
 - iii. **Operations** – Utility Systems Manager, Tony Marraccino
Lopez 82.1% (40,613 AF) / Lopez 25.61 AF / YTD Lopez 146.31 AF
State 35 AF / YTD State 204.06 AF / Pumped .06 AF / YTD Pumped 14.99 AF
0 July 2026 SSOs
Daily Rounds / Weekly & Monthly Samples

1st of the month equipment runs and alarm function checks
 12 Work Orders / 17 USAs / 9 Customer Service Calls / 2 After-hours Callouts
 Sewer cleaning per SSMP and worked on turning our water valves
 Videoed and cleaned sewer lateral hot spots
 Vacuumed and cleaned the lift station prior to the July 4 holiday
 Meter reads / re-reads / leak notifications / Comment Codes (weed abatement change out of meters)
 Continuing with cross-connection inspections for all service connections
 Weed abatement and corps yard
 Repaired toilet at the Old Fire Station
 Concrete a meter bank on 19th Street
 Placed door hangers at 50 residences prior to the valve replacement
 Exercised all isolation valves associated with the valves being replaced on Railroad and cleaned out all meter boxes to access customer shutoffs
 John Madonna Construction completed the valve replacement project to include pavement and concrete collars around the valves
 Completed 4 Ready311 Trash Tickets

- iv. **General Manager Report** – Will Clemens, Interim General Manager
 Design on Wastewater CIP is complete – plan to go to bid at the September meeting.
 We had a kickoff meeting to complete 100% design on the Halcyon project, and the environmental process is now complete and will be adopted at the next meeting.
 We had weeds and palm trees landscaped on the property.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. **President Gibson** (Zone 3 and RWQCB) – Absent
- ii. **Vice President Rose** (RWMG, State Water Contractors, and Airport Land Use) – No reports.
- iii. **Director Austin** (SSLOCSD and Zone 1/1A) – Reported on the 8/5 SSLOCSD meeting.
- iv. **Director Villa** (WRAC and Finance & Budget Committee) – No reports.
- v. **Director Joyce-Suneson** (OPARC and CSDA) – Provided information on the upcoming CSDA Leadership in San Luis Obispo.

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS: None

8. CONSENT AGENDA:	ACTION:
A. Action: Review and Approve the Minutes for the Regular Board Meeting held on July 8, 2026	After an opportunity for public comment and Board and staff discussion, Vice President Rose moved to approve the consent agenda items, seconded by Director Villa; the motion carried on a 4-0 roll call vote. Absent: President Gibson Public Comment: None
B. Information: Cash Disbursements	
C. Action: Submittal of the District's Fiscal Year 2025-26 Quarter 4 Investment Report ending June 30, 2026	

9A. BUSINESS ITEMS:	ACTION:
Action: Approval of a Letter of Support to the Office of Environmental Health Hazard Assessment (OEHHA) regarding SB 535 Disadvantaged Communities Designation	After an opportunity for public comment and Board and staff discussion, Director Villa moved to a Letter of Support to the Office of Environmental Health Hazard Assessment (OEHHA) regarding SB 535 Disadvantaged Communities Designation, seconded by Vice President Rose; the motion carried on a 4-0 roll call vote. Absent: President Gibson Public Comment: None

The Board adjourned for a 3-minute break (6:28 PM)

The Board reconvened at 6:30 PM, and Director Villa was absent for the remainder of the meeting.

9B. BUSINESS ITEMS:	ACTION:
Action: Review of the Fiscal Year 2025-26 Budget Status as of June 30, 2026, and approve the year-end encumbrances	After an opportunity for public comment and Board and staff discussion, Vice President Rose moved to approve staff recommendations, seconded by Director Joyce-Suneson; the motion carried on a 3-0 roll call vote. Absent: President Gibson and Director Villa Public Comment: None

10A. HEARING ITEMS:	ACTION:
Action: Consideration of a Recommendation to Approve the Final FY 2026-27 Budget	After an opportunity for public comment and Board and staff discussion, Director Austin opened the item for public comment. Upon no public comment, Director Austin closed the hearing. Vice President Rose moved to approve staff recommendations, with a second from Director Joyce-Suneson; the motion carried on a 3-0 roll call vote. Absent: President Gibson and Director Villa Public Comment: None

11. **HEARING ITEMS:** None

12. **RECEIVED WRITTEN COMMUNICATIONS:** None

13. **FUTURE AGENDA ITEMS:** None

14. **CLOSED SESSION:** None

15. **ADJOURNMENT:** President Gibson adjourned the meeting at approximately 6:45 PM



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: September 9, 2026
To: Board of Directors
From: Carey Casciola, Business and Accounting Manager
Subject: **Agenda Item #7(C): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that the board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements. The table captures the payments from last meeting to this meeting.

Description	Check Sequence	Amounts
	62406 - 62457	
Disbursements:		
Regular Payable Register - paid 08/06/2026	62406 - 62417	\$ 16,182.79
Regular Payable Register - paid 08/12/2026	62425 - 62435	\$ 36,223.30
Regular Payable Register - paid 08/27/2026	62443 - 62455	\$ 73,805.52
Subtotal:		\$ 126,211.61
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 08/8/2026	N/A	\$ 28,482.48
Payroll Disbursements - PPE 08/22/2026	N/A	\$ 28,737.11
Board Member Stipends - 08/31/2026	N/A	\$ 430.60
Five Star Bank Mastercard Online Payment - paid 08/05/2026	N/A	\$ 1,003.22
Reoccurring Utility Disbursements - paid 08/06/2026	62418 - 62424	\$ 7,161.85
Reoccurring Health Disbursements - paid 08/12/2026	62436 - 62439	\$ 6,723.27
Reoccurring Utility Disbursements - paid 08/12/2026	62440 - 62442	\$ 445.90
Reoccurring Utility Disbursements - paid 08/27/2026	62456 - 62456	\$ 482.24
Reoccurring Utility Disbursements - paid 08/27/2026	62457 - 62457	\$ 219.84
Subtotal:		\$ 73,686.51
Grand Total:		\$ 199,898.12

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

CIVICPLUS, \$7,360.18, DISTRICT WEBSITE & DOC ACCESS (ADA)

MKN, \$10,626.50, HALCYON/KEN MAR 100% DESIGN

SAN LUIS OBISPO COUNTY FIRE, \$10,008.00, OFFICE LEASE - SEPTEMBER 2026

BILL GAINES AUDIO, \$64,302.21, BOARD CHAMBERS UPGRADE

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0147	DIVERSIFIED PROJECT SERVICES I							
I-9577481	DIVERSIFIED PROJECT SERVICES I	R	8/06/2026			062406		
02 5-4400-226	ENGINEERING & OTHER REIMBURS		DIVERSIFIED PROJECT	1,037.50				
02 5-4400-226	ENGINEERING & OTHER REIMBURS		DIVERSIFIED PROJECT	462.50				1,500.00
0153	BURDINE PRINTING							
I-54405	BURDINE PRINTING	R	8/06/2026			062407		
02 5-4400-205	OUTSIDE UB MAIL SERVICE		BURDINE PRINTING	419.76				
03 5-4500-205	OUTSIDE UB MAIL SERVICE		BURDINE PRINTING	419.77				
I-54539	BURDINE PRINTING	R	8/06/2026			062407		
02 5-4400-205	OUTSIDE UB MAIL SERVICE		BURDINE PRINTING	70.20				
03 5-4500-205	OUTSIDE UB MAIL SERVICE		BURDINE PRINTING	70.21				
I-54761	BURDINE PRINTING	R	8/06/2026			062407		
02 5-4400-205	OUTSIDE UB MAIL SERVICE		BURDINE PRINTING	1,041.28				
03 5-4500-205	OUTSIDE UB MAIL SERVICE		BURDINE PRINTING	1,041.28				3,062.50
0159	ICONIX WATERWORKS (US) INC.							
C-U2616001650	ICONIX WATERWORKS (US) INC.	R	8/06/2026			062408		
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP		ICONIX WATERWORKS (U	766.69CR				
I-U2616020954	ICONIX WATERWORKS (US) INC.	R	8/06/2026			062408		
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP		ICONIX WATERWORKS (U	297.98				
I-U2616021155	ICONIX WATERWORKS (US) INC.	R	8/06/2026			062408		
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP		ICONIX WATERWORKS (U	766.69				297.98
0259	ZENITH INSURANCE COMPANY							
I-ST137727206004	ZENITH INSURANCE COMPANY	R	8/06/2026			062409		
01 5-4100-075	COMPENSATION INSURANCE		ZENITH INSURANCE COM	2,006.00				2,006.00
0314	BRENT SARKISON DBA CALTEC COMP							
I-11313	BRENT SARKISON DBA CALTEC COMP	R	8/06/2026			062410		
01 5-4100-221	INFORMATION TECHNOLOGY		BRENT SARKISON DBA C	480.00				480.00
0422	DOANE AND HARTWIG WATER SYSTEM							
I-I2026-0880	DOANE AND HARTWIG WATER SYSTEM	R	8/06/2026			062411		
02 5-4400-320	FIXED ASSETS: EQUIPMENT		DOANE AND HARTWIG WA	6,417.50				6,417.50
1046	AWWA							
I-SO308488	AWWA	R	8/06/2026			062412		
02 5-4400-180	MEMBERSHIPS		AWWA	539.00				539.00
1136	J.B. DEWAR, INC.							
I-486067	J.B. DEWAR, INC.	R	8/06/2026			062413		
12 5-4350-172	FUEL		J.B. DEWAR, INC.	256.78				256.78

VENDOR SET: 01 Oceano CSD, CA
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1288								
I-404681	PREMIER SUPPLY LLC, DBA MIER B							
02 5-4400-163	PREMIER SUPPLY LLC, DBA MIER B	R	8/06/2026			062414		
	MAINT: STRUCTURES/IMPRVS	PREMIER SUPPLY LLC,		299.06				299.06
1292								
I-591564	MINER'S ACE HARDWARE, INC.							
02 5-4400-175	MINER'S ACE HARDWARE, INC.	R	8/06/2026			062415		
	SYSTEM PARTS/OPERATING SUPP	MINER'S ACE HARDWARE		16.30				16.30
1444								
I-IN165129	SLO CO PUBLIC HEALTH DEPT.							
02 5-4400-226	SLO CO PUBLIC HEALTH DEPT.	R	8/06/2026			062416		
02 5-4400-220	ENGINEERING & OTHER REIMBURS	SLO CO PUBLIC HEALTH		155.00				
02 5-4400-220	PROFESSIONAL/SPECIAL SERVICES	SLO CO PUBLIC HEALTH		77.50				
02 5-4400-226	PROFESSIONAL/SPECIAL SERVICES	SLO CO PUBLIC HEALTH		473.60				
	ENGINEERING & OTHER REIMBURS	SLO CO PUBLIC HEALTH		310.00				1,016.10
1483								
I-3025-158505	O'REILLY AUTO ENTERPRISES, LLC							
12 5-4350-171	O'REILLY AUTO ENTERPRISES, LLC	R	8/06/2026			062417		
I-3025-165137	MAINTENANCE: VEHICLES	O'REILLY AUTO ENTERP		20.65				
12 5-4350-171	O'REILLY AUTO ENTERPRISES, LLC	R	8/06/2026			062417		
	MAINTENANCE: VEHICLES	O'REILLY AUTO ENTERP		270.92				291.57

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	12	16,182.79	0.00	16,182.79
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-075	COMPENSATION INSURANCE	2,006.00
01 5-4100-221	INFORMATION TECHNOLOGY	480.00
	*** FUND TOTAL ***	2,486.00
02 5-4400-163	MAINT: STRUCTURES/IMPRVS	299.06
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP	314.28
02 5-4400-180	MEMBERSHIPS	539.00
02 5-4400-205	OUTSIDE UB MAIL SERVICE	1,531.24

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
02 5-4400-220	PROFESSIONAL/SPECIAL SERVICES	551.10
02 5-4400-226	ENGINEERING & OTHER REIMBURS	1,965.00
02 5-4400-320	FIXED ASSETS: EQUIPMENT	6,417.50
	*** FUND TOTAL ***	11,617.18
03 5-4500-205	OUTSIDE UB MAIL SERVICE	1,531.26
	*** FUND TOTAL ***	1,531.26
12 5-4350-171	MAINTENANCE: VEHICLES	291.57
12 5-4350-172	FUEL	256.78
	*** FUND TOTAL ***	548.35

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			12	16,182.79	0.00	16,182.79
BANK: AP		TOTALS:	12	16,182.79	0.00	16,182.79
REPORT TOTALS:			12	16,182.79	0.00	16,182.79

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0148	I-CTCS80617 12 5-4350-171	ARROYO GRANDE CHEVROLET ARROYO GRANDE CHEVROLET MAINTENANCE: VEHICLES	R 8/12/2026	51.00		062425		51.00
0159	I-U2616028758 02 5-4400-178	ICONIX WATERWORKS (US) INC. ICONIX WATERWORKS (US) INC. CHEMICALS/ OPERATING SUP	R 8/12/2026	214.50		062426		214.50
0263	I-0672.012-9 02 5-4400-380	GROUNDWATER SOLUTIONS INC, DBA GROUNDWATER SOLUTIONS INC, DBA NCMA TEC	R 8/12/2026	918.97		062427		918.97
0311	I-383600 01 5-4100-248 I-SL-17F8247A-0007 01 5-4100-248	CIVICPLUS, LLC CIVICPLUS, LLC PERMITS, FEES LICENSES CIVICPLUS, LLC PERMITS, FEES LICENSES	R 8/12/2026	2,656.75 4,703.43		062428 062428		7,360.18
0345	I-75988 02 5-4400-220	RINCON CONSULTANTS, INC. RINCON CONSULTANTS, INC. PROFESSIONAL/SPECIAL SERVICES	R 8/12/2026	728.25		062429		728.25
0395	I-130 01 5-4100-223	THE JAM LAW GROUP APC THE JAM LAW GROUP APC LEGAL SERVICES	R 8/12/2026	4,588.10		062430		4,588.10
0399	I-3669 03 5-4500-448 I-3677 02 5-4400-449	MICHAEL K. NUNLEY & ASSOCIATES MICHAEL K. NUNLEY & ASSOCIATES CIP - WASTEWATER MICHAEL K. NUNLEY & ASSOCIATES HALCYON/KEN MAR CONSOLIDATION	R 8/12/2026	8,621.50 2,005.00		062431 062431		10,626.50
0415	I-1655FRONT SEP2026 01 5-4100-202	SAN LUIS OBISPO COUNTY FIRE SAN LUIS OBISPO COUNTY FIRE OFFICE LEASE	R 8/12/2026	10,008.00		062432		10,008.00
1136	I-487903 12 5-4350-172	J.B. DEWAR, INC. J.B. DEWAR, INC. FUEL	R 8/12/2026	386.38		062433		386.38
1292	C-592232 10 5-4300-163 I-591952 02 5-4400-175 03 5-4500-175 I-592222 10 5-4300-163 I-592231	MINER'S ACE HARDWARE, INC. MINER'S ACE HARDWARE, INC. MAINT: STRUC/IMPROV MINER'S ACE HARDWARE, INC. SYSTEM PARTS/OPERATING SUPP SYSTEM PARTS/OPERATING SUPP. MINER'S ACE HARDWARE, INC. MAINT: STRUC/IMPROV MINER'S ACE HARDWARE, INC.	R 8/12/2026	21.74CR 30.96 30.97 21.74		062434 062434 062434 062434		

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1292	MINER'S ACE HARDWARE, CONT							
I-592231	MINER'S ACE HARDWARE, INC.	R	8/12/2026			062434		
10 5-4300-163	MAINT: STRUC/IMPROV	MINER'S	ACE HARDWARE	21.74				
I-592305	MINER'S ACE HARDWARE, INC.	R	8/12/2026			062434		
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP	MINER'S	ACE HARDWARE	54.32				137.99
1460	SM TIRE, INC							
I-177723	SM TIRE, INC	R	8/12/2026			062435		
12 5-4350-171	MAINTENANCE: VEHICLES	SM TIRE, INC		1,203.43				1,203.43

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	11	36,223.30	0.00	36,223.30
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-202	OFFICE LEASE	10,008.00
01 5-4100-223	LEGAL SERVICES	4,588.10
01 5-4100-248	PERMITS, FEES LICENSES	7,360.18
	*** FUND TOTAL ***	21,956.28
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP	85.28
02 5-4400-178	CHEMICALS/ OPERATING SUP	214.50
02 5-4400-220	PROFESSIONAL/SPECIAL SERVICES	728.25
02 5-4400-380	NCMA TEC	918.97
02 5-4400-449	HALCYON/KEN MAR CONSOLIDATION	2,005.00
	*** FUND TOTAL ***	3,952.00
03 5-4500-175	SYSTEM PARTS/OPERATING SUPP.	30.97
03 5-4500-448	CIP - WASTEWATER	8,621.50
	*** FUND TOTAL ***	8,652.47
10 5-4300-163	MAINT: STRUC/IMPROV	21.74
	*** FUND TOTAL ***	21.74

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
12 5-4350-171	MAINTENANCE: VEHICLES	1,254.43
12 5-4350-172	FUEL	386.38
	*** FUND TOTAL ***	1,640.81

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			11	36,223.30	0.00	36,223.30
BANK: AP		TOTALS:	11	36,223.30	0.00	36,223.30
REPORT TOTALS:			11	36,223.30	0.00	36,223.30

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0016	I-67856 06 5-4900-220	R&R ROLL-OFF LLC R&R ROLL-OFF LLC PROFESSIONAL SERV	R 8/27/2026	962.06		062443		962.06
0048	I-193609 02 5-4400-164	BRISCO'S BRISCO'S Paving	R 8/27/2026 BRISCO'S	56.53		062444		56.53
0159	I-U2616029789 02 5-4400-178	ICONIX WATERWORKS (US) INC. ICONIX WATERWORKS (US) INC. CHEMICALS/ OPERATING SUP	R 8/27/2026 ICONIX WATERWORKS (U	1,517.07		062445		1,517.07
0196	I-AMARRACCINOD3 2026 02 5-4400-248	SWRCB/ DRINKING WATER OP CERT SWRCB/ DRINKING WATER OP CERT PERMITS, FEES, LICENSES	R 8/27/2026 SWRCB/ DRINKING WATE	90.00		062446		90.00
0263	I-0672.012-10 02 5-4400-380	GROUNDWATER SOLUTIONS INC, DBA GROUNDWATER SOLUTIONS INC, DBA NCMA TEC	R 8/27/2026 GROUNDWATER SOLUTION	3,669.49		062447		3,669.49
0370	I-1770 01 5-4100-220	OPTIMIZED INVESTMENT PARTNERS, OPTIMIZED INVESTMENT PARTNERS, PROFESSIONAL SERVICES	R 8/27/2026 OPTIMIZED INVESTMENT	667.83		062448		667.83
0406	I-296615 01 5-4100-173 I-296618 10 5-4300-163	OLEGARIO DELASANCHA HERRERA, D OLEGARIO DELASANCHA HERRERA, D MAINT:STRUCTURES/IMPROVEMENTS OLEGARIO DELASANCHA HERRERA, D MAINT: STRUC/IMPROV	R 8/27/2026 OLEGARIO DELASANCHA R 8/27/2026 OLEGARIO DELASANCHA	460.00 260.00		062449 062449		720.00
0416	I-104758683 03 5-4500-177	MIDWEST MOTOR SUPPLY CO, DBA K MIDWEST MOTOR SUPPLY CO, DBA K SAFETY EXPENSE	R 8/27/2026 MIDWEST MOTOR SUPPLY	344.40		062450		344.40
1094	I-1025734 02 5-4400-220	CLINICAL LAB OF SAN BERNARDINO CLINICAL LAB OF SAN BERNARDINO PROFESSIONAL/SPECIAL SERVICES	R 8/27/2026 CLINICAL LAB OF SAN	940.00		062451		940.00
1288	I-405402 02 5-4400-163	PREMIER SUPPLY LLC, DBA MIER B PREMIER SUPPLY LLC, DBA MIER B MAINT: STRUCTURES/IMPRVS	R 8/27/2026 PREMIER SUPPLY LLC,	114.19		062452		114.19
1292	I-592382 02 5-4400-175 I-592897 02 5-4400-175 I-592905	MINER'S ACE HARDWARE, INC. MINER'S ACE HARDWARE, INC. SYSTEM PARTS/OPERATING SUPP MINER'S ACE HARDWARE, INC. SYSTEM PARTS/OPERATING SUPP MINER'S ACE HARDWARE, INC.	R 8/27/2026 MINER'S ACE HARDWARE R 8/27/2026 MINER'S ACE HARDWARE R 8/27/2026	39.10 9.96		062453 062453 062453		

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1292	MINER'S ACE HARDWARE, CONT							
I-592905	MINER'S ACE HARDWARE, INC.	R	8/27/2026			062453		
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP	MINER'S	ACE HARDWARE	13.88				
I-593140	MINER'S ACE HARDWARE, INC.	R	8/27/2026			062453		
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP	MINER'S	ACE HARDWARE	91.30				154.24
1360	QUILL CORPORATION							
I-49843265	QUILL CORPORATION	R	8/27/2026			062454		
01 5-4100-200	OFFICE EXPENSE	QUILL	CORPORATION	219.91				
I-49983609	QUILL CORPORATION	R	8/27/2026			062454		
01 5-4100-200	OFFICE EXPENSE	QUILL	CORPORATION	47.59				267.50
1860	BILL GAINES AUDIO INC.							
I-44907	BILL GAINES AUDIO INC.	R	8/27/2026			062455		
10 5-4300-320	FIXED ASSETS	BILL	GAINES AUDIO IN	64,302.21				64,302.21

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	13	73,805.52	0.00	73,805.52
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-173	MAINT:STRUCTURES/IMPROVEMENTS	460.00
01 5-4100-200	OFFICE EXPENSE	267.50
01 5-4100-220	PROFESSIONAL SERVICES	667.83
	*** FUND TOTAL ***	1,395.33
02 5-4400-163	MAINT: STRUCTURES/IMPRVS	114.19
02 5-4400-164	Paving	56.53
02 5-4400-175	SYSTEM PARTS/OPERATING SUPP	154.24
02 5-4400-178	CHEMICALS/ OPERATING SUP	1,517.07
02 5-4400-220	PROFESSIONAL/SPECIAL SERVICES	940.00
02 5-4400-248	PERMITS, FEES, LICENSES	90.00
02 5-4400-380	NCMA TEC	3,669.49
	*** FUND TOTAL ***	6,541.52

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
03 5-4500-177	SAFETY EXPENSE	344.40
	*** FUND TOTAL ***	344.40
06 5-4900-220	PROFESSIONAL SERV	962.06
	*** FUND TOTAL ***	962.06
10 5-4300-163	MAINT: STRUC/IMPROV	260.00
10 5-4300-320	FIXED ASSETS	64,302.21
	*** FUND TOTAL ***	64,562.21

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			13	73,805.52	0.00	73,805.52
BANK: AP		TOTALS:	13	73,805.52	0.00	73,805.52
REPORT TOTALS:			13	73,805.52	0.00	73,805.52

Payroll Summary Report
Board of Directors - Agenda Date September 09, 2026

	(*)		
<u>Gross Wages</u>	7/25/2026	8/8/2026	8/22/2026
Regular	\$26,602.40	\$24,107.06	\$24,884.72
Overtime Wages	\$499.22	\$731.98	\$542.25
Stand By	\$840.00	\$840.00	\$840.00
Gross Wages	<u>\$27,941.62</u>	<u>\$25,679.04</u>	<u>\$26,266.97</u>
Cell Phone Allowance	\$0.00	\$0.00	\$0.00
Health Pay-Out	\$0.00	\$0.00	\$0.00
Total Wages	<u>\$27,941.62</u>	<u>\$25,679.04</u>	<u>\$26,266.97</u>
<u>Disbursements</u>			
Net Wages	\$22,414.63	\$20,410.54	\$20,610.88
State and Federal Agencies	\$4,340.93	\$4,171.05	\$4,505.94
CalPERS	\$4,002.99	\$3,757.32	\$3,511.64
SEIU - Union Fees	\$143.57	\$143.57	\$108.65
Total Disbursements processed with Payroll	<u>\$30,902.12</u>	<u>\$28,482.48</u>	<u>\$28,737.11</u>
Health (Disbursed with reoccurring bills)	\$4,257.98	\$4,257.98	\$3,301.33
Total District Payroll Related Costs	<u>\$35,160.10</u>	<u>\$32,740.46</u>	<u>\$32,038.44</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.

Board Member Stipend Summary Report
Board of Directors - Agenda Date September 09, 2026

	(*)	
<u>Gross Stipends</u>	7/31/2026	8/31/2026
Board Member Stipends	\$400.00	\$400.00
Gross Stipends	<u>\$400.00</u>	<u>\$400.00</u>

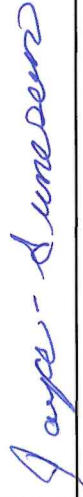
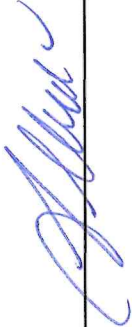
<u>Disbursements</u>		
Net Stipends	\$369.40	\$369.40
State and Federal Agencies	\$61.20	\$61.20
Total Disbursements processed with Stipends	<u>\$430.60</u>	<u>\$430.60</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.



OCSO
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BOARD OF DIRECTOR'S
REGULAR & SPECIAL MEETING COMPENSATION FORM
BOARD MEETING: August 12, 2026

DIRECTORS	SIGNATURE	DATE	ELIGIBLE/TAKEN COMPENSATION
PRESIDENT GIBSON	ABSENT		\$ 0.00
VICE PRESIDENT ROSE		8-12-26	\$100.00
DIRECTOR AUSTIN		8-12-26	\$100.00
DIRECTOR JOYCE-SUNESON		8-12-26	\$100.00
DIRECTOR VILLA			\$100.00

Oceano Community Services District - BYLAW's

Section 8.1: Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each Regular or Special Meeting.

Section 8.2: In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

Section 8.3: Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

Oceano Community Services District
Five Star Bank Mastercard

A/P Mastercard Credit Card Disbursement

Date	Name	Amount	Description	GL Account #
7/2/2026	ZOOM.COM 888-799-9666 SAN JOSE CA	\$55.24	OFFICE EXPENSE	01-5-4100-200
7/15/2026	CALIFORNIA SPECIAL DIS SACRAMENTO CA	\$825.00	CLASSES/SEMINARS/ TRAINING FEE	01-5-4100-285
7/17/2026	INTUIT *QBOOKS ONLINE SAN DIEGO CA	\$75.00	PERMITS, FEES LICENSES	01-5-4100-248
7/25/2026	ADOBE *ADOBE 4085366000 CA	\$47.98	PERMITS, FEES LICENSES	01-5-4100-248

Total ACH - 08/05/2026 \$1,003.22

09/09/2026 Board Meeting - Five Star Bank Mastercard Online Payment - paid 08/05/2026	\$1,003.22
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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1010	I-000040-991-101 01 5-4100-110	LIVE, LLC DBA ADVANTAGE ANSWER LIVE, LLC DBA ADVANTAGE ANSWER COMMUNICATIONS	R 8/06/2026	407.29		062418		407.29
1012	I-10038 01 5-4100-220	AGP VIDEO INC. AGP VIDEO INC. PROFESSIONAL SERVICES	R 8/06/2026	785.00		062419		785.00
1090	I-170594401072126 01 5-4100-110	CHARTER COMMUNICATIONS CHARTER COMMUNICATIONS COMMUNICATIONS	R 8/06/2026	170.00		062420		170.00
1206	I-6149271263 02 5-4400-110 03 5-4500-110 06 5-4900-110 10 5-4300-110	VERIZON WIRELESS VERIZON WIRELESS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS	R 8/06/2026	178.92 29.08 13.41 2.24		062421		223.65
1340	I-07232026 01 5-4195-295 02 5-4400-290 03 5-4500-290 01 5-4100-290 01 5-4100-290 01 5-4100-290 01 5-4100-200	PACIFIC GAS & ELECTRIC PACIFIC GAS & ELECTRIC STREET LIGHTING UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES OFFICE EXPENSE	R 8/06/2026	3,066.56 1,156.68 149.63 91.82 9.86 525.93 166.67		062422		5,167.15
1484	I-JUL1655-2026 01 5-4100-290 I-JUL1689-2026 01 5-4100-290	SO CAL GAS SO CAL GAS UTILITIES SO CAL GAS UTILITIES	R 8/06/2026	31.88 44.70		062423		76.58
1845	I-1198550 01 5-4100-220 02 5-4400-205 03 5-4500-205	COASTAL COPY, INC. COASTAL COPY, INC. PROFESSIONAL SERVICES OUTSIDE UB MAIL SERVICE OUTSIDE UB MAIL SERVICE	R 8/06/2026	311.61 10.28 10.29		062424		332.18

VENDOR SET: 01 Oceano CSD, CA
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	7	7,161.85	0.00	7,161.85
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-110	COMMUNICATIONS	577.29
01 5-4100-200	OFFICE EXPENSE	166.67
01 5-4100-220	PROFESSIONAL SERVICES	1,096.61
01 5-4100-290	UTILITIES	704.19
01 5-4195-295	STREET LIGHTING	3,066.56
	*** FUND TOTAL ***	5,611.32
02 5-4400-110	COMMUNICATIONS	178.92
02 5-4400-205	OUTSIDE UB MAIL SERVICE	10.28
02 5-4400-290	UTILITIES	1,156.68
	*** FUND TOTAL ***	1,345.88
03 5-4500-110	COMMUNICATIONS	29.08
03 5-4500-205	OUTSIDE UB MAIL SERVICE	10.29
03 5-4500-290	UTILITIES	149.63
	*** FUND TOTAL ***	189.00
06 5-4900-110	COMMUNICATIONS	13.41
	*** FUND TOTAL ***	13.41
10 5-4300-110	COMMUNICATIONS	2.24
	*** FUND TOTAL ***	2.24

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			7	7,161.85	0.00	7,161.85
BANK: AP	TOTALS:		7	7,161.85	0.00	7,161.85
REPORT TOTALS:			7	7,161.85	0.00	7,161.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0059	BLUE SHIELD OF CALIFORNIA							
I-HEA202607282607	HEALTH INSURANCE	R	8/12/2026			062436		
01 5-4100-090	INS: GROUP HEALTH/LIFE	HEALTH INSURANCE		894.04				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	HEALTH INSURANCE		1,914.07				
I-HEA202608112609	HEALTH INSURANCE	R	8/12/2026			062436		
01 5-4100-090	INS: GROUP HEALTH/LIFE	HEALTH INSURANCE		1,615.15				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	HEALTH INSURANCE		1,192.96				5,616.22
0301	PRINCIPAL LIFE INSURANCE COMPA							
I-INS202607282607	LONG TERM DISABILITY	R	8/12/2026			062437		
01 5-4100-090	INS: GROUP HEALTH/LIFE	LONG TERM DISABILITY		57.20				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	LONG TERM DISABILITY		52.42				
I-INS202608112609	LONG TERM DISABILITY	R	8/12/2026			062437		
01 5-4100-090	INS: GROUP HEALTH/LIFE	LONG TERM DISABILITY		60.58				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	LONG TERM DISABILITY		49.04				
I-LIF202607282607	LIFE INS.	R	8/12/2026			062437		
01 5-4100-090	INS: GROUP HEALTH/LIFE	LIFE INS.		41.02				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	LIFE INS.		34.59				
I-LIF202608112609	LIFE INS.	R	8/12/2026			062437		
01 5-4100-090	INS: GROUP HEALTH/LIFE	LIFE INS.		49.18				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	LIFE INS.		26.43				370.46
0379	HUMANA INSURANCE CO.							
I-DNT202607282607	DENTAL	R	8/12/2026			062438		
01 5-4100-090	INS: GROUP HEALTH/LIFE	DENTAL		147.92				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	DENTAL		159.88				
I-DNT202608112609	DENTAL	R	8/12/2026			062438		
01 5-4100-090	INS: GROUP HEALTH/LIFE	DENTAL		208.66				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	DENTAL		99.14				
I-VIS202607282607	VISION INS.	R	8/12/2026			062438		
01 5-4100-090	INS: GROUP HEALTH/LIFE	VISION INS.		10.10				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	VISION INS.		22.34				
I-VIS202608112609	VISION INS.	R	8/12/2026			062438		
01 5-4100-090	INS: GROUP HEALTH/LIFE	VISION INS.		18.65				
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	VISION INS.		13.79				680.48
0192	TASC -CLIENT INVOICES							
I-IN3801430	TASC -CLIENT INVOICES	R	8/12/2026			062439		
01 5-4100-090	INS: GROUP HEALTH/LIFE	TASC -CLIENT INVOICE		56.11				56.11

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	6,723.27	0.00	6,723.27
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-090	INS: GROUP HEALTH/LIFE	3,158.61
01 5-4100-603	UTILITY CREW - EMPLOYEE INSUR	3,564.66
	*** FUND TOTAL ***	6,723.27

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			4	6,723.27	0.00	6,723.27
BANK: AP		TOTALS:	4	6,723.27	0.00	6,723.27
REPORT TOTALS:			4	6,723.27	0.00	6,723.27

VENDOR SET: 01 Oceano CSD, CA
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0280	DE LAGE LANDEN FINANCIAL SERVI							
I-598213580	DE LAGE LANDEN FINANCIAL SERVI	R	8/12/2026			062440		
01 5-4100-220	PROFESSIONAL SERVICES	DE LAGE LANDEN FINAN		213.43				213.43
1138	ASTOUND BUSINESS SOLUTIONS							
I-127069701-0012371	ASTOUND BUSINESS SOLUTIONS	R	8/12/2026			062441		
01 5-4100-110	COMMUNICATIONS	ASTOUND BUSINESS SOL		200.17				200.17
1484	SO CAL GAS							
I-JUL1935-2026	SO CAL GAS	R	8/12/2026			062442		
01 5-4100-290	UTILITIES	SO CAL GAS		32.30				32.30

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	445.90	0.00	445.90
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-110	COMMUNICATIONS	200.17
01 5-4100-220	PROFESSIONAL SERVICES	213.43
01 5-4100-290	UTILITIES	32.30
*** FUND TOTAL ***		445.90

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	445.90	0.00	445.90
BANK: AP	TOTALS:		3	445.90	0.00	445.90
REPORT TOTALS:			3	445.90	0.00	445.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1845	COASTAL COPY, INC.							
I-1201528	COASTAL COPY, INC.	R	8/27/2026			062456		
01 5-4100-220	PROFESSIONAL SERVICES	COASTAL COPY, INC.		298.00				
02 5-4400-205	OUTSIDE UB MAIL SERVICE	COASTAL COPY, INC.		92.12				
03 5-4500-205	OUTSIDE UB MAIL SERVICE	COASTAL COPY, INC.		92.12				482.24

* * T O T A L S * *		NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
REGULAR CHECKS:		1		482.24	0.00		482.24
HAND CHECKS:		0		0.00	0.00		0.00
DRAFTS:		0		0.00	0.00		0.00
EFT:		0		0.00	0.00		0.00
NON CHECKS:		0		0.00	0.00		0.00
VOID CHECKS:	0 VOID DEBITS	0.00					
	VOID CREDITS	0.00		0.00	0.00		

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 5-4100-220	PROFESSIONAL SERVICES	298.00
	*** FUND TOTAL ***	298.00
02 5-4400-205	OUTSIDE UB MAIL SERVICE	92.12
	*** FUND TOTAL ***	92.12
03 5-4500-205	OUTSIDE UB MAIL SERVICE	92.12
	*** FUND TOTAL ***	92.12

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
			1		482.24	0.00		482.24
BANK: AP		TOTALS:	1		482.24	0.00		482.24
REPORT TOTALS:			1		482.24	0.00		482.24

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0296	FRANCHISE TAX BOARD							
I-GR2202608262612	WAGE GRANISHMENT	R	8/27/2026			062457		
01 2-2163-000	TOTAL OTHER DED		WAGE GRANISHMENT	20.55				
02 2-2163-000	OTHER DEDUCTION		WAGE GRANISHMENT	153.83				
03 2-2163-000	OTHER DEDUCTION		WAGE GRANISHMENT	36.74				
10 2-2163-000	OTHER DEDUCTION		WAGE GRANISHMENT	8.72				219.84

* * T O T A L S * *		NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
REGULAR CHECKS:		1		219.84	0.00		219.84
HAND CHECKS:		0		0.00	0.00		0.00
DRAFTS:		0		0.00	0.00		0.00
EFT:		0		0.00	0.00		0.00
NON CHECKS:		0		0.00	0.00		0.00
VOID CHECKS:		0	VOID DEBITS	0.00			
			VOID CREDITS	0.00	0.00		

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
01 2-2163-000	TOTAL OTHER DED	20.55
	*** FUND TOTAL ***	20.55
02 2-2163-000	OTHER DEDUCTION	153.83
	*** FUND TOTAL ***	153.83
03 2-2163-000	OTHER DEDUCTION	36.74
	*** FUND TOTAL ***	36.74
10 2-2163-000	OTHER DEDUCTION	8.72
	*** FUND TOTAL ***	8.72

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
			1		219.84	0.00		219.84
BANK: AP		TOTALS:	1		219.84	0.00		219.84
REPORT TOTALS:			1		219.84	0.00		219.84

SELECTION CRITERIA

VENDOR SET: 01-OCEANO CSD, CA
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 062457 THRU 062457
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: YES
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE (805) 481-6730 | FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, General Manager

Subject: Agenda Item #7(D): Adoption of the Notice of Completion (NOC) for the Airpark Dr and Railroad St Valve Replacement Project (Contract No. 2026-01) and an increase for paving of \$11,250 for a total project cost of \$97,864.

Recommendation

It is recommended that the Board Certify the Notice of Completion (NOC) for the Airpark Drive and Railroad St Valve Replacement Project (Contract No. 2026-01) and authorize the General Manager to sign and submit the NOC and approve an \$11,250 increase to the total project costs.

Discussion

The District was awarded \$600,000 through the Prop 1 Round 2 IRWM Grant to construct the top five most-needed capital improvement projects from the WRRP (projects 1-4, 1-5, 1-7, 1-8, 1-10). The District went out to [bid](#) on February 12, 2025, and awarded the contract to the lowest responsible bidder, JF Will Company, on April 9, 2025. The project replaced several aged water mains, connections, and valves west of Hwy 1 on Truman, Mendel, Utah, Strand, and Railroad St. On Railroad Street, where several water mains of various diameters converge, a cluster of valves was no longer operable and needed to be replaced to safely shut down the system, minimize impacts on customers, and reconnect the newly installed infrastructure.

While staff were operating multiple valves for shutdowns, several valves broke and became inoperable, necessitating replacement. On May 13, 2026, your Board authorized advertising for [bids](#) for the project to repair these valves. Construction bids were opened on June 26, 2026, and the contract was awarded to John Madonna Construction as the lowest bidder at \$78,740 with a contingency for a grand total of \$86,614. The [bid form item list](#) only included 3 tons of asphalt restoration, but the actual restoration required was 14 tons which resulted in an increase of \$11,250 to the total project.

The following items have been completed:

- Punch list
- All certified payrolls
- Final as-built plans



Oceano Community Services District

Board of Directors Meeting

Other Agency Involvement

The FY 2026-27 Budget includes \$265,000 dedicated to annual CIP projects; no budget adjustment is necessary.

Financial Considerations

Results

Issuing a Notice of Completion for projects supports finalizing the project for the contractor and the District.

Attachment:

1. Notice of Completion

RECORDING REQUESTED BY:

Oceano Community Services District

WHEN RECORDED MAIL TO:

Will Clemens
Oceano Community Services District
1655 Front Street
Oceano, CA 93445

NOTICE OF COMPLETION

THIS IS TO CERTIFY that the Contract entered into on September 9, 2026 by and between the Oceano Community Services District, 1655 Front St., Oceano, CA 93445, hereinafter referred to as Owner, and John Madonna Construction Inc PO Box 5310 San Luis Obispo CA 93403 hereinafter referred to as Contractor, for all work necessary to complete the project of the Airpark Dr & Railroad St Valve Replacement Project, 2026-01, Oceano, California 93445 has been duly and substantially completed in accordance with the requirements of the plans, specifications, and contract documents and I hereby acknowledge the completion and acceptance on the 9th day of September, 2026, on behalf of the Owner.

Oceano Community Services District

Will Clemens, General Manager
Authorized Agent

STATE OF CALIFORNIA)
)ss.
COUNTY OF SAN LUIS OBISPO)

Will Clemens, General Manager of the Oceano Community Services District, being duly sworn says:

That he is the General Manager and Authorized Agent for the Oceano Community Services District; that the District that executed the foregoing Notice of the interest or estate in the property herein described; that he makes this verification on behalf of the District, and that he has read said Notice and knows the contents thereof, and that the facts therein stated are true.

I hereby certify under the Penalty of perjury under the laws of the State of California that the forgoing is true and correct.

Executed at Oceano, California this 9th day of September 2026.

Signature: _____
Will Clemens, General Manager



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, Interim General Manager

Subject: Agenda Item #7(E): Approve a Utility Relocation Agreement with the County of San Luis Obispo in conjunction with the County's Oceano Elementary Pedestrian Improvement Project

Recommendation

It is recommended that the Board review and approve the attached Utility Relocation Agreement with the County of San Luis Obispo relating to the County's Oceano Elementary Pedestrian Improvement Project and direct the General Manager to execute it with any final non-substantive changes that may be edited and approved by legal counsel.

Discussion

The County plans to construct a new sidewalk, curb, and gutter on 19th St, 21st St, Warner St, and Vista St through the Oceano Elementary Pedestrian Improvement Project. The District is required to relocate the water and wastewater facilities for the project. The Board approved similar actions for utility relocations needed because of the County's road asphalt overlay project constructed in early 2016. Then again with the County's Highway One Drainage Project, which required the District to relocate existing water and wastewater infrastructure.

In summary, the attached agreement has been negotiated with the County so that the District utility modifications can be included in the County contractor's scope of work for the upcoming County sidewalk project.

Other Agency Involvement

The County will file a Notice of Exemption pursuant to the California Environmental Quality Act with the San Luis Obispo County Clerk Recorder.

Other Financial Considerations

The attached agreement provides that the District's estimated total cost for the relocation will be \$56,760. The Water Fund portion of estimated costs is approximately \$50,760, and the Wastewater Fund



Oceano Community Services District

Board of Directors Meeting

portion is \$6,000. Both funds have sufficient capital improvement budget to fund the relocation, and a budget adjustment may be brought back to your Board once the bids are received by the County if needed.

Results

Coordinating work with the County on the required utility modifications will help ensure the District proceeds in a cost-effective manner and promotes a well-governed community.

Attachments:

- A. Utility Relocation Agreement with County of San Luis Obispo

County	Route	P.M.	Project #
San Luis Obispo	19 th Street, 20 th Street, 21 st Street, Warner Street and Vista Street, Oceano, CA	N/A	300731
Fed. Aid. No. N/A			
Owner's File _____			
FEDERAL PARTICIPATION: On the Project: No On the Utilities: No			

UTILITY AGREEMENT NO. OPI-OCSD-1

The County of San Luis Obispo hereinafter called "LOCAL AGENCY" proposes to construct new sidewalk, curb and gutter on 19th Street, 20th Street, 21st Street, Warner Street, and Vista Street in the community of Oceano in the County of San Luis Obispo, California through the Oceano Elementary Pedestrian Improvements Project 300731 ("Project").

And: OCEANO COMMUNITY SERVICES DISTRICT
hereinafter called "OWNER."

WHEREAS, OWNER owns and maintains water and sewer facilities ("Facilities") within the limits of LOCAL AGENCY's Project;

WHEREAS, the LOCAL AGENCY has provided the OWNER a copy of the plans, specifications, and estimates ("Plans") for the construction of the Project; and

WHEREAS, the Plans require relocation of the Facilities; and

WHEREAS, the parties desire to include the relocation of the Facilities within the Project's construction contract ("Construction Contract") pursuant to the terms of this Utility Relocation Agreement ("Agreement").

NOW, THEREFORE, it is hereby mutually

agreed that:

I. RECITALS:

The above recitals are incorporated by reference as though fully set forth herein.

II. WORK TO BE DONE:

LOCAL AGENCY shall relocate OWNER's water meters onto the new County sidewalk and adjust sanitary sewer manholes at the new finished grade as shown on LOCAL AGENCY's Plans for the Project, which by this reference are made a part hereof. OWNER hereby acknowledges review of LOCAL AGENCY's Plans and agrees to the construction in the manner proposed.

Deviations from the Plans described above initiated by either the LOCAL AGENCY or the OWNER, shall be agreed upon by both parties hereto under a Revised Notice to Owner. Such Revised Notices to Owner, approved by the LOCAL AGENCY and agreed to/acknowledged by the OWNER, will constitute an approved revision of Plans described above and are hereby made a part hereof. No work under said deviation shall commence prior to written execution by the OWNER of the Revised Notice to Owner. Changes in the scope of the work will require an amendment to this Agreement in addition to the revised Notice to Owner. OWNER shall have the right to inspect the work during construction. Upon completion of the work by LOCAL AGENCY, OWNER agrees to accept ownership and maintenance of the constructed facilities and relinquishes to LOCAL AGENCY ownership of the replaced facilities except in the case of liability determined pursuant to Water Code 7034 or 7035.

III. LIABILITY FOR WORK

The existing facilities are located within the LOCAL AGENCY's right of way under permit and will be relocated at OWNER's expense under the provisions of Section 1463 of the Streets and Highways Code.

IV. PERFORMANCE OF WORK

OWNER shall have access to all phases of the relocation work to be performed by LOCAL AGENCY, as described in Section II above, for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the construction contract; however, all questions regarding the work being performed will be directed to LOCAL AGENCY's Resident Engineer for their evaluation and final disposition.

V. PAYMENT FOR WORK

The OWNER shall pay its share of the actual cost of said work included in the LOCAL AGENCY's Construction Contract within 90 days after receipt of LOCAL AGENCY's bill; compiled on the basis of the actual bid price of said contract. The estimated cost to OWNER for the work being performed by the LOCAL AGENCY's highway contractor is \$56,760.

In the event actual final relocation costs as established herein are less than the sum of money advanced by OWNER to LOCAL AGENCY, LOCAL AGENCY hereby agrees to refund to OWNER the difference between said actual cost and the sum of money so advanced. In the event that the actual cost of relocation exceeds the amount of money advanced to LOCAL AGENCY, in accordance with the provisions of this Agreement, OWNER hereby agrees to reimburse LOCAL AGENCY said deficient costs upon receipt of an itemized bill as set forth herein.

VI. GENERAL CONDITIONS

If LOCAL AGENCY's project which precipitated this Agreement is canceled or modified so as to eliminate the necessity of work by OWNER, LOCAL AGENCY will notify OWNER in writing, and LOCAL AGENCY reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for terminating the Agreement.

All obligations of LOCAL AGENCY under the terms of this Agreement are subject to the acceptance of the Agreement by LOCAL AGENCY Board of Supervisors or the Delegated Authority (as applicable). If, in connection with OWNER's performance of the Work hereunder, LOCAL AGENCY provides to OWNER any materials that are subject to the Buy America Rule, LOCAL AGENCY acknowledges and agrees that LOCAL AGENCY shall be solely responsible for satisfying any and all requirements relative to the Buy America Rule concerning the materials thus provided (including, but not limited to, ensuring and certifying that said materials comply with the requirements of the Buy America Rule).

LOCAL AGENCY further acknowledges that OWNER, in complying with the Buy America Rule, is expressly relying upon the instructions and guidance (collectively, "Guidance") issued by LOCAL AGENCY and its representatives concerning the Buy America Rule requirements for utility relocations

within the State of California. Notwithstanding any provision herein to the contrary, OWNER shall not be deemed in breach of this Agreement for any violations of the Buy America Rule if OWNER's actions are in compliance with the Guidance."

The Agreement shall not be changed or modified except upon written consent of the parties thereto.

Non-enforcement of any term, covenant, or provision of the Agreement by either party shall not be considered a waiver by that party of rights under that Agreement or a waiver of any breach of the Agreement. To the extent any conduct of a party is construed as a waiver, the party's waiver of the breach of any one term, covenant or provision of this Agreement shall not be a waiver or a subsequent breach of the same term, covenant, or provision of this Agreement or of the breach of any other term, covenant, or provision of this Agreement.

This Agreement constitutes the entire contract between the parties regarding the subject matter of this Agreement.

This Agreement shall be construed and governed by the laws of the State of California. Any legal proceedings arising out of this Agreement shall be brought in the County of San Luis Obispo.

This Agreement is effective as of the date it is fully executed by the parties.

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year above written.

"LOCAL AGENCY"
COUNTY OF SAN LUIS OBISPO

"OWNER"
OCEANO COMMUNITY SERVICES
DISTRICT

By: _____
John Diodati
Director of Public Works

By: _____
Will Clemens
General Manager

Date: _____

Date: _____

Distribution: 1) Owner, 2) Utility Coordinator, 3) District Utility Coordinator – File

UTILITY LOCATION SERVICE LATERALS

NOTES:

1. LOCATE WATER METER VAULT 12-INCHES BEHIND BACK OF CURB OR BACK OF AC DIKE.
2. LOCATE WATER METER VAULT 12-INCHES INSIDE RIGHT-OF-WAY.
3. SEWER CLEAN-OUTS SHALL BE LOCATED OUTSIDE OF SIDEWALK AND DRIVEWAY AREAS.
4. ALL WATER METER VAULTS (BOXES) SHALL BE PER STANDARD DRAWINGS.
5. WIRE UTILITY JOINT TRENCH AND APPURTENANCES ARE SHOWN FOR REFERENCE ONLY. REFER TO THE RESPECTIVE UTILITY (W, G, S, M, A, N, S, L, E, T, E, T, C.) DRAWINGS FOR ACTUAL ALIGNMENTS AND CONSTRUCTION REQUIREMENTS.
6. WATER AND SEWER SERVICE LATERALS SHALL BE PERPENDICULAR TO THEIR RESPECTIVE MAIN LINES FOR EASE OF LOCATION. ALL WATER LINE TRENCHES SHALL HAVE BOTH TRUCE WIRE AND TYPE. REFER TO STANDARD TRENCH DRAWINGS.
7. FOR UNPAVED AREAS, THE WATER METER BOX SHALL BE SET 1-INCH TO 1.5-INCHES ABOVE FINISHED GRADE.

DEPARTMENT OF PUBLIC WORKS - STANDARD DRAWINGS
UTILITY LOCATION SERVICE LATERALS
 Issued: August 2022 Scale: NTS
 Revised: August 2022 Revision: NTS
 Drawing No: **U-2**

TRENCH SECTION HMA PAVED SURFACE

NOTES:

1. TRENCH WIDTH SHALL BE PIPE DIAMETER PLUS 12-INCHES (6-INCHES EACH SIDE OF PIPE) FOR PIPES 24-INCHES DIAMETER OR LESS AND PIPE DIAMETER PLUS 18-INCHES (9-INCHES EACH SIDE) FOR PIPE DIAMETERS GREATER THAN 24-INCHES.
2. RITONING MEASUREMENT IS 8-INCHES BELOW GREATEST OUTSIDE DIMENSION AT PIPE CENTER. PIPE SHALL BE BACKFILLED TO THE SPRING LINE AND COMPACTED TO 80 PERCENT PRIOR TO COMPLETING INITIAL BACKFILL.
3. ROAD STRUCTURAL SECTION SHALL BE BASED ON THE 11 AND R VALUE AT TIME OF CONSTRUCTION.
4. 10% MIN. ASPHALT T/MAY PER THE DESIGN.
5. STANDARD TO 95% RELATIVE COMPACTION OVER CLASS II AGGREGATE BASE TO 95% RELATIVE COMPACTION OVER 12" MINIMUM SUBGRADE TO 95% RELATIVE COMPACTION.
6. FOR WATER, 14-GAUGE INSULATED COPPER TRACER WIRE SHALL BE LAID AT 3" TO ALL PIPES AND SERVICE LATERALS.
7. FOR WATER AND SEWER, 3-INCHES WIDE POLYETHYLENE NON-DETECTABLE TAPE MARKED AND COLOR CODED PER THE DESIGN STANDARDS SHALL BE BURIED IN THE TRENCH 12-INCHES ABOVE ALL PIPES AND LATERALS.
8. REFER TO STANDARD DRAWINGS U-3 TO U-3a FOR ADDITIONAL REQUIREMENTS FOR WATER AND SEWER TRENCHES.
9. CONCRETE SLURRY TRENCH BACKFILL SHALL CONFORM TO STATE STANDARD 96-1.01, 100 LBS/CY CEMENTITIOUS MATERIAL (5 BAGS) TO SURFACE OF BASE COURSE SECTION. DO NOT PLACE AGGREGATE BASE ABOVE SLURRY BACKFILL.

DEPARTMENT OF PUBLIC WORKS - STANDARD DRAWINGS
TRENCH SECTION HMA PAVED SURFACE
 Issued: August 2022 Scale: NTS
 Revised: August 2022 Revision: NTS
 Drawing No: **U-4**

WATERLINE THRUST BLOCK REQUIREMENTS

TABLE 1

Pipe Dia (in)	Pipe Class	Nom. I.D. (in)	Area (sq in)	THRUST (T) AT FITTING, lbs				
				TEES	90° BEND	45° BEND	22.5° BEND	11.25° BEND
4"	PVC Class 165 (DR 25)	4.39	15	3,254	4,602	2,741	1,270	636
4"	PVC Class 235 (DR 18)	4.23	14	4,005	5,684	3,055	1,563	785
4"	PVC Class 305 (DR 14)	4.07	13	4,619	6,532	3,535	1,802	905
6"	PVC Class 165 (DR 25)	6.31	31	6,723	9,508	5,146	2,623	1,316
6"	PVC Class 235 (DR 18)	6.08	29	8,302	11,740	6,334	3,239	1,627
6"	PVC Class 305 (DR 14)	5.86	27	9,574	13,540	7,338	3,736	1,877
8"	PVC Class 165 (DR 25)	8.28	54	11,577	16,372	8,881	4,517	2,269
8"	PVC Class 235 (DR 18)	7.98	50	14,254	20,158	10,110	5,562	2,734
8"	PVC Class 305 (DR 14)	7.00	40	16,441	23,627	12,207	6,417	3,234
10"	PVC Class 165 (DR 25)	10.16	81	17,431	24,651	13,141	6,801	3,417
10"	PVC Class 235 (DR 18)	9.79	75	21,454	30,340	16,420	8,371	4,206
10"	PVC Class 305 (DR 14)	9.42	70	24,741	34,989	18,536	9,554	4,850
12"	PVC Class 165 (DR 25)	12.08	115	24,841	34,848	18,660	9,615	4,831
12"	PVC Class 235 (DR 18)	11.55	107	30,380	42,984	23,652	11,854	5,959
12"	PVC Class 305 (DR 14)	11.2	99	34,975	49,462	26,768	13,646	6,856

AWWA C-900 PIPE

BASED ON P = 156 ± 215 psi
 BASED ON P = 235 ± 285 psi
 BASED ON P = 316 ± 385 psi

TABLE 2

HORIZONTAL BEARING STRENGTHS FOR COMMON SOILS

SOIL TYPE	HORIZONTAL BEARING STRENGTH (lb/ft²)
CLAY	1,000
SOFT CLAY	500
SAND	1,000
SAND & GRAVEL	1,000
SAND & GRAVEL CEMENTED WITH CLAY	2,000

NOTES:

1. ALTHOUGH THE ABOVE BEARING STRENGTH VALUES HAVE BEEN USED SUCCESSFULLY IN THE DESIGN OF THRUST BLOCKS AND ARE CONSIDERED TO BE CONSERVATIVE, THEIR ACCURACY IS TOTALLY DEPENDENT ON ACCURATE SOIL IDENTIFICATION AND ANALYSIS. THE ULTIMATE RESPONSIBILITY FOR SELECTING THE PROPER BEARING STRENGTH OF A PARTICULAR SOIL TYPE SHALL BE THE RESPONSIBILITY OF THE PROJECT ENGINEER.
2. ALL THRUST BLOCK AREAS SHALL BE PROVIDED ON THE APPROVED PLANS.
3. CONCRETE THRUST BLOCKS SHALL CONFORM TO STATE STANDARD SPECIFICATIONS, 476 LBS/CY CEMENTITIOUS MATERIAL (5 BAGS).
4. THRUST RESTRAINT FOR VERTICAL BENDS SHALL USE RESTRAINED JOINT FITTINGS INSTEAD OF THRUST BLOCKS.

DEPARTMENT OF PUBLIC WORKS - STANDARD DRAWINGS
WATERLINE THRUST BLOCK REQUIREMENTS
 Issued: August 2022 Scale: NTS
 Revised: August 2022 Revision: NTS
 Drawing No: **W-1**

WATERLINE THRUST BLOCK REQUIREMENTS

LEGEND:

- T = THRUST AT FITTING (lbs) (TABLE 1)
- S_b = SOIL BEARING PRESSURE (psf) (TABLE 2)
- A = INTERNAL AREA (sq in) (TABLE 1)
- P = INTERNAL PRESSURE (psi)
- Δ = HORIZONTAL DEFLECTION ANGLE (degrees)
- SF = FACTOR OF SAFETY (1.3 FOR THRUST BLOCK DESIGN)
- h = THRUST BLOCK HEIGHT (ft)
- b = THRUST BLOCK WIDTH (ft)
- A_b = MINIMUM THRUST BLOCK AREA (sq ft)

EQUATIONS:

THRUST AT FITTINGS:

- (1) T = (P)(A)

THRUST AT HORIZONTAL BEND:

- (2) T = 2(P)(A) sin(Δ/2)

MINIMUM BEARING (THRUST) BLOCK AREA:

- (3) A_b = (T)(SF) / (S_b)

EXAMPLE: DETERMINE THE THRUST BLOCK AREA FOR A 90° BEND, 8" CLASS 165 PIPE IN SAND.

(STEP 1) PRESSURE = 156 ± 215 (TEST PRESSURE) = 215 psi. CHOOSE T = 16,372 lbs FROM TABLE 1 SHEET 12 (USE EQUATION (2) IF PIPE HAS DIFFERENT INSIDE DIAMETER).

(STEP 2) USE INFORMATION TO CALCULATE A_b USING EQUATION (3).

RESULT: A_b = (16,372) / (11,55) = 1,417.5 sq ft

DEPARTMENT OF PUBLIC WORKS - STANDARD DRAWINGS
WATERLINE THRUST BLOCK REQUIREMENTS
 Issued: August 2022 Scale: NTS
 Revised: August 2022 Revision: NTS
 Drawing No: **W-1a**

WATERLINE FIRE HYDRANT INSTALLATION

NOTES:

1. HEIGHT SHALL BE MEASURED FROM EDGE OF PAVEMENT WHEN CONCRETE CURB OR ASPHALT DIKE ARE NOT REQUIRED PER THE DESIGN STANDARDS.
2. DISTANCE SHALL BE INCREASED TO 10-Feet CLEAR FROM THE EDGE OF TRAVELED WAY (TYP) ON RURAL ROADS (SEE U-1).
3. IN RURAL AREAS A 4-Feet MINIMUM RADIUS CLEAR AND LEVEL ZONE SURROUNDING THE FIRE HYDRANT SHALL BE REQUIRED.
4. CONCRETE THRUST BLOCKS SHALL CONFORM TO STATE STANDARD SPECIFICATIONS, 476 LBS/CY CEMENTITIOUS MATERIAL (5 BAGS), POURED AGAINST UNDISTURBED SOIL AND SHIELDED FROM FLANGES AND BOLTS.
5. EACH HYDRANT SHALL BE IDENTIFIED BY A REFLECTORIZED BLUE RAISED PAVEMENT MARKER PER SECTION 10.391 OF THE UNIFORM FIRE CODE.
6. THE HYDRANT CAP AND OUTLET NOZZLE SHALL BE PAINTED IN ACCORDANCE WITH SECTION 2.1.2.1 OF THE UNIFORM FIRE CODE.
7. THE CONCRETE CURB OR ASPHALT DIKE SHALL BE PAINTED RED 15-Feet EITHER SIDE OF THE FIRE HYDRANT.
8. HYDRANT SHALL BE CLOW P60, OR APPROVED EQUAL.
9. EACH HYDRANT SHALL HAVE TWO 2-1/2" OUTLETS AND ONE 4" OUTLET WITH EXTERNAL NSF THREAD.
10. ALL FITTINGS SHALL BE CEMENT MORTAR LINED IN ACCORDANCE WITH AWWA STANDARD C-154.
11. HYDRANT LATERAL SHALL BE OF THE SAME MATERIAL AS THE MAIN.
12. 14-GAUGE INSULATED COPPER TRACER WIRE SHALL BE LAID IN THE TRENCH ABOVE THE PIPE, BROUGHT ABOVE GRADE AND REQUIRED TO THE HYDRANT BOLT FLANGE.
13. COLOR CODED BLUE 3-INCH WIDE POLYETHYLENE NON-DETECTABLE TAPE MARKED "CAUTION BURIED WATER LINE" BELOW SHALL BE BURIED IN THE TRENCH ABOVE THE PIPE AND TRACER WIRE.

DEPARTMENT OF PUBLIC WORKS - STANDARD DRAWINGS
WATERLINE FIRE HYDRANT INSTALLATION
 Issued: August 2022 Scale: NTS
 Revised: August 2022 Revision: NTS
 Drawing No: **W-2**

OCEANO ELEMENTARY PEDESTRIAN IMPROVEMENTS

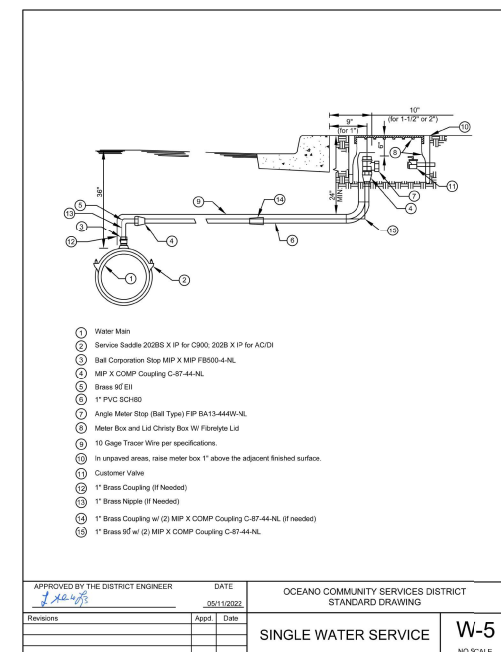
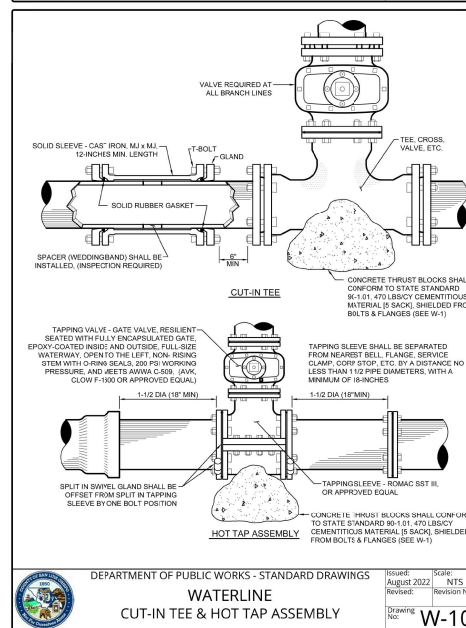
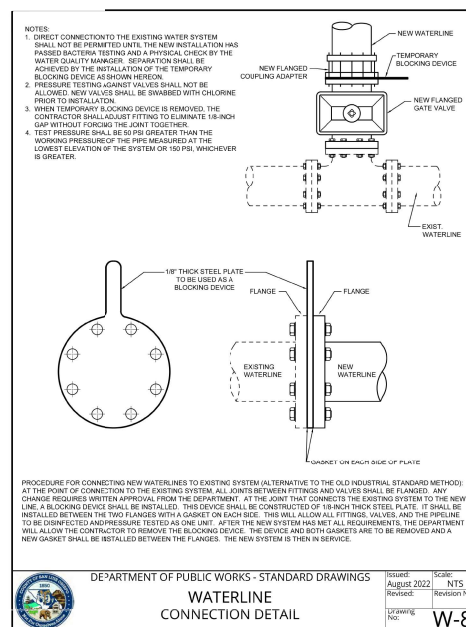
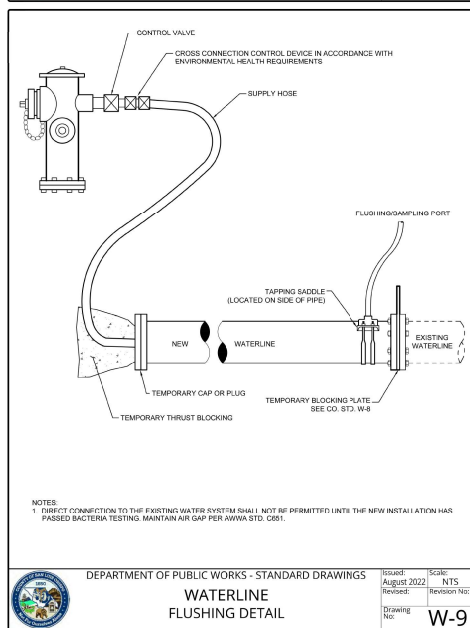
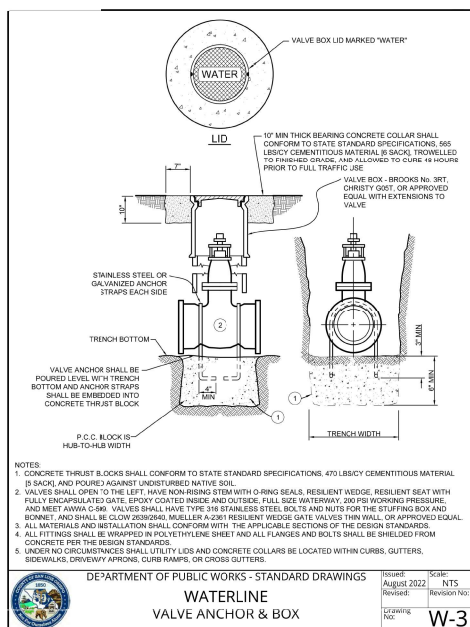
CONSTRUCTION DETAILS

MISCELLANEOUS

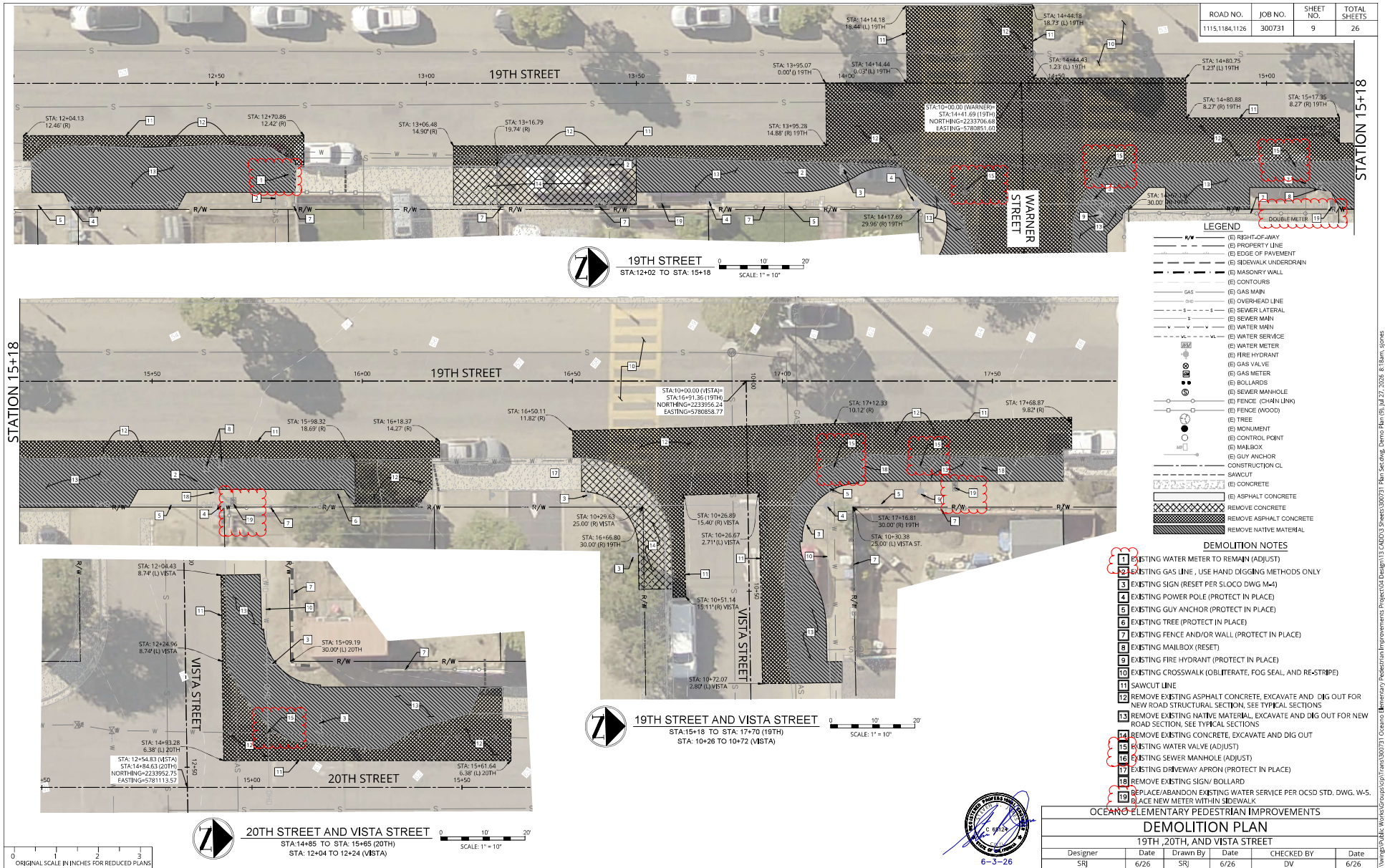
Designer	Date	Drawn By	Date	CHECKED BY	Date
SRJ	6/26	SRJ	6/26	DV	6/26

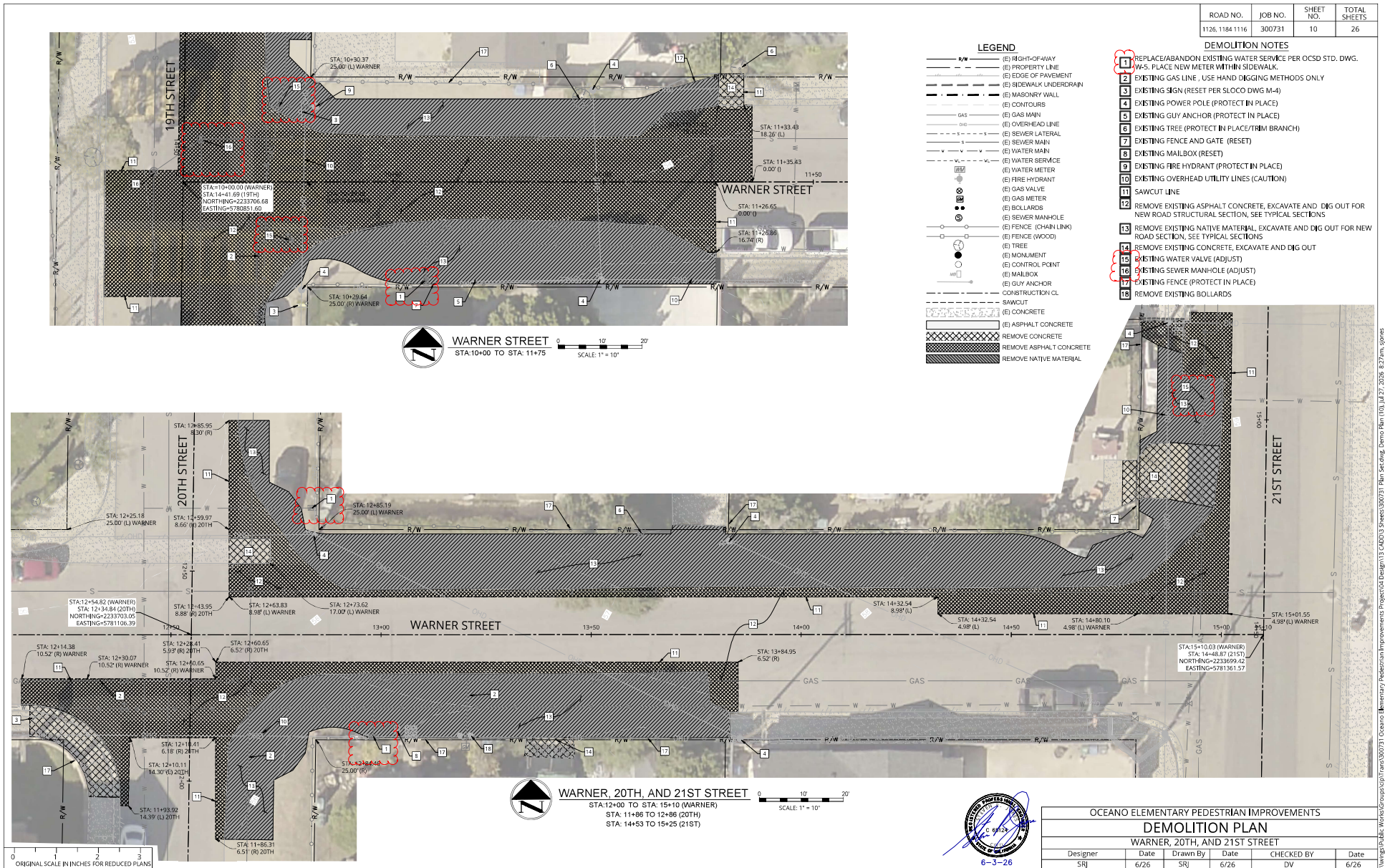
6-3-26

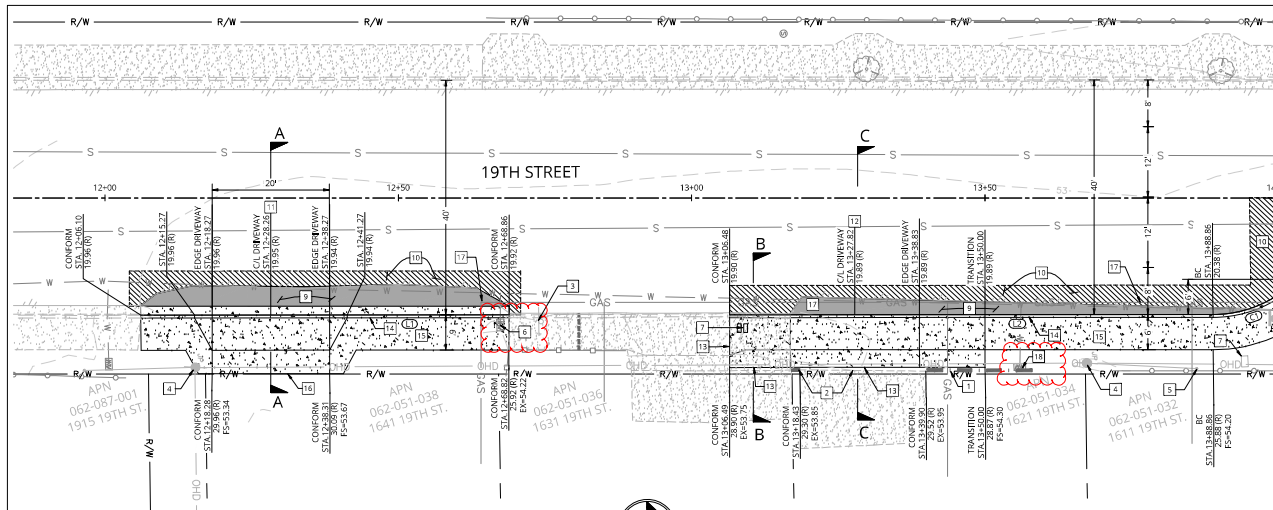
ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
VARIOUS	300731	8	26



OCEANO ELEMENTARY PEDESTRIAN IMPROVEMENTS					
CONSTRUCTION DETAILS					
MISCELLANEOUS					
Designer	Date	Drawn By	Date	CHECKED BY	Date
SRJ	6/26	SRJ	6/26	DV	6/26







19TH STREET
STA: 12+00 TO STA: 14+00

SCALE: 1" = 10'

ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
1115	300731	11	26

CONSTRUCTION NOTES

- 1 EXISTING CMU SCREEN WALL (PROTECT IN PLACE)
- 2 EXISTING GATE (PROTECT IN PLACE)
- 3 EXISTING SIGN (PROTECT IN PLACE)
- 4 EXISTING POWER POLE (PROTECT IN PLACE)
- 5 EXISTING GUY ANCHOR (PROTECT IN PLACE)
- 6 EXISTING WATER METER TO REMAIN (ADJUST TO GRADE)
- 7 EXISTING MAILBOX (RESET)
- 8 REMOVE EXISTING SIDEWALK
- 9 CONSTRUCT NEW PAVEMENT SECTION WITH MINIMUM 4" HMA OVER 12" CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE COMPACTION PER SLOCC DWG. R-1 AND R-2. SEE TYPICAL SECTIONS SHEET FOR DETAILS
- 10 REPLACE EXISTING PAVEMENT SECTION WITH MINIMUM 4" HMA OVER 12" CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE COMPACTION PER SLOCC DWG. R-1 AND R-2. SEE TYPICAL SECTIONS SHEET FOR DETAILS
- 11 CONSTRUCT CONCRETE URBAN DRIVEWAY PER SLOCC DWG. B-2a, SEE DETAIL SHEET 6
- 12 CONSTRUCT MODIFIED CONCRETE URBAN DRIVEWAY WITH FLUSH APRON, SEE DETAIL SHEET 6
- 13 MATCH EXISTING CONCRETE DRIVEWAY
- 14 CONSTRUCT 6" TYPE C CONCRETE CURB PER SLOCC DWG. C-3
- 15 CONSTRUCT CONCRETE SIDEWALK PER SLOCC DWG. C-1 & C-4
- 16 CONFORM TO EXISTING DIRT DRIVEWAY (USE CLASS II BASE)
- 17 HAND DIG ABOVE EXISTING GAS LINE
- 18 REPLACE/ABANDON EXISTING WATER SERVICE PER OCSD STD. DWG. W-5. PLACE NEW METER WITHIN SIDEWALK.

CURB FACE GEOMETRY				
SEGMENT	LENGTH	CURVE DELTA	RADIUS	TANGENT DIRECTION
C1	11.10'	31° 47' 18"	20.00'	
L1	62.76'			S1° 36' 33" W
L2	82.38'			S1° 37' 49" W

LEGEND

- (E) RIGHT-OF-WAY
- (E) PROPERTY LINE
- (E) EDGE OF PAVEMENT
- (E) SIDEWALK UNDERDRAIN
- (E) MASONRY WALL
- (E) CONTOURS
- (E) GAS MAIN
- (E) OVERHEAD LINE
- (E) SEWER LATERAL
- (E) SEWER MAIN
- (E) WATER MAIN
- (E) WATER SERVICE
- (E) WATER METER
- (E) FIRE HYDRANT
- (E) GAS VALVE
- (E) GAS METER
- (E) BOLLARDS
- (E) SEWER MANHOLE
- (E) FENCE (CHAIN LINK)
- (E) FENCE (WOOD)
- (E) TREE
- (E) MONUMENT
- (E) CONTROL POINT
- (E) MAILBOX
- (E) GUY ANCHOR
- CONSTRUCTION CL
- SAWCUT
- (E) ASPHALT CONCRETE
- REPLACE STRUCTURAL SECTION
- (P) CONCRETE
- (E) CONCRETE
- NEW STRUCTURAL SECTION
- TRUNCATED DOMES

19TH STREET PROFILE - TOP OF CURB LEFT
SCALE: HORIZONTAL 1"=10', VERTICAL 1"=5'

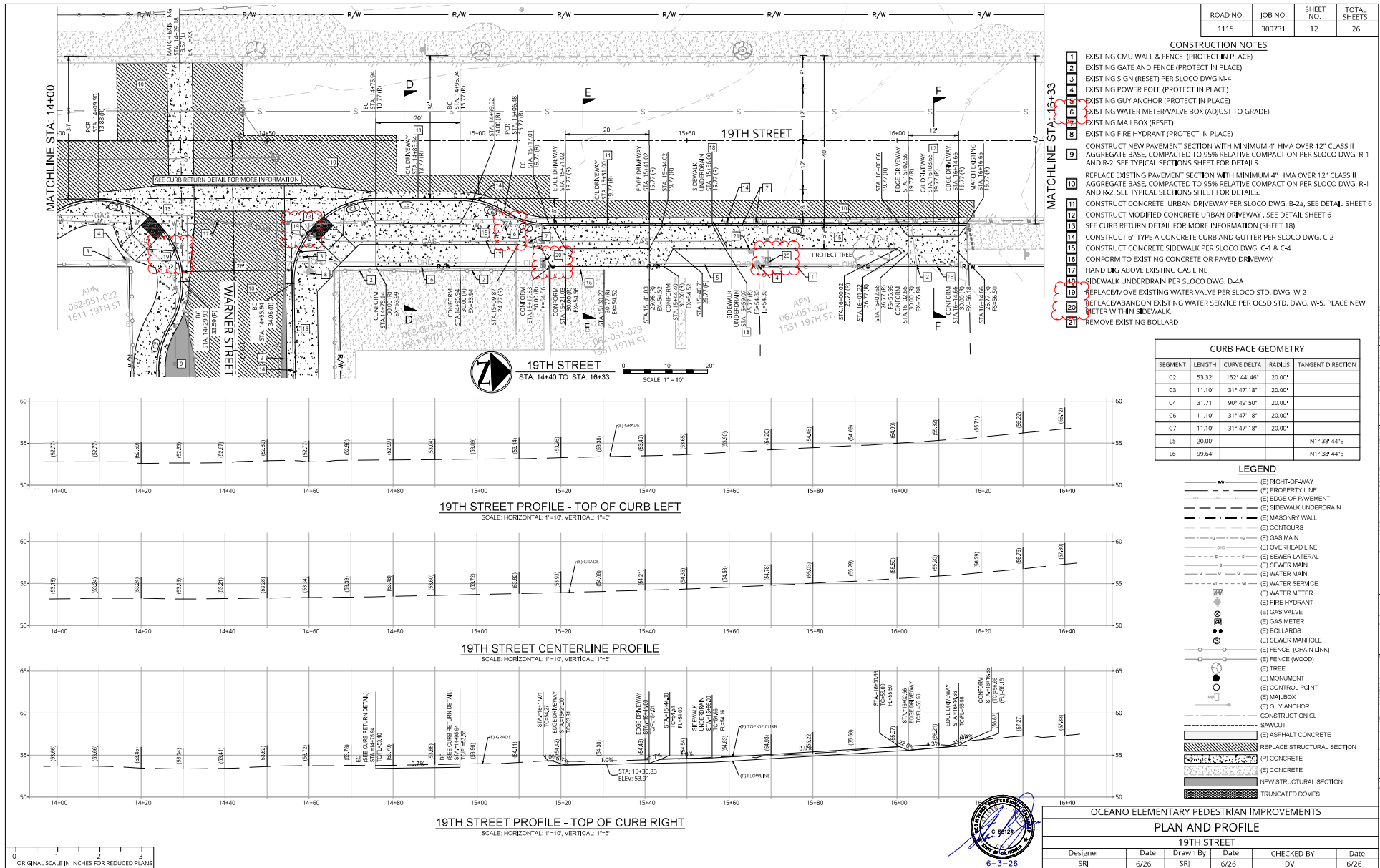
19TH STREET CENTERLINE PROFILE
SCALE: HORIZONTAL 1"=10', VERTICAL 1"=5'

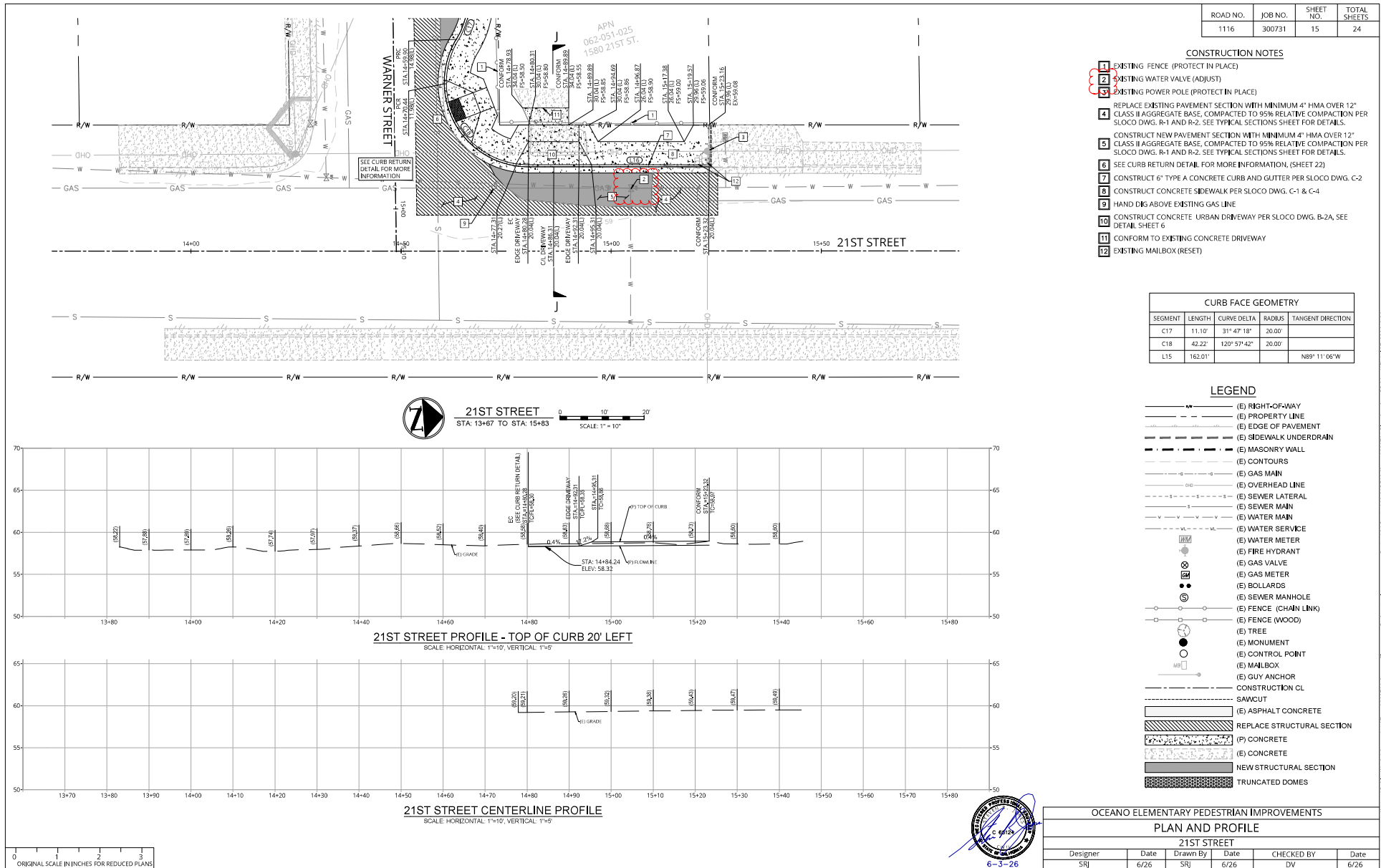
19TH STREET PROFILE - TOP OF CURB RIGHT
SCALE: HORIZONTAL 1"=10', VERTICAL 1"=5'

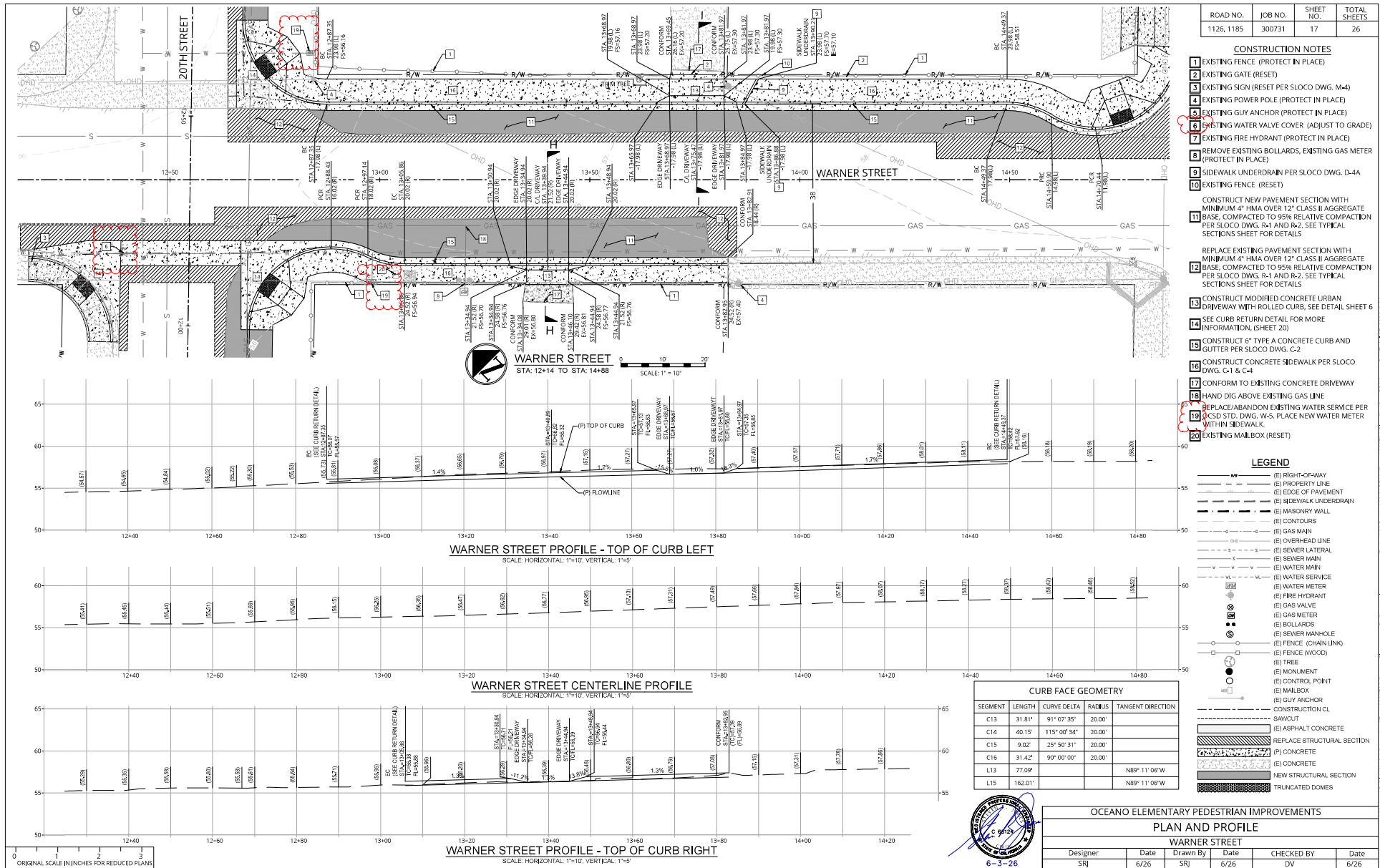
0 1 2 3
ORIGINAL SCALE IN INCHES FOR REDUCED PLANS

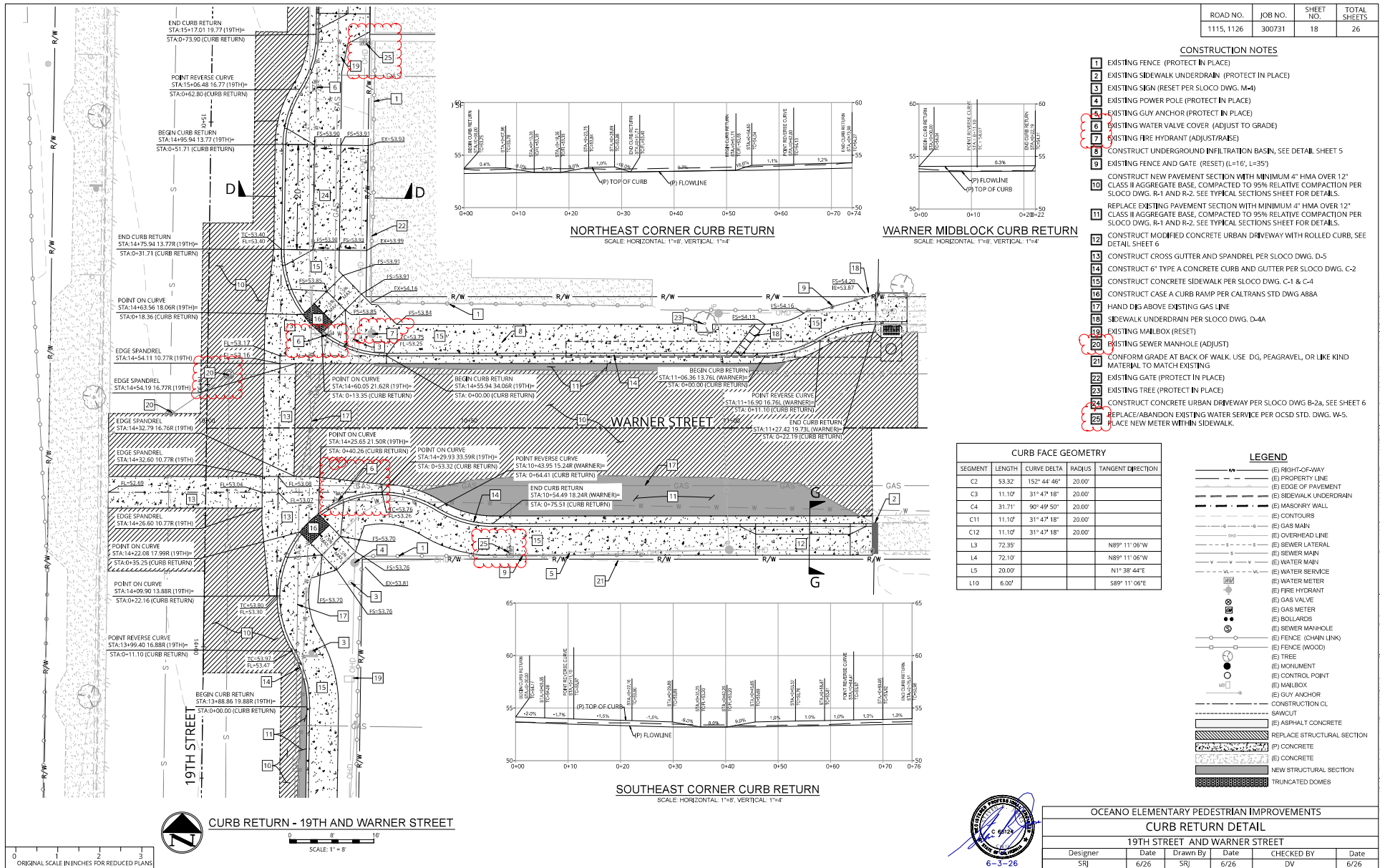


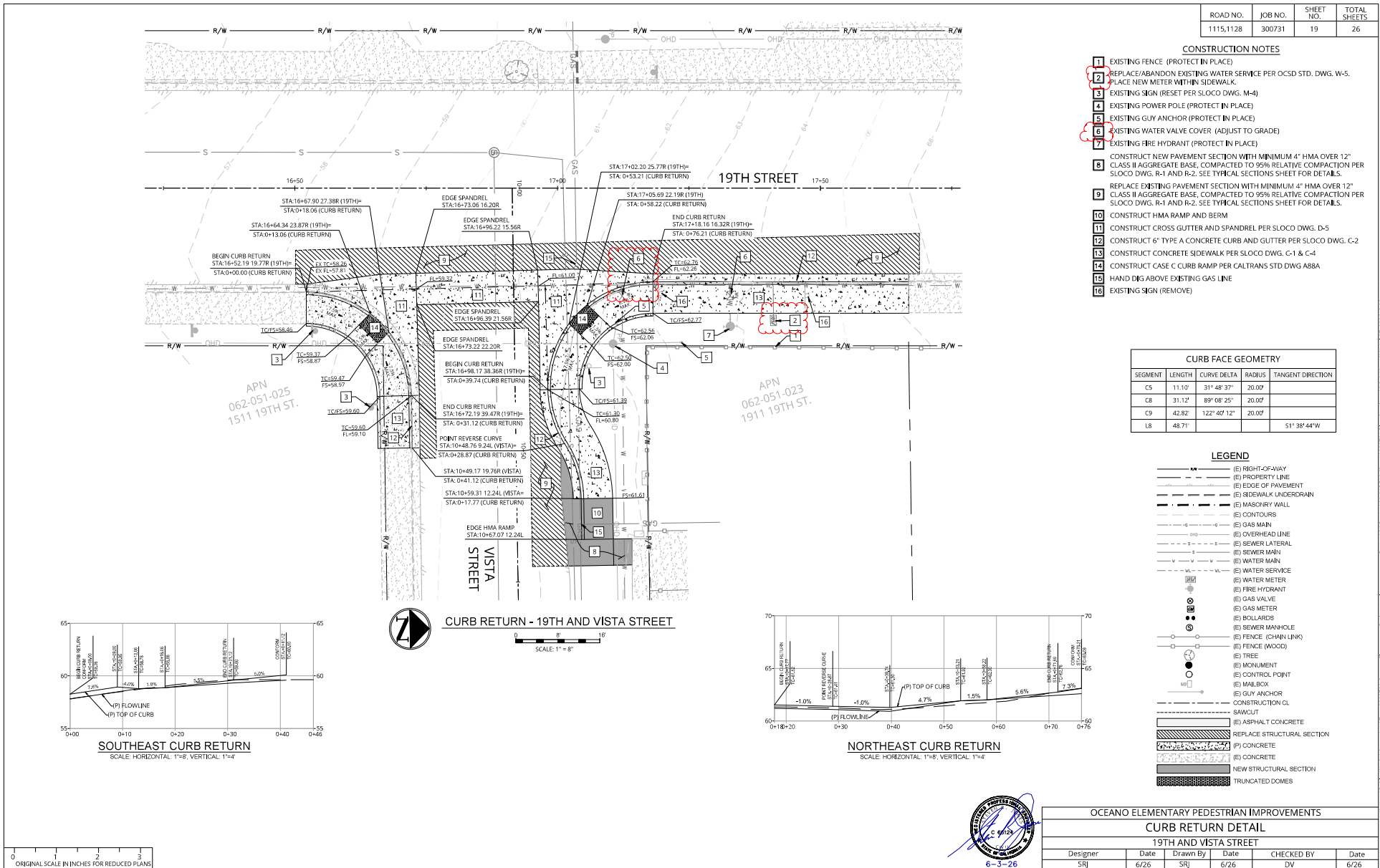
OCEANO ELEMENTARY PEDESTRIAN IMPROVEMENTS				
PLAN AND PROFILE				
19TH STREET				
Designer	Date	Drawn By	Date	CHECKED BY
SRJ	6/26	SRJ	6/26	DV
				Date
				6/26











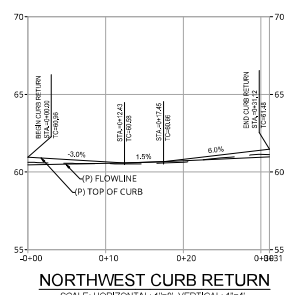
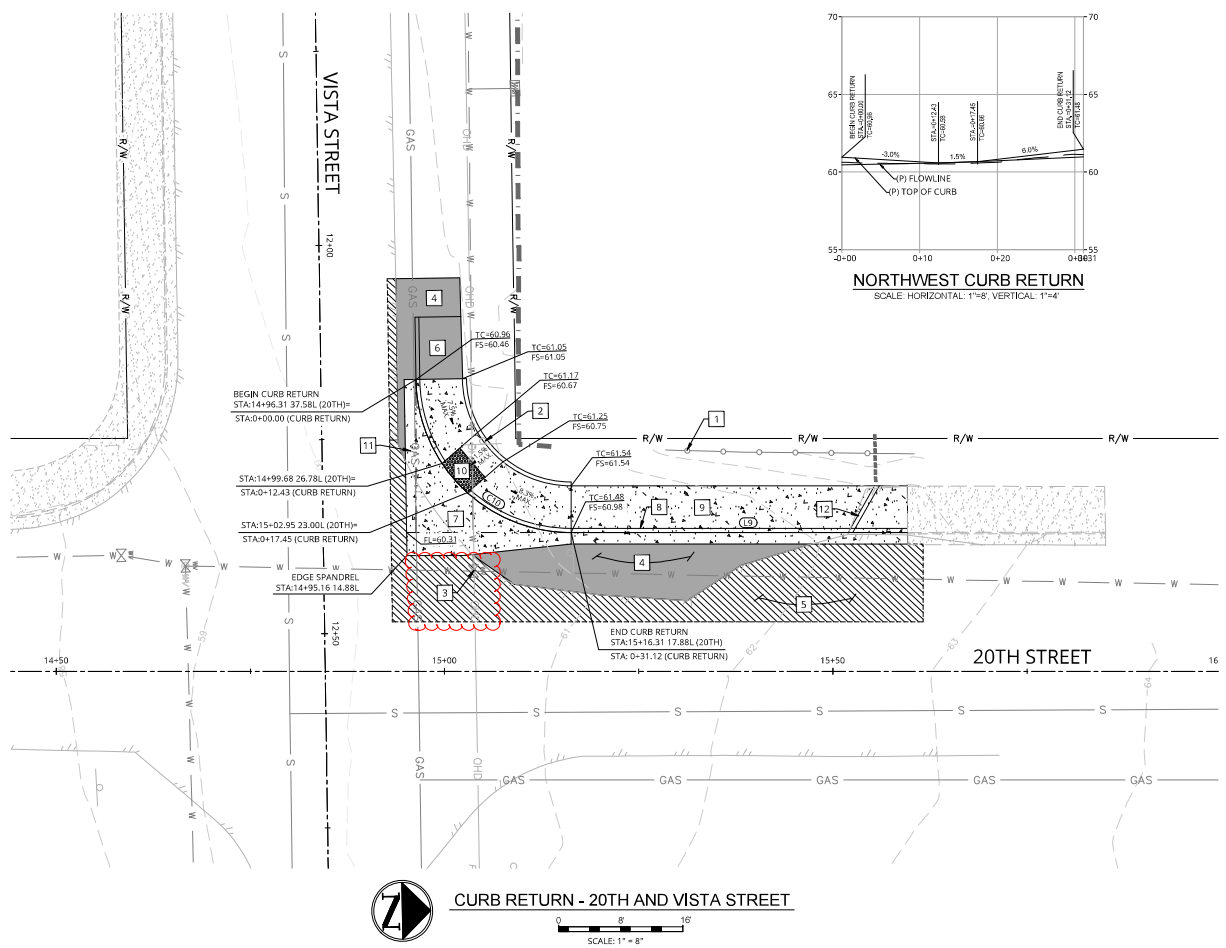
ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
1128,1185	300731	21	26

CONSTRUCTION NOTES

- EXISTING FENCE (PROTECT IN PLACE)
- EXISTING SIGN (RESET PER SLOCO DWG. M-4)
- EXISTING WATER VALVE COVER (ADJUST TO GRADE)
- CONSTRUCT NEW PAVEMENT SECTION WITH MINIMUM 4" HMA OVER 12" CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE COMPACTION PER SLOCO DWG. R-1 AND R-2. SEE TYPICAL SECTIONS SHEET FOR DETAILS.
- REPLACE EXISTING PAVEMENT SECTION WITH MINIMUM 4" HMA OVER 12" CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE COMPACTION PER SLOCO DWG. R-1 AND R-2. SEE TYPICAL SECTIONS SHEET FOR DETAILS.
- CONSTRUCT HMA RAMP AND BERM
- CONSTRUCT CROSS GUTTER AND SPANDREL PER SLOCO DWG. D-5
- CONSTRUCT 6" TYPE A CONCRETE CURB AND GUTTER PER SLOCO DWG. C-2
- CONSTRUCT CONCRETE SIDEWALK PER SLOCO DWG. C-1 & C-4
- CONSTRUCT CASE C CURB RAMP PER CALTRANS STD DWG A88A
- HAND DIG ABOVE EXISTING GAS LINE
- CONSTRUCT SIDEWALK UNDERDRAIN PER SLOCO DWG. D-4a

CURB FACE GEOMETRY				
SEGMENT	LENGTH	CURVE DELTA	RADIUS	TANGENT DIRECTION
C10	31.12'	89° 08' 18"	20.00'	
L9	43.32'			N1° 38' 51"E

LEGEND	
	(E) RIGHT-OF-WAY
	(E) PROPERTY LINE
	(E) EDGE OF PAVEMENT
	(E) SIDEWALK UNDERDRAIN
	(E) MASONRY WALL
	(E) CONTOURS
	(E) GAS MAIN
	(E) OVERHEAD LINE
	(E) SEWER LATERAL
	(E) SEWER MAIN
	(E) WATER MAIN
	(E) WATER SERVICE
	(E) WATER METER
	(E) FIRE HYDRANT
	(E) GAS VALVE
	(E) GAS METER
	(E) BOLLARDS
	(E) SEWER MANHOLE
	(E) FENCE (CHAIN LINK)
	(E) FENCE (WOOD)
	(E) TREE
	(E) MONUMENT
	(E) CONTROL POINT
	(E) MAILBOX
	(E) GUY ANCHOR
	CONSTRUCTION CL
	SAWCUT
	(E) ASPHALT CONCRETE
	REPLACE STRUCTURAL SECTION
	(P) CONCRETE
	(E) CONCRETE
	NEW STRUCTURAL SECTION
	TRUNCATED DOMES



ORIGINAL SCALE IN INCHES FOR REDUCED PLANS



OCEANO ELEMENTARY PEDESTRIAN IMPROVEMENTS				
CURB RETURN DETAIL				
20TH AND VISTA STREET				
Designer	Date	Drawn By	Checked By	Date
SRJ	6/26	SRJ	DV	6/26

ROAD NO.	JOB NO.	SHEET NO.	TOTAL SHEETS
1126,1116	300731	22	26

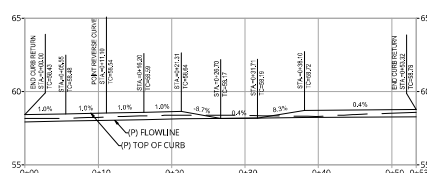
CONSTRUCTION NOTES

- 1 EXISTING FENCE (PROTECT IN PLACE)
- 2 EXISTING WATER METER (PROTECT IN PLACE)
- 3 EXISTING MAILBOX (RESET)
- 4 EXISTING POWER POLE (PROTECT IN PLACE)
- 5 EXISTING WATER VALVE COVER (ADJUST TO GRADE)
- 6 CONSTRUCT NEW PAVEMENT SECTION WITH MINIMUM 4" HMA OVER 12" CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE COMPACTION PER SLOCO DWG. R-1 AND R-2. SEE TYPICAL SECTIONS SHEET FOR DETAILS.
- 7 REPLACE EXISTING PAVEMENT SECTION WITH MINIMUM 4" HMA OVER 12" CLASS II AGGREGATE BASE, COMPACTED TO 95% RELATIVE COMPACTION PER SLOCO DWG. R-1 AND R-2. SEE TYPICAL SECTIONS SHEET FOR DETAILS.
- 8 EXISTING FENCE AND GATE (RESET, L=30')
- 9 CONSTRUCT 6" TYPE A CONCRETE CURB AND GUTTER PER SLOCO DWG. C-2
- 10 CONSTRUCT CONCRETE SIDEWALK PER SLOCO DWG. C-1 & C-4
- 11 CONSTRUCT CASE A CURB RAMP PER CALTRANS STD DWG A88A
- 12 HAND DIG ABOVE EXISTING GAS LINE

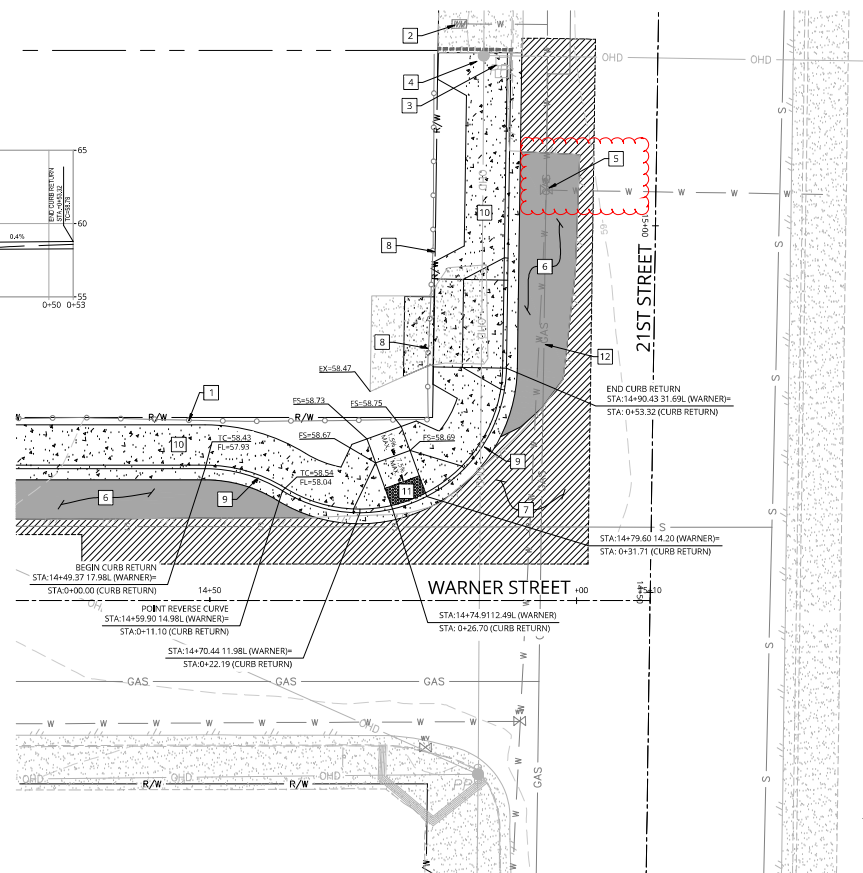
CURB FACE GEOMETRY				
SEGMENT	LENGTH	CURVE DELTA	RADIUS	TANGENT DIRECTION
C17	11.10'	31° 47' 18"	20.00'	
C18	42.22'	120° 57' 42"	20.00'	
L15	162.01'			N89° 11' 06" W

LEGEND

- (E) RIGHT-OF-WAY
- (E) PROPERTY LINE
- (E) EDGE OF PAVEMENT
- (E) SIDEWALK UNDERDRAIN
- (E) MASONRY WALL
- (E) CONTOURS
- (E) GAS MAIN
- (E) OVERHEAD LINE
- (E) SEWER LATERAL
- (E) SEWER MAIN
- (E) WATER MAIN
- (E) WATER SERVICE
- (E) WATER METER
- (E) FIRE HYDRANT
- (E) GAS VALVE
- (E) GAS METER
- (E) BOLLARDS
- (E) SEWER MANHOLE
- (E) FENCE (CHAIN LINK)
- (E) FENCE (WOOD)
- (E) TREE
- (E) MONUMENT
- (E) CONTROL POINT
- (E) MAILBOX
- (E) GUY ANCHOR
- CONSTRUCTION CL
- SAWCUT
- (E) ASPHALT CONCRETE
- REPLACE STRUCTURAL SECTION
- (P) CONCRETE
- (E) CONCRETE
- NEW STRUCTURAL SECTION
- TRUNCATED DOMES



NORTHWEST CURB RETURN
SCALE: HORIZONTAL 1"=8' VERTICAL 1"=4'



CURB RETURN - WARNER & 21ST STREET

SCALE: 1" = 8'

0 1 2 3
ORIGINAL SCALE IN INCHES FOR REDUCED PLANS



OCEANO ELEMENTARY PEDESTRIAN IMPROVEMENTS				
CURB RETURN DETAIL				
WARNER AND 21ST STREET				
Designer	Date	Drawn By	Date	CHECKED BY
SRJ	6/26	SRJ	6/26	DV
				Date
				6/26



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE (805) 481-6730 | FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, Interim General Manager

Subject: **Agenda Item #7(F):** Approve canceling the District's Board Meeting on Wednesday, November 11, 2026, Veterans Day

Recommendation

It is recommended that the Board cancel the District's Regular Board Meeting on Wednesday, November 11, 2026, which falls on Veterans Day, a national and district holiday.

Discussion

The [Bylaws](#) adopted by the Board of Directors set the Regular Board Meetings each calendar year. Section 2.1 of the bylaws currently provides for Regular Meetings on every second Wednesday of the month. The regular meeting set for November 11, 2026, falls on Veterans Day. This is a holiday for District staff members. If needed, a Special Meeting would be scheduled for the following Wednesday, November 18th, at 6:00 PM in the Board chambers.

Other Agency Involvement

The County Sheriff's South Station Commander and Five Cities Fire Authority Fire Chief both attend the meetings to provide reports to the Board of Directors.

Other Financial Considerations

The District would save \$785 to AGP Video, Inc. by canceling the November meeting.

Results

Moving the meeting will help ensure a quorum of the Board of Directors and promote a well-governed community.



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE (805) 481-6730 | FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item #8(A):** Adoption of Plans and Specifications and Authorization of Advertisement for Construction Bids for CIPs A-3, A-4 and A-7 Sewer System Upgrades Project and to file a Notice of Exemption pursuant to the California Environmental Quality Act with the San Luis Obispo County Recorder

Recommendation

It is recommended that the Board:

1. Adopt the Plans and Specifications for the construction of CIPs A-3, A-4 and A-7 Sewer System Upgrades Project
2. Authorize and direct the General Manager to:
 - a. Advertise for construction bids, provide proper notice inviting formal bids pursuant to Public Contract Code section 22037 (and any other applicable laws) a minimum of 21 calendar days before the set bid opening date; and
 - b. To extend the bid opening date to a date deemed more appropriate by the General Manager so long as any such extension follows all applicable laws.
3. Authorize and direct the General Manager to file the attached Notice of Exemption pursuant to the California Environmental Quality Act with the San Luis Obispo County Recorder and State Clearinghouse.

Discussion

On August 27, 2025, the OCSD Capital Improvement Program Advisory Committee reviewed the [Sanitary Sewer CIP Plan](#) and voted unanimously to recommend that the full Board adopt the plan. The Board adopted the plan at the October 8, 2025, meeting. The plan identifies pipes with significant root intrusion, which causes problems with both potential sewer spills and stormwater infiltration. A comprehensive Capital Improvement Program (CIP) with estimated costs and priorities was developed. The priority projects of A-3 Belridge Sewer Rehab, A-4 the Wilmar Avenue Rehab and A-7 Lateral Replacement design plans have been completed and are ready to go out to formal bid. It is now necessary to initiate the bidding and construction phases of the projects.

Other Agency Involvement

The County of San Luis Obispo issues the encroachment permit to the contractor.



Oceano Community Services District

Board of Directors Meeting

Financial Considerations

The FY 2026-27 Budget Workshop includes \$330,000 in the Wastewater Fund dedicated to annual CIP projects. If necessary, we will bring a budget adjustment to your Board once the bids have been received.

Results

Repairing wastewater infrastructure and project implementation supports a well-governed, healthy, and livable community.

Attachments:

1. Plans and Specifications
2. Notice of Exemption



CONSTRUCTION PLANS FOR:

OCEANO COMMUNITY SERVICES DISTRICT

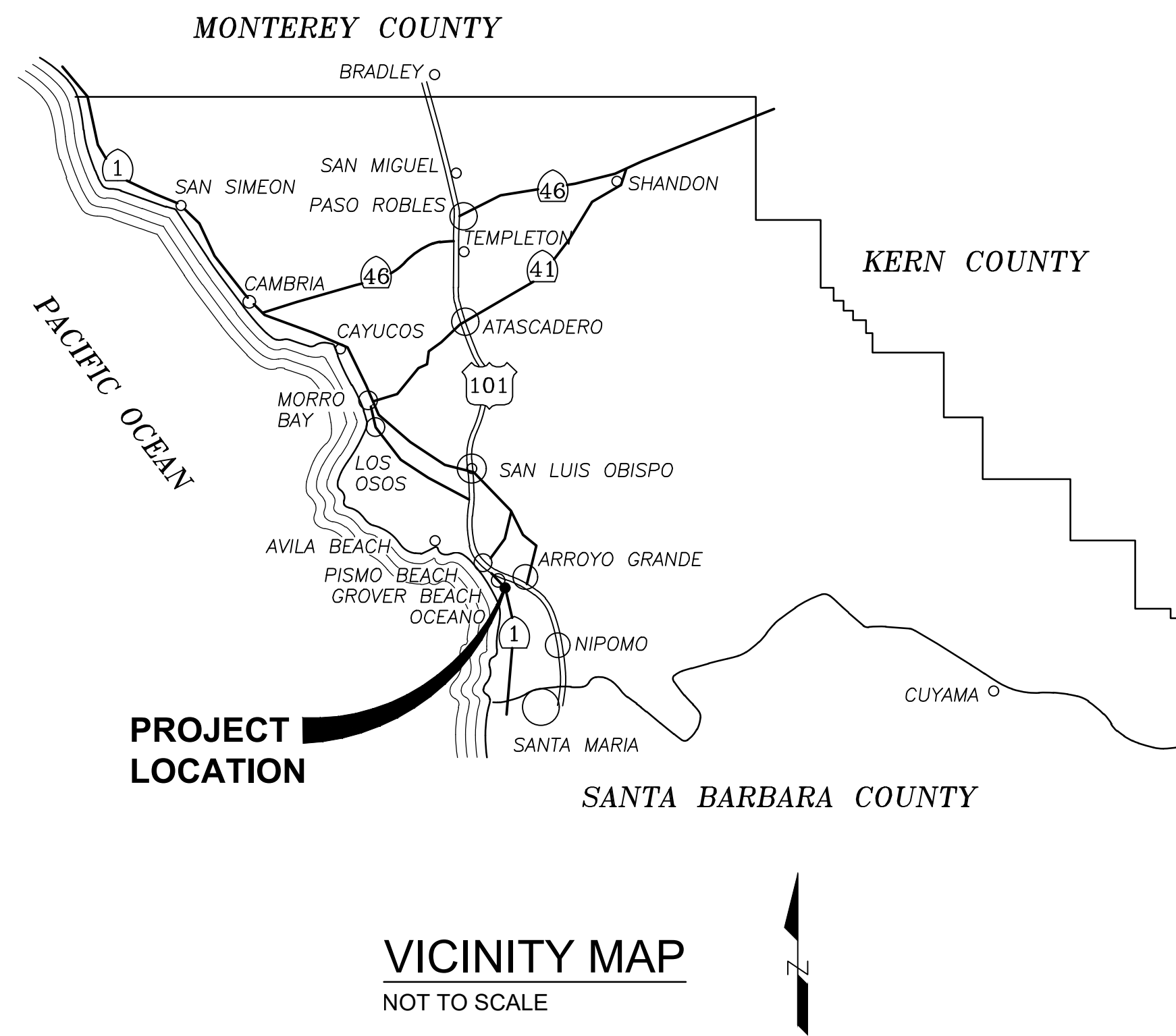
OCEANO, CALIFORNIA

CIPs A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT

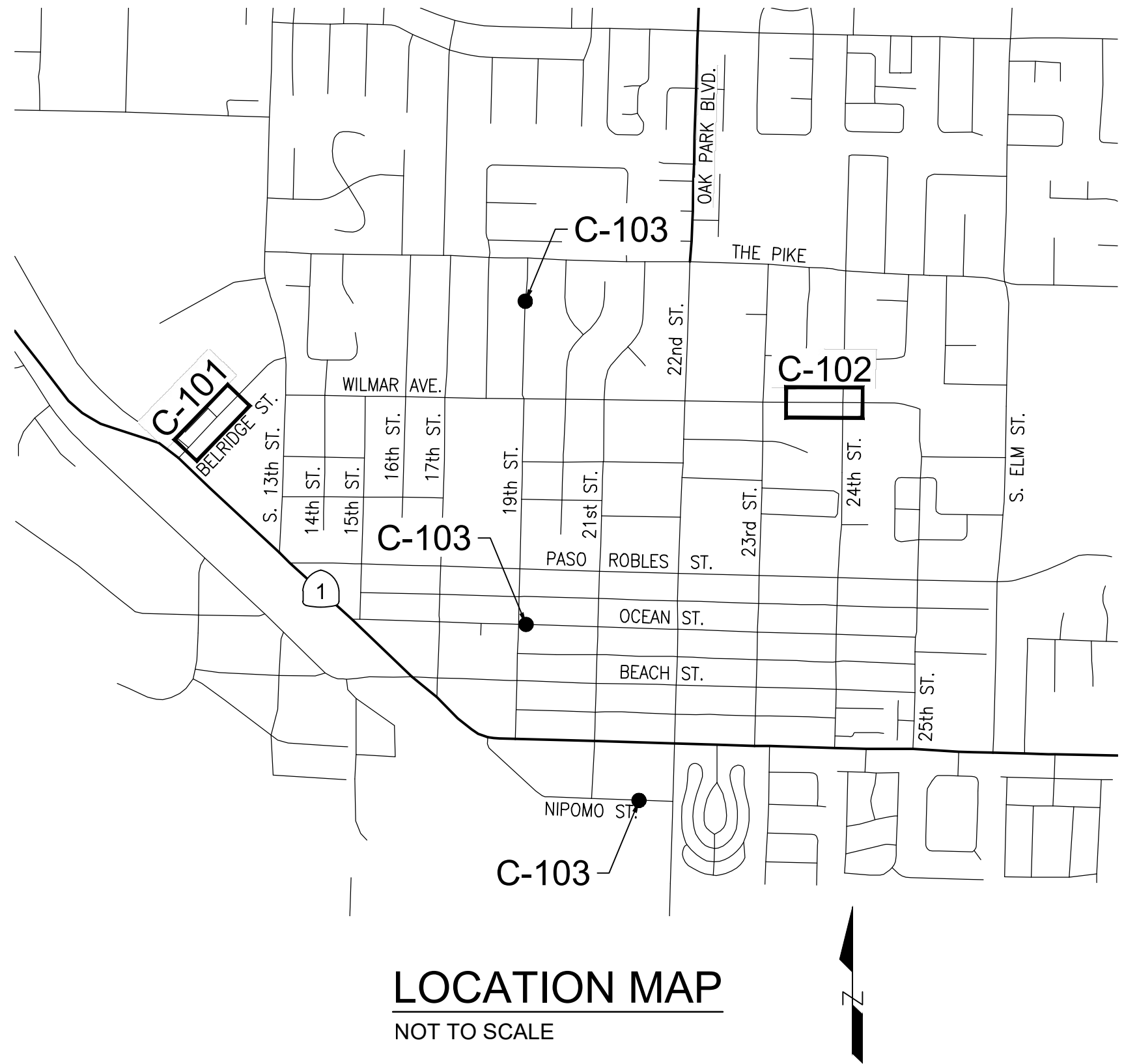
AUGUST 2026

SHEET INDEX

SHEET	DRAWING	DESCRIPTION
1	G-001	TITLE SHEET, VICINITY MAP, LOCATION MAP, AND SHEET INDEX
2	G-002	GENERAL NOTES, ABBREVIATIONS, AND LEGEND
3	G-003	SURVEY DATA
4	C-101	BELRIDGE STREET - PLAN AND PROFILE STA 1+00 TO STA 3+61±
5	C-102	WILMAR AVENUE STA 4+00 TO STA 6+12±
6	C-103	SEWER LATERAL REPLACEMENT DETAILS
7	C-501	CIVIL DETAILS - 1



VICINITY MAP
NOT TO SCALE



LOCATION MAP
NOT TO SCALE

CLIENT



**OCEANO
COMMUNITY
SERVICES
DISTRICT**

1655 FRONT STREET
OCEANO, CA 93445
TEL: (805) 481-6730
FAX: (805) 481-6836

PROJECT

**CIPs A-3, A-4, AND A-7
SEWER SYSTEM
UPGRADES PROJECT**

SHEET TITLE

**TITLE SHEET, VICINITY
MAP, LOCATION MAP,
AND SHEET INDEX**



354 PACIFIC ST
SAN LUIS OBISPO, CA 93401 (805) 329-4773

ENGINEER OF RECORD

JOSEPH J. REICHMUTH, PE
NO. C63124 EXP 6/30/2028



DATE
AUGUST 2026

SHEET
G-001
1 OF 7

8/4/2026 DWG: K:\Oceanic CSD\A2024-0113 Sanitary Sewer Project\000 Engineering\001 CAD\Planes\G-002.dwg Plotted By: SCATTAMACH

GENERAL NOTES

1.

STATIONING AND DISTANCES SHOWN ON THE DRAWINGS ARE BASED ON HORIZONTAL MEASUREMENTS PROJECTED FROM THE PIPE CENTERLINE UNLESS NOTED OTHERWISE.
2.

THE CONTRACTOR SHALL HAVE COPIES OF THE PLANS AND SPECIFICATIONS FOR THIS PROJECT ON-SITE DURING CONSTRUCTION AND SHALL BE FAMILIAR WITH ALL APPLICABLE STANDARDS AND SPECIFICATIONS.
3.

VERIFY DIMENSIONS AND CONDITIONS AT THE SITE BEFORE STARTING WORK. ANY CONFLICTS BETWEEN DETAILS OR DIMENSIONS ON THE DRAWINGS SHALL BE REPORTED PROMPTLY TO THE OWNER'S REPRESENTATIVE WHO WILL DETERMINE THE INTENT OF THE DRAWINGS.
4.

TAKE PRECAUTIONARY MEASURES TO PROTECT UTILITIES AND STRUCTURES SHOWN AS WELL AS ANY AND ALL OTHERS NOT OF RECORD OR NOT SHOWN ON THESE PLANS. ALL SUCH IMPROVEMENTS OR STRUCTURES DAMAGED BY THE CONTRACTOR'S OPERATIONS SHALL BE REPAIRED OR RECONSTRUCTED TO ORIGINAL DESIGN CONDITION AND/OR THE APPLICABLE REQUIREMENTS OF THE AFFECT UTILITY AT THE CONTRACTOR'S EXPENSE. APPROVAL BY DISTRICT SHALL BE REQUIRED.
5.

UPON LEARNING OF THE EXISTENCE AND LOCATIONS OF ANY UNDERGROUND FACILITIES NOT SHOWN OR SHOWN INACCURATELY ON THESE PLANS OR NOT PROPERLY MARKED BY THE UTILITY OWNER, IMMEDIATELY NOTIFY THE DISTRICT AND THE OWNER'S REPRESENTATIVE BY TELEPHONE AND IN WRITING.
6.

UTILITY LOCATIONS SHOWN ON THESE PLANS ARE APPROXIMATE AND FOR GENERAL INFORMATION ONLY UNLESS OTHERWISE NOTED. PERFORM INDEPENDENT INVESTIGATIONS (POTHOLE)S TO DETERMINE LOCATIONS AND SIZES OF EXISTING UTILITIES. NOTIFY OWNER'S REPRESENTATIVE BY TELEPHONE AND IN WRITING OF ANY DISCREPANCIES.
7.

COORDINATE UNDERGROUND UTILITY MARKING WITH THE LOCAL UNDERGROUND SERVICE ALERT JURISDICTION (CALL 811) PRIOR TO CONSTRUCTION.
8.

USE EXTREME CAUTION WHEN WORKING NEAR OVERHEAD OR UNDERGROUND POWER, GAS, OR OTHER UTILITIES SO AS TO PROTECT ALL PERSONNEL AND EQUIPMENT. PROTECT ALL OVERHEAD UTILITY LINES, WHETHER SHOWN OR NOT SHOWN ON THESE PLANS, FROM DAMAGE. NOTIFY UTILITY COMPANIES PRIOR TO ANY WORK IN OVERHEAD LOCATIONS. CONTRACTOR SHALL BE RESPONSIBLE FOR COST INCURRED.
9.

PRESERVE ALL SURVEY MARKERS AND MONUMENTATION. THOSE REQUIRING REMOVAL SHALL BE RE-ESTABLISHED IN ACCORDANCE WITH THE LOCAL GOVERNING AUTHORITY.
10.

LIMIT CONSTRUCTION ACTIVITIES TO THE RIGHT-OF-WAY, EASEMENTS, AND DESIGNATED AREAS SHOWN ON THE DRAWINGS.
11.

COMPACTION OF BACKFILL MATERIALS SHALL BE BY MECHANICAL EQUIPMENT IN ACCORDANCE WITH SPECIFICATION SECTION 312316. NO FLOODING OR JETTING WILL BE ALLOWED.
12.

AT THE CLOSE OF EACH WORKING SHIFT, WHERE A NEXT SHIFT WILL NOT IMMEDIATELY FOLLOW, CONSTRUCT PIPE END CAPS AND TRENCH RAMPS AT THE END OF THE EXCAVATION. PREVENT UNAUTHORIZED ENTRY INTO THE OPEN PIPE AND TRENCH.
13.

ALL SPECIFICATIONS, DRAWINGS, AND DETAILS INCLUDED IN THE CONTRACT DOCUMENTS SHALL FULLY APPLY TO THE WORK WHETHER SPECIFICALLY REFERENCED OR NOT.
14.

INSTALL SAFETY FENCING PER SPECIFICATION SECTION 015526.
15.

GROUND WATER PUMPED FROM EXCAVATION MAY BE DISCHARGED IN ACCORDANCE WITH APPLICABLE PERMITS AND REGULATIONS. GROUND WATER SHALL NOT BE DISCHARGED TO THE STREET OR SURROUNDING AREA WITHOUT A PERMIT. NO DISCHARGE TO SANITARY SEWERS WILL BE ALLOWED UNLESS PRIOR PERMISSION IS GRANTED BY THE DISTRICT.
16.

VIDEO RECORD AND DOCUMENT THE PRE-EXISTING CONDITIONS OF PROPERTIES ADJACENT TO THE PROJECT, AND SUBMIT THE VIDEO TO THE DISTRICT PRIOR TO THE START OF CONSTRUCTION. PROTECT ADJACENT PROPERTIES DURING WORK AND REPAIR DAMAGE TO LANDSCAPING, PAVING, IRRIGATION, STRUCTURES, ETC., CAUSED BY THE WORK.
17.

MAINTAIN THE WORK AREA IN A NEAT, CLEAN, AND SANITARY CONDITION AT ALL TIMES AND TO THE SATISFACTION OF THE OWNER, OWNER'S REPRESENTATIVE, AND AGENCY WITH LOCAL JURISDICTION. STREETS SHALL BE KEPT CLEAN OF DEBRIS, WITH DUST AND OTHER NUISANCES BEING CONTROLLED AT ALL TIMES. NO DRIVEWAYS TO BE BLOCKED.
18.

MAINTAIN A COMPLETE AND ACCURATE RECORD OF ALL CHANGES IN CONSTRUCTION FROM THAT SHOWN IN THESE PLANS AND SPECIFICATIONS FOR THE PURPOSE OF PROVIDING A BASIS FOR RECORD DRAWINGS. THE CONTRACTOR SHALL NOTE DEVIATIONS FROM THE PLANS ON A SET OF PLANS SPECIFICALLY SET ASIDE FOR THIS PURPOSE. ANY CHANGES SHALL BE MADE ON THE ORIGINALS OF THE PLANS. NO CHANGES FROM THAT SHOWN ON THESE PLANS AND SPECIFICATIONS SHALL BE MADE WITHOUT PRIOR WRITTEN APPROVAL OF THE OWNER'S REPRESENTATIVE.
19.

THE CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL AND A TRAFFIC CONTROL PLAN. ALL LOCAL EMERGENCY SERVICES AND IMPACTED RESIDENTS SHALL BE NOTIFIED OF ANY DETOURS A MINIMUM OF 72 HOURS IN ADVANCE AND IN ACCORDANCE WITH THE ENCROACHMENT PERMIT. NO ROAD CLOSURES ARE PERMITTED.

SEWER NOTES

1.

THE DISTRICT SHALL BE NOTIFIED AT LEAST TEN (10) WORKING DAYS PRIOR TO START OF CONSTRUCTION. TELEPHONE (805) 481-6730. CONSTRUCTION WILL NOT TAKE PLACE OUTSIDE OF THE DISTRICT'S STANDARD WORKING HOURS OR ON WEEKENDS UNLESS SPECIFICALLY APPROVED BY DISTRICT. A PRECONSTRUCTION MEETING IS REQUIRED.
2.

INSTALL PVC GRAVITY SEWER PER SPECIFICATION SECTION AND 333112. ALL PIPING SHALL BE INSPECTED AND TESTED IN CONFORMANCE WITH APPLICABLE TECHNICAL SPECIFICATIONS. ALL PIPING SHALL BE CLEANED IN CONFORMANCE WITH THE TECHNICAL SPECIFICATIONS.
3.

EXISTING SEWER LOCATIONS AND FLOWLINE ELEVATIONS SHALL BE VERIFIED BY THE CONTRACTOR BEFORE START OF CONSTRUCTION. THE DISTRICT SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES.
4.

SERVICE LATERALS (SEWER, WATER, GAS, ELECTRIC, COMMUNICATION, ETC.) SHOWN ARE APPROXIMATE AND ARE NOT ALL SHOWN ON THE PLANS. LOCATE AND PROTECT ALL SERVICE LATERALS AND UTILITIES PER SPECIFICATION SECTION 020120. REPLACE OR REPAIR LATERALS AND UTILITIES DAMAGED BY CONSTRUCTION.
5.

SEWER MAINS MUST REMAIN IN SERVICE AT ALL TIMES. SEE SPECIFICATION 015800 FOR SEWER BYPASSING REQUIREMENTS. CONTRACTOR SHALL BE LIABLE FOR FINES AND OTHER COSTS ASSOCIATED WITH SEWAGE SPILLS AND OTHER PROBLEMS CAUSED BY INADEQUATE HANDLING OF SEWER FLOWS.
6.

SHEET AND SHORE TRENCHES AS REQUIRED FOR WORKER PROTECTION IN CONFORMANCE WITH THE SPECIAL PROVISIONS. SHEET AND SHORE TRENCHES TO PROTECT AGAINST:

A.

DAMAGE TO UTILITIES, FACILITIES, AND PROPERTY

B.

ADDITIONAL EXCAVATION AND BACKFILL

C.

ADDITIONAL PAVEMENT

D.

OTHER COSTS AND LIABILITIES ARISING FROM SOIL INSTABILITY

TRAFFIC CONTROL NOTES NOTES

1.

THE CONTRACTOR SHALL PROVIDE A TRAFFIC CONTROL PLAN PER SPECIFICATION 015526. ALL LOCAL EMERGENCY SERVICES AND IMPACTED RESIDENTS SHALL BE NOTIFIED OF ANY DETOURS A MINIMUM OF 72 HOURS IN ADVANCE AND IN ACCORDANCE WITH THE COUNTY OF SAN LUIS OBISPO ENCROACHMENT PERMIT (APPENDIX A). NO FULL ROAD CLOSURES ARE PERMITTED.
2.

THE COUNTY SHALL BE NOTIFIED 24 HOURS PRIOR TO THE INITIAL START OF WORK UNDER THE ENCROACHMENT PERMIT.

ABBREVIATIONS

AC	ASPHALTIC CONCRETE	O.D.	OUTSIDE DIAMETER
ASPH	ASPHALT	PE	PLAIN END
BM	BENCH MARK	PH	POTHOLED UTILITY CROSSING
¢	CENTERLINE	PIP	PROTECT IN PLACE
CTV	CABLE TELEVISION	PL	PROPERTY LINE
CLR	CLEAR	PP	POWER POLE
CO	CLEAN OUT	PS	PIPE STIFFNESS
CONC	CONCRETE	PVC	POLYVINYL CHLORIDE
DIA. (Ø)	DIAMETER	RB	REBAR
DR	DIMENSION RATIO	R/W	RIGHT-OF-WAY
E	EAST	S	SOUTH
EL	ELEVATION	SCH	SCHEDULE
EP	EDGE OF PAVEMENT	SD	STORM DRAIN
(E)	EXISTING	SL	SLOPE
FD	FOUND	SS	SANITARY SEWER
FL	FLOW LINE	SST	STAINLESS STEEL
FO	FIBER OPTIC	STA	STATION
G	GRADE	TS	TRAFFIC SIGNAL
GM	GAS METER	TYP.	TYPICAL
HDPE	HIGH-DENSITY POLYETHYLENE	UE	UNDERGROUND ELECTRICAL CONDUIT
I.D.	INSIDE DIAMETER	VCP	VITRIFIED CLAY PIPE
INV	INVERT	W	WATER
L.F.	LINEAR FOOT	W	WEST
MH	MANHOLE	WL	WALL
MIN	MINIMUM	WM	WATER METER
N	NORTH	WV	WATER VALVE
(N)	NEW		

LEGEND

---	PROPERTY LINE	⊗	SEWER MANHOLE
—R/W—	RIGHT-OF-WAY	o oo	SEWER CLEANOUT
---	ROAD CENTERLINE	▬	RETAINING WALL
---	CONCRETE	PG&E	PG&E BOX
---	EDGE OF PAVEMENT	GM	GAS METER
+++++	ABANDONMENT OF PIPELINE	TEL	TELEPHONE BOX
—x—	FENCE LINE	SG	SIGNAL BOX
—SS—	SEWER MAIN	CATV	CABLE T.V. BOX
—W/L—	WATER SERVICE	ELEC	ELECTRIC BOX
—W—	WATER MAIN	⌚	TELEPHONE MANHOLE
—G—	GAS MAIN	⊙☆	STREET LIGHT
—ETC—	ELEC/TELEPHONE/CABLE	JP ⊙	JOINT POLE
—OHE—	OVERHEAD ELECTRIC	PP ⊙	POWER POLE
—CATV—	COMMUNITY ANTENNA TELEVISION	⊕→	GUY WIRE
—CTV—	CONNECTED TELEVISION	▬	DROP INLET AT CURB
—FO—	FIBER OPTIC	▬	DROP INLET
—OT—	OVERHEAD TELEPHONE	■	(N) BLOW OFF
—UC—	UNDERGROUND COMMUNICATIONS	⊙	(N) AIR VAC ASSEMBLY
⊕	FIRE HYDRANT	●	SURVEY BENCHMARK
⊗	WATER WELL	▲	SURVEY MONUMENT SYMBOL
⊗	WATER VALVE	▲	SURVEY MONUMENT WELL SYMBOL
WM	WATER METER	⊕PX	POTHOLE LOCATION
⊗	STORM DRAIN MANHOLE		

AGENCY & UTILITY CONTACTS

AGENCY	CONTACT	PHONE NUMBER
UTILITY SYSTEM MANAGER	TONY MARRACCINO	(805) 481-6730
PG&E	CUSTOMER CONNECTIONS	(800) 468-4742
SOUTHERN CALIFORNIA GAS COMPANY	JASON LEWIS	(805) 681-7939
SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	JEREMY GHENT	(805) 489-6666
UNDERGROUND SERVICE ALERT		811

APPR

EXP DATE

8/30/2026

DESCRIPTION

REG NUMBER

C63124

PROJECT ENGINEER

JOSEPH J. RECHMUTH, PE

REG. NO.

C63124

STATE OF CALIFORNIA

CIVIL

mkn

AN ANDURRA COMPANY

354 PACIFIC ST

SAN LUIS OBISPO, CA 93401

(805) 329-4773

OCEANO COMMUNITY SERVICES DISTRICT

CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT

GENERAL NOTES, ABBREVIATIONS, AND LEGEND

DESIGNED:

JJR

DETAILED:

CJD

CHECKED:

APPROVED:

DATE:

AUGUST 2026

0

1/2

1

IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO FULL SCALE

CONTRACT NO.

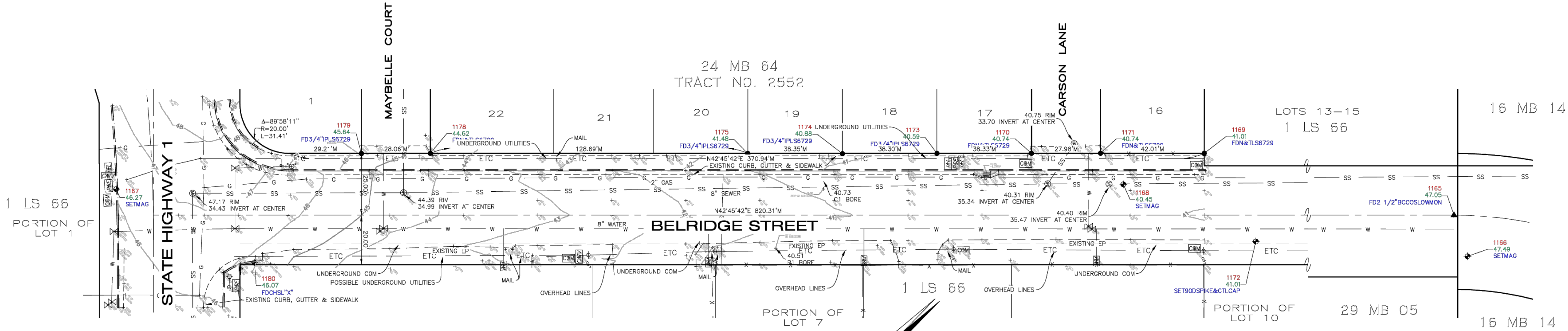
2026-02

G-002

SHEET

2 OF 7

N:\2026\26-030 Belridge St, Oceano Sewer Repair\C30\Belridge Street-Topo (26-030).dwg, 24X36, Mar 23, 2026 6:44am, JBlackwell



BENCH MARK:
THE BENCH MARK FOR THIS PROJECT IS A FOUND PK&TAG "CDOT" IN THE SOUTHWESTERLY SIDEWALK OF RAILROAD STREET, FRONTING 1506 RAILROAD STREET.
ELEVATION=26.90' NAVD 88

POINT TABLE				
POINT #	NORTHING	EASTING	ELEVATION	DESCRIPTION
1165	2234561.14	5779212.93	47.05	FD2 1/2"BCCOSLOWMON
1166	2234553.88	5779228.92	47.49	SETMAG
1167	2233954.98	5778638.03	46.27	SETMAG
1168	2234256.05	5778913.82	40.45	SETMAG
1169	2234288.64	5778926.83	41.01	FDN&TLS6729
1170	2234237.28	5778879.31	40.74	FDN&TLS6729
1171	2234257.81	5778898.30	40.74	FDN&TLS6729
1172	2234279.80	5778967.22	41.01	SET900SPIKE&CTLCAP
1173	2234208.10	5778853.30	40.59	FD3/4"IPLS6729
1174	2234180.90	5778827.38	40.88	FD3/4"IPLS6729
1175	2234152.80	5778801.28	41.48	FD3/4"IPLS6729
1178	2234058.35	5778713.87	44.62	FDN&TLS6729
1179	2234037.73	5778694.84	45.64	FD3/4"IPLS6729
1180	2233975.93	5778697.90	46.07	FDCHSL"x"

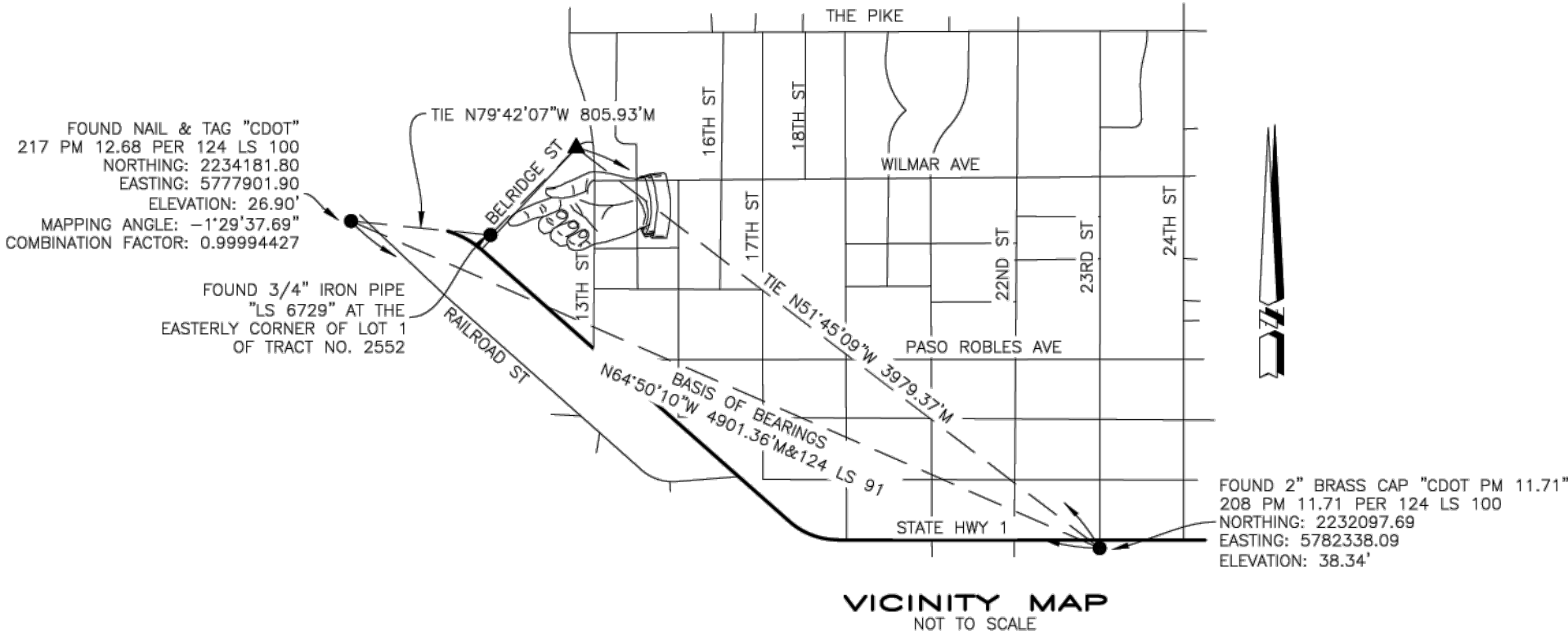
BASIS OF COORDINATES AND BEARINGS:
THE COORDINATES AND BEARINGS AS MEASURED AND SHOWN HEREON ARE ON GRID AND ARE BASED UPON THE CALIFORNIA COORDINATE SYSTEM OF 1983, CCS83, ZONE 5 0405, (1991.35 EPOCH) IN ACCORDANCE WITH THE CALIFORNIA PUBLIC RESOURCES CODE SECTIONS 8801-8819; SAID COORDINATES AND BEARINGS ARE BASED LOCALLY UPON FIELD-OBSERVED TIES TO THE FOLLOWING PRE-CONSTRUCTION RECORD OF SURVEY OF SLO-1 POST MILE 10.0-16.8 RIGHT-OF-WAY (124 LS 91).
BASIS OF BEARINGS IS BASED UPON AN INVERSE (BEARING N 64° 50' 10" W) BETWEEN THE FOLLOWING TWO STATIONS:
REFERENCED CONTROL STATIONS CONNECTED:

STATION	NORTHING (USFT)	EASTING (USFT)	ELEVATION (USFT)	VERTICAL DATUM
217 PM 12.86	2234181.80	5777901.90	26.90	NAVD 88
208 PM 11.71	2232097.69	5782338.09	38.34	NAVD 88

MAPPING ANGLE AND GRID FACTOR:

STATION	NORTHING (USFT)	EASTING (USFT)	MAPPING ANGLE	COMB. FACTOR	ELEVATION (NAVD88)	ELLIPSOID
217 PM 12.86	2234181.80	5777901.90	-1°29'37.69"	0.99994527	26.90	-86.86

LOCAL GROUND DISTANCES DIVIDE BY THE COMBINATION FACTOR PROVIDED HEREON. ELEVATIONS ARE ESTABLISHED FROM THE 2020 CITY OF SAN LUIS OBISPO BENCH MARK SYSTEM



SYMBOL LEGEND:	
— x —	FENCE LINE
— ss —	SEWER MAIN
— w —	WATER MAIN
— g —	GAS MAIN
— etc —	ELEC/TELEPHONE/CABLE
— ohe —	CL OF OVERHEAD ELECTRIC BETWEEN POLES
— di —	DROP INLET AT CURB
— di —	DROP INLET
— di —	STORM DRAIN MANHOLE
— di —	FIRE HYDRANT
— di —	WATER WELL
— di —	WATER VALVE
— di —	WATER METER
— di —	SEWER MANHOLE
— di —	SEWER CLEANOUT
— di —	FOUND MONUMENT
— di —	RETAINING WALL
— di —	PG&E BOX
— di —	GAS METER
— di —	TELEPHONE BOX
— di —	SIGNAL BOX
— di —	CABLE T.V. BOX
— di —	ELECTRIC BOX
— di —	TELEPHONE MANHOLE
— di —	STREET LIGHT
— di —	JOINT POLE
— di —	POWER POLE
— di —	GUY WIRE
— di —	MONITORING WELL
— di —	FOUND MONUMENT IN WELL

ABBREVIATIONS	
AC	ASPHALT CONCRETE
AP	ANGLE POINT
BM	BENCH MARK
BLDG	BUILDING
BOW	BACK OF WALK
CB	CATCH BASIN
CF	CURB FACE
CO	CLEAN OUT
CD	COLUMN
COL	CORNER
COR	CONCRETE
CMP	CORRUGATED METAL PIPE
CMU	CONCRETE MASONRY UNITS
CRN	CROWN OF STREET
DI	DROP INLET
EG	EXISTING GRADE
EP	EDGE OF PAVEMENT
FD	FOUND
FL	FLOW LINE
FT	FINISH FLOOR
FW	FACE OF WALL
HSE	HOUSE COR
GR	GRASS
GM	GAS METER
IP	IRON PIPE
IP	IRON PIPE
GB	GRADE BREAK
GM	GAS METER
HP	HIGH POINT
LT	LIGHT
MH	MANHOLE
PP	POWER POLE
PVC	POLYVINYL PIPE
RB	REBAR
RCP	REINFORCED CONCRETE PIPE
R10	RADIUS
SD	STORM DRAIN
SL	POINT ON SLOPE
SS	SEWER
STR	STEP
STR	STAIRS
TOP	TOP OF SLOPE
TOE	TOE OF SLOPE
TW	TOP OF WALL
W	WATER
WL	WALL
WM	WATER METER
WV	WATER VALVE
DI-1.5FL	TOP OF GRATE -1.5" FLOW LINE

SURVEYOR'S NOTES:
1. NO TITLE SEARCH (TITLE REPORT) WAS PROVIDED TO THE SURVEYOR. EASEMENTS OR OTHER FEE CONVEYANCES WHICH MAY AFFECT THE SUBJECT PROPERTY HAVE NOT BEEN PLOTTED.
2. ONLY THE SURFACE EVIDENCE OF UNDERGROUND UTILITIES HAVE BEEN MEASURED IN THE FIELD ON THIS SURVEY. IF APPROXIMATE UNDERGROUND ALIGNMENTS ARE SHOWN, I MAKE NO WARRANTY AS TO THE ACTUAL LOCATION, TYPE OR DEPTH OF THOSE UNDERGROUND UTILITIES. CALL UNDERGROUND SERVICE ALERT (USA) AT 1-800-842-2444 TO VERIFY THE ACTUAL LOCATION OF UTILITIES PRIOR TO ANY EXCAVATION. THE SURVEYOR ALSO HAS MADE NO INVESTIGATION AS TO SUBSURFACE ENVIRONMENTAL CONDITIONS THAT WOULD AFFECT THE USE OR DEVELOPMENT OF THIS PROPERTY.
3. IT WILL BE THE ARCHITECT'S RESPONSIBILITY TO VERIFY SETBACK AND HEIGHT RESTRICTIONS WITH THE LOCAL GOVERNING AGENCY.
4. THE SIGNED AND SEALED ORIGINAL DRAWING OF THIS MAP CONSTITUTES THE FINAL WORK PRODUCT. MBS LAND SURVEYS WILL NOT BE LIABLE FOR ELECTRONIC VERSIONS OF THIS MAP PROVIDED TO OTHER PARTIES.
5. THE BOUNDARY LINES SHOWN HEREON WERE COMPILED FROM RECORD INFORMATION (I.E. RECORDED MAPS OR DEEDS) AND ARE NOT INTENDED TO REPRESENT THE TRUE OR ACTUAL BOUNDARY LINES OF THE SUBJECT PROPERTY. TO DETERMINE THE ACTUAL BOUNDARIES OF THE PARCEL WILL REQUIRE A COMPLETE BOUNDARY SURVEY, THE SETTING OF PROPERTY MONUMENTS AND THE FILING OF A CORNER RECORD OR RECORD OF SURVEY IN CONFORMANCE WITH STATE LAW (LS ACT SEC. 8762). APPROXIMATE DIMENSIONAL TIES FROM THE BOUNDARY LINES SHOWN TO PHYSICAL FEATURES (E.G. BUILDINGS, FENCES, WALLS OR TREES, ETC.) SHOWN ON THIS MAP CAN BE DERIVED BY SCALING THE FINISHED WORK PRODUCT WHICH IS PLOTTED AT THE SCALE INDICATED.

SURVEYOR'S STATEMENT:
THIS MAP REPRESENTS A FIELD SURVEY OF SURFACE FEATURES AND ELEVATIONS PERFORMED ON MARCH 17, 2026.

MICHAEL B. STANTON, PLS 5702 DATE 3/23/26

SITE DATA:
ADDRESS: BELRIDGE STREET, OCEANO

TOPOGRAPHIC MAP
OF A PORTION OF BELRIDGE STREET, AS SHOWN ON THE MAP FILED IN BOOK 24 OF MAPS AT PAGE 64, COUNTY OF SAN LUIS OBISPO, CALIFORNIA
AT THE REQUEST OF MKN ASSOCIATES
MICHAEL B. STANTON, PLS 5702
3559 SOUTH HIGUERA ST
SAN LUIS OBISPO, CA 93401
805-594-1960
March 23, 2026 JOB #26-030

OCEANO COMMUNITY SERVICES DISTRICT
CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT

DESIGNED: JLR
DETAILED: CJD
CHECKED:
APPROVED:
DATE: AUGUST 2026

IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO FULL SCALE
CONTRACT NO. 2026-02
G-003
SHEET 3 OF 7

JOSEPH J. REICHMUTH, PE
C63124

mkn
AN ANDURRA COMPANY
354 PACIFIC ST
SAN LUIS OBISPO, CA 93401
(805) 323-4773

REVISIONS:

NO.	DATE	DESCRIPTION	BY	APP'D
1	8/30/2026	PROJECT ENGINEER	JOSEPH J. REICHMUTH, PE	C63124



Know what's below.
Call before you dig.

GENERAL NOTES

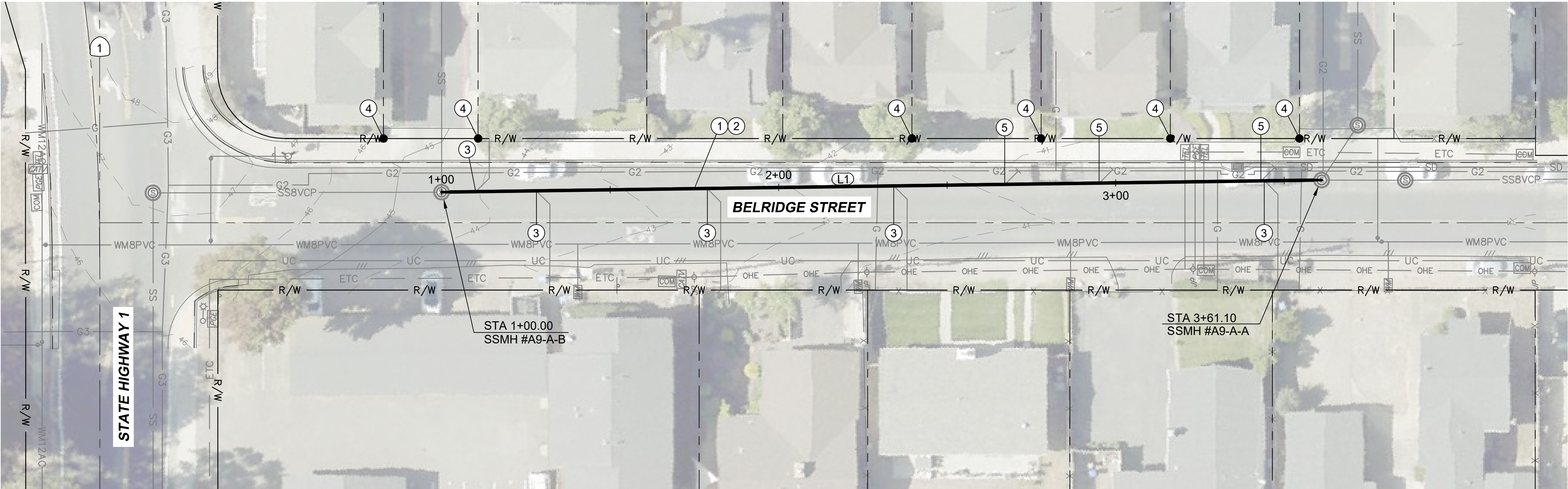
- EXISTING WATER, SEWER, AND GAS SERVICE LINE LOCATIONS ARE APPROXIMATE ONLY. LOCATE EXISTING UTILITIES PER SPECIFICATION SECTION 023219. PROTECT EXISTING UTILITIES PER SPECIFICATION SECTION 020120.
- PROJECT SOILS CONSIST OF NON-COHESIVE SANDS AND SILTY SANDS THAT ARE MEDIUM DENSE IN PLACE. THESE SOIL TYPES WILL EXHIBIT RAVELING TO RUNNING GROUND BEHAVIOR WITH LITTLE TO NO STAND-UP TIME IN UNSUPPORTED EXCAVATIONS. CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PREVENT TRENCH AND PIT EXCAVATION WALL FAILURES AND UNDERMINING OF ADJACENT PAVEMENTS, UTILITIES, AND SITE IMPROVEMENTS.
- MAINTAIN SEWER SERVICE AND PROVIDE TEMPORARY SEWER BYPASS PER SPECIFICATION SECTION 015800.
- DEMOLISHED STRIPING AND MARKINGS SHALL BE REPLACED IN KIND PER COUNTY OF SAN LUIS OBISPO ENCROACHMENT PERMIT REQUIREMENTS.
- REPAIR MANHOLES AT PIPE CONNECTIONS PER DETAIL 1 SHEET C-501.
- PROVIDE TRAFFIC CONTROL PER SPECIFICATION SECTION 015526 AND IN ACCORDANCE WITH COUNTY OF SAN LUIS OBISPO ENCROACHMENT PERMIT.
- FIELD VERIFY PIPE INVERTS. CONSTRUCT NEW SEWER WITH CONSTANT SLOPE BETWEEN MANHOLES.



OCEANO COMMUNITY SERVICES DISTRICT
CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT

BELBRIDGE STREET - PLAN AND PROFILE
STA 1+00 TO STA 3+61±

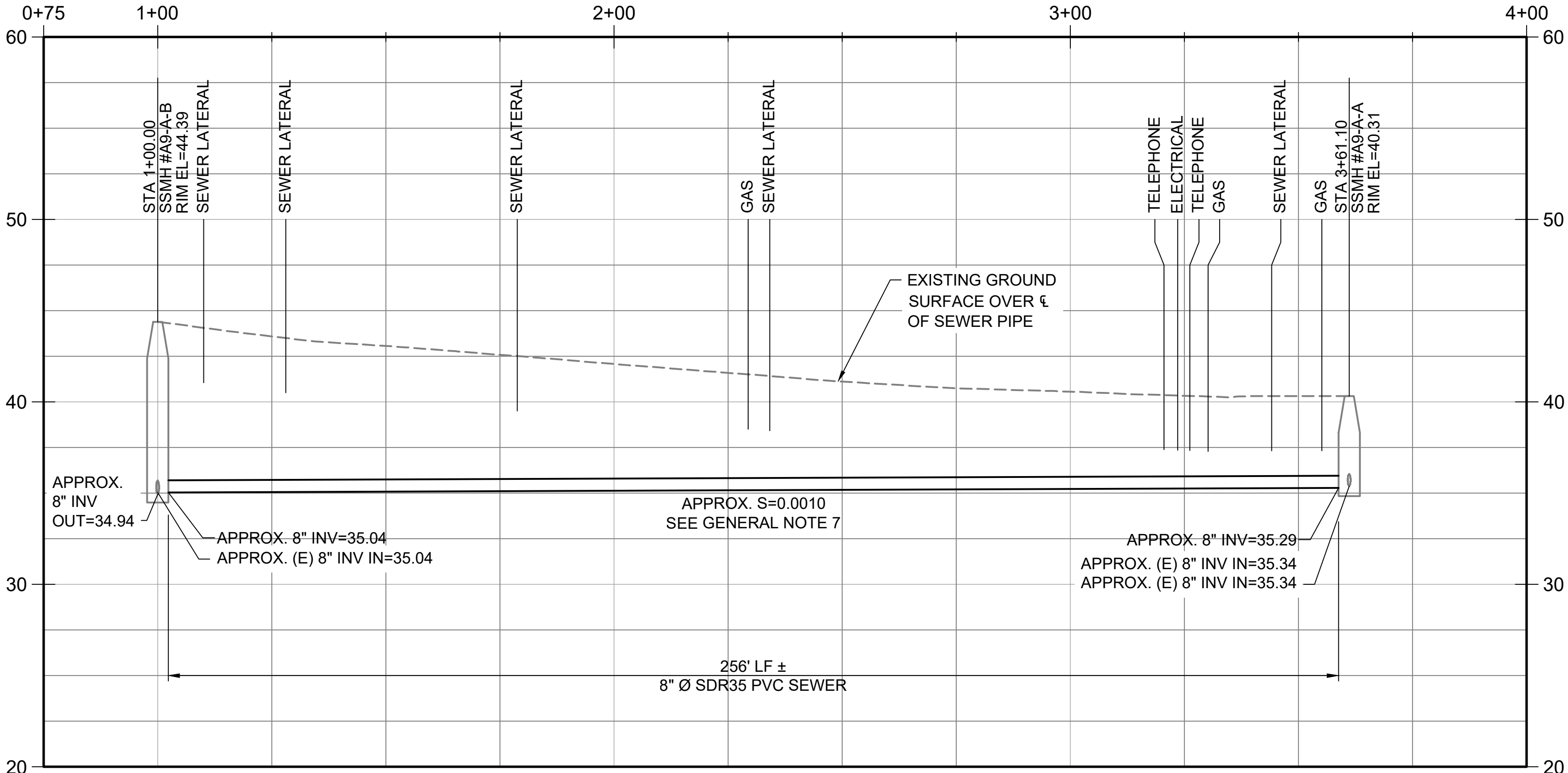
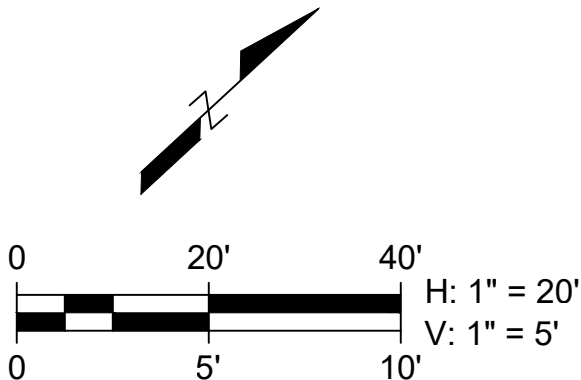
DESIGNED: JJR
DETAILED: CJD
CHECKED:
APPROVED:
DATE: AUGUST 2026
CONTRACT NO. 2026-02
C-101
SHEET 4 OF 7



STA 1+00 TO STA 3+61±

SCALE: 1" = 20'

LINE TABLE: ALIGNMENT		
LINE #	LENGTH	DIRECTION
L1	261.10	N41° 58' 27"E



CONSTRUCTION NOTES

- REMOVE EXISTING 8" Ø VCP AND INSTALL 8" Ø SDR35 PVC GRAVITY SEWER PER SPECIFICATION SECTION 333112 AND DISTRICT DETAIL W-10, SHEET C-501. MATCH EXISTING MANHOLE INVERTS.
- ASPHALT PAVEMENT SHALL BE REPLACED PER COUNTY OF SAN LUIS OBISPO PUBLIC IMPROVEMENT STANDARD DETAIL R-3 AND ENCROACHMENT PERMIT.
- RECONNECT SERVICE LATERAL PER DISTRICT DETAIL S-5, SHEET C-501. CONNECT NEW AND EXISTING LATERAL PIPING WITH MAXADAPTOR BY GRIPPER GASKET, OR APPROVED EQUAL.
- PROTECT SURVEY MONUMENT IN PLACE. IF DAMAGED, RE-ESTABLISH PER COUNTY OF SAN LUIS OBISPO REQUIREMENTS.
- ABANDON EXISTING CAPPED SEWER LATERAL.

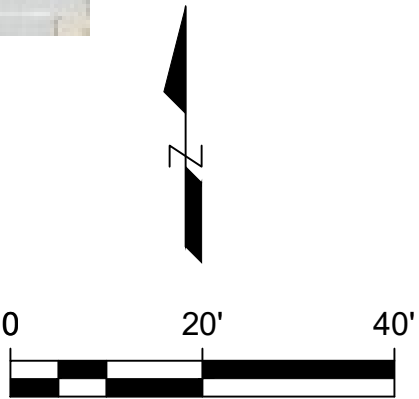
PAVEMENT RESTORATION INDEX

ROADWAY AND PAVEMENT RESTORATION IS REQUIRED FOR EXISTING PAVED SURFACES DISTURBED OR REMOVED BY OPEN TRENCH CONSTRUCTION OF PIPELINES AND APPURTENANCES. COORDINATE REQUIREMENTS WITH COUNTY ENCROACHMENT PERMIT AND INFORMATION BELOW.

STREET	PCI	PAVEMENT RESTORATION REQUIREMENTS
BELBRIDGE AVE.	64	12" MINIMUM T-SECTION



STA 4+00 TO STA 6+12±
SCALE: 1" = 20'



GENERAL NOTES

- 1. EXISTING WATER, SEWER, AND GAS SERVICE LINE LOCATIONS ARE APPROXIMATE ONLY. LOCATE EXISTING UTILITIES PER SPECIFICATION SECTION 023219. PROTECT EXISTING UTILITIES PER SPECIFICATION SECTION 020120.
- 2. PROJECT SOILS CONSIST OF NON-COHESIVE SANDS AND SILTY SANDS THAT ARE MEDIUM DENSE IN PLACE. THESE SOIL TYPES WILL EXHIBIT RAVELING TO RUNNING GROUND BEHAVIOR WITH LITTLE TO NO STAND-UP TIME IN UNSUPPORTED EXCAVATIONS. CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PREVENT TRENCH AND PIT EXCAVATION WALL FAILURES AND UNDERMINING OF ADJACENT PAVEMENTS, UTILITIES, AND SITE IMPROVEMENTS.
- 3. MAINTAIN SEWER SERVICE AND PROVIDE TEMPORARY SEWER BYPASS PER SPECIFICATION SECTION 015800.
- 4. DEMOLISHED STRIPING AND MARKINGS SHALL BE REPLACED IN KIND PER COUNTY OF SAN LUIS OBISPO ENCROACHMENT PERMIT REQUIREMENTS.
- 5. REPAIR MANHOLES AT PIPE CONNECTIONS PER DETAIL 1 SHEET C-501.
- 6. PROVIDE TRAFFIC CONTROL PER SPECIFICATION SECTION 015526 AND IN ACCORDANCE WITH COUNTY OF SAN LUIS OBISPO ENCROACHMENT PERMIT.
- 7. FIELD VERIFY PIPE INVERTS. CONSTRUCT NEW SEWER WITH CONSTANT SLOPE BETWEEN MANHOLES.

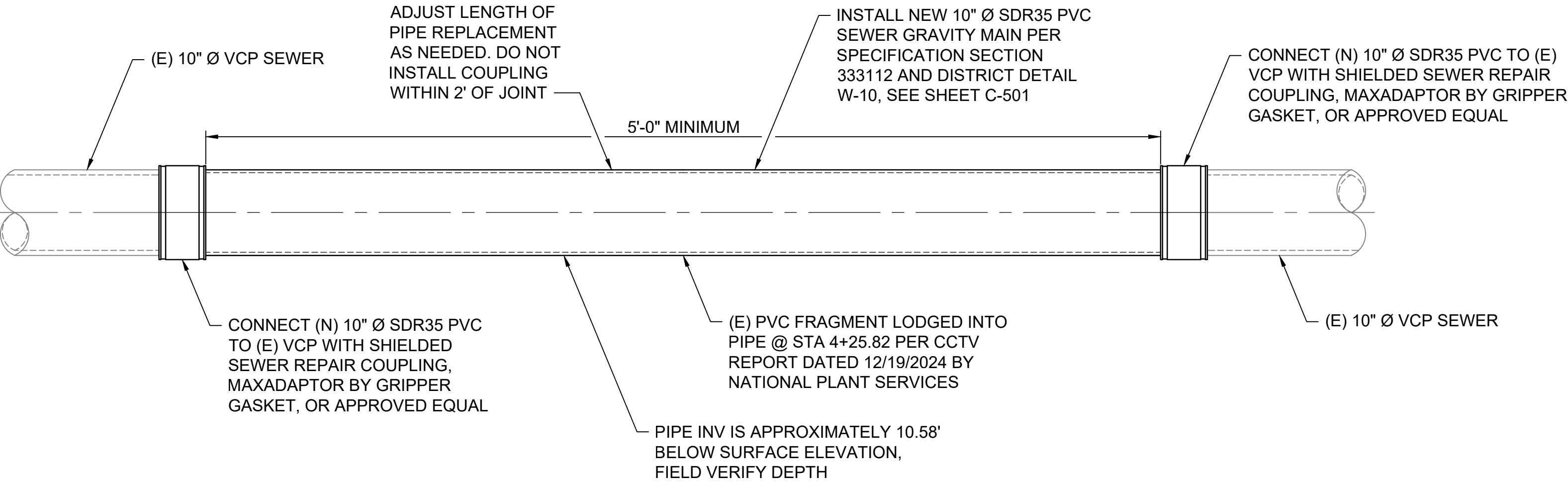
CONSTRUCTION NOTES

- ② ASPHALT PAVEMENT SHALL BE REPLACED PER COUNTY OF SAN LUIS OBISPO PUBLIC IMPROVEMENT STANDARD DETAIL R-3 AND ENCROACHMENT PERMIT

PAVEMENT RESTORATION INDEX

ROADWAY AND PAVEMENT RESTORATION IS REQUIRED FOR EXISTING PAVED SURFACES DISTURBED OR REMOVED BY OPEN TRENCH CONSTRUCTION OF PIPELINES AND APPURTENANCES. COORDINATE REQUIREMENTS WITH COUNTY ENCROACHMENT PERMIT AND INFORMATION BELOW.

STREET	PCI	PAVEMENT RESTORATION REQUIREMENTS
WILMAR AVE.	45	12" MINIMUM T-SECTION



PIPE REPAIR DETAIL
NOT TO SCALE

DESIGNED: JJR
DETAILED: CJD
CHECKED:
APPROVED:
DATE: AUGUST 2026

0 1/2 1
IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO FULL SCALE

CONTRACT NO.
2026-02

C-102
SHEET
5 OF 7

OCEANO COMMUNITY SERVICES DISTRICT
CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT

WILMAR AVENUE
STA 4+00 TO STA 6+12±

REGISTERED PROFESSIONAL ENGINEER
JOSEPH J. RECHMUTH
No. C63124
CIVIL
STATE OF CALIFORNIA

mkn
AN ARDURRA COMPANY
354 PACIFIC ST
SAN LUIS OBISPO, CA 93401
(805) 323-4773

OCEANO COMMUNITY SERVICES DISTRICT
CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT

DESIGNED: JJR
DETAILED: CJD
CHECKED:
APPROVED:
DATE: AUGUST 2026

CONTRACT NO.
2026-02

C-102
SHEET
5 OF 7

811
Know what's below.
Call before you dig.

GENERAL NOTES

CONSTRUCTION NOTES

PAVEMENT RESTORATION INDEX

8/4/2026 DWG: K:\Oceano CSD\Oceano CSD-A2024-0113 Sanitary Sewer Project\000 Engineering\001 CAD\Planes\C-102.dwg Plotted By: SCATTANACH

Agenda Item 8A

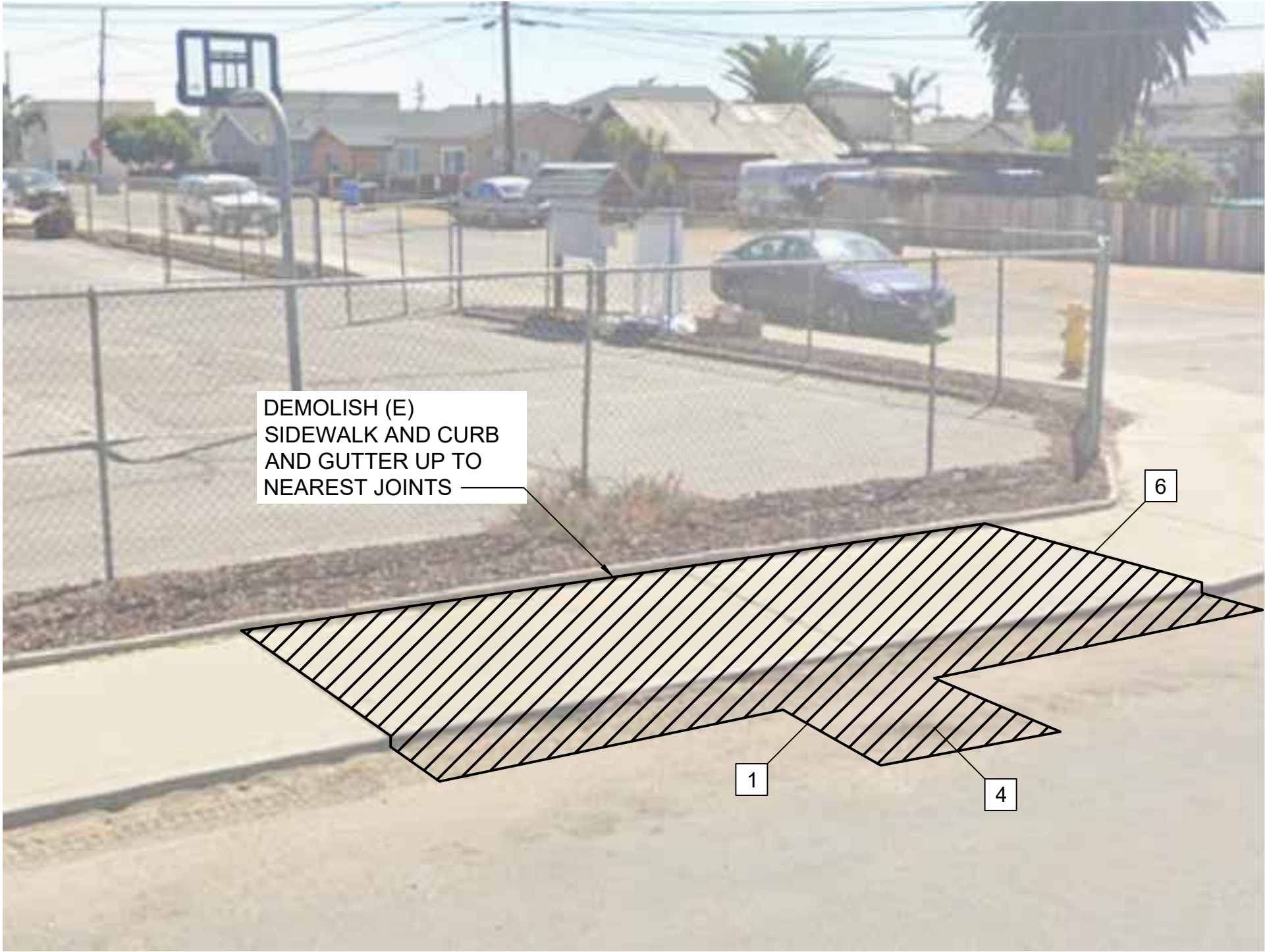
September 9, 2026 - Page 61 of 217

Attachment 1 - Plans and Specifications

8/4/2026 DWG: K:\Oceano CSD\Oceano CSD-A2024-0113 Sanitary Sewer Project\00 Engineering\01 CAD\Planes\103.dwg Plotted By: SCATTANACH



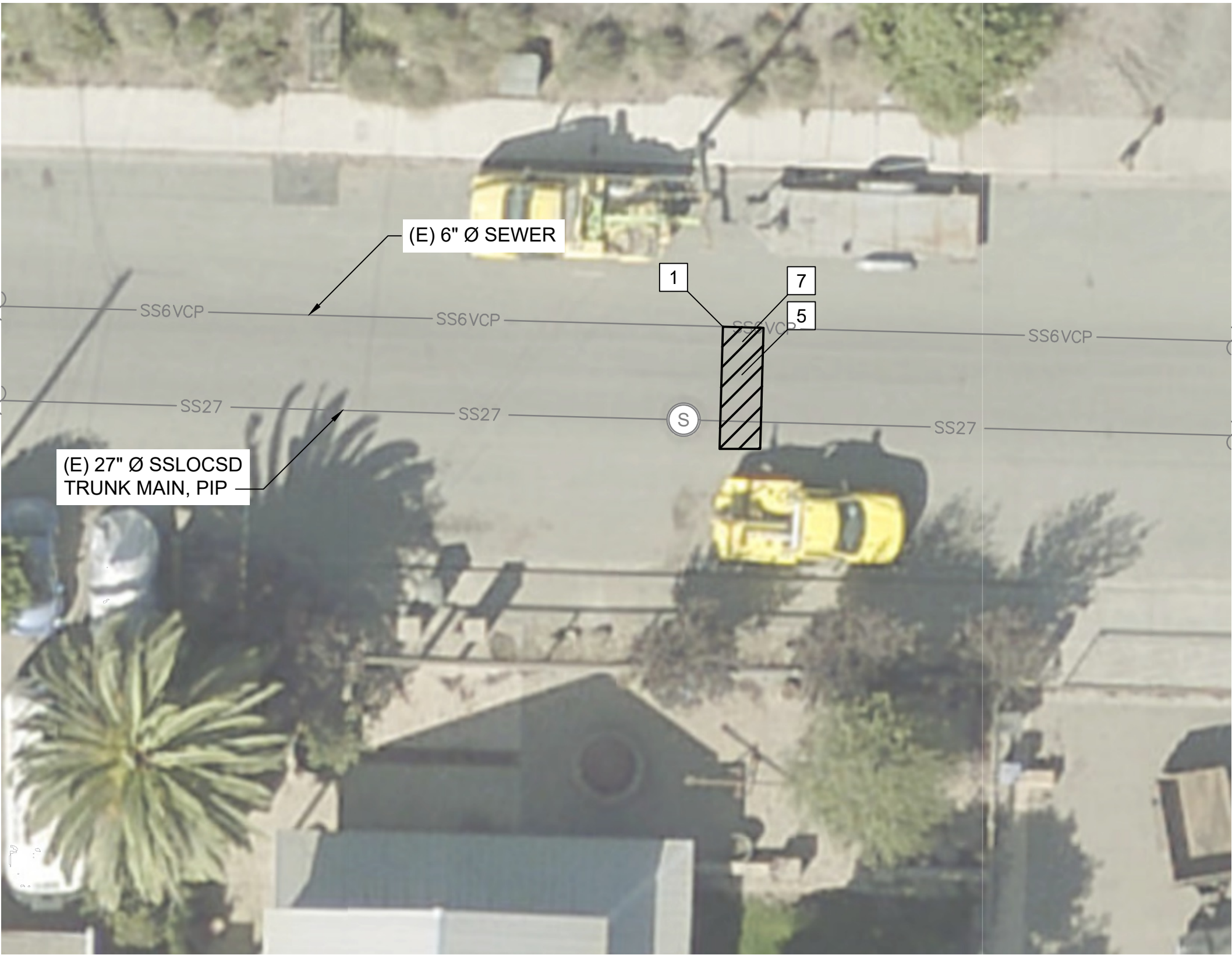
1323 19TH STREET LATERAL REHABILITATION
NOT TO SCALE



1830 19TH STREET LATERAL REHABILITATION
NOT TO SCALE

LATERAL REPLACEMENT REPAIR SCHEDULE

LOCATION	APPROX. REPAIR LENGTH (FT)	APPROX. DEPTH OF LATERAL (FT)	REPAIR DISTANCE FROM SEWER MAIN (FT)	DEFECT NOTES
1323 19TH STREET	10	5.42	22 TO 32	ROOT INTRUSION IN LATERAL
1830 19TH STREET	5	5.84	12	SEWER OFFSET UNDERNEATH GUTTER
2160 NIPOMO STREET	15	5.50	0 TO 15	BELLY IN SEWER LATERAL



2160 NIPOMO STREET LATERAL REHABILITATION
NOT TO SCALE



GENERAL NOTES

- EXISTING WATER, SEWER, AND GAS SERVICE LINE LOCATIONS ARE APPROXIMATE ONLY. LOCATE EXISTING UTILITIES PER SPECIFICATION SECTION 023219. PROTECT EXISTING UTILITIES PER SPECIFICATION SECTION 020120.
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- REPAIR MANHOLES AT PIPE CONNECTIONS PER DETAIL 1 SHEET C-501.
- PROVIDE TRAFFIC CONTROL PER SPECIFICATION SECTION 015526 AND IN ACCORDANCE WITH COUNTY OF SAN LUIS OBISPO ENCROACHMENT PERMIT.
- FIELD VERIFY PIPE INVERTS. CONSTRUCT NEW SEWER WITH CONSTANT SLOPE BETWEEN MANHOLES.

CONSTRUCTION NOTES

- PAVEMENT REHABILITATION PER COUNTY OF SAN LUIS OBISPO PUBLIC IMPROVEMENT STANDARDS AND ENCROACHMENT PERMIT.
- REPLACE HMA DIKE PER COUNTY OF SAN LUIS OBISPO STANDARD DRAWING C-6 AS REQUIRED.
- REMOVE AND DISPOSE OF LANDSCAPING TO EXTENTS REQUIRED TO FACILITATE CONSTRUCTION. DEMOLISH 10' OF (E) 4" Ø VCP SEWER LATERAL. INSTALL 4" Ø SDR35 PIPE WITH SHIELDED REPAIR COUPLERS (MAXADAPTOR BY GRIPPER GASKET, OR APPROVED EQUAL). BACKFILL PER DISTRICT STANDARD DETAIL W-10, SHEET C-501, AND SPECIFICATION SECTION 312316.
- DEMOLISH 5' OF (E) 4" VCP SEWER LATERAL. INSTALL 4" Ø SDR35 PIPE WITH SHIELDED REPAIR COUPLERS (MAXADAPTOR BY GRIPPER GASKET, OR APPROVED EQUAL). BACKFILL PER DISTRICT STANDARD DETAIL W-10, SHEET C-501, AND SPECIFICATION SECTION 312316.
- DEMOLISH 15' OF (E) VCP LATERAL. INSTALL 4" Ø SDR 35 PIPE WITH SHIELDED REPAIR COUPLERS (MAXADAPTOR BY GRIPPER GASKET, OR APPROVED EQUAL). BACKFILL PER DISTRICT STANDARD DETAIL W-10, SHEET C-501, AND SPECIFICATION SECTION 312316.
- REPAIR SIDEWALK, CURB, GUTTER, AND PAVING PER COUNTY STANDARD C-4 AND R-4, SEE SHEET C-501.
- POTHOLE (E) 27" Ø SSLOCSD TRUNK MAIN PER SPECIFICATION SECTION 023219 PRIOR TO EXCAVATION.

LEGEND

////// TO BE DEMOLISHED AS INDICATED

APPR	EXP DATE	DESCRIPTION	REG NUMBER
	8/30/2026		C63124
REV	DATE	PROJECT ENGINEER	
		JOSEPH J. REICHMUTH, PE	

REGISTERED PROFESSIONAL ENGINEER
JOSEPH J. REICHMUTH
No. C63124
CIVIL
STATE OF CALIFORNIA

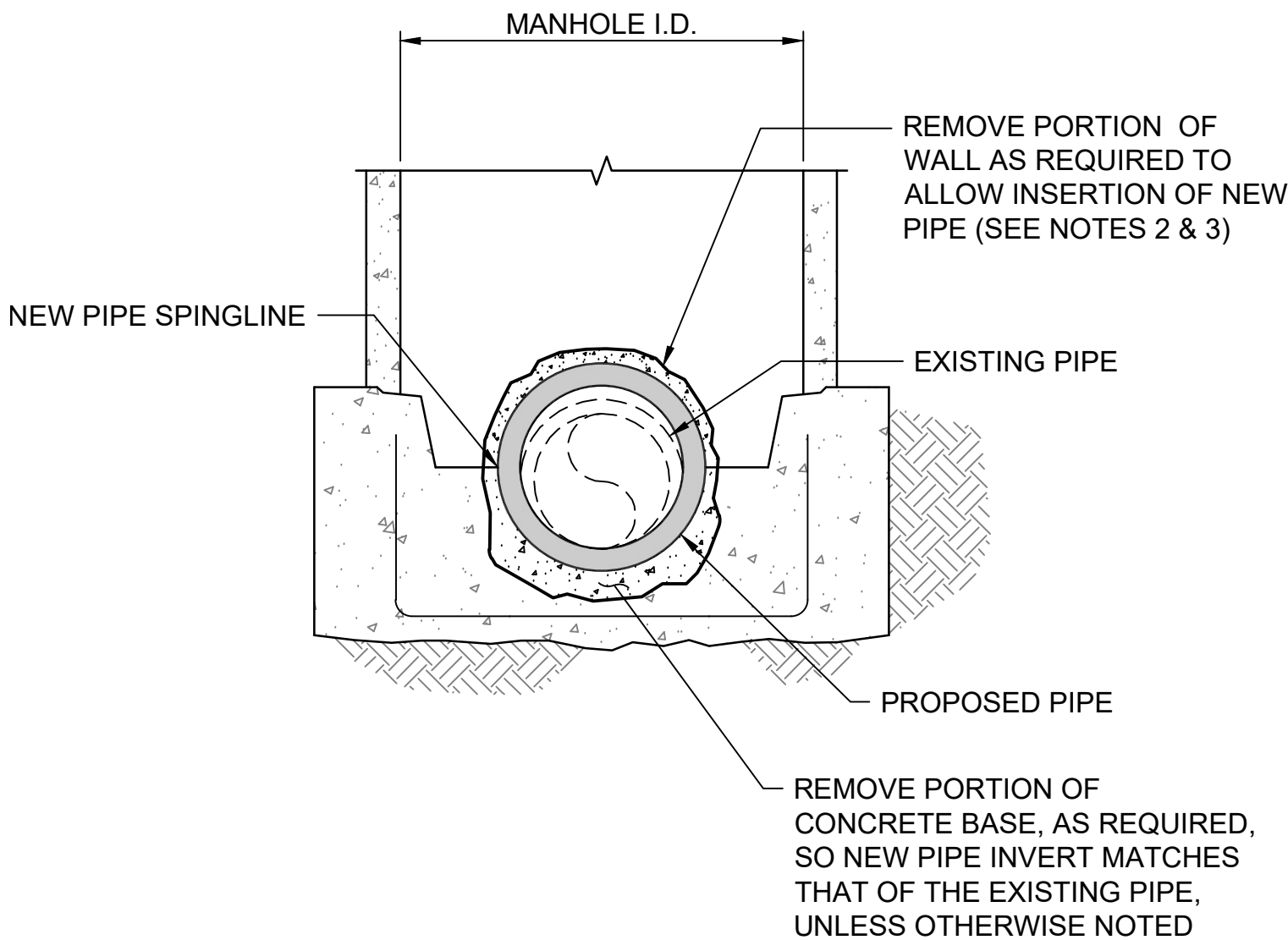
mkn
AN ARDURRA COMPANY
354 PACIFIC ST
SAN LUIS OBISPO, CA 93401
(805) 323-4773

OCEANO COMMUNITY SERVICES DISTRICT
CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT
SEWER LATERAL REPLACEMENT DETAILS

DESIGNED:	JJR
DETAILED:	CJD
CHECKED:	
APPROVED:	
DATE:	AUGUST 2026

0 1/2 1
IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO FULL SCALE

CONTRACT NO.	2026-02
C-103	
SHEET	6 OF 7

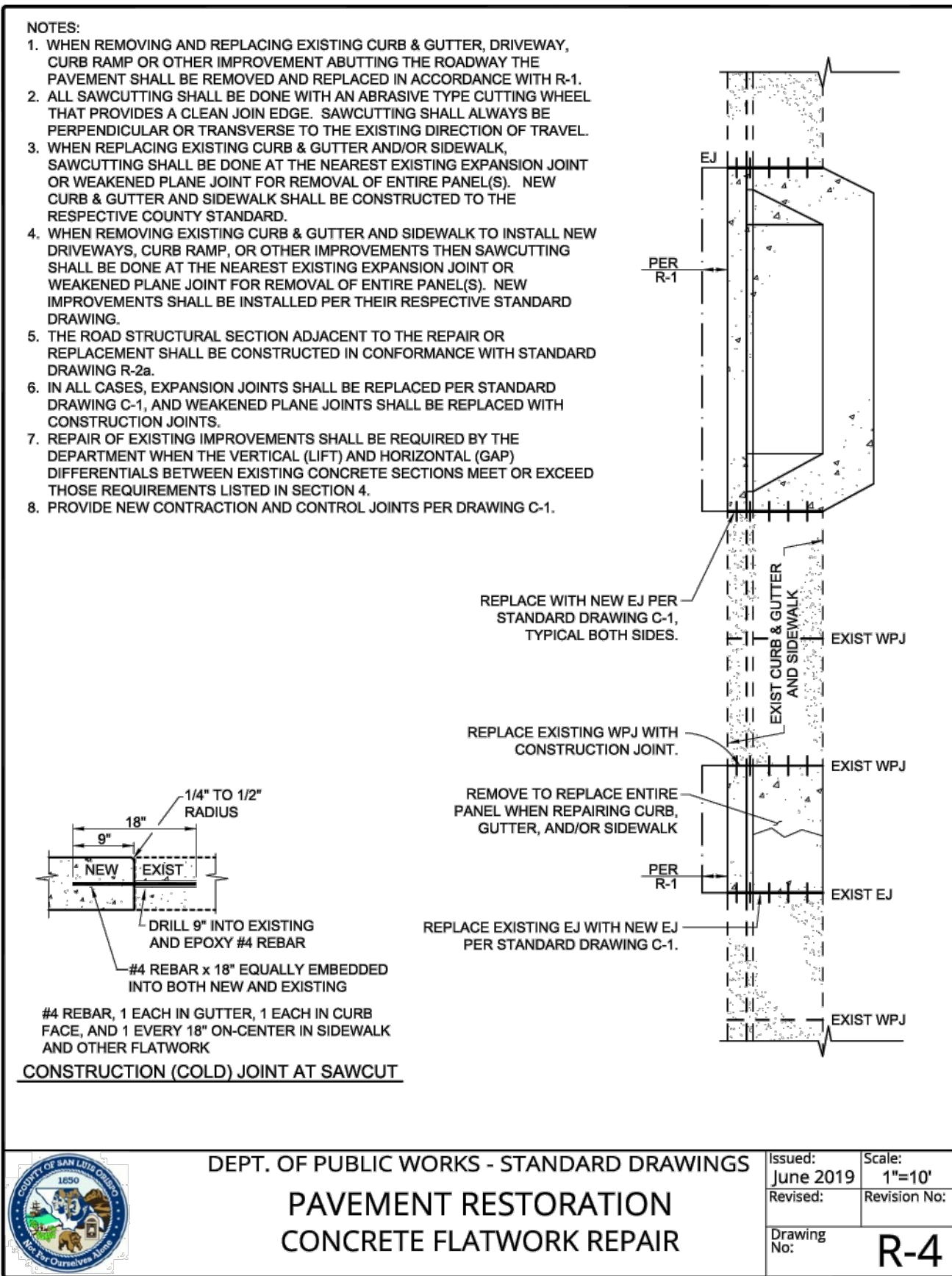
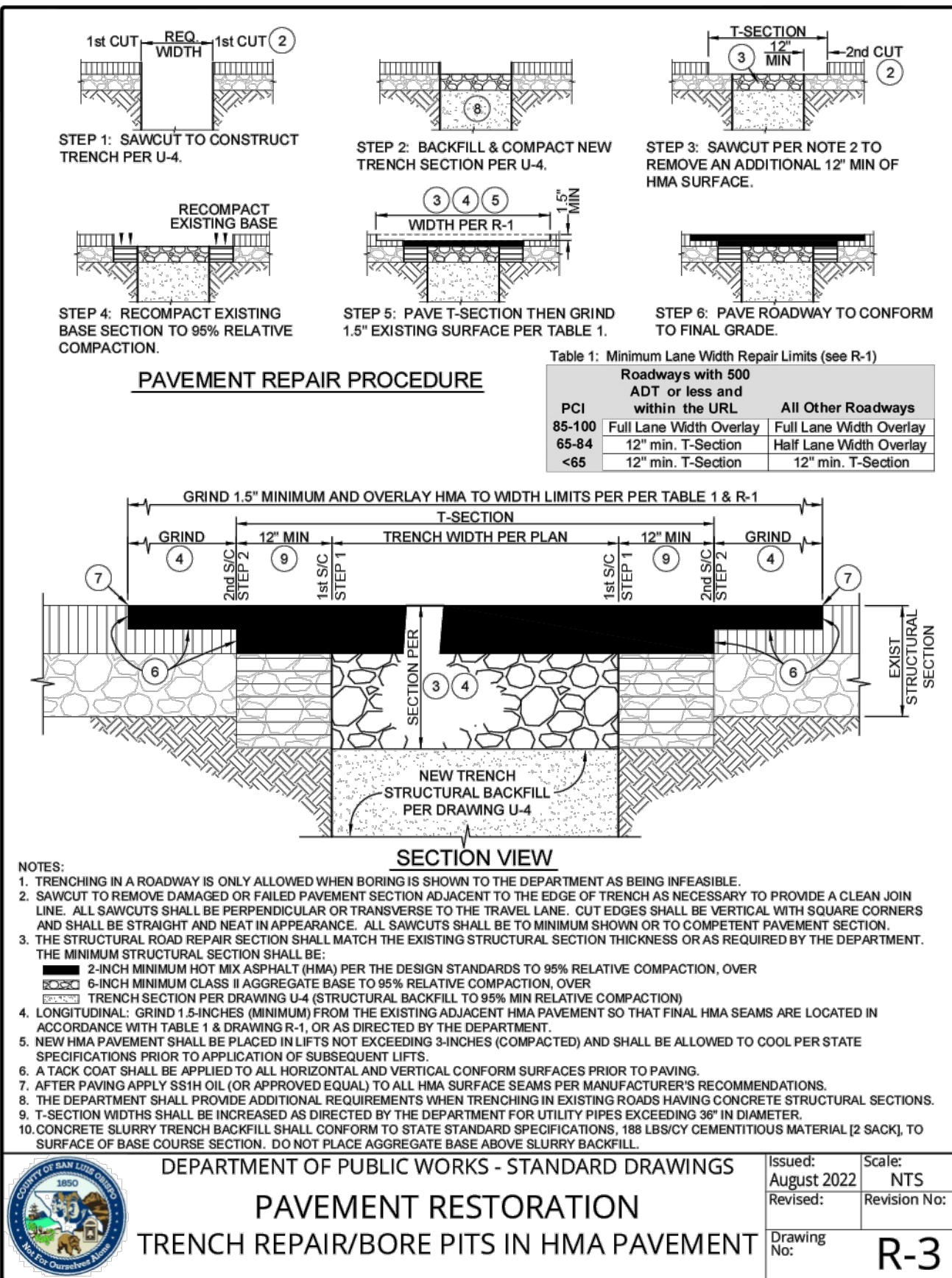
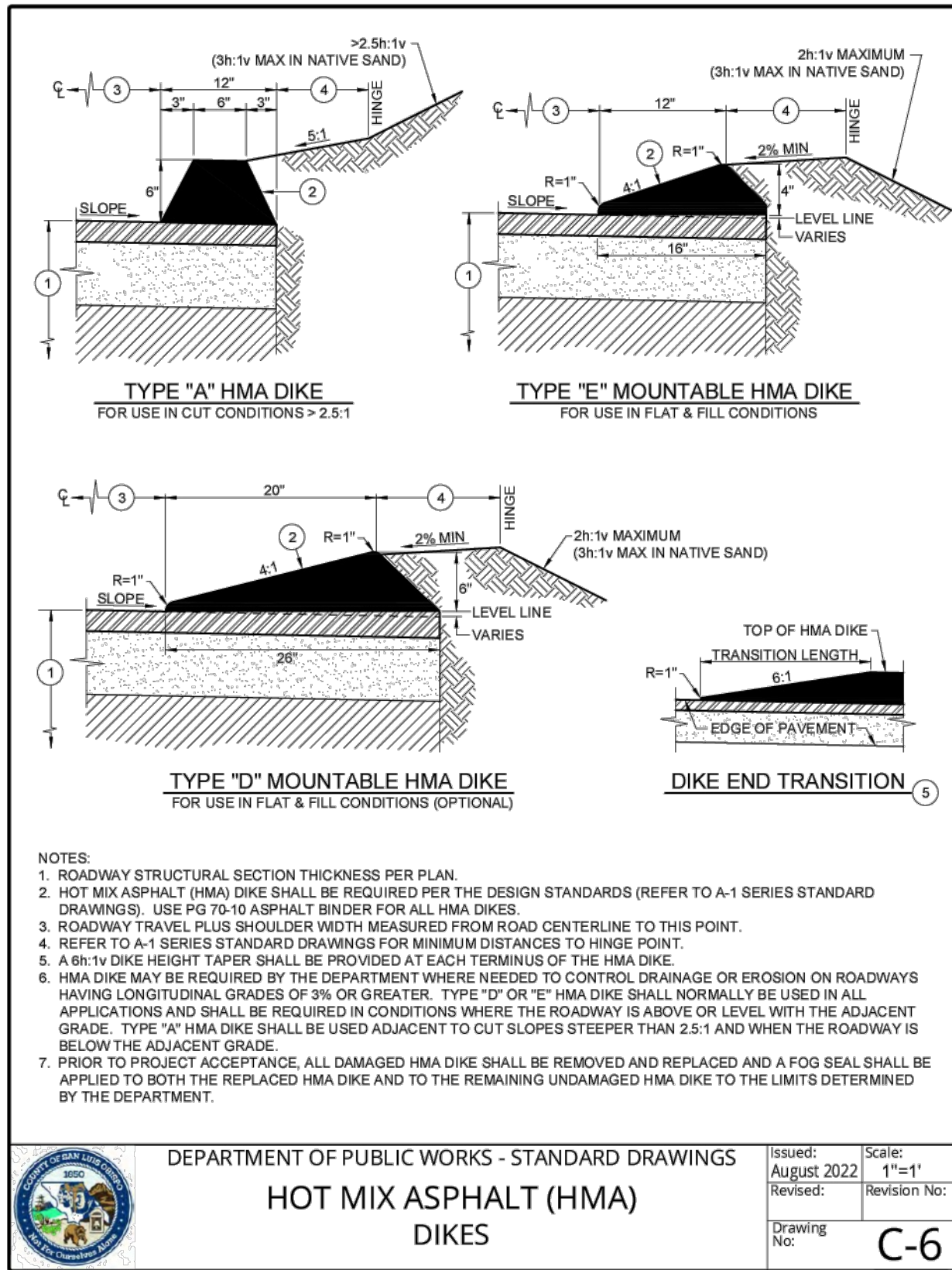
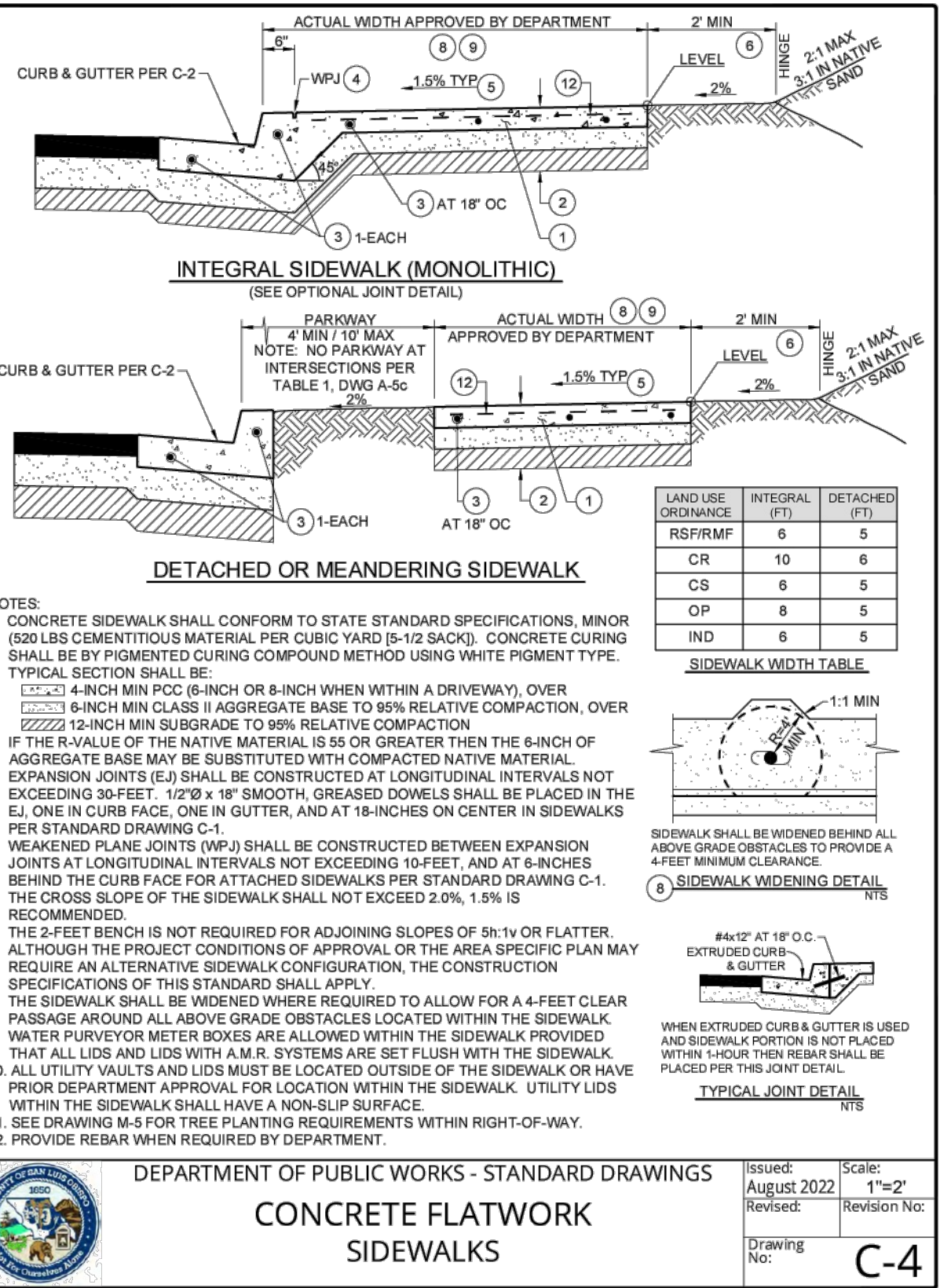
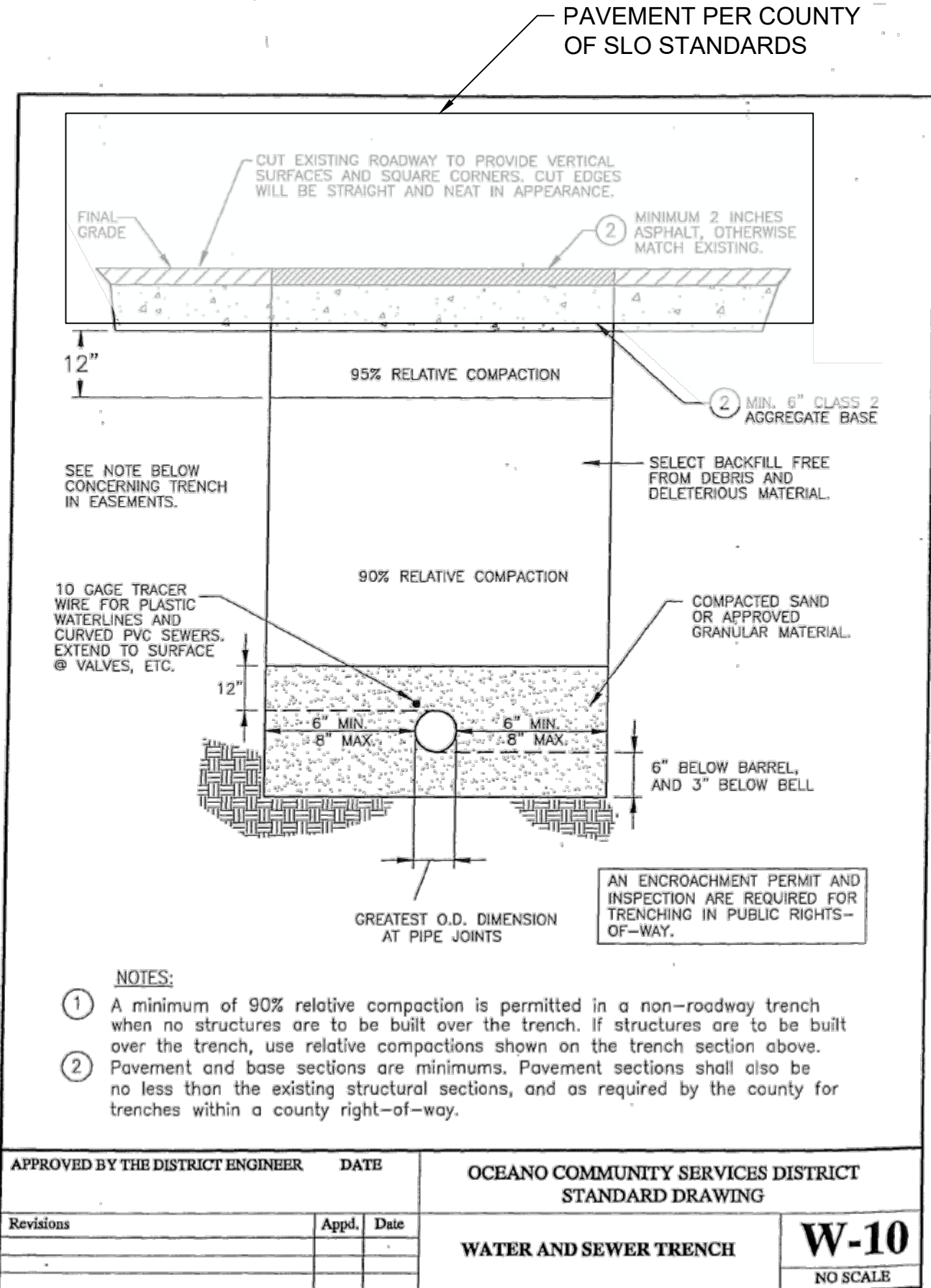
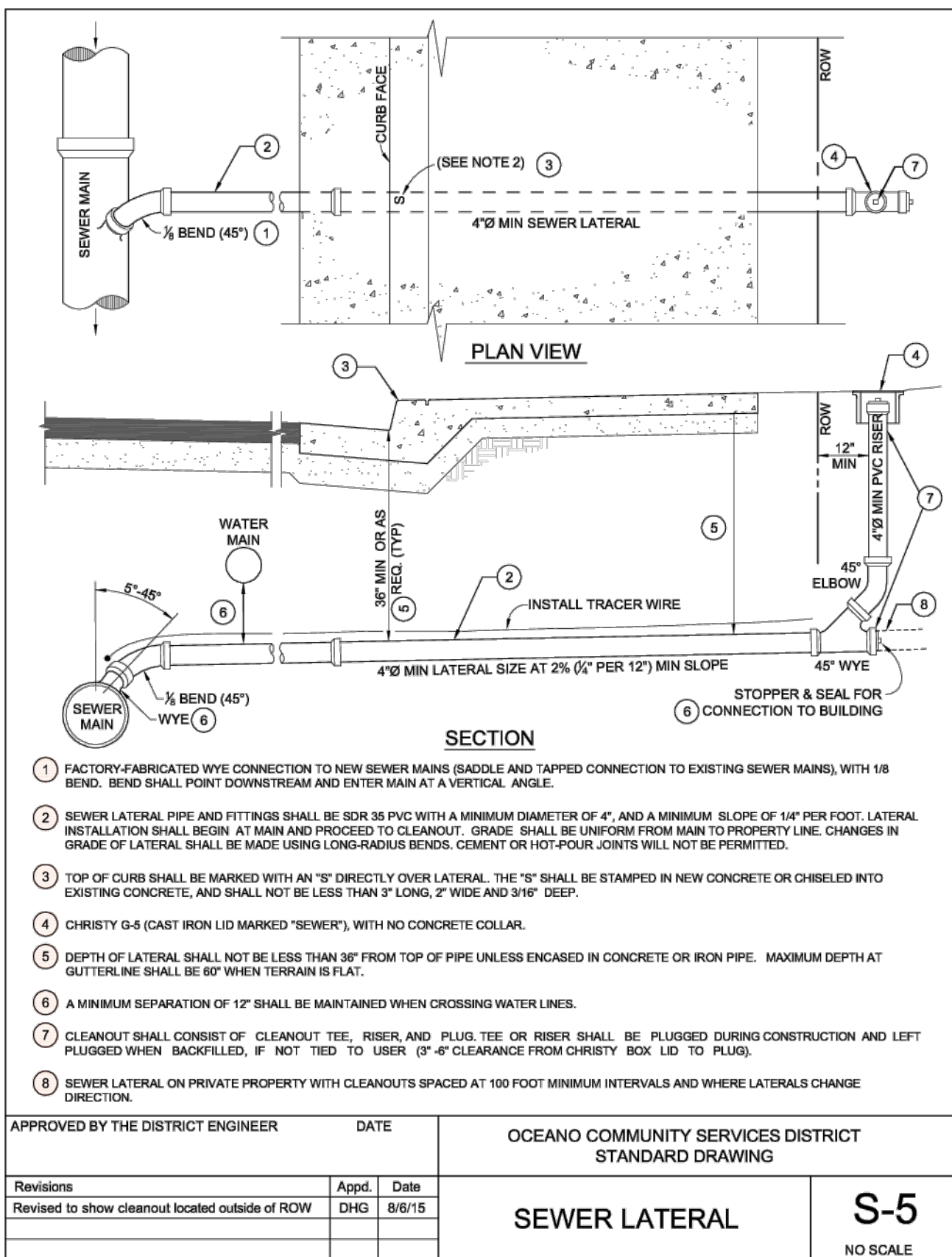
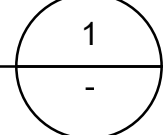


MANHOLE REPAIR DETAIL

NOT TO SCALE

NOTES:

1. PVC PIPE INSERTED INTO MANHOLES SHALL BE CUT AT APPROPRIATE ANGLE TO FIT FLUSH WITH INSIDE MANHOLE WALL FACE. MAINTAIN THE EXISTING CHANNEL.
2. INSTALL O-RING WATERSTOP SEAL AROUND NEW PIPE AND CENTERED WITHIN EXISTING MANHOLE WALL.
3. FILL ANNULAR SPACE BETWEEN NEW PIPE AND EXISTING MANHOLE WALL WITH NON-PERMEABLE NON-SHRINK GROUT. ROUGHEN EXISTING CONCRETE SURFACE TO FULL AMPLITUDE OF 1/4" AND APPLY A BONDING AGENT PRIOR TO PLACING NON-SHRINK GROUT.
4. RECONSTRUCT BENCHES AND CHANNELS WITH RAPID-SETTING REPAIR CONCRETE. FINISHED SURFACE OF REPAIRS SHALL BE SMOOTH AND EVEN WITH EXISTING SURFACE. DO NOT FEATHER REPAIR CONCRETE TO MEET EXISTING CONCRETE. CONCRETE SHALL BE ALLOWED TO SUFFICIENTLY CURE PRIOR TO BEING SUBJECT TO IMMERSION.



APPR	EXP DATE	DESCRIPTION	REG NUMBER	DATE	PROJECT ENGINEER
			C63124		JOSEPH L. REICHMUTH, PE

REGISTRATION PROFESSIONAL ENGINEER	JOSEPH L. REICHMUTH	NO. C63124	CIVIL	STATE OF CALIFORNIA
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mk	AN ARDURRA COMPANY	354 PACIFIC ST.	SAN LUIS OBISPO, CA 93401	(805) 329-4773
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COMMUNITY SERVICES DISTRICT	CIPS A-3, A-4, AND A-7 SEWER SYSTEM UPGRADES PROJECT	CIVIL DETAILS - 1
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DESIGNED:	JJR	
DETAILED:	CJD	
CHECKED:		
APPROVED:		
DATE:	AUGUST 2026	
0	1/2	1
IF THIS BAR DOES NOT MEASURE 1" THIS DRAWING IS NOT TO FULL SCALE		
CONTRACT NO. 2026-02		
C-501		
SHEET 7 OF 7		

CIPs A-3, A-4, and A-7 Sewer System Upgrades Project

TECHNICAL SPECIFICATIONS

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023219 SUBSURFACE UTILITY LOCATING (POTHOLING)

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APPENDICIES

APPENDIX A: COUNTY OF SAN LUIS OBISPO DRAFT ENCROACHMENT PERMIT



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SECTION 011100 COORDINATION OF WORK, PERMITS, AND REGULATIONS

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section generally describes the project and includes Contractor's use of premises, permits, and regulations.

1.02 GENERAL NATURE OF WORK

- A. In general, the work involves replacement of approximately 254 linear feet of 8-inch diameter sewer pipe, point repair of 10-inch diameter sewer pipe, and point repair of three sewer laterals.

1.03 LOCATION OF PROJECT SITE

- A. The project site is located within the unincorporated community of Oceano, California. Sewer system upgrades will be constructed within:
 - 1. Belridge Street between 13th Street and Highway 1
 - 2. Wilmar Avenue between 23rd Street and 24th Street
 - 3. 1830 19th Street: Ocean Street between 19th Street and 20th Street
 - 4. 1323 19th Street: 19th Street between Wilmar Avenue and The Pike
 - 5. 2160 Nipomo Street: Nipomo Street between 21st Street and 22nd Street

1.04 WORK SEQUENCE AND SCHEDULE

- A. No disruption to existing sewer mains and laterals will be allowed until approval of Sewage Bypass Plan. Contractor to provide notice to the District at least 10 working days prior to performing the work. All work involving disruption of sewage flows shall be done in the presence of authorized District personnel or Owner's Representative.

1.05 CONTRACTOR'S USE OF PREMISES

- A. Maintain access to business and residential driveways at all times.
- B. No full road closures are permitted.
- C. Contractor is responsible for locating and negotiating the right to use all staging areas required beyond the right-of-way along the project alignment per Part 1.10 of this specification.

- D. Provide adequate signage, barriers, and flagmen, if necessary, in order to ensure the safe diversion of traffic, bicyclist, and/or pedestrians. Ensure continued adequate access from/to adjacent properties. Placement of no parking signs shall occur at least 72 hours in advance.
- E. All project construction activities shall comply with local Noise Ordinances.
- F. During construction implement air pollution mitigation measures per San Luis Obispo APCD requirements.
- G. Contractor shall keep a copy of County of San Luis Obispo encroachment permit at the site of the work to be shown to any representative of the County or any law enforcement officer upon request.

1.06 PRE-CONSTRUCTION VIDEO

- A. The contractor shall video record and document the pre-existing conditions at and around each project site. Submit the recording to the District prior to the start of construction.

1.07 MAINTENANCE AND OPERATION OF EXISTING FACILITIES

- A. Sewer main must remain in service at all times. Contractor to provide temporary sewage bypassing to keep main in service during the work per Section 015800. Sewers shall not be allowed to surcharge or operate in such a way that facilities are damaged or risk of sewage spill are increased.

1.08 PERMITS

Name or Type of Permit	Name, Address, Telephone Number of Permitting Agency
County of San Luis Obispo Encroachment Permit	San Luis Obispo County Department of Public Works County Government Center, Room 207 San Luis Obispo, CA 93408 (805) 781-5252
Construction Water Permit for water obtained from District-owned fire hydrants	Oceano Community Services District 1655 Front St, Oceano, CA 93445 (805) 481-6730

- A. The permits contain requirements that may affect the cost of project work. Comply with the permit requirements.

1.09 WORK WITHIN THE COUNTY RIGHT-OF-WAY

- A. All work within the County Right-of-Way shall conform to the provisions contained in the Draft County Encroachment Permit (Appendix A).

- B. Schedule a pre-construction meeting prior to commencing the work. Invitees shall include representatives of the owner, the contractor, affected utility companies (if any), and the County Public Works Inspector.

1.10 RIGHTS-OF-WAY

- A. The construction activities shall be limited to public rights-of-way shown on the drawings unless additional arrangements are made with adjacent property owners. These public rights-of-way shown on the drawings constitute the work area. The Contractor will not be allowed to acquire additional land for construction of the project without consultation and coordination with the Owner. The Contractor shall also coordinate with and obtain the support of residents living or doing business in the immediate area of such land acquisitions.
- B. Contractor shall contact all utilities to determine the location of any existing facilities prior to any excavation, including any utility not affiliated with Underground Service Alert. The dates and names of contact shall be kept at the Project site. Contractor shall immediately notify the owning utility should any damage occur to an existing facility.
- C. Contractor to notify County of San Luis Obispo 24 hours prior to initial start of work.
- D. Contractor to contact the County of San Luis Obispo encroachment permit unit via email at pw.permits@co.slo.ca.us or call (805) 305-1516 a minimum of 48 hours in advance to schedule inspections, prior to commencing the work for final inspection.

PART 2 - MATERIALS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

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SECTION 012000 MEASUREMENT AND PAYMENT

PART 1 - GENERAL

1.01 WORK LISTED IN THE SCHEDULE OF WORK ITEMS

- A. Work under this contract will be paid on a unit price or lump-sum basis as outlined on the Bid Form.
- B. The unit prices and lump-sum prices include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work involved to complete the work included in the contract documents.
- C. The application for payment will be for a specific item based on the percentage completed or quantity installed. The percentage complete will be based on the value of the partially completed work relative to the value of the item when entirely completed and ready for service.

1.02 WORK NOT LISTED IN THE SCHEDULE OF WORK ITEMS

- A. The General Conditions, general requirements, and specifications which are not listed in the schedule of work items of the Bid Form are, in general, applicable to more than one listed work item, and no separate work item is provided therefor. Include the cost of work not listed but necessary to complete the project designated in the contract documents in the various listed work items of the Bid Form.
- B. The bids for the work are intended to establish a total cost for the work in its entirety. Should the Contractor feel that the cost for the work has not been established by specific items in the Bid Form, include the cost for that work in some related bid item so that the Proposal for the project reflects the total cost for completing the work in its entirety.

1.03 POTHOLING

- A. Potholing of utilities shown on the project drawings shall not be paid as a separate item. The costs of performing potholing services shall be included in the various listed work items of the bid schedule for which potholing is required.

1.04 BID ITEMS

- A. Bid Item 1 – Mobilization/Demobilization

Payment for mobilization (75% of the bid item) shall be made at the time of the first progress payment after the Contractor has purchased bonds and insurance and has moved equipment onsite. Payment for demobilization (25% of bid item) shall be made on a lump sum basis with the final payment estimate.

- B. Bid Item 2 – Sheet piling, Shoring, Bracing, and Excavation Safety Measures

Measurement for payment for sheeting, shoring, bracing, and excavation safety measures shall be on a percent complete basis based on the lump sum amount and shall include full compensation for furnishing the labor, materials, tools, equipment, and performing all work involved for providing sheeting and shoring and bracing for the protection of life and limb and protection of existing utilities, and shall include, but is not limited to: complying with all applicable federal, state, and local regulations; design of shoring and/or bracing by a civil/structural engineer as required; providing jacks, trench boxes, sheets, shoring, piles, etc., as required to comply with the specifications, regulations and the drawings; protecting in place and bracing existing utilities.

C. Bid Item 3 – 1323 19th Street Lateral Rehabilitation

Measurement for payment for this bid item shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work required to complete the lateral rehabilitation as shown on Detail 1 on Sheet C-103. This item includes but is not limited to pipe, fittings, wyes, trench excavation, erosion control, pipe bedding, trench backfill and compaction, slurry backfill, installation and removal of temporary asphalt concrete, removal and disposal of landscaping, removal and disposal of existing pipe and trench materials including asphalt, additional utility investigation, protecting existing facilities and replacement of HMA dike associated with the repair and replacement of the sewer lateral.

D. Bid Item 4 – 1830 19th Street Lateral Rehabilitation

Measurement for payment for this bid item shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work required to complete the lateral rehabilitation as shown on Detail 2 on Sheet C-103. This includes but is not limited to pipe, fittings, wyes, trench excavation, erosion control, demolition and repair of concrete sidewalk, curb, and gutter, pipe bedding, trench backfill and compaction, slurry backfill, installation and removal of temporary asphalt concrete, removal and disposal of existing pipe and trench materials including asphalt, additional utility investigation, and protecting existing facilities associated with the repair and replacement of the sewer lateral.

E. Bid Item 5 – 2160 Nipomo Street Lateral Replacement

Measurement for payment for this bid item shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work required to complete the lateral rehabilitation as shown on Detail 3 on Sheet C-103. This includes but is not limited to pipe, fittings, wyes, trench excavation, erosion control, demolition and repair of concrete sidewalk, pipe bedding, trench backfill and compaction, slurry backfill, installation and removal of temporary asphalt concrete, removal and disposal of existing pipe and trench materials including asphalt, additional utility investigation, and protecting existing facilities associated with the repair and replacement of the sewer lateral.

F. Bid Item 6 – Water Pollution Control Plan

Measurement for payment for this bid item shall be on a lump sum basis. The District requires a Water Pollution Control Plan (WPCP) for all construction projects that pose a threat to water quality during construction operations. Contractor must coordinate with the District to determine which locations are in high-priority areas. Full compensation for preparation of the Water Pollution Control Plan, including all labor, materials, tools, equipment, best management practices, monitoring, inspection, reporting, correction of deficiencies, and incidentals and conforming to all application provisions of the Standard Specifications and these contract documents and the requirements of the Owner shall be considered as included in the lump sum price for this Bid Item, complete and in place and no additional compensation will be allowed therefor.

G. Belridge Street

1. Bid Item 8a – 8” SDR35 PVC Sewer Pipe Sta. 1+00 to 3+61

Measurement for payment for this bid item shall be on a lineal foot basis and shall include full compensation for furnishing the labor, materials, tools, equipment, and performing all work involved with installing the pipeline and appurtenances from Station 1+00 to 3+61. This includes but is not limited to pipe, fittings, wyes, trench excavation, erosion control, pipe bedding, trench backfill and compaction, slurry backfill, installation and removal of temporary asphalt concrete, placement of new Class 2 aggregate base, removal and disposal of existing pipe and trench materials including asphalt, additional utility investigation, protecting existing facilities, and furnishing all labor, materials, tools, and equipment associated with the installation of the 8-inch PVC (SDR35) sewer line to replace existing 8-inch VCP sewer line.

2. Bid Item 8b – Belridge Street Traffic Control

Measurement for payment for traffic control shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work required to implement Traffic regulation/control on Belridge Street throughout the project duration in accordance with the Contract Documents, District standards, Caltrans standards, and the County of San Luis Obispo Encroachment Permit.

3. Bid Item 8c – Belridge Street Temporary Bypassing

Measurement for payment for this item shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and performing all work required to implement Temporary Sewage Bypass on Belridge Street in accordance with the Contract Documents including, but not limited to: Installing, operating, and maintaining all power, primary and standby pumps; appurtenances; bypass piping; temporary piping; providing pumper trucks; clean up in the event of a spill;

monitoring of bypass equipment; other work necessary to maintain existing sewer flows and services around work areas.

4. Bid Item 8d – Lateral Connection to PVC Sewer Pipe

Measurement for payment will be made on a unit price per each lateral connection, which price shall include all costs for furnishing the labor, materials, tools, equipment, and performing all work involved with reconnection of existing service laterals. This includes but is not limited to pipe, fittings, wyes, trench excavation, erosion control, pipe bedding, trench backfill and compaction, slurry backfill, disposal of trench materials, removal and restoration of asphalt pavement, and protecting existing facilities.

5. Bid Item 8e – Pavement Trench Repair

Measurement for payment for pavement trench repair shall be made on a per ton basis assuming up to a 30-inch wide trench with a full pavement repair section. The minimum asphalt pave back over the trench is assumed be the thickness of the existing asphalt plus 1-inch and shall extend 12-inches beyond edge of trench per County of San Luis Obispo Standards. Existing asphalt section is assumed to be 4.5-inches thick. Work shall include full compensation for furnishing the labor, materials, tools, and equipment and performing all work involved in accordance with the Contract Documents including but not limited to secondary saw cutting, removal and disposal of existing pavement by use of grinder, placement of new pavement, surface finishing, connection to existing pavement, preparation prior to placing pavement, pavement restoration, striping and marking per County of San Luis Obispo Standards and the specifications, and transition to existing pavement grade.

H. Wilmar Avenue

1. Bid Item 9a – Point Repair 10” Pipe

Measurement for payment for this bid item shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work required to complete the point repair as shown on Detail 1 on Sheet C-102. This includes but is not limited to pipe, fittings, wyes, trench excavation, erosion control, pipe bedding, trench backfill and compaction, slurry backfill, installation and removal of temporary asphalt concrete, disposal of existing pipe and trench materials including asphalt, placement of new Class 2 aggregate base, additional utility investigation, protecting existing facilities, and furnishing all labor, materials, tools and equipment associated with point repair and replacement of 10-inch VCP sewer line with 10-inch PVC (SDR35) sewer line.

2. Bid Item 9b – Wilmar Avenue Traffic Control

Measurement for payment for traffic control shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and doing all the work required to implement Traffic regulation/control on Wilmar Avenue throughout the project duration in accordance with the Contract Documents, District standards, Caltrans standards, and the County of San Luis Obispo encroachment permit.

3. Bid Item 9c – Wilmar Avenue Temporary Bypassing

Measurement for payment for this item shall be made on a percent complete basis, based on the lump sum amount for this item, and shall include full compensation for furnishing the labor, materials, tools, and equipment and performing all work required to implement Temporary Sewage Bypass on Wilmar Avenue in accordance with the Contract Documents including, but not limited to: Installing, operating, and maintaining all power, primary and standby pumps; appurtenances; bypass piping; temporary piping; providing pumper trucks; clean up in the event of a spill; monitoring of bypass equipment; other work necessary to maintain existing sewer flows and services around work areas.

4. Bid Item 9d – Pavement Trench Repair

Measurement for payment for pavement trench repair shall be made on a percent complete basis, based on the lump sum amount for this item, assuming up to a 30-inch wide trench with a full pavement repair section. The minimum asphalt pave back over the trench is assumed to be the thickness of the existing asphalt plus 1-inch and shall extend 12-inches beyond edge of trench per County of San Luis Obispo Standards. Existing asphalt section is assumed to be 4.5-inches thick. Work shall include full compensation for furnishing the labor, materials, tools, and equipment and performing all work involved in accordance with the Contract Documents including but not limited secondary saw cutting, removal and disposal of existing pavement by use of grinder, placement of new pavement, surface finishing, connection to existing pavement, preparation prior to placing pavement, pavement restoration, striping and marking per County of San Luis Obispo Standards and the specifications, and transition to existing pavement grade.

PART 2 - MATERIALS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

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SECTION 013300 SUBMITTALS

PART 1 - GENERAL

1.01 SHOP DRAWINGS

- A. Submit shop drawings in accordance with the General Conditions.
- B. The use of contract drawing reproductions for shop drawings is subject to rejection.
- C. Submit shop drawings electronically in .PDF format. Files less than 20MB in size may be submitted to the Owner's Representative via email. Files larger than 20MB shall be submitted by means of an FTP server or other method approved by the Owner's Representative. Pages shall be scanned at a resolution necessary for legibility. Scans shall be in color where necessary for clarity. Hard copies shall be submitted upon request and at no additional cost. Clearly indicate the specification section and drawing number to which each shop drawing is referenced.
- D. If the Contractor submits shop drawings of equipment by manufacturers other than those listed in the specifications, provide the following information with the submittal:
 - 1. The name and address of at least three (3) companies or agencies that are currently using the equipment.
 - 2. The name and telephone number of at least one (1) person at each of the above companies or agencies whom the Owner's Representative may contact.
 - 3. A description of the equipment that was installed at the above locations. The description shall be in sufficient detail to allow the Owner's Representative to compare it with the equipment that is proposed to be installed in this project.
- E. For materials originating outside of the United States for which tests are required, provide recertification and retesting by an independent domestic testing laboratory.

1.02 SUBMITTAL REQUIREMENTS

- A. Make submittals promptly in such sequence as to cause no delay in the work. Schedule submission a minimum of 30 calendar days before reviewed submittals will be needed.
- B. Submittals shall contain:
 - 1. The date of submission and the dates of any previous submissions.
 - 2. The project title and number.
 - 3. Contract identification.

4. The names of:
 - a. Contractor.
 - b. Supplier.
 - c. Manufacturer.
5. Identification of the product, with the specification section number.
6. Field dimensions, clearly identified as such.
7. Relationship to adjacent or critical features of the work or materials.
8. Identification of deviations from contract documents.
9. Identification of revisions on resubmittals.
10. Contractor's stamp, initialed or signed, shall certify Contractor's review of submittal, verification of products, field measurements and field construction criteria, and coordination of the information within the submittal that the product meets the requirements of the work and of the contract documents.

1.03 SUBMITTAL FORMAT

- A. Each submittal shall have a transmittal form. Every page in a submittal shall be numbered in sequence. Each copy of a submittal shall be collated and stapled or bound, as appropriate. Copies not collated will be rejected.
- B. Where product data from a manufacturer is submitted, clearly mark which model is proposed, with all pertinent data, capacities, dimensions, clearances, diagrams, controls, connections, anchorage, and supports. Present a sufficient level of detail for assessment of compliance with the contract documents.
- C. Each submittal shall be assigned a unique number. Submittals shall be numbered sequentially. The submittal numbers shall be clearly noted on the transmittal. Original submittals shall be assigned a numeric submittal number. Resubmittals shall bear an alphanumeric system which consists of the number assigned to the original submittal for that item followed by a letter of the alphabet to represent that it is a subsequent submittal of the original. For example, if Submittal 25 requires a resubmittal, the first resubmittal will bear the designation "25-A" and the second resubmittal will bear the designation "25-B" and so on.
- D. Disorganized submittals that do not meet the requirements above will be returned without review.

1.04 RESUBMITTALS

- A. Resubmittal of submittals will be reviewed and returned in the same review period as for the original submittal. It is considered reasonable that the Contractor shall make a complete and acceptable submittal by the second submission of a submittal item. The Owner's Representative reserves the right to withhold monies due to the Contractor to cover additional costs of any review beyond the second submittal.

1.05 CONTRACTOR'S JOBSITE DRAWINGS

- A. Provide and maintain on the jobsite one complete set of prints of all drawings which form a part of the contract. Immediately after each portion of the work is installed, indicate all deviations from the original design shown in the drawings either by additional sketches or ink thereon. Upon completion of the job, deliver this record set to the Owner's Representative.

PART 2 - MATERIALS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

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SECTION 015526 TRAFFIC REGULATION

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section describes procedures for traffic regulation and temporary steel plate bridging during construction in public streets and highways.

1.02 STANDARD SPECIFICATIONS

- A. Wherever reference is made to the State Specifications and Plans, such reference shall mean the State of California, Business, Transportation, and Housing Agency, Department of Transportation 2025 edition Standard Specifications and Standard Plans.

1.03 SUBMITTALS

- A. The Contractor shall submit a traffic control plan to the County of San Luis Obispo for approval and issuance of encroachment permits. Preparation of any additional traffic control plans or detail that may be required by the County of San Luis Obispo during the course of the work shall be the Contractor's responsibility. No work shall begin involving or requiring alternate traffic control until a traffic control plan is approved by the County.

1.04 GENERAL

- A. Provide safe and continuous passage for pedestrian and vehicular traffic at all times.
- B. Control traffic at those locations indicated and in conformance with the approved traffic control plans and specifications.
- C. Furnish, construct, maintain, and remove detours, road closures, traffic signal equipment, lights, signs, barricades, fences, K-rail, flares, solar-powered flashing arrow signs, miscellaneous traffic devices, flagmen, drainage facilities, paving, and such other items and services as are necessary to adequately safeguard the public from hazard and inconvenience. All such work shall comply with the ordinances, directives, and regulations of authorities with jurisdiction over the public roads in which the construction takes place and over which detoured traffic is routed by the Contractor. After devices have been installed, maintain and keep them in good repair and working order until no longer required. Replace such devices that are lost or damaged, to such an extent as to require replacement, regardless of the cause of such loss or damage.
- D. Prior to the start of construction operations, notify the police and fire department in whose jurisdiction the project lies a minimum of 72 hours in advance. Give the expected starting date, completion date, and the names and telephone numbers of two responsible persons who may be contacted at any hour in the event of a condition requiring immediate emergency service to remove, install, relocate, and maintain warning devices. In the event

these persons do not promptly respond or the authority deems it necessary to call out other forces to accomplish emergency service, the Contractor will be held responsible for the cost of such emergency service.

- E. Contractor to notify all impacted residents of any detours a minimum of 72 hours in advance.
- F. Post temporary "No Parking - Tow Away" signs 72 hours prior to work in areas where parking is normally permitted. The San Luis Obispo County's Sheriff's Department shall be notified 48 hours prior to the posting of any temporary parking restrictions along the pipeline route.
- G. Coordinate the relocation of public bus and school bus routes, bus stops, and trash collection services with the agencies listed on the plans in advance of construction activity.

1.05 TRAFFIC CONTROL DEVICES AND SIGNS

- A. Traffic control devices and temporary striping shall conform to the Manual of Uniform Traffic Control Devices (MUTCD). Construction signs shall conform to the latest edition of the State of California Sign Specification Sheets.
- B. The placement of construction signing, striping, barricades, and other traffic control devices used for handling traffic and public convenience shall conform to the California MUTCD and the County of San Luis Obispo Standard Plans. In case of discrepancy, the County of San Luis Obispo's Standard Plan takes precedence over the California MUTCD.
- C. Signs shall be illuminated or reflectorized when they are used during hours of darkness. Cones and portable delineators used for night lane closures shall have reflective sleeves. Equip barricades used in the diversion of traffic with flashers if in place during hours of darkness.
- D. During the duration of a detour, cover existing signs not in accordance with the traffic control plan. Relocate existing signs that are in force to provide visibility from all relocated traffic lanes.
- E. Work performed in the County right-of-way shall be designed and constructed to provide a 10-foot wide area beside the edge of traveled way that is clear of any obstructions in which no above grade unyielding fixed objects shall be constructed unless otherwise stated by the County of San Luis Obispo.

1.06 TEMPORARY STEEL PLATE BRIDGING

- A. When backfilling operations of an excavation in the traveled way, whether transverse or longitudinal, cannot be properly completed within a workday, provide steel plate bridging with a nonskid surface and shoring to preserve unobstructed traffic flow. In such cases, the following conditions shall apply:

1. Steel plates used for bridging shall extend a minimum of 12 inches beyond the edges of the trench.
 2. Install steel plate bridging to operate with minimum noise.
 3. Shore the trench to support the bridging and traffic loads.
 4. Use temporary paving with cold asphalt concrete to feather the edges of the plates if plate installation by Method 2 is used.
 5. Secure bridging against displacement by using adjustable cleats, shims, or other devices.
- B. Install steel plate bridging and shoring using either Method 1 or 2:
1. Method 1 (For Speeds More Than 45 mph): The pavement shall be cold planed to a depth equal to the thickness of the plate and to a width and length equal to the dimensions of the plate.
 2. Method 2 (For Speeds 45 mph or Less): Attach approach plate(s) and ending plate (if longitudinal placement) to the roadway by a minimum of two dowels predrilled into the corners of the plate and drilled 2 inches into the pavement. Butt subsequent plates to each other. Compact fine graded asphalt concrete to form ramps, maximum slope 8.5% with a minimum 12-inch taper to cover all edges of the steel plates. When steel plates are removed, backfill the dowel holes in the pavement with either graded fines of asphalt concrete mix or concrete slurry.
- C. Maintain the steel plates, shoring, and asphalt concrete ramps.
- D. The following table shows the required thickness of steel plate bridging required for a given trench width:

Trench Width (feet)	Minimum Plate Thickness (inches)
1	1/2
1 1/2	3/4
2	7/8
3	1
4	1 1/4

- E. For spans greater than 4 feet, prepare a structural design by a registered civil engineer and submit to the Owner's Representative for review.
- F. Design steel plate bridging for HS20-44 truck loading per Caltrans Bridge Design Specifications Manual. Maintain on the steel plate a nonskid surface having a minimum coefficient of friction equivalent to 0.35 as determined by California Test Method No. 342.

The Contractor may use standard steel plate with known coefficient of friction equal to or exceeding 0.35.

- G. Use a "Steel Plate Ahead" sign (W8-) with black lettering on an orange background in advanced of steel plate bridging. This is to be used along with any other required construction signing.

1.07 PEDESTRIAN TRAFFIC CONTROL

- A. Pedestrian protection devices shall be constructed and maintained in accordance with the CA-MUTCD and the CBC where applicable.
- B. Maintain and delineate a minimum of one 4-foot-wide pedestrian walkway along each public street at all times during construction. Maintain existing pedestrian accesses at intersections at all times. When existing crosswalks are blocked by construction activity, install signs directing pedestrian traffic to the nearest alternative crosswalk.
- C. Erect a fence or provide other means of securement to preclude unauthorized entry to any excavation during all nonworking hours on a 24-hour basis including weekends and holidays. Said fence shall be a minimum of 7 feet high around the entire excavation, consisting of a minimum 9-gauge chain-link type fence fabric and shall be sturdy enough to prohibit toppling by children or adults. There shall be no openings under the wire large enough for any child to crawl through. Lock any gates if no adult is in attendance. Place warning signs spaced on 50-foot centers on the outside of the fence with the statement "DEEP HOLE DANGER."

1.08 ACCESS TO ADJACENT PROPERTIES

- A. Maintain reasonable access from public streets to adjacent properties at all times during construction. Prior to restricting normal access from public streets to adjacent properties, notify each property owner or responsible person, informing him of the nature of the access restriction, the approximate duration of the restriction, and the best alternate access route for that particular property.

1.09 PERMANENT TRAFFIC CONTROL DEVICES

- A. Existing permanent traffic control signs, barricades, and devices shall remain in effective operation unless a substitute operation is arranged for and approved as a portion of vehicular traffic control above.
- B. Restriping of Streets: Permanent restriping shall be in accordance with the requirements of the authority having jurisdiction. Place and remove temporary striping required for traffic control during construction by sandblasting. Temporary striping includes any striping required on any pavement replaced prior to the final surface course. Replace any damaged or obliterated raised pavement markers in accordance with the standards of the agency having jurisdiction.

PART 2 - MATERIALS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

TRAFFIC REGULATION

015526-5

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SECTION 015800 TEMPORARY SEWAGE BYPASS PUMPING

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This specification covers work and equipment required for temporarily diverting sewage around work areas or interrupting flow for a short duration during tie-ins of gravity sewer. Bypass pumping includes furnishing, installing, operating and maintaining all power, primary and standby pumps, appurtenances, bypass piping, and all the tools, labor, supervision, materials, and equipment necessary to maintain existing sewer flows and services and conforming with the Contractor's submitted Bypass Pumping Plan and Spill Prevention Control and Countermeasure Plan. The Contractor shall schedule work to minimize service outages.
- B. The Contractor may perform short duration shutdowns during gravity sewer point repairs. Performing Short Duration Shutdowns includes furnishing, installing, operating and maintaining all power, standby pumps, appurtenances, standby piping, and all the tools, labor, supervision, materials, and equipment necessary to conform to the Contractor's submitted Short Duration Shutdown Plan and Spill Prevention Control and Countermeasure Plan. In addition to submitting the shutdown plan(s), the Contractor shall provide a minimum of 72 hours notice prior to the actual need for sewer shutdowns. The Contractor shall schedule work to minimize service outages.
- C. Should the Contractor determine that extended duration sewage bypass pumping is required to complete the project; the Contractor shall conform to the requirements contained herein.

1.02 SUBMITTALS

- A. Submit a Bypass Pumping Plan and/or a Change Over Plan and Short Duration Shutdown Plan depending on the Contractor's plan of action.

1. Bypass Pumping Plan

- a. Submit a Bypass Pumping Plan prepared by a licensed California Professional Engineer to the Owner's Representative for review a minimum of 10 working days prior to any planned bypass. The Owner's permission shall be obtained prior to bypass pumping. The Bypass Pumping Plan shall consist of the following information, at a minimum, for each bypass pumping setup:
 - (1) Sequence of sewage flow interruption, bypass, and tie-ins.
 - (2) Plans indicating the location of temporary bypass discharge lines.

- (3) Drawings shall clearly indicate the proposed manhole-to-manhole pumping sequence and shall be coordinated with the Contractor's traffic control/regulation plans.
- (4) Capacities of pumps, prime movers, and standby equipment. A completely redundant bypass system is required including pumps and appurtenances.
- (5) Design calculations proving adequacy of the system and selected equipment. This is to include any flow metering data collected, method used to establish design flows, and design flows used for sewer bypass system sizing.
- (6) Pump make, model, pump curve, design head (TDH) calculations, horsepower requirement, and noise rating.
- (7) Sewage bypass pipe material, fitting types, and details on necessary appurtenances, including pipe plugs.
- (8) Description of pump system controls and alarms.
- (9) Generator capacity, fuel requirements, tank size and specifications (if a generator is used). Backup fuel and fuel capacity of internal combustion engines.
- (10) Plans showing details of proposed method of temporary handling of sewage flow, routing of bypass lines, containment areas, equipment location, schematic of pump set-up and discharge, proposed sequencing, and public relations procedures.
- (11) Electrical, controls, and instrumentation.
- (12) Spill Prevention, control, and countermeasure plan.
- (13) Monitoring Plan and bypass checklist in accordance with Part 3.01F.
- (14) Name and phone number (including emergency contact info) for person responsible for temporary service.
- (15) Decommissioning of bypass including cleaning of plugged lines.

2. Short Duration Shutdown Plan

- a. Submit a Short Duration Shutdown Plan to the District for review a minimum of 10 working days prior to any planned shutdowns. The District's permission shall be obtained prior to any shutdowns. The short duration shutdown plan shall consist of the following information, at a minimum, for each setup:

- (1) Sequence of flow interruption and construction of tie-ins, including new piping and structures.
 - (2) Location and duration of planned short duration shutdowns.
 - (3) Plans indicating the location of temporary sewer plugs, standby pump(s), discharge lines and other standby equipment.
 - (4) Capacities of pumps and standby equipment.
 - (5) Checklist for equipment, material, and manpower required to complete the tie-in in a timely fashion in conformance with the plans and specifications. All equipment, material and manpower shall be on-site and ready prior to initiating the sewer shutdown. The Contractor shall also have backup equipment and material on hand and shall be prepared to pursue the completion of the tie-in in an efficient diligent and timely manner.
 - (6) Spill Prevention, Control, and Countermeasure Plan.
- B. Notify the County of San Luis Obispo 24 hours prior to initial start of work within the County right-of way.

1.03 JOB CONDITIONS

- A. Extended Duration Bypass Pumping should not be required.
- B. Schedule the order of work to minimize bypass pumping and/or shutdown durations.
- C. Estimated Flow Conditions

Location	Estimated Average Day Flow (gpm)	Estimated Peak Hour Flow (gpm)
Belridge Street (Station 1+00 to 3+61)	36	60
Wilmar Avenue (Station 4+25)	60	250

PART 2 - MATERIALS

2.01 PUMPING EQUIPMENT

- A. Engines shall be muffled in such a manner that the maximum noise level will not exceed 75 dBA at a distance of eight feet from motors between the hours of 7:00 AM and 10:00 PM. Contractor shall obtain an exemption permit if equipment is to be operated between

the hours of 10:00 PM and 7:00 AM and shall implement sound damping measures to achieve a maximum noise level of 65 dBA at a distance of 8 feet from the motors. Contractor is responsible for providing necessary power for standby pumps. A redundant power source is required so that there is no interruption of flow. Redundant standby pumping equipment shall be at the site continuously during bypass pumping or short duration shutdowns to provide a 100 percent redundant system. The standby pumps shall be connected to piping such that if the bypass duty pump fails or if interrupted sewage accumulates beyond an acceptable level, the standby pump can be online immediately. When bypassing flows, have one (1) person available to respond to the site within 30 minutes, 24 hours per day, with bypass monitored by remote telemetry that immediately notifies Contractor's personnel and the District of an emergency.

2.02 BYPASS PIPING

- A. Bypass piping shall be aluminum, galvanized steel, or fusion-welded solid wall HDPE.

PART 3 - EXECUTION

3.01 SEWER BYPASSING

- A. Sewer bypassing shall be accomplished by pumping or diverting the upstream flow around the work.
- B. Provide temporary pumps, galvanized, or aluminum bypass pipe, and all other equipment required to bypass sewer flows. Furnish the necessary labor, tools, equipment, and supervision to set up, operate, and monitor the pumping and bypass system. Pumps and bypass lines shall be of adequate capacity and size to handle projected flows. All bypassed flow shall be discharged into a downstream manhole. Pumps and entire bypass line shall have a sandbag berm to act as a temporary containment area.
- C. Under no circumstances shall sewage or solids be deposited onto the ground surface, streets, or into unlined ditches, catch basins, storm drains or natural drainage ways. Sewage shall be handled in a manner so as not to create a public nuisance or health hazard. Storm drain inlets in the vicinity of the bypass shall be sandbagged prior to and during bypass pumping.
- D. Maintain continuity of sanitary sewer service during the execution of the work. In the event that sewage backup occurs during Contractor bypass pumping and enters dwellings or other structures, the Contractor shall cleanup, repair, pay property damage costs, pay fines imposed by jurisdictional authorities, and handle all claims arising therefrom. All spills shall be contained and returned to the sewer system.
- E. Provide a designated employee(s) whose only role in the construction effort is to be responsible for continuously monitoring (24 hours a day) the bypassing operation, and all related equipment. The designated employee(s) will not be allowed to participate in any other unrelated undertaking, while the bypassing operation is in effect. Provide a remote

telemetry system that immediately notifies Contractor's personnel and District staff of an emergency.

- F. Complete a bypass checklist prior to bypassing operation. The checklist will demonstrate the step-by-step inspection of the pumps, pipes, hold-down cables, plugs, and other equipment or appurtenances that will be used in the operation. The designated employee shall sign the checklist after completing the inspection.

3.02 STANDBY EQUIPMENT

- A. Maintain sufficient equipment and materials on site to ensure continuous and successful operation of the bypass and dewatering systems. Standby pumps shall be fueled and operational at all times. Maintain a sufficient number of valves, tees, elbows, connections, tools, sewer plugs, piping, and other parts or system hardware on site to ensure immediate repair or modification of any part of the system as necessary.

3.03 SPILL PREVENTION, CONTROL AND COUNTERMEASURE PLAN

- A. Prepare, submit and carry out a Spill Prevention, Control and Countermeasure Plan that incorporates the following:
 - 1. Include or reference in the plan materials provided as submittals per Part 1.02 above.
 - 2. Provide in the plan a description of all emergency equipment for bypassing flow, containment, cleanup, and repair of any damage. Specifics shall include as applicable, but are not limited to:
 - a. Pipe patch kits
 - b. Sandbags
 - c. Rubber matting
 - d. Bypass pipes, pumps, and other relevant equipment
 - e. Extra pumps
 - f. Secondary containment in trench or other surrounding land relief
 - 3. Maintain equipment on site.
 - 4. Provide the District with at least three (3) people who can be contacted 24 hours per day by phone to address on site emergencies. Provide the daily schedule with names, phone numbers, and hourly working schedules of persons that may be brought on site any time. Provide notification of any substitution in writing at least two (2) working days in advance. When bypassing flows, have one (1) person available to respond to the site within 30 minutes, 24 hours per day, with bypass monitored by

remote telemetry that immediately notifies Contractor's personnel and the District of an emergency.

5. Describe the method used to protect storm drains during construction on the plan. The description shall include where the storm drains are located (simple map of sewer pipe, storm drains, waterways, and any relief features) and information that would assist in containing the spill. The plan shall describe how storm drains will be blocked in the event of a spill (what material, who will do it, how long will it take). Describe any other response-related plans (bypass pumping set ups, etc.).
6. Coordinate the plan to protect water quality and respond to spills of sewage, groundwater, or fuels. Describe all spill prevention measures (e.g. monitoring of upstream manholes, monitoring in the trench).
7. In general, good housekeeping is required so no contamination reaches surface waters or storm drains when it rains. Some specifics include, but are not limited to:
 - a. Prior to start of bypassing, all storm drain catch basins that are within the vicinity of the work that could possibly take in sewage, in the event of a spill, shall be isolated with sandbags or other approved means.
 - b. Oil pans should be under any engine that leaks oil.
 - c. Spill response as covered below.
8. The following spill procedures shall be incorporated into the plan in anticipation of the described failure mode, and the Contractor shall be prepared to act accordingly. If a spill is detected or a catastrophic pipe failure occurs, the immediate priority shall be to prevent any sewage from reaching surface waters and storm drains. Immediately protect all drains using rubber mats or sandbags (have sandbags on site).
 - a. When excavating and moderate leaks are discovered in the existing pipe, make coupling/clamp repairs as soon as possible to minimize sewage flow into the trench. If the leak is too large to make fast coupling repair, start bypassing (see bypassing sequence below), then make repair.
 - (1) In case of catastrophic leak, immediately start the bypassing sequence:
 - (2) Plug upstream side of manhole upstream of a catastrophic leak.
 - (3) Insert bypass pump into manhole upstream of plugged manhole. The pump shall be sized to handle peak flow of existing sewer. Provide spare pump or set up standby pump availability with rental yard.
 - (4) Connect hose from pump to discharge point. (NOTE: Hose shall already be in place and connected to a downstream discharge point at all times when working near or with live sewers.)

- (5) In event of any spill, immediately and in parallel with above activities, notify the District and request the District's wastewater staff to be dispatched. Give the best indication of the approximate size of the spill (<1,000 gallons is small; 1,000 gallons to 10,000 gallons is medium; and >10,000 gallons is large) to the District's staff so they can dispatch the appropriate response. District's staff will assist in the response and ensure that the spill is cleaned to the District's standards.
 - (6) While awaiting the District's wastewater staff response, pond the water in an area that can be easily and fully recovered for discharge to the South San Luis Obispo County Sanitation District's WWTP. This ponding activity should not impact any environmentally sensitive areas.
 - (7) When District's staff and any other responding staff arrive onsite, a more permanent and planned response, repair, and cleanup will ensue. Cooperate with the District to the fullest extent possible in order to minimize the impacts and volume of the spill in the most efficient manner possible.
 - (8) No form of disinfection is allowed. All wash water must be contained and recovered as the sewage is.
 - (9) Clean up may require a sweeper truck or other equipment. All District costs, time and materials, and special equipment for spill cleaning will be deducted from the Contractor's progress payment.
 - (10) In the event of a spill, be prepared to document the spill with a video camera and photographs. Plan on attending a debriefing immediately after the spill is contained and cleaned up.
9. Comply with the Regional Water Quality Control Board, San Luis Obispo County Health Department, and District Standards. Cooperate with District's staff and other regulators and environmental agencies.

3.04 DAMAGES

- A. Without cost to the District, repair any damage that may result from the installation, operation, maintenance, and removal of the sewer bypass pumping system or short duration shutdown system. This includes but is not limited to damages resulting from inadequate or improper installation, operation and maintenance of the bypass or interruption system components, mechanical failures, or electrical failures.
1. If District staff is called on to assist, the Contractor shall pay for all costs incurred by the District in assisting the Contractor.

END OF SECTION

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SECTION 017410 CLEANING DURING CONSTRUCTION AND FINAL CLEANING

PART 1 - GENERAL

1.01 GENERAL

- A. This section includes cleaning during construction and final cleaning on completion of the work.
- B. At all times maintain areas covered by the contract and adjacent properties and public access roads free from accumulations of waste, debris, and rubbish caused by construction operations.
- C. Conduct cleaning and disposal operations to comply with local ordinances and antipollution laws. Do not burn or bury rubbish or waste materials on project site. Do not dispose of volatile wastes, such as mineral spirits, oil, or paint thinner, in storm or sanitary drains. Do not dispose of wastes into streams or waterways.
- D. Use only cleaning materials recommended by manufacturer of surface to be cleaned.

1.02 CLEANING DURING CONSTRUCTION

- A. During execution of work, clean site, adjacent properties, and public access roads and dispose of waste materials, debris, and rubbish to assure that buildings, grounds, and public properties are maintained free from accumulations of waste materials and rubbish.
- B. Wet down dry materials and rubbish to lay dust and prevent blowing dust.
- C. Provide containers for collection and disposal of waste materials, debris, and rubbish.
- D. Cover or wet excavated material leaving and arriving at the site to prevent blowing dust. Clean the public access roads to the site of any material falling from the haul trucks.

1.03 FINAL CLEANING

- A. At the completion of work and immediately prior to final inspection, clean the entire project site as follows.
- B. Clean, sweep, wash, and polish all work and equipment including finishes.
- C. Remove grease, dust, dirt, stains, labels, fingerprints, and other foreign materials from sight-exposed interior and exterior finished surfaces.
- D. Repair, patch, and touch up marred surfaces to match adjacent surfaces.
- E. Broom clean paved surfaces; rake clean landscaped areas.

- F. Remove from the site temporary structures and materials, equipment, and appurtenances not required as a part of, or appurtenant to, the completed work.

PART 2 - MATERIALS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION

SECTION 020120 PROTECTING EXISTING UNDERGROUND UTILITIES

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section includes materials and procedures for protecting existing underground utilities.

1.02 RELATED WORK SPECIFIED ELSEWHERE

- A. Trenching, Backfilling, and Compacting: Section 312316.
- B. Subsurface Utility Locating (Potholing): Section 023219.

PART 2 - MATERIALS

2.01 REPLACEMENT IN KIND

- A. Except as indicated below or as specifically authorized by the Owner's Representative, reconstruct utilities with new material of the same size, type, and quality as that removed.

2.02 SDR 35 PVC SEWER PIPE AND COUPLINGS

- A. For sewer pipe 8 inches and less in diameter, replacement shall consist of plain-end SDR35 PVC pipe conforming to ASTM D3034 and Section 333112. Compression couplings shall be Maxadaptor by Gripper Gasket or approved equal. Use only one section of pipe in crossing the trench section.

PART 3 - EXECUTION

3.01 GENERAL

- A. Replace in kind street improvements, such as curbs and gutters, barricades, traffic islands, signalization, fences, signs, etc., that are cut, removed, damaged, or otherwise disturbed by the construction.
- B. Where utilities are parallel to or cross the construction but do not conflict with the permanent work to be constructed, follow the procedures given. Notify the utility owner 48 hours in advance of the crossing construction and coordinate the construction schedule with the utility owner's requirements. For utility crossings not shown in the drawings, refer to the General Conditions and the instructions of the Owner's Representative for guidance.
- C. Determine the true location and depth of utilities and service connections which may be affected by or affect the work. Determine the type, material, and condition of these

utilities. In order to provide sufficient lead-time to resolve unforeseen conflicts, order materials and take appropriate measures to ensure that there is no delay in work.

3.02 PROCEDURES

- A. Protect in Place: Protect utilities in place, unless abandoned, and maintain the utility in service, unless otherwise specified in the drawings or in the specifications.
- B. Cut and Plug Ends: Cut abandoned utility lines and plug the ends. Plug storm drains and sewers with an 8-inch wall of brick and mortar. Cap waterlines with a cast-iron cap or install a 3-foot-long concrete plug. Dispose of the cut pipe as unsuitable material.
- C. Remove and Reconstruct: Where so indicated in the drawings or as required by the Owner's Representative, remove the utility and, after passage, reconstruct it with new materials. Provide temporary service for the disconnected utility.

3.03 COMPACTION

- A. Utilities Protected in Place: Backfill and compact under and around the utility so that no voids are left.
- B. Utilities Reconstructed: Prior to replacement of the utility, backfill the trench and compact to an elevation 1 foot above the top of the ends of the utility. Excavate a cross trench of the proper width for the utility and lay, backfill, and compact.
- C. Alternative Construction – Sand-Cement Slurry: Sand-cement slurry consisting of two sack (188 pounds) of portland cement per cubic yard of sand and sufficient moisture for workability may be substituted for other backfill materials to aid in reducing compaction difficulties. Submit specific methods and procedures for the review and approval by the Owner's Representative prior to construction.

3.04 THRUST BLOCKS ON WATERLINES

- A. The Contractor's attention is called to thrust blocks for waterlines throughout the project whose thrust is in the direction of the new excavation and, therefore, may be affected by the construction. These waterlines are owned and operated by the Owner. Protect thrust blocks in place or shore to resist the thrust by a means approved by the Owner's water division superintendent and reconstruct. If the thrust blocks are exposed or rendered to be ineffective in the opinion of the Owner's Representative, reconstruct them to bear against firm unexcavated or backfill material.
- B. Provide firm support by backfilling that portion of the trench for a distance of 2 feet on each side of the thrust block to be reconstructed from the pipe bedding to the pavement subgrade, with either:
 - 1. Two-sack sand cement-cement slurry (188 pounds of cement per cubic yard).
 - 2. The native material compacted to a relative compaction of 95%.

- C. Then excavate the backfill material for construction of the thrust block.
- D. Test compaction of the backfill material before pouring any concrete thrust block. Use Class B Concrete, per District standards for reconstruction.

END OF SECTION

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SECTION 023219 SUBSURFACE UTILITY LOCATING (POTHOLING)

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section includes materials and procedures for performing pothole operations to locate existing underground utilities.

1.02 SUBMITTALS

- A. Submit pothole locations at least ten (10) working days prior to the commencement of field activities.
- B. Submit a traffic control plan per Section 015526.
- C. Submit proposed method of potholing, including description of equipment to be used, and schedule for potholing for approval at least seven (7) calendar days prior to the commencement of field activities. Obtain Owner's approval of pothole locations prior to commencement of field activities.
- D. Submit field logs to the Owner within two (2) working days after the completion of pothole excavations in each area. Include dates of potholing operations and any additional discovered information or pertinent data. Include for each pothole excavation field log:
 - 1. Pothole number.
 - 2. Date of pothole.
 - 3. Depths to top and bottom of utility (measured from existing grade over utility at pothole).
 - 4. Miscellaneous Contractor's notes.
- E. Submit temporary steel cap and/or steel plate bridging shop drawings at least seven (7) calendar days prior to the commencement of field activities.
- F. Submit sand-cement slurry mix design at least seven (7) calendar days prior to the commencement of field activities.
- G. Submit asphalt concrete mix design at least seven (7) calendar days prior to the commencement of field activities.

1.03 PROCEDURES

- A. Subsurface utility locating (potholing) services shall conform to CI/ASCE 38-22. For the purpose of this scope, "locate" means to obtain the horizontal and vertical position of the

utility line by excavating a circular test hole or narrow trench (where approved of and/or requested by the Owner). Construct test holes using vacuum excavation or comparable nondestructive equipment in a manner that will cause no damage to the utility.

- B. Subsurface utility locating shall consist of test hole excavations at locations indicated on the pothole plans as approved by the Owner. Narrow trench excavations (slot potholes) may be required at locations approved by the Owner or to locate multiple parallel utilities.

1.04 STANDARD SPECIFICATIONS

- A. Wherever reference is made to the State Specifications such reference shall mean the State of California, Business, Transportation, and Housing Agency, Department of Transportation Standard Specifications, current edition.

PART 2 - MATERIALS

2.01 SAND-CEMENT SLURRY BACKFILL AT TEST HOLES AND AT EXPLORATORY TRENCHES

- A. Sand-cement slurry backfill shall consist of two sacks of Type I or II portland cement added per cubic yard of imported sand and sufficient water for workability.

2.02 ASPHALT CONCRETE PAVEMENT REPAIR AT EXPLORATORY TRENCHES AND AT TEST HOLES

- A. Asphalt concrete paving shall conform to the final County of San Luis Obispo Encroachment permit. In the event of a conflict between the County Encroachment permit and these specifications, the County Encroachment permit shall take precedence.
- B. Paving thickness shall match existing plus 1 inch.

PART 3 - EXECUTION

3.01 POTHOLING OPERATIONS

- A. Backfill and repair test hole excavations immediately after obtaining the measurement data. Backfill and repair trench excavations requiring use of temporary steel plate bridging within four working days. Advise Owner of number of pothole excavations completed and number remaining.
- B. Underground Service Alert Requirements: Comply with Underground Service Alert requirements for notification prior to excavation. Contact Underground Service Alert at 1-800-642-2444 (or dial 811) no less than two (2) and no more than ten (10) days prior to the start of exploratory excavation. Verify whether or not a representative of each utility or agency will be present during excavation, and coordinate with said individual(s). Take any precautions required by the utility owner.

- C. Conduct potholing operations in a manner that minimizes the damage potential to existing underground utilities in order to ensure that the existing facilities will remain in operation without interruption.
- D. Pothole excavations shall sufficiently expose subsurface utilities to easily determine and measure the following data:
 - 1. Elevation at top and bottom of utility.
 - 2. Elevation of existing grade over utility at pothole.
 - 3. Coordinates at surface.
 - 4. Outside diameter of utility or width of duct banks.
 - 5. Utility material and condition.

The electronic survey data shall include Pothole number, coordinated with the excavation field log.

- E. Location and Depiction of Existing Utilities: Pothole maps for subsurface utility locating shall be present and utilized during potholing activities. The plans shall be compared to utility/agency paint markings following Underground Service Alert notification as well as locations premarked by the Owner. If discrepancies are found between the plans and paint markings, promptly notify the Owner prior to commencement of any excavation

3.02 TRAFFIC CONTROL

- A. Furnish, install, maintain, and remove necessary traffic signs, barricades, lights, signals, cones, pavement markings, and other traffic control devices. Perform traffic control in accordance with Section 015526 and OSHA Regulations for Construction Projects.

3.03 EXCAVATION

- A. Protect utilities or underground structures from damage during potholing. Immediately report any damaged utilities to the affected utility's owner and the Owner. Repair immediately any damaged utilities in accordance with the respective utility owner's requirements. Neatly cut and remove existing pavement. Excavate test holes in such a manner as to prevent any damage to wrappings, coatings, or other protective coverings, utilizing vacuum excavation or hand digging.
- B. Methods: Backhoe excavation is not permitted except for trench excavations. Use the following methods for pothole excavations:
 - 1. Hand Digging: Hand digging is the method of excavating a pothole by manual means with hand-held, nonmechanical equipment such as a shovel.

2. Vacuum Excavation: Vacuum excavation shall consist of air or water pressure to break up the soil and a vacuum device to collect the spoil. Determine if air or water vacuum excavation shall be used depending upon specific site and environmental characteristics. Soil type such as heavy clay may require water vacuum excavation. Utilize air vacuum excavators if mud from water vacuum excavators cannot be disposed properly. Use air vacuum excavators if damage to utilities, such as cutting through cables, will occur with the use of water vacuum excavators.

- a. Air: Air vacuum excavators shall utilize a high velocity air stream to penetrate, expand, and break up the soil. Remove the loosened particles of soil and rock from the excavation through the use of a vacuum.
- b. Water: Water vacuum excavation systems shall excavate the pothole using high-pressure water to reduce and loosen the soil. Remove the wet soil and mud slurry to a spoil tank using a vacuum.

C. Size of Test Hole Excavation: Maximum test hole size shall be 8 inches in diameter at surface, unless indicated otherwise by Owner.

D. Size of Exploratory Trench Excavation: Trench width and length shall be as approved by the Owner. Trench depth shall be as required to accurately locate subsurface utilities.

3.04 TEMPORARY STEEL PLATE BRIDGING, WITH A NONSKID SURFACE (WHERE REQUIRED FOR APPROVED TRENCHES)

A. Provide steel plate bridging with a nonskid surface and shoring to preserve unobstructed traffic flow. In such cases, the following conditions shall apply:

1. Steel plates used for bridging shall extend a minimum of 12 inches beyond the edges of the trench.
2. Install steel plate bridging to operate with minimum noise.
3. Shore the trench to support the bridging and traffic loads.
4. Use temporary paving with cold asphalt concrete to feather the edges of the plates if plate installation by Method 2 is used.
5. Secure bridging against displacement by using adjustable cleats, shims, or other devices.

B. Install steel plate bridging and shoring using the following method:

- a. Attach approach plate(s) and ending plate (if longitudinal placement) to the roadway by a minimum of two dowels predrilled into the corners of the plate and drilled 2 inches into the pavement. Butt subsequent plates to each other. Compact fine graded asphalt concrete to form ramps, maximum slope 8.5% with a minimum 12-inch taper to cover all edges of the steel plates. When

steel plates are removed, backfill the dowel holes in the pavement with either graded fines of asphalt concrete mix or concrete slurry.

- C. Maintain the steel plates, shoring, and asphalt concrete ramps.
- D. Unless specified, use of steel plate bridging at any given location shall not exceed four consecutive working days in any given week. Cover backfilling of excavation with a minimum of 3 inches of temporary layer of cold mix asphalt concrete.
- E. The following table shows the required minimal thickness of steel plate bridging required for a given trench width:

Trench Width (feet)	Minimum Plate Thickness (inches)
1	1/2
1 1/2	3/4

- F. The Contractor may use standard steel plate with known coefficient of friction equal or exceeding 0.35.
- G. Use a “Steel Plate Ahead” sign (W8-24) with black lettering on an orange background in advanced of steel plate bridging. This is to be used along with any other required construction signing.

3.05 POTHOLE REPAIR

- A. After excavating a test hole or trench, provide and install a temporary steel cap (over test hole) or temporary steel plate bridging (over trench) to facilitate data gathering.
- B. Following data gathering, remove temporary steel caps and/or steel plate bridging, and backfill excavation with approved material as follows:
 - 1. Test Hole Excavations: Sand-cement slurry backfill per Part 2 of this section. Bring to grade with asphalt cement pavement per Part 2 of this section. Match existing pavement thickness plus 1 inch.
 - 2. Exploratory Trenches: Backfill per Part 2 of this section. Match existing pavement thickness plus 1 inch.
- C. The finished surface of the repair shall be of like material and constructed to the same finished grade as the adjacent pavement. The finished surface shall be such that it does not allow water to pond. There shall be no discernable difference in surface level at the joint between the existing pavement and the completed repair.

3.06 DISPOSAL OF CUTTINGS

- A. Dispose of cuttings off-site.

END OF SECTION

SECTION 312316 TRENCHING, BACKFILLING, AND COMPACTING

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section includes materials, testing, and installation for pipeline trench excavation, backfilling, and compacting.

1.02 RELATED WORK SPECIFIED ELSEWHERE

- A. Existing Conditions: General Conditions.
- B. Protecting Existing Underground Utilities: Section 020120.
- C. PVC Gravity Sewer Pipe: Section 333112.

1.03 SUBMITTALS

- A. Submit a copy of a report from a testing laboratory verifying that material conforms to the specified gradations or characteristics for pea gravel, granular material, imported sand, rock refill for foundation stabilization, and water.
- B. Submit method(s) of compaction including removal sequence of shoring where used.

1.04 TESTING FOR COMPACTION

- A. The Owner will test for compaction as described below:
 - 1. Determine laboratory moisture-density relations of soils by nuclear methods, ASTM D6938. Compaction tests will be performed for each lift or layer.
 - 2. Determine the relative density of cohesionless soils by ASTM D1557. Compaction test results for maximum dry density and optimum water content shall be adjusted in accordance with ASTM D4718. This will be required for determination of percent relative compaction and moisture variation from optimum.
 - 3. Determine the relative density of cohesionless soils by ASTM D4253 and D4254.
 - 4. Sample backfill materials per ASTM D75.
 - 5. "Relative compaction" is the ratio, expressed as a percentage, of the in-place dry density to the laboratory maximum dry density.
 - 6. Compaction shall be deemed to comply with the specifications when no more than one test of any three consecutive tests falls below the specified relative compaction. The one test shall be no more than three percentage points below the specified

compaction. The Contractor shall pay the costs for any retesting or additional testing of work not conforming to the specifications.

7. Where compaction tests indicate a failure to meet the specified compaction, the Owner will take additional tests every 25 feet in each direction until the extent of the failing area is identified. Rework the entire failed area until the specified compaction has been achieved.

1.05 PAVEMENT ZONE

- A. The pavement zone includes the asphalt concrete and aggregate base pavement section placed over the trench backfill.

1.06 STREET ZONE

- A. The street zone is the top 12 inches of the trench immediately below the pavement zone in paved areas. Where the depth of cover over the pipe does not permit the full specified thickness of the street zone, construct a thinner street zone, extending from the top of the pipe zone to the bottom of the pavement zone.

1.07 TRENCH ZONE

- A. The trench zone includes the portion of the trench from the top of the pipe zone to the bottom of the street zone in paved areas or to the existing surface in unpaved areas. If the resulting trench zone is less than 24 inches thick, the street zone shall extend to the top of the pipe zone and there shall be no separate trench zone.

1.08 PIPE AND PIPE BEDDING ZONE

- A. The pipe and pipe bedding zone shall include the full width of trench from 6 inches below the bottom of the pipe or conduit to a horizontal level 12-inches above the top of the pipe. Where multiple pipes or conduits are placed in the same trench, the pipe and pipe bedding zone shall extend from 6-inches below the bottom of the lowest pipe to a horizontal level 12-inches above the top of the highest or topmost pipe.

PART 2 - MATERIALS

2.01 NATIVE EARTH BACKFILL – STREET AND TRENCH ZONES

- A. Native earth backfill used above the pipe zone shall be excavated fine-grained materials free from roots, debris, rocks larger than 3 inches, asbestos, organic matter, clods, clay balls, broken pavement, and other deleterious materials. At least 35% shall pass a No. 4 sieve. At least 20% shall pass a No. 30 sieve. The coarser materials shall be well distributed throughout the finer material.

2.02 IMPORTED SAND – PIPE ZONE AND PIPE BASE

- A. Imported sand used in the pipe zone or for the pipe base shall have the following gradation:

Sieve Size	Percent Passing By Weight
3/8 inch	100
No. 4	80 to 100
No. 30	12 to 50
No. 100	5 to 20
No. 200	0 to 10

- B. Imported sand shall have a minimum sand equivalent of 30 per ASTM D2419.

2.03 GRAVEL AND CRUSHED ROCK – PIPE ZONE AND PIPE BASE

- A. Gravel or crushed rock material shall meet the following gradation:

Sieve Sizes	Percent Passing by Weight
1 1/2 inches	100
1 inch	86 to 100
No. 4	0 to 16
No. 8	0 to 6

2.04 SAND-CEMENT SLURRY BACKFILL--TENCH AND STREET ZONE

- A. Sand-cement slurry backfill shall consist of two sack (188 pounds) of Type I or II portland cement added per cubic yard of imported sand and sufficient water for workability.

2.05 WATER FOR COMPACTION

- A. Water shall be free of organic materials injurious to the pipe coatings.

2.06 FILTER FABRIC

- A. Filter fabric shall conform to Section 96-1.02B of the California Department of Transportation Standard Specifications.
- B. Filter fabric for encapsulating drain rock or gravel shall be MIRAFI 140N, manufactured by Mirafi Inc., or approved equal.

PART 3 - EXECUTION

3.01 SLOPING, SHEETING, SHORING, AND BRACING OF TRENCHES

- A. Trenches shall have sloping, sheeting, shoring, and bracing conforming with 29CFR Part 1926 Subpart P – Excavations, CAL/OSHA requirements, and the General Conditions.

3.02 SIDEWALK, PAVEMENT, AND CURB REMOVAL

- A. Cut bituminous and concrete pavements regardless of the thickness and curbs and sidewalks prior to excavation of the trenches with a pavement saw or pavement cutter. Width of the pavement cut shall be at least equal to the required width of the trench at ground surface. Haul pavement and concrete materials from the site. Do not use for trench backfill.

3.03 TRENCH EXCAVATION

- A. Excavate the trench to the lines and grades shown in the drawings with allowance for pipe thickness, sheeting and shoring if used, and for pipe base or special bedding. If the trench is excavated below the required grade, refill any part of the trench excavated below the grade at no additional cost to the Owner with imported sand. Place the refilling material over the full width of trench in compacted layers not exceeding 8 inches deep to the established grade with allowance for the pipe base or special bedding.
- B. Trench widths in the pipe and pipe bedding zone shall be as shown in the District drawings. If no details are shown, maximum width shall be 8 inches greater than the pipe outside diameter. Comply with 29CFR Part 1926 Subpart P – Excavations. Trench width at the top of the trench will not be limited except where width of excavation would undercut adjacent structures and footings. In such case, width of trench shall be such that there is at least 2 feet between the top edge of the trench and the structure or footing.
- C. The surface of all trenches in the traveled way shall be temporarily patched or otherwise surfaced at the end of each working day. Minimum cover over utilities shall conform to County of San Luis Obispo U-1 standard drawing for installation. Maximum length of work under construction at any time shall not exceed 500 feet.
- D. Reasonable care shall be taken to avoid damage to major roots of trees.
- E. Pavement restoration following trench excavation shall be completed in accordance with County of San Luis Obispo encroachment permit requirements and standard drawings, R-1, R-3, and/or R-3a.

3.04 LOCATION OF EXCAVATED MATERIAL

- A. During trench excavation, place the excavated material only within the working area. Do not obstruct any roadways or streets. Do not place trench spoil over pipe, buried utilities, manholes, or vaults. Conform to federal, state, and local codes governing the safe loading of trenches with excavated material.

- B. Locate trench spoil piles at least 15 feet from the tops of the slopes of trenches. Do not operate cranes and other equipment on the same side of the trench as the spoil piles.
- C. Locate stockpiles a minimum of 50 feet away from water bodies such as creeks, rivers, and drainage courses. Stockpiles shall not be located in environmentally sensitive areas.

3.05 DEWATERING

- A. Provide and maintain means and devices to remove and dispose of water entering the trench excavation during the time the trench is being prepared for the pipe laying, during the laying of the pipe, and until the backfill at the pipe zone has been completed. These provisions shall apply during both working and nonworking hours, including lunchtime, evenings, weekends, and holidays. Dispose of the water in a manner to prevent damage to adjacent property and in accordance with regulatory agency requirements. Do not drain trench water through the pipeline under construction.

3.06 FOUNDATION STABILIZATION

- A. After the required excavation has been completed, the Owner will inspect the exposed subgrade to determine the need for any additional excavation. It is the intent that additional excavation be conducted in all areas within the influence of the pipeline where unacceptable materials exist at the exposed subgrade. Overexcavation shall include the removal of all such unacceptable material that exist directly beneath the pipeline to a width 24 inches greater than the pipe outside diameter and to the depth required.
- B. Place filter fabric on the bottom of the trench and up the sides a sufficient height to retain rock refill material. Backfill the trench to subgrade of pipe base with rock refill material for foundation stabilization. Place the foundation stabilization material over the full width of the trench and compact in layers not exceeding 8 inches deep to the required grade. Foundation stabilization work shall be executed in accordance with a change order.
- C. Rock refill used by the Contractor for his convenience will not be cause for any additional payment.

3.07 INSTALLING BURIED PIPING

- A. Grade the bottom of the trench to the line and grade to which the pipe is to be laid, with allowance for pipe thickness. Remove hard spots that would prevent a uniform thickness of bedding. Place the specified thickness of pipe base material over the full width of trench. Grade the top of the pipe base ahead of the pipe laying to provide firm, continuous, uniform support along the full length of pipe, and compact to the relative compaction specified herein. Before laying each section of the pipe, check the grade and correct any irregularities.
- B. Excavate bell holes at each joint to permit proper assembly and inspection of the entire joint. Fill the area excavated for the joints with the bedding material specified or indicated in the drawings for use in the pipe zone.

- C. Inspect each pipe and fitting before lowering the buried pipe or fitting into the trench. Inspect the interior and exterior protective coatings. Patch damaged areas in the field with material recommended by the protective coating manufacturer. Clean ends of pipe thoroughly. Remove foreign matter and dirt from inside of pipe and keep clean during and after installation.
- D. Handle pipe in such a manner as to avoid damage to the pipe. Do not drop or dump pipe into trenches under any circumstances.
- E. When installing pipe, do not deviate more than 0.2-foot from line or 1/4 inch from grade. Measure elevation at the pipe invert.
- F. After pipe has been bedded, place pipe zone material simultaneously on both sides of the pipe, in maximum 8-inch lifts, keeping the level of backfill the same on each side. Carefully place the material around the pipe so that the pipe barrel is completely supported and no voids or uncompacted areas are left beneath the pipe. Use particular care in placing material on the underside of the pipe to prevent lateral movement during subsequent backfilling.
- G. Compact each lift to the relative compaction specified herein. Push the backfill material carefully onto the backfill previously placed in the pipe zone. Do not permit free-fall of the material until at least 2 feet of cover is provided over the top of the pipe. Do not drop sharp, heavy pieces of material directly onto the pipe or the tamped material around the pipe. Do not operate heavy equipment or a sheepsfoot wheel mounted on a backhoe over the pipe until at least 3 feet or one-half of the internal diameter, whichever is greater, of backfill has been placed and compacted over the pipe.
- H. When pipe laying is not in progress, including the noon hours, close the open ends of pipe. Do not allow trench water, animals, or foreign material to enter the pipe.
- I. Keep the trench dry until the pipe laying and jointing are completed.

3.08 BACKFILL COMPACTION

- A. Unless otherwise shown in the drawings or otherwise described in the specifications for the particular type of pipe installed, relative compaction in pipe trenches shall be as follows:
 - 1. Pipe and Pipe Bedding Zone: 90% relative compaction.
 - 2. Backfill in Trench Zone to Street Zone in Paved Areas: 90% relative compaction.
 - 3. Backfill in Street Zone in Paved Areas: 95% relative compaction.
 - 4. Rock Refill for Foundation Stabilization: 80% relative density.
 - 5. Refill for Overexcavation: 80% relative density.

- B. Compact trench backfill to the specified relative compaction. Compact by using mechanical compaction or hand tamping. Do not use high-impact hammer-type equipment except where the pipe manufacturer warrants in writing that such use will not damage the pipe.
- C. Compact material placed within 12 inches of the outer surface of the pipe by hand tamping only.
- D. Do not use any axle-driven or tractor-drawn compaction equipment within 5 feet of building walls, foundations, and other structures.

3.09 MATERIAL REPLACEMENT

- A. Remove and replace any trenching and backfilling material that does not meet the specifications, at the Contractor's expense.
- B. Compaction tests shall be taken in locations as determined by the County of San Luis Obispo.

END OF SECTION

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SECTION 330131 SANITARY SEWER SYSTEM TELEVISION INSPECTION

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section includes television inspection digital audio-visual recording and reports associated with inspection of sanitary sewers.

1.02 RELATED WORK DESCRIBED ELSEWHERE

- A. PVC Gravity Sewer Pipe: Section 333112.

1.03 DEFINITIONS

- A. Television Inspection: Operation necessary to complete a true-color audio-visual inspection for verification of existing internal sewer line conditions. Furnish labor, materials, equipment, tools, and other incidental services for CCTV inspection.
- B. MPEG: MPEG, which stands for Moving Pictures Expert Group, is the nickname given to a family of international standards fused for coding audio-visual information in a digital compressed format. For the purposes of this specification, digital audio-visual coding has a resolution of 640 pixels (x) by 480 pixels (y) and an interlaced frame rate of 30 frames per second. MPEG coding shall be named using the .mpg as the file extension.
- C. Compact Disk-Read Only Memory (CD-ROM): For the purposes of this specification, CD-ROM shall be defined as a CD-R written or “burned” in accordance with the ISO-9660 Level 2 specifications.

PART 2 - MATERIALS

2.01 GENERAL

- A. Furnish the television inspection studio, television camera, audio-visual digital encoding equipment/software, and other necessary equipment, materials, electricity, labor, technicians, as may be needed to perform the television inspection.

2.02 TELEVISION INSPECTION EQUIPMENT

- A. The television inspection equipment shall be capable of inspecting a minimum of 1,500 feet of sewer line, when entry into the sewer can be accessed from the upstream and downstream manholes. When entry is at one end only, the inspection equipment shall be capable of inspecting 750 feet by a self-propelled unit. The inspection equipment shall be capable of clearly televising the interior of a 6-inch-diameter sewer and larger sizes.

- B. Transport the television equipment in a stable condition through the sewer line to be inspected. Throughout the inspection, position the camera equipment with the camera directed along the longitudinal axis of the sewer. When the television equipment is towed by winch and bond through the sewer line, the winches shall be stable with either locking or ratcheting drums. Winches shall be inherently stable under loaded conditions. The bonds shall be steel or of an equally nonelastic material to ensure the smooth and steady progress of the camera extension or traction through the sewer conduit. Prevent damage to the sewer conduit during the television inspection. In the case where the Contractor, for any reason, causes damage such as would be caused by incorrect deployment of bonds or retrieval of lodged equipment, the cost of repair or remedy shall be borne by the Contractor.

2.03 TELEVISION CAMERA

- A. Use a television camera specifically designed and constructed for sewer pipeline inspection. The camera shall be waterproof and shall be operative in any conditions that may be encountered in the inspection environment. Provide a color pan and tilt camera to facilitate the inspection of service laterals and sewer line and manhole defects. The television camera shall be capable of 360-degree rotational scan indicating salient defects. The tilt arc shall not be less than 225 degrees unless otherwise approved by the Owner's Representative. The adjustment of focus and iris shall provide a minimum focal range of 3 inches in front of the camera's lens. Provide a visual size reference visible in front of the camera. The size reference must include sizes 1/4"-2".
- B. The distance along the sewer in focus from the initial point of observation shall be a minimum of twice the vertical height of the sewer.
- C. The illumination shall be such as to allow an even distribution of the light shadowing.
- D. The view seen by the television camera shall be transmitted to a monitor of not less than 11 inches in size. The television camera shall be capable of receiving and transmitting a picture having not less than a resolution 640(x) by 480(y). The travel speed of the television inspection camera (through the sewer) shall be uniform and shall not exceed the maximum speed directed by the Owner's Representative, 6 inches per second under normal conditions.
- E. Test the television inspection equipment to verify the picture quality. Use the Macroni Regulation Chart No.1 or the equipment manufacturer's recommendation to clearly differentiate between the following colors: white, yellow, cyan, green, magenta, red, blue, and black.
- F. The television inspection equipment shall be of such quality as to enable the following to be achieved:
 - 1. Color: With the monitor adjusted for correct saturation, the six colors plus black and white shall be clearly resolved with the primary and complementary colors in order of decreasing luminance.

2. Linearity: The background grid shall show squares of equal size, without convergence/divergence over the whole of picture. The center circle shall appear round and have the correct height/width relationship ($\pm 5\%$).
3. Resolution: The live picture must be displayed on a digital or analog monitor capable of providing a clear, stable image free of electrical interference with minimum horizontal resolution not less than 640(x) by 480(y) lines.
4. Color Consistency: To ensure that the camera shall provide similar results when used with its own illumination source, the lighting shall be fixed in intensity prior to commencing the survey. In order to ensure color consistency, no variation illumination shall take place during the inspection.
5. The Owner's Representative may periodically check both the live and video picture color consistency against the color bar. Any differences will necessitate resurvey of the new length or lengths affected, at the Contractor's expense.
6. The CCTV monitor display shall incorporate an automatically updated record in feet and tenths of a foot of the distance along the line from the cable calibration point to the center point of the camera or center point of the transducer, whichever unit is being used. The relative positions of the two center points should also be noted. Use a metering device that enables the cable length to be accurately measured; this shall be accurate $\pm 1\%$ or 6 inches whichever is greater. Demonstrate that the tolerance is being achieved by tape measurement between manholes on the surface. This taped measurement must be included on each television log both written and digital.
7. If the Contractor fails to meet the required standard of accuracy, the Owner's Representative will instruct the Contractor to provide a new device to measure the footage. The Owner's Representative may, at his discretion, instruct the Contractor in writing, to resurvey those lengths of sewer first inspected with the original measuring device using the new measuring device.
8. Audio-visual recordings and collected data made during the television inspection shall become the property of the Owner. Submit to the Owner immediately upon completion of the television inspection.

2.04 TELEVISION STUDIO

- A. The television studio shall be large enough to accommodate three people for the purpose of viewing the television monitor while the inspection is in progress. The television studio shall be insulated against noise and extremes in temperature and shall be provided with means of controlling external and internal sources of light in a manner capable of ensuring that the monitor screen display is in accordance with the requirements of this specification. The Owner's Representative shall have access to view the television screen at all times. Locate the central control panel and television camera control in the mobile television studio. Mount the television studio on a mobile vehicle (truck or trailer), which allows safe and orderly movement of the inspection equipment throughout the jobsite.

PART 3 - EXECUTION

3.01 TELEVISION INSPECTION

- A. Inspect sewer pipelines with pan and tilt conventional television imagery so as to record relevant features and defects of the pipeline under inspection. Inspection of pipelines shall be carried out in a format reviewed by the Owner's Representative. Perform cleaning in accordance with the requirements of the contract documents. A skilled technician or supervisor who shall be located at the control panel in the mobile television studio shall control the operation of the television equipment.
- B. If television inspection of an entire section cannot be successfully performed from one manhole, perform a reverse setup to obtain a complete television inspection. No additional payment will be made for a reverse setup.
- C. Provide a complete television inspection of both the upstream and downstream manholes beginning at the top of each manhole and panning down to inspect the entire manhole.
- D. Whenever prevailing conditions allow, position the camera head to reduce the risk of picture distortion. In circular sewers, position the camera lens centrally (i.e., in prime position) within the sewer. In noncircular sewers, picture orientation shall be taken at mid-height, unless otherwise agreed, and centered horizontally. Direct the camera lens along the longitudinal axis of the sewer when in prime position. A positioning tolerance of $\pm 10\%$ of the vertical sewer dimension shall be allowed when the camera is in prime position.
- E. Perform television inspections during low flow conditions. The Owner's Representative will reject any television inspection that, because of high flow conditions or for any other reason, does not produce an effective survey of the sewer pipe. If the water level is greater than 25% of the pipe diameter, conventional television inspection shall not be attempted without prior approval from the Owner's Representative. In addition, if it is determined that effective conventional television inspection cannot be performed, notify the Owner's Representative in writing.
- F. Do not pull a cleaning device in front of the television inspection camera during the taping of the sewer line.

3.02 DIGITAL AUDIO/VISUAL RECORDING

- A. Take continuous digital video recordings of the inspection view as it appears on the television monitor. It is intended that a digital video recording will be made of the complete television inspection of the sewer lines constructed as part of this project. The recording shall also be used as a permanent record of defects. The recording shall be MPEG file format. The digital video encoding shall include both sound and video information that can be reproduced with a video image equal or very close to the quality of the original picture on the television monitor. The replay of the recorded video information, when reviewed by Windows Media PlayerTM, shall be free of electrical interference and shall produce a clear, stable image. The audio portion of the composite

digital coding shall be sufficiently free of electrical interference background noise to produce an oral report that is clear and completely and easily discernible.

- B. The audio portion of the inspection report shall include the location or identification of the section, the manhole-to-manhole direction of travel, and the distance traveled on the specific run encountered. The inspection camera equipment shall be on the specific run encountered. Continuously connect the inspection camera equipment to the television inspection or monitoring equipment. The recording and monitoring equipment shall have the built-in capability to allow the Owner's Representative to instantly review both the audio and video quality of the recordings during the television survey. Playback speed shall be continuously adjustable from one-third normal speed for slow-motion viewing to normal playback speed.
- C. Create separate MPEG files for each sewer line segment. In case of a reverse setup, store such inspection in a separate MPEG file. MPEG files shall be shared with the Owner and Owner's Representative by means of a FTP server, USB flash drive, external hard drive, CD-ROM, or other method approved by the Owner.
- D. If written to CD-ROM or DVD-ROM media for delivery to the Owner's Representative. Multiple MPEGs may exist on each CD-ROM or DVD-ROM. Each CD-ROM or DVD-ROM shall be labeled, at a minimum, with the following information: Owner, Engineering Firm, Project Name, Date of creation, ID number, Sewer Line Sections, and TVI Contractor's firm name.
- E. Name the MPEG files according to the following file specification: [Start Manhole Number]_[End Manhole Number]_[Month]_[Day]_[Year].mpg
- F. The Owner's Representative reserves the right to refuse an MPEG on the basis of poor image quality, excessive bit rates, inconsistent frame rates, or any other characteristics that may affect usability by the Owner's Representative.

3.03 TELEVISION INSPECTION REPORTS

- A. Prepare a television inspection report covering the television inspection work and the information acquired. Prior to beginning work, submit a sample hardcopy television inspection report to the Owner's Representative for review.
- B. Report sewer defects in accordance with the National Association of Sewer Service Companies (NASSCO) program known as Pipeline Assessment and Certification Program (PACP). The Owner's Representative reserves the right to refuse any inspection report that does not comply with the PACP program.
- C. Prior to beginning work, submit to the Owner's Representative certification in NASSCO's PACP. Do not commence work until such certification is provided.

3.04 QUALITY CONTROL

- A. Operate a quality control system that will effectively gauge the accuracy of inspection reports produced by the operator.
- B. The Owner's Representative shall be entitled to audit the control system and be present when assessments of the sewer integrity are being determined. When requested by the Owner's Representative in writing, forward to the Owner's Representative sufficient details and information for such audit assessment. Should any report fail to achieve a margin that the Owner's Representative deems satisfactory, the Contractor, without any additional compensation, shall recode and resubmit any data or reports that the Owner's Representative deems necessary.

END OF SECTION

SECTION 333112 PVC GRAVITY SEWER PIPE

PART 1 - GENERAL

1.01 DESCRIPTION

- A. This section includes materials, installation, and testing of PVC gravity sewer pipe conforming to ASTM D3034.

1.02 RELATED WORK SPECIFIED ELSEWHERE

- A. Trenching, Backfilling, and Compacting: Section 312316.
- B. Sanitary Sewer System Television Inspection: Section 330131.

1.03 SUBMITTALS

- A. Submit shop drawings in accordance with the General Conditions and Section 013300.
- B. Submit reports on testing per ASTM D3034 (pipes 4 inches through 10 inches).

PART 2 - MATERIALS

2.01 PVC MATERIAL

- A. Comply with requirements of ASTM D3034.

2.02 PIPE

- A. Pipe 4 through 10 inches shall conform to ASTM D3034, SDR 35.

2.03 JOINTS

- A. Provide elastomeric gasket joints of the push-on type, conforming to ASTM D3212.

2.04 GASKETS

- A. Gaskets for push-on joints shall conform to ASTM F477.

2.05 FITTINGS

- A. Fittings for pipe 4 through 10 inches shall conform to ASTM D3034, SDR 35.

2.06 MANDREL FOR FIELD TESTING OF PIPE DEFLECTION

- A. The mandrel shall:

1. Be a rigid, nonadjustable, odd-numbering-leg (nine legs minimum) mandrel having an effective length not less than its nominal diameter.
2. Have a minimum diameter at any point along the full length as follows:

Pipe Material	Nominal Size (inches)	Minimum Mandrel Diameter (inches)
SDR 35 PVC	8	7.524

3. Be fabricated of steel; be fitted with pulling rings at each end; be stamped or engraved on some segment other than a runner indicating the pipe material specification, nominal size, and mandrel outside diameter (e.g., PVC, D 3034-8"-7.524"); and be furnished in a carrying case labeled with the same data as stamped or engraved on the mandrel.
4. All costs incurred by the Contractor attributable to mandrel and deflection testing, including any delays, shall be borne by the Contractor at no cost to the Owner.

PART 3 - EXECUTION

3.01 INSTALLING PVC SEWER PIPE

- A. Install in accordance with Section 312316, ASTM D2321, and as described below.
- B. Pipe shall not deviate more than 1 inch from line or 1/4 inch from grade. Measure for grade at the pipe invert.
- C. Minimum bedding thickness shall be as specified in Section 312316.
- D. Lay pipe without break, upgrade from structure to structure, with the socket ends of the pipe upgrade.
- E. Do not use the pipe as a drain for removing water that has infiltrated into the trench.
- F. After joint assembly, bring the bedding material up to pipe spring line. Bedding material shall be imported sand per Section 312316. Place the bedding material on each side of the pipe. Tamp the bedding material into final position at pipe spring line and continue to the top of the pipe. Relative compaction shall be in conformance with Section 312316.
- G. Then place bedding material to 1 foot above the top of the pipe and compact to the same relative compaction as in the pipe zone per Section 312316. The remainder of the trench backfill shall be native material, installed per Section 312316.
- H. Do not use hydro-hammers to compact bedding or backfill.

3.02 INSTALLING LATERALS

- A. Each wye branch fitting shall have its barrel diameter equal to the diameter of the sanitary sewer main and the spur (or branch) diameter as indicated in the drawings. Do not place wye branches within 5 feet of any structure unless shown otherwise on the Drawings.
- B. Install wye fittings so that the outlet branch is inclined upward at an angle of 45 degrees. Plug wye branch fittings that are to be left unconnected with a stopper or plug. Join laterals to wye branch fittings at the sanitary sewer main by eighth bends. Eighth bends and quarter bends are a part of lateral sewer line.
- C. End of the lateral shall be at least 3 feet below the existing or proposed grade of the ground at existing structure to be served or as called for in the drawings.
- D. Where possible, laterals shall run perpendicular to the sewer main at a minimum grade of 2%. Bed laterals the same as the sewer main into which they connect.
- E. Mark the location of each lateral by chiseling a letter "S" 1 1/2 inches high on the top of the curb. If the terminal point of the lateral is more than 8 feet beyond the curb line or curb improvements do not exist, provide and install a 4-inch by 4-inch by 3-foot 0-inch stake extending 2 inches above the ground and placed at the end of the connection.

3.03 INSTALLING PIPE AT MANHOLES AND STRUCTURES

- A. Remove portion of manhole wall as required to allow insertion of new pipe.
- B. Cut and place PVC pipe to fit flush with inside manhole wall face. Maintain the existing channel.
- C. Install O-ring waterstop seal around new pipe and centered within existing manhole wall.
- D. Fill annular space between new pipe and existing manhole with non-permeable non-shrink grout. Rough existing concrete surface to full amplitude of 1/4" and apply a bonding agent prior to placing non-shrink grout.
- E. Do not cast pipe bells into manholes or structures. Cut off the bell so that no recess or offset appears on the exposed face from the inside wall of the pipe to the outside wall of the pipe. The pipe shall have a plain end, flush with the inside wall of the manhole or structure, or as shown in the drawings.

3.04 TESTING FOR DEFECTS OF INSTALLED PIPE

- A. Following placement and compaction of backfill and prior to placing permanent pavement, ball and mandrel the pipe to measure for obstructions (excessive deflections, joint offsets, and lateral pipe intrusions).

3.05 FIELD TESTING FOR PIPE DEFLECTION

- A. Test installed pipe to ensure that vertical deflections for plastic pipe do not exceed the maximum allowable deflection. Maximum allowable deflections shall be governed by the mandrel requirements stated herein and shall nominally be:

Nominal Pipe Size	Percentage
Up to and including 12 inches	5.0

- B. The maximum average inside diameter shall be equal to the average outside diameter per applicable ASTM standard minus two minimum wall thicknesses per applicable ASTM standards. Manufacturing and other tolerances shall not be considered for determining maximum allowable deflections.
- C. Pull a mandrel through the pipe by hand to verify that maximum allowable deflections have not been exceeded. Prior to use, the mandrel shall be certified by an independent testing laboratory. Use of an uncertified mandrel or a mandrel altered or modified after certification will invalidate test. If the mandrel fails to pass, the pipe will be deemed to be over-deflected.
- D. Uncover any over-deflected pipe and, if not damaged, reinstall. Remove damaged pipe from the site. Any pipe subjected to any method or process other than removal, which attempts, even successfully, to reduce or cure any over-deflection, shall be uncovered, removed from the site, and replaced with new pipe.

3.06 TESTING FOR ALIGNMENT AND GRADE

- A. After the pipe has been installed, backfilled to existing grade, and manholes raised to grade and resurfaced, "ball" the pipe from manhole to manhole with a sewer scrubbing ball. After balling the pipe, perform the following:
1. Perform television inspection per Section 330131. If deficiencies are observed, make a digital video recording and note defects requiring correction. Upon completing the corrective work, notify the Owner and retelevise.

END OF SECTION

APPENDIX A: COUNTY OF SAN LUIS OBISPO DRAFT ENCROACHMENT PERMIT



County of San Luis Obispo DEPARTMENT OF PUBLIC WORKS

County Government Center, Room 206 - San Luis Obispo CA 93408
Phone: (805) 781-5252 Email: pw.permits@co.slo.ca.us

Permit #: ENC20270040

Issued: 07/28/2026

Expires: 10/22/2026

Status: PENDING

UTILITY ENCROACHMENT PERMIT

Contacts

	NAME	ADDRESS	PHONE / EMAIL	LICENSE
APPLICANT:	ARDURRA GROUP C/O MADDIE RONIA	354 PACIFFIC ST SAN LUIS OBISPO, CA 93401	(661) 383-7688 mronia@ardurra.com	
CONTRACTOR:	ARDURRA GROUP, INC. C/O MADDIE RONIA	354 PACIFIC ST SAN LUIS OBISPO, CA 93401	(661) 383-7688 mronia@ardurra.com	LIC: N/A EXP: 09/30/2026
OWNER:	ARDURRA GROUP ON BEHALF OF OCEANO CSD C/O TONY MARRACCINO	1655 FRONT ST. PO BOX 599 OCEANO, CA 93475	(805) 481-6730 tony@oceanocsd.org	

Permit Information

Road Number:	Belridge St - M1108	Charge Number:	245R12C104O
Situs:	VARIOUS	APN:	
BLD Permit:		Community:	Oceano
Inspector:	Nate Gardner 805-305-1516		

Work Description

LEGAL DESC:

Sewer system upgrades throughout Oceano. Remove existing 8" VCP and install new 8" SDR35 PVC gravity sewer between SSMH #A9-A-A and SSMH #A9-A-B on Belridge Street. Replace at approximately 5 LF (length to be adjusted as needed) of sewer gravity main with 10" SDR 35 PVC to remove lodged PVC fragment in existing 10" VCP sewer gravity main on Wilmar Avenue. Lateral replacement rehabilitation at (3) addresses: 1323 and 1830 19th Street, and 2160 Nipomo Street. Approximate repair lengths are 10, 5, and 15 LF, respectively. All upgrades will utilize trench and pit excavation.

This is Bid Purpose document only not issued permit.

1. Mandatory preconstruction meeting with County Public Works Inspector (805) 305-1516
2. Contractor to pothole and verify all Utility crossings and points of connection.
3. Contractor to protect all existing survey monuments - any disturbed or damaged monuments to be reset or replaced per County Standards and or County inspectors discretion.
4. Utility work in accordance with County Public Improvement Standards U-2, U-3, U-4 and U-4a.
5. Pavement restoration in accordance with County Public Improvements Standards R-1, R-2, R-3. Full or half lane restoration is required and is per the discretion of the County encroachment inspector. Shoulder to be restored in accordance with permit conditions and County Standards.
6. Repair and restore pavement in County ROW per County standards (R Series). Public Works inspector must approve final extents of required repairs (see specific requirements below).
 - Recessed plates may be required (discuss with County Inspector for further details)
 - Backfill and repair trenches and excavations in County ROW per County standards U-4 and U-4b. Where used, slurry must be 2-sack minimum.
7. Repair and replace in-kind any damaged or disturbed road improvements including shoulders, drainage channels, culverts, road median, road crossings, landscaping, fencing, irrigation, etc. per County Public Improvement Standards where applicable.
8. Perform traffic control per MUTCD and permit conditions.
9. Traffic control plan must be submitted to Public Works for review and approval prior to permit issuance.
10. Traffic control in accordance with permit conditions and submitted TCP.
11. Notify all local emergency services and impacted residents of any road closure and or detours minimum 72hours in advance.
12. No driveways to be blocked.

13. Allow access to impacted residents when safe to do so.
14. Place no parking signs 72hrs in advance.
15. Based on project duration and road closure, CMS boards may be required.

Fee Summary

DATE	DESCRIPTION	FEE AMOUNT	PAID	BALANCE DUE
07/24/2026	Utility (Non Franchise)	\$742.00	\$0.00	\$742.00
07/29/2026	Utility (Non Franchise) - no charge	(\$742.00)	\$0.00	(\$742.00)
TOTAL DUE:		\$0.00	\$0.00	\$0.00

Project Specific Conditions

B01 - PERMITTED SHOULDER, LANE, AND ROAD CLOSURES

Shoulder closures are permitted on:
 Contractor will share TCP during Construction
 Lane closures are permitted on:
 Contractor will share TCP during Construction

Road closures are permitted on:
 NO ROAD CLOSURES PERMITTED

C02 - STORMWATER WAIVER

By signing this permit, the owner/authorized agent/contractor of record for this project certifies that this project is not subject to post construction performance requirements (Central Coast Water Board Resolution R3-2013-0032) for one of the reasons below. If field changes necessitate the replacement of impervious surfaces to the subgrade or an expansion of impervious areas, the applicant must notify Public Works.

- (1) The project will create and/or replace less than 2,500 square feet of impervious area.
- (2) The project consists of one or more items recognized by the RWQCB as non-regulated projects per the list below.

Non-Regulated Projects

- Road surface repair including slurry sealing, fog sealing, and pothole and square cut patching, or crack sealing.
- Repair/reconstruction of road because of slope failures, natural disasters, acts of God or other man-made disaster.
- Resurfacing with in-kind material without expanding the road.
- Shoulder grading.
- Overlaying existing asphalt or concrete pavement with asphalt or concrete without expanding area of coverage.
- Cleaning, repairing, maintaining, reshaping, or re-grading drainage systems.
- Practices to maintain original line and grade, hydraulic capacity, and overall footprint of the road.
- Underground utility projects that replace ground surface with in-kind material or materials with similar runoff characteristics.
- Curb and gutter improvement or replacement projects that are not part of any additional creation or replacement of impervious surface area (e.g., sidewalks, roadway).
- Electrical and utility vaults, sewer and water lift stations, backflows and other utility devices.

X01 - GENERAL ENCROACHMENT CONDITIONS

Pursuant to California Streets and Highways Code Section 1463, the applicant is hereby notified that in the event the future improvement of the road necessitates the relocation of such encroachment the permittee will relocate the same at his sole expense. In said event the road commissioner shall serve on the permittee his written demand specifying the place of relocation and specifying a reasonable time within which the work of relocation must be commenced. The permittee must commence such relocation within the time specified in said demand and thereafter diligently prosecute the same to completion.

All permits other than those issued to public agencies or a public utility having lawful authority to occupy the roads are revocable on five days' notice and the encroachment must be removed or relocated as may be specified by the road commissioner in the notice revoking the permit and within a reasonable time specified by the road commissioner unless the permit provides a specified time.

Public utilities may be required, within a reasonable time, to relocate such of their facilities as interfere with an enlarged public use of the road, except in those cases where the enlarged use of the road involves a state freeway.

If required, a cash deposit has been posted by the permittee. It is agreed that funds will be drawn from the deposit to pay the actual costs of any action taken by the County to correct any unsafe condition that may arise during the course of the above permitted activity.

TRAFFIC CONTROL:

The contractor shall be responsible for providing traffic control throughout all phases of work in accordance with Part 6 of the California Manual on Uniform Traffic Control Devices (CA MUTCD).

PEDESTRIAN PROTECTION:

The permittee shall be responsible for constructing and maintaining pedestrian protection devices at all times and in accordance with the California Manual of Uniform Traffic Control Devices (CA-MUTCD), and the California Building Code (CBC). If permitted herein, sidewalk closures must conform to Part 6 of the CA-MUTCD, including TA-28 and TA-29; and pedestrian protection through a construction zone must conform to CBC §3306, including barricades, railings, covered walkways.

ENVIRONMENTAL:

In the event archeological resources are unearthed or discovered during construction activities associated with this permit all work must immediately cease and the permit inspector notified. Work may only resume after a mitigation plan to avoid the resources to the maximum degree feasible has been approved by the County.

All mitigation required by project environmental permits will be the responsibility of the permittee. Applicable permits may include local agency, U.S. Army Corps of Engineers, the California Regional Water Quality Control Board/State Water Resources Control Board, and/or the California Department of Fish & Wildlife. The permittee must submit copies of each environmental permit to the County Department of Public Works prior to release of improvement security.

SURVEY MONUMENT PRESERVATION:

Prior to commencing work the permittee shall hire a licensed land surveyor or registered civil engineer, legally authorized to practice land surveying, to locate all the survey monuments within the work zone and file a corner record or record survey of the references with the County Surveyor if the monument could be destroyed, damaged, covered, disturbed, or otherwise obliterated. Prior to completion of the permitted work, all disturbed monuments shall be reset in the surface of the new construction, a suitable monument box placed thereon, or permanent witness monuments set to perpetuate their location; and a new corner record or record of survey of the references shall be filed with the County Surveyor. It shall be the responsibility of the permittee to provide for the monumentation required by this section.

MAINTENANCE OF FACILITIES:

The permittee agrees to exercise reasonable care to maintain properly any encroachment placed by it in the highway and to exercise reasonable care in inspecting for and immediately repairing and making good any injury to any portion of the highway which occurs as a result of the maintenance of the encroachment in the highway or as a result of the work done under this permit, including any and all injury to the highway which would not have occurred had such work not been done or such encroachment not placed therein.

RESTORATION OF RIGHT-OF-WAY:

Upon completion of the work authorized per this permit, the permittee, at its sole expense, must restore the right-of-way (roads and shoulder) to a condition equivalent to the right-of-way condition immediately before the encroachment work was commenced, unless otherwise authorized by the County Inspector or County Development Services Engineer.

Restoration of the right-of-way (road and shoulder) is at the sole discretion of the County Development Services Engineer and/or County Inspector. Any work (trenching, potholing, boring, etc.) to county-maintained roads may require full lane, half lane, etc., overlays to be paved back based on the assessment of the County Development Services Engineer and/or County Inspector and can be requested at any point during the project. Assessment is based upon existing road condition, extent of work activities, any amendments to the scope of work, and requirements set forth in Public Improvements Standard R-1 for seam locations.

ACCEPTANCE:

Commencement of any work under this permit shall constitute acceptance of all conditions and requirements of the permit whether or not the permit is signed by said person or an authorized representative of said person, firm or corporation.

AGREEMENT CLAUSE:

The permittee agrees and accepts that the work will be conducted in accordance with the Encroachment Permit Conditions, the (County) Public Improvement Standards, the Streets and Highways Code, State Vehicle Code, County Code, and these attached Provisions.

The permittee agrees and accepts that any work within the right of way of a county-maintained road shall be performed by an appropriately licensed and bonded contractor and shall provide traffic control per the latest California Manual of Uniform Traffic Control Devices.

The permittee shall defend, indemnify and save harmless the County of San Luis Obispo, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, or liability that relate in any way to this permit, including, but not limited to, any act or omission on the part of the permittee, or of agents, employees, or independent contractors directly responsible to the permittee; including, but not limited to, any defects, flaws or errors in the design or performance of any work under this permit, providing further that the foregoing shall apply to any acts, or omissions to act, committed jointly or concurrently by the permittee, the permittee's agents, employees or independent contractors, and the County, its agents, employees or independent contractors. Nothing contained in the foregoing indemnity provisions shall be construed to require the permittee to indemnify the County against

any responsibility or liability in contravention of Section 2782 of the Civil Code.

X02 - GENERAL ENCROACHMENT PROVISIONS

Authority – This permit is issued pursuant to Chapter 13.08 of the San Luis Obispo County Code and Chapter 5.5 (commencing with Section 1450) of the Division 2 of the California Streets and Highways Code, the provisions of which are incorporated herein by reference as though fully set forth herein. Special event permits with are issued pursuant to Chapter 15.610 of the San Luis Obispo County Code and Chapter 2 (commencing with Section 942) of the Division 2 of the California Streets and Highways Code, the provisions of which are incorporated herein by reference as though fully set forth herein. Issuance or denial of permit may be appealed to the Board of Supervisors. All board decisions are final and conclusive.

Definitions – The word “County” as used herein means the County of San Luis Obispo acting by and through its Director of Public Works or his duly authorized representative. The word “work” as used herein means allowed activities in the County of San Luis Obispo right-of-way as specified in the encroachment permit.

No Precedent Established – This permit is granted with the understanding that this action is not to be considered to establish a precedent concerning any kind of encroachment within the county right-of-way.

Permits from Others – When the law requires the consent to any work hereunder from any other public board or person having jurisdiction, this permit shall be suspended unless and until such consent is obtained.

Permission from Property Owners – Whenever it is necessary to secure permission from abutting property owners, such authority must be secured by the permittee prior to the starting of work.

Responsible Party – No party other than the named permittee or their agent is authorized to work under any permit.

Notice Prior to Starting Work – Before starting work under the encroachment permit, the permittee shall notify the County 24-hours prior to initial start of work.

Indemnity – The permittee shall defend, indemnify and save harmless the County of San Luis Obispo, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, or liability that relate in any way to this permit, including, but not limited to, any act or omission on the part of the permittee, or of agents, employees, or independent contractors directly responsible to the permittee; including, but not limited to, any defects, flaws or errors in the design or performance of any work under this permit, providing further that the foregoing shall apply to any acts, or omissions to act, committed jointly or concurrently by the permittee, the permittee’s agents, employees or independent contractors, and the County, its agents, employees or independent contractors. Nothing contained in the foregoing indemnity provisions shall be construed to require the permittee to indemnify the County against any responsibility or liability in contravention of Section 2782 of the Civil Code.

Other Work – This permit is to be strictly construed, and no work other than that specifically mentioned is authorized hereby.

Safety – All work shall be performed in a safe and workmanlike manner in accordance with all applicable laws and regulations.

Keep Permit on the Job – This permit shall be kept at the site of the work and shall be shown to any representative of the County, or any law enforcement officer on request.

Protection of the Public – The work shall cause the least possible inconvenience to the traveling public. Two-way traffic shall be maintained from the close of the working day to the start of the next working day. County approval required for shoulder, lane, and road closures. All warning signs, lights, devices, and procedures shall conform to the latest California Manual of Uniform Traffic Control Devices (CA MUTCD). All traffic associated with the work shall follow the provisions of the California Vehicle Code.

Standards of Construction – Any matter not specifically mentioned herein, or covered by direct reference, shall conform to the latest adopted County Public Improvement Standards, and, if not covered therein, to Caltrans Standard Specifications and Plans.

County Inspection – All work shall be subject to County inspection and performed in accordance with latest adopted County Public Improvement Standards and to the satisfaction of the County.

Expense of Inspection – On work which in the judgment of the County requires the presence of an employee of the Department of Public Works as inspector, the actual cost (including salary, traveling expense, and overhead) of such inspection shall be paid by the permittee upon presentation of a statement therefore. The cost of any tests required by the County shall be borne by the permittee.

Security – The applicant shall provide a cash security (with assignment to the County of San Luis Obispo) in the amount specified on the encroachment permit which sum is deemed sufficient by the County and which deposit aforesaid shall guarantee payment to the County of San Luis Obispo for all costs of work of improvement, engineering, inspection, maintenance, and related incidental expenses done or incurred by the County as is provided for herein. Expense of County costs shall be paid current and/or the finalization of encroachment permit is required prior to release of security.

Restoration of Right-of-Way – All portions of the right-of-way, and all adjacent areas directly affecting such, if disturbed by work

pursuant to this permit, shall be promptly restored to prior condition (including the replacement of suitable material and/or the planting of vegetation) and shall be left in a presentable condition.

Existing Utilities – The permittee shall contact all utilities to determine the location of any existing facilities prior to any excavation. The underground Service Alert ticket number and name shall be kept on the job site and be available to any representative of the County or any law enforcement officer on request. The permittee shall also contact the local water purveyor, sanitation district or other utility not affiliated with Underground Service Alert to advise them of the proposed project. The date and name of this contact must also be kept on the job site. The permittee shall immediately notify the owning utility of any damage to the existing facility.

Future Moving of Installation – In the event it becomes necessary, in the opinion of the County, to remove or relocate the encroachment permitted hereunder, such shall be accomplished by, and at the sole expense of, the permittee, and within such time and manner as may be required by the County. (Curb and gutter improvements constructed in accordance with approved plans are exempted from this provision).

Taxation of Possessory Interests – Permittee recognizes and understands that this permit may create a possessory interest subject to property taxation, and that permittee may be subject to payment of taxes levied on such interest.

Joint and Several Obligation – If there is more than one permittee subject to the terms of this permit, then all of the terms of this permit shall bind the permittees individually and collectively, and said permittees shall be individually and collectively liable therefore.

Maintenance – The permittee agrees by the acceptance of this permit to exercise reasonable care to maintain properly any encroachment placed by it in the highway and to exercise reasonable care in inspecting for and immediately repairing and making good any injury to any portion of the highway which occurs as a result of the maintenance of the encroachment in the highway or as a result of the work done under this permit, including any and all injury to the highway which would not have occurred had such work not been done or such encroachment not placed therein.

Clear Zone – Any work performed in the right-of-way shall be designed and constructed so that a 10-foot wide area beside the edge of traveled way is clear of any obstructions. No above grade unyielding fixed objects shall be constructed within this clear zone unless specifically permitted by the County. The County may consider construction within the clear zone when it is designed in a manner to break away easily if hit by a moving vehicle.

USA MEMBERSHIP REQUIREMENTS:

California Law – Every operator of a subsurface installation, except the Department of Transportation, shall become a member of, participate in, and share in the costs of, a regional notification center, (USA). Cal. Govt. Code Sections 4216-4216.9. "Operator" means any person, corporation, partnership, business trust, public agency, or other entity which owns, operates, or maintains a subsurface installation. For purposes of Section 4216.1 an "Operator" does not include any owner of real property where subsurface facilities are exclusively located if they are used exclusively to furnish services on that property and the subsurface facilities are under the operation and control of that owner. "Subsurface installation" means any underground pipeline, conduit, duct, wire, or other structure, except non-pressurized sewer lines, non-pressurized storm drains, or other non-pressurized drain lines.

UTILITY AND UNDERGROUND:

Cutting Pavement – All construction in asphalt shall be bored wherever possible. Open cut construction must be specifically permitted or may be authorized by the County to accommodate unexpected field conditions. When pavement is cut it shall be done in a manner which causes the least possible damage to the adjacent pavement. After the utility is placed and the trench backfilled and based, the pavement shall be trimmed by sawing or other approved means to a sufficient width to removal displaced or damaged pavement. If the trench edge is within 2-feet of the edge of the roadway pavement, the entire 2-feet shall be removed and replaced.

Backfill – Bedding and shading material shall be consolidated and compacted by a field approved method. Backfill material shall be consolidated and compacted to the following standards: (U-4 Series Drawings). Compaction tests shall be taken in locations as determined by the County. If approved by the County, excavations may be backfilled with vibrated sand slurry, or two sack cement slurry. All tests shall be conducted using Caltrans test methods.

Replacement of Pavement – The surface of all trenches in the traveled way shall be temporarily patched or otherwise surfaced at the end of each working day. Such temporary patching or other field approved surfacing shall be kept in a smooth, firm, dust-free condition for the safe use of the public for no more than 30-days before the final surface patch is required. Cold mix asphalt may be used as a temporary patch material; however, recessed metal plates are required on all arterial and major collector streets. Steel plate bridging shall conform to State Standards TR-0157. After the ditch edges have been trimmed, the base and pavement shall be replaced. The thickness of the base and paving to be replaced shall be determined in the field and shall be at least equal in section to that adjacent to the trench area; however, no pavement shall be less than 3-inches thick. Pavement shall be replaced with Type A hot mix asphalt which shall conform to State requirements for ½-inch maximum medium grading. Base material shall conform to State requirements for Class 2 Aggregate Base.

Plowing – The use of a static plow within 5-feet of the edge of the pavement is prohibited. A vibrating plow may be used to within 1-foot off the edge of the pavement. Any pavement that is broken or otherwise disturbed by the plowing operations shall be removed

and replaced. After plowing and prior to any compaction efforts, the plow trench shall be flooded to attain a plastic condition. The trench shall then be compacted by wheel rolling or other suitable means.

General – Minimum cover over utilities shall conform to the Standard U-1 drawing for installation. Maximum length of work under construction at any time shall not exceed 500 feet. Disposal of spoil material shall be in a legal manner and outside the right-of-way unless otherwise specifically approved by the County. Reasonable care shall be taken to avoid damage to major roots of trees. If an independent contractor installs a utility, the operator of the utility must accept the work before final approval of the work by the County.

Responsibility for Failures – The utility/service company that required the installation of facilities within the limits of the County right-of-way shall assume maintenance responsibility, in perpetuity, for any damage/failure to facilities owned and/or maintained by the County of San Luis Obispo as a result of such installation.

EROSION CONTROL:

Erosion control measures for wind, water, material stockpiles, and tracking shall be implemented at all times by the contractor and shall include source control, including protection of stockpiles, protection of slopes, protection of all disturbed areas, protection of accesses, and perimeter containment measures. Erosion control shall be placed prior to the commencement of work based upon location, site characteristics or time of year. The intent of erosion control measures shall be to keep all generated sediments from entering a swale, drainage way, watercourse, atmosphere, or migrate onto adjacent properties or onto the public right-of-way.

The contractor shall be responsible for the placement and maintenance of all storm water control measures/devices and shall be available, installed, and/or applied between October 15 and April 15 or anytime the rain probability exceeds 30% per the satisfaction of the permit inspector and the County Public Improvement Standards.

In the event of a failure, the contractor shall be responsible for cleanup and all associated costs or damage. In the event that damage occurs within the right-of-way and the County is required to perform cleanup, the permittee shall be responsible for reimbursing the County all associated costs.

USE OF ROAD SHOULDER (IF SPECIFICALLY PERMITTED): Use of a county shoulder for construction staging and material storage must have prior approval from County Public Works.

Unless permitted otherwise, no construction equipment or materials shall be parked or stored within ten (10) feet of the edge of traveled way or conflict with access to properties, utilities, etc.

The shoulder area shall be signed as closed and portable delineators used to mark a taper in advance of the material or equipment. All delineators shall be equipped with nighttime reflective bands and spaced no greater than 25-foot intervals along the edge of work zone.

Safe public (pedestrian) access to the road shoulder between the edge of pavement and stockpile must be provided at all times.

No vehicle maintenance shall be allowed at any time.

Upon completion of work the shoulder must be returned to a condition equal to or better than pre-disturbed conditions, and to the satisfaction of the county encroachment permit inspector.

Requirements for storage of erosive materials including road base and native soil (must be specifically permitted):

1. An erosion control plan (or SWPPP if required) must be prepared and implemented by the permittee.
2. Stockpiles shall be located a minimum of 10-feet away from the nearest edge of traveled way of the adjacent public road(s); 50-feet away from water bodies such as creeks, rivers, and drainage courses; shall not be located in environmentally sensitive areas; shall not be located on slopes greater than 20%; and shall not remain longer than 6-months without prior written approval from the Department.
3. All stockpiles should be shaped, not left in an "end dump condition"; should have a slope of 3:1 or flatter with the top surface sloped downhill at minimum of 0.5% and a maximum of 5%; should not exceed 20 feet in height; and no one stockpile should exceed 5,000 cubic yards. Adjacent stockpiles should not be located closer than 50-feet to each other.
4. All stockpiles regardless of time of year shall have silt fence installed immediately around the perimeter at the toe of slope. This silt fence shall be maintained until stockpile is removed.
5. Between April 15th and October 15th stockpiles remaining inactive for longer than one (1) week shall be covered with plastic or otherwise protected to control dust.

6. Between October 15th and April 15th (rainy season) stockpiles shall be stripped of plastic coverings and appropriate Best Management Practices that reduce erosion potential and stabilize the slopes (i.e., hydro-seeding, straw, straw wattles etc.) shall be implemented.

7. Once a stockpile is removed the area below shall be returned to the original contours or final project finished grades with established vegetation.

PAVEMENT RESTORATION:

Trench restoration shall be completed in accordance with County R-1, R-3 and/or R-3a standard drawings.

Pavement restoration shall be completed in accordance with County R-1, R-2, R-2a and/or R-4 standard drawings.

All Other Permits Shall Be The Permittee's Responsibility to Obtain.

PERMITEE IS RESPONSIBLE FOR READING AND ADHERING TO ALL CONDITIONS AND PROVISIONS OF THE ENCROACHMENT PERMIT. PERMIT HOLDER SHALL CONTACT THE ENCROACHMENT PERMIT UNIT VIA E-MAIL AT PW.PERMITS@CO.SLO.CA.US OR CALL (805) 781-5252 AT LEAST FORTY-EIGHT (48) HOURS IN ADVANCE TO SCHEDULE INSPECTIONS, PRIOR TO COMMENCING OF THE WORK FOR FINAL INSPECTION.

Permit Not Valid Without County Signature

BURHAN ZAHEER

Work Completed: _____

Inspector

Date

For current standards visit: <https://www.slocounty.ca.gov/public-works/public-improvement-standards.aspx>

Notice of Exemption**Appendix E**

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: San Luis Obispo

1055 Monterey Street, Suite D-120

San Luis Obispo, CA 93408

From: (Public Agency): Oceano Community Services District

1655 Front Street

Oceano, CA 93445

(Address)

Project Title: CIPs A-3, A-4, A-7 Sewer System Upgrade Project

Project Applicant: Oceano Community Services District

Project Location - Specific:

Belridge St., Wilmar Ave., 1323 & 1830 19th St., 2160 Nipomo St., Oceano, CA 93445

Project Location - City: Unincorporated Area-Oceano Project Location - County: San Luis Obispo

Description of Nature, Purpose and Beneficiaries of Project:

Replacement of existing sewer lines and laterals on sections of Belridge St., Wilmar Ave., 19th St., and Nipomo St. to improve wastewater flows and prevent seepage from those properties connected to these lines.

Name of Public Agency Approving Project: Oceano Community Services District

Name of Person or Agency Carrying Out Project: Oceano Community Services District

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: Class 1, Existing Facilities 15301
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The project replaces existing sewer lines and laterals in the road right of way for the public sewer utility and involves no expansion of use.

Lead Agency

Contact Person: Will Clemens, will@oceanocsd.org Area Code/Telephone/Extension: 805-481-6730

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: 09/08/2026 Title: Interim General Manager

▪ Signed by Lead Agency ▪ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE (805) 481-6730 | FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, Interim General Manager

Subject: **Agenda Item #8(B):** Introduction of an Ordinance Amending District Code 12 – Solid Waste

Recommendation

It is recommended that the Board:

1. Receive public testimony on Ordinance No. 2026-01
2. Waive full reading, make any amendments to, and introduce Ordinance No. 2026-01 by title:

ORDINANCE NO. 2026-01

AN ORDINANCE OF THE OCEANO COMMUNITY SERVICES DISTRICT TO AMEND TITLE 12 OF THE OCEANO COMMUNITY SERVICES DISTRICT CODE OF ORDINANCES AND ADOPT MANDATORY SOLID WASTE, ORGANIC WASTE, AND RECYCLING MATERIALS RULES AND REGULATIONS AND MAKING A DETERMINATION UNDER CEQA

3. Set a Public Hearing for the October 14, 2026, meeting of the Board of Directors for adoption.

Discussion

In September 2016, Governor Brown signed into law SB 1383, which established methane emissions reduction targets in a statewide effort to reduce emissions of short-lived climate pollutants (SLCP) in various sectors of California's economy, including waste disposal. This law is the most comprehensive solid waste legislation adopted in California in the last 30 years and expands on the requirements of AB 341 (Mandatory Commercial Recycling) and AB 1826 (Mandatory Commercial Organics). Organic waste in landfills emits 20% of the state's methane. Organic waste such as food scraps, yard trimmings, paper, and cardboard make up half of what Californians send to landfills. SB 1383 requires reducing organic waste (food waste, green waste, paper products, etc.) disposal by more than 75% by 2025. In addition, the law requires the state to increase edible food recovery by 20% by 2025. From 2016-2020, the California Department of Resources, Recycling and Recovery (CalRecycle) worked to develop regulations to achieve the goals set in SB 1383. CalRecycle finalized the new



Oceano Community Services District

Board of Directors Meeting

regulations in November 2020. SB 1383 took effect January 1, 2022, with full compliance from organic waste generators and enforcement for those that have not complied commencing on January 1, 2024.

The District's existing Ordinance was adopted in 2021 and became effective on January 1, 2022. The recommended minor amendments to the Ordinance require all Single-Family Residence Self-Haulers to comply with the Ordinance's record-keeping requirements. This will allow the District to ensure that all Self-Haulers comply with the Ordinance.

Other Agency Involvement

All agencies providing Solid Waste Service are subject to the requirements of SB 1383.

Other Financial Considerations

The recommended changes to the Ordinance have a negligible impact on District finances.

Results

Revisions to the Ordinance help contribute to a safe, healthy, and well-governed community.

Attachments:

1. Ordinance 2026-01

**AN ORDINANCE OF THE OCEANO COMMUNITY SERVICES DISTRICT TO AMEND
TITLE 12 OF THE OCEANO COMMUNITY SERVICES DISTRICT CODE OF
ORDINANCES AND ADOPT MANDATORY SOLID WASTE, ORGANIC WASTE, AND
RECYCLING MATERIALS RULES AND REGULATIONS**

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ORDINANCE 2026-01

**AN ORDINANCE OF THE OCEANO COMMUNITY SERVICES DISTRICT TO AMEND
TITLE 12 OF THE OCEANO COMMUNITY SERVICES DISTRICT CODE OF
ORDINANCES AND ADOPT MANDATORY SOLID WASTE, ORGANIC WASTE, AND
RECYCLING MATERIALS RULES AND REGULATIONS AND MAKING A
DETERMINATION OF EXEMPTION UNDER CEQA**

WHEREAS, the Oceano Community Services District ("District") is a community services district duly formed under Government Code Section 61000 et seq. to provide community services within the District's service area; and

WHEREAS, Government Code Section 61600(c) authorizes Community Services Districts to provide the collection and disposal of solid waste; and

WHEREAS, Assembly Bill 939 of 1989, the California Integrated Waste Management Act of 1989 (California Public Resources Code Section 40000, et seq., as amended, supplemented, superseded, and replaced from time to time), requires jurisdictions to reduce, reuse, and recycle (including composting) Solid Waste generated to the maximum extent feasible before any incineration or landfill disposal of waste, to conserve water, energy, and other natural resources, and to protect the environment; and

WHEREAS, Assembly Bill 341 of 2011 places requirements on Commercial Businesses and Multi-Family Premises that generate a specified threshold amount of Solid Waste to arrange for recycling services and requires jurisdictions to implement a mandatory Commercial recycling program; and

WHEREAS, Assembly Bill 1826 of 2014 requires Commercial Businesses and Multi-Family Premises that generate a specified threshold amount of Solid Waste, Recyclable Materials, and Organic Materials per week to arrange for recycling services for that waste, requires jurisdictions to implement a recycling program to divert Organic Materials from Commercial Businesses and Multi-Family Premises subject to the law, and requires jurisdictions to implement a mandatory Commercial Organic Materials recycling program; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce Organic Waste in landfills as a source of methane. The regulations place requirements on multiple entities including jurisdictions, residential households, Multi-Family Premises, Commercial Businesses, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Organizations, and Food Recovery Services to support achievement of the SB 1383 statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires jurisdictions to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 Regulations; and

WHEREAS, this Ordinance amends Title 12 of the Oceano Community Services District Code of Ordinances and implements rules, regulations, and the requirements of AB 341, AB 1826, and SB 1383.

THE OCEANO COMMUNITY SERVICES DISTRICT DOES HEARBY ORDAIN AS FOLLOWS:

SECTION 1.

Title 12 of the District's Code of Ordinances is hereby amended and superseded as follows:

12.02 GENERAL PROVISIONS

12.02.010 Title of Ordinance

This chapter shall be entitled "Mandatory Solid Waste, Organic Waste, and Recycling Materials Ordinance."

12.02.020 Effective Date

This Ordinance shall be effective commencing on ~~January~~ December 1, ~~2022~~2026.

12.02.030 Purpose of the Ordinance

The Purpose of the Ordinance is to assure the continuance of a collection and disposal of Solid Waste, Recyclable Materials, and Organic Waste for the benefit all citizens of the District. It is necessary that rules, regulations, and procedures be established for the health and safety of all residents and guests of the community. Procedures related to the disposal and collection of Solid Waste, Organic Waste, and Recyclable Materials and are established by the Franchisee and all parties subject to this Ordinance are directed to the Franchisee to access general information and to start, change, or verify service.

12.02.040 Definitions

The following words, terms, phrases, and their derivations have the meanings given herein. When consistent with the context, words used in the present tense include the future tense, and words in the singular number include the plural number.

- (a) "Alternative Daily Cover (ADC)" has the same meaning as in Section 20690 of Title 27 of the California Code of Regulations.
- (b) "Alternative Intermediate Cover (AIC)" has the same meaning as in Section 20700 of Title 27 of the California Code of Regulations.
- (c) "Bulky Item" means discarded appliances (including refrigerators), furniture, tires, carpets, mattresses, Yard Trimmings and/or wood waste, and similar large items which can be handled by two (2) people, weigh no more than two hundred (200) pounds, and require special collection due to their size or nature, but can be collected without the assistance of special loading equipment (such as forklifts or cranes) and without violating vehicle load limits. Bulky Items must be generated by the customer and at the service address wherein the Bulky Items are collected. Bulky Items do not include abandoned automobiles, large

auto parts, trees, construction and demolition debris, or items herein defined as Excluded Waste.

- (d) “CalRecycle” means California’s Department of Resources Recycling and Recovery, which is the Department designated with responsibility for developing, implementing, and enforcing SB 1383 Regulations on jurisdictions (and others).
- (e) “California Code of Regulations” or “CCR” means the State of California Code of Regulations. CCR references in this Ordinance are preceded with a number that refers to the relevant Title of the CCR (e.g., “14 CCR” refers to Title 14 of CCR).
- (f) “Cast Offs” means discarded mattresses, couches, chairs, and other household furniture, but does not include rubble or Solid Waste.
- (g) “District Enforcement Official” means the District General Manager, authorized person(s), or the District Designee(s) who is/are partially or whole responsible for enforcing the Ordinance.
- (h) “Commercial Business” or “Commercial” means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, or industrial facility.
- (i) “Commercial Edible Food Generator” includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in this Section 12.02.040 or as otherwise defined in 14 CCR Section 18982(a)(73) and (a)(74). For the purposes of this definition, Food Recovery Organizations and Food Recovery Services are not Commercial Edible Food Generators pursuant to 14 CCR Section 18982(a)(7).
- (j) “Community Composting” means any activity that Composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and Compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, as specified in 14 CCR Section 17855(a)(4); or, as otherwise defined by 14 CCR Section 18982(a)(8).
- (k) “Compliance Review” means a review of records by the District to determine compliance with this Ordinance.
- (l) “Compost” has the same meaning as in 14 CCR Section 17896.2(a)(4), (or any variation thereof) includes a controlled biological decomposition of Organic Materials yielding a safe and nuisance free Compost product.
- (m) “Contractor” means franchisee, organized and operating under the laws of the State and its officers, directors, employees, agents, companies, related-parties, affiliates, subsidiaries, and subcontractors.

- (n) "County Enforcement Official" means a county agency enforcement official, if so if designated for enforcing the Ordinance in conjunction or consultation with District Enforcement Official.
- (o) "Customer" means the Person whom Contractor submits its billing invoice to and collects payment from for Collection services provided to a Premises. The Customer may be either the Occupant or Owner of the Premises.
- (p) "C&D" means construction and demolition debris.
- (q) "County" means the County of San Luis Obispo, a political subdivision of the State of California.
- (r) "Designated Waste" means non-Hazardous Waste which may pose special Disposal problems because of its potential to contaminate the environment, and which may be Disposed of only in Class II Disposal sites or Class III Disposal sites pursuant to a variance issued by the California Department of Health Services. Designated Waste consists of those substances classified as Designated Waste by the State, in California Code of Regulations Title 23, Section 2522 as may be amended from time to time.
- (s) "Designee" means a person or entity that the District contracts with or otherwise agrees and arranges to carry out any of the District's responsibilities of this Ordinance as authorized in 14 CCR Section 18981.2. A Designee may be an individual person, a government entity, a hauler, a private entity, or a combination of those entities.
- (t) "Discarded Materials" means Recyclable Materials, Organic Materials, and Solid Waste placed by a Generator in a collection container and/or at a location for the purposes of collection excluding Excluded Waste.
- (u) "District" means the Oceano Community Services District, which is a California Special District, a form of local government created by a local community to meet a specific need or needs, and all the territory lying within its boundaries as presently existing or as such boundaries may be modified from time to time.
- (v) "Edible Food" means food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). For the purposes of this Ordinance or as otherwise defined in 14 CCR Section 18982(a)(18), "Edible Food" is not Solid Waste if it is recovered and not discarded. Nothing in this Ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Health and Safety Code, including the California Retail Food Code.
- (w) "Enforcement Action" means an action of District or its Designee to address non-compliance with this Ordinance including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.

- (x) “Excluded Waste” means Hazardous Substance, Hazardous Waste, Infectious Waste, Designated Waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that facility operator(s), which receive materials from the District and its Generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or Ordinance, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by permit conditions, waste that in District, or its Designee’s reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose District, or its Designee, to potential liability; but not including de minimis volumes or concentrations of waste of a type and amount normally found in Single-Family or Multi-Family Solid Waste after implementation of programs for the safe collection, processing, recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the California Public Resources Code.
- (y) “Food Distributor” means a company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores, or as otherwise defined in 14 CCR Section 18982(a)(22).
- (z) “Food Facility” has the same meaning as in Section 113789 of the Health and Safety Code.
- (aa) “Food Recovery” means actions to collect and distribute food for human consumption that otherwise would be disposed, or as otherwise defined in 14 CCR Section 18982(a)(24).
- (bb) “Food Recovery Organization” means an entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:
- (1) A food bank as defined in Section 113783 of the Health and Safety Code;
 - (2) A nonprofit charitable organization as defined in Section 113841 of the Health and Safety code; and,
 - (3) A nonprofit charitable temporary Food Facility as defined in Section 113842 of the Health and Safety Code.

A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

If the definition in 14 CCR Section 18982(a)(25) for Food Recovery Organization differs from this definition, the definition in 14 CCR Section 18982(a)(25) shall apply to this Ordinance.

- (cc) “Food Recovery Service” means a person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery, or as otherwise defined in 14 CCR Section 18982(a)(26). A Food Recovery Service is not a Commercial Edible Food Generator for the purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).
- (dd) “Food Scraps” means those Discarded Materials that will decompose and/or putrefy including: (i) all kitchen and table Food Waste; (ii) animal or vegetable waste that is generated during or results from the storage, preparation, cooking or handling of food stuffs; (iii) fruit waste, grain waste, dairy waste, meat, and fish waste; and, (iv) vegetable trimmings, houseplant trimmings and other Compostable Organic Waste common to the occupancy of Residential dwellings. Food Scraps are a subset of Food Waste. Food Scraps excludes fats, oils, and grease when such materials are Source Separated from other Food Scraps.
- (ee) “Food Service Provider” means an entity primarily engaged in providing food services to institutional, governmental, Commercial, or industrial locations of others based on contractual arrangements with these types of organizations, or as otherwise defined in 14 CCR Section 18982(a)(27).
- (ff) “Food-Soiled Paper” is compostable paper material that has come in contact with Food Scraps or liquid, such as, but not limited to, compostable paper plates, napkins, and pizza boxes.
- (gg) “Food Waste” means Source Separated Food Scraps and Food-Soiled Paper.
- (hh) “Food Waste Self-Hauler” means a Self-Hauler who generates and hauls, utilizing their own employees and equipment, an average of one cubic yard or more per week, or 6,500 pounds or more per quarter of their own Food Waste to a location or facility that is not owned and operated by that Self-Hauler. Food Waste Self-Haulers are a subset of Self-Haulers.
- (ii) “Franchisee” means the person, entity, or Company with a Franchise Agreement to collect, receive, carry, haul or transport Discarded Materials within the District and shall include the agents or employees of the Franchisee.
- (jj) “Franchise Agreement” means an agreement with a Franchisee.
- (kk) “Generator” means a person or entity that is responsible for the initial creation of one or more types of Discarded Materials.

- (ll) “Grocery Store” means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments, or as otherwise defined in 14 CCR Section 18982(a)(30).
- (mm) “Hauler Route” means the designated itinerary or sequence of stops for each segment of the District’s collection service area, or as otherwise defined in 14 CCR Section 18982(a)(31.5).
- (nn) “Hazardous Substance” means any of the following: (a) any substances defined, regulated or listed (directly or by reference) as "Hazardous Substances", "hazardous materials", "Hazardous Wastes", "toxic waste", "pollutant", or "toxic substances", or similarly identified as hazardous to human health or the environment, in or pursuant to: (i) the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) of 1980, 42 USC §9601 et seq. (CERCLA); (ii) the Hazardous Materials Transportation Act, 49 USC §1802, et seq.; (iii) the Resource Conservation and Recovery Act, 42 USC §6901 et seq.; (iv) the Clean Water Act, 33 USC §1251 et seq.; (v) California Health and Safety Code §§25115-25117, 25249.8, 25281, and 25316; (vi) the Clean Air Act, 42 USC §7901 et seq.; and, (vii) California Water Code §13050; (b) any amendments, rules or regulations promulgated thereunder to such enumerated statutes or acts currently existing or hereafter enacted; and, (c) any other hazardous or toxic substance, material, chemical, waste or pollutant identified as hazardous or toxic or regulated under any other Applicable Law currently existing or hereinafter enacted, including, without limitation, friable asbestos, polychlorinated biphenyl's (PCBs), petroleum, natural gas, and synthetic fuel products, and by-products.
- (oo) “Hazardous Waste” means all substances defined as Hazardous Waste, acutely Hazardous Waste, or extremely Hazardous Waste by the State in Health and Safety Code §25110.02, §25115, and §25117 or in the future amendments to or recodifications of such statutes or identified and listed as solar panels from residential premises, and Hazardous Waste by the U.S. Environmental Protection Agency (EPA), pursuant to the Federal Resource Conservation and Recovery Act (42 USC §6901 et seq.), all future amendments thereto, and all rules and regulations promulgated thereunder.
- (pp) “High Diversion Organic Waste Processing Facility” means a facility that is in compliance with the reporting requirements of 14 CCR Section 18815.5(d) and meets or exceeds an annual average Mixed Waste organic content Recovery rate of 50 percent between January 1, 2022 and December 31, 2024, and 75 percent after January 1, 2025, as calculated pursuant to 14 CCR Section 18815.5(e) for Organic Waste received from the “Mixed waste organic collection stream” as defined in 14 CCR Section 17402(a)(11.5); or, as otherwise defined in 14 CCR Section 18982(a)(33).

- (qq) “Infectious Waste” means (a) equipment, instruments, utensils and other fomites of a disposable nature from the rooms of patients who are suspected to have or have been diagnosed as having a communicable disease and must, therefore, be isolated as required by public health agencies; (b) laboratory wastes, including pathological specimens (i.e., all tissues, specimens of blood elements, excreta and secretions obtained from patients or laboratory animals) and disposable fomites (any substance that may harbor or transmit pathogenic organisms) attendant thereto; and/or (c) surgical operating room pathologic specimens - including recognizable anatomical parts, human tissue, anatomical human remains and disposable materials from hospitals, clinics, outpatient areas and emergency rooms, as defined in 14 CCR Section 17225.36.
- (rr) “Inspection” means a site visit where a District reviews records, containers, and an entity’s collection, handling, recycling, or landfill disposal of Recyclable Materials, Organic Waste, Solid Waste or Edible Food handling to determine if the entity is complying with requirements set forth in this Ordinance, or as otherwise defined in 14 CCR Section 18982(a)(35).
- (ss) “Large Event” means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event. If the definition in 14 CCR Section 18982(a)(38) differs from this definition, the definition in 14 CCR Section 18982(a)(38) shall apply to this Ordinance.
- (tt) “Large Venue” means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12, a site under common ownership or control that includes more than one Large Venue that is contiguous with other Large Venues in the site, is a single Large Venue. If the definition in 14 CCR Section 18982(a)(39) differs from this definition, the definition in 14 CCR Section 18982(a)(39) shall apply to this Ordinance.
- (uu) “Local Education Agency” means a school district, charter school, or county office of education that is not subject to the control of District or county regulations related to Solid Waste, or as otherwise defined in 14 CCR Section 18982(a)(40).

- (vv) “Multi-Family Residential Dwelling” or “Multi-Family” or “MFD” means of, from, or pertaining to residential Premises with five (5) or more dwelling units including such Premises when combined in the same building with Commercial establishments, that receive centralized, shared, Collection service for all units on the Premises which are billed to one (1) Customer at one (1) address. Customers residing in Townhouses, mobile homes, condominiums, or other structures with five (5) or more dwelling units who receive individual service and are billed separately shall not be considered Multi-Family. Multi-Family Premises do not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses.
- (ww) “Notice of Violation (NOV)” means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties, or as otherwise defined in 14 CCR Section 18982(a)(45) or further explained in 14 CCR Section 18995.4.
- (xx) “Occupant” means the Person who occupies a Premises.
- (yy) “Organic Materials” means Yard Trimmings and Food Waste, individually or collectively that are set aside, handled, packaged, or offered for collection in a manner different from Solid Waste for the purpose of processing. No Discarded Material shall be considered to be Organic Materials, however, unless it is separated from Recyclable Material and Solid Waste. Organic Materials are a subset of Organic Waste.
- (zz) “Organic Materials Container” shall be used for the purpose of storage and collection of Source Separated Organic Materials.
- (aaa) “Organic Waste” means wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).
- (bbb) “Owner” means the Person(s) holding legal title to real property and/or any improvements thereon and shall include the Person(s) listed on the latest equalized assessment roll of the County Assessor.
- (ccc) “Paper Products” include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling, or as otherwise defined in 14 CCR Section 18982(a)(51).
- (ddd) “Printing and Writing Papers” include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars,

brochures, reports, magazines, and publications, or as otherwise defined in 14 CCR Section 18982(a)(54).

- (eee) “Premises” means and includes any land, building and/or structure, or portion thereof, in the District where Discarded Materials are produced, generated, or accumulated. All structures on the same legal parcel, which are owned by the same person shall be considered as one Premises.
- (fff) “Prohibited Container Contaminants” means the following: (i) Discarded Materials placed in the Recyclable Materials Container that are not identified as acceptable Source Separated Recyclable Materials for the District’s Recyclable Materials Container; (ii) Discarded Materials placed in the Organic Materials Container that are not identified as acceptable Source Separated Organic Materials for the the District’s Organic Materials Container; (iii) Discarded Materials placed in the Solid Waste Container that are acceptable Source Separated Recyclable Materials and/or Source Separated Organic Materials to be placed in the District’s Organic Materials Container and/or Recyclable Materials Container; and, (iv) Excluded Waste placed in any container.
- (ggg) “Recovery” means any activity or process described in 14 CCR Section 18983.1(b), or as otherwise defined in 14 CCR Section 18982(a)(49).
- (hhh) “Recyclable Materials” means those Discarded Materials that the Generators set out in Recyclables Containers for Collection for the purpose of Recycling by the Service Provider and that exclude Excluded Waste. No Discarded Materials shall be considered Recyclable Materials unless such material is separated from Organic Materials, and Solid Waste. Recyclable Materials shall include, but not be limited to by-products or discards set aside, handled, packaged or offered for Collection from Residential, Commercial, governmental or industrial customers in a manner different from Solid Waste. Including, but not limited to, aluminum, newspaper, clear and colored glass, tin and bi-metal, all plastic containers (except polystyrene), cardboard, chipboard, magazines, mixed paper (including magazines, phone books and junk mail) and motor oil and filters.. For the purpose of collection of Recyclable Materials through contractor’s collection services, recyclable materials shall be limited to those materials identified by the collection contractor as acceptable recyclable materials.
- (iii) “Recyclable Materials Container” shall be used for the purpose of storage and collection of Source Separated Recyclable Materials.
- (jjj) “Recycled-Content Paper” means Paper Products and Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber, or as otherwise defined in 14 CCR Section 18982(a)(61).

- (kkk) “Refuse” includes garbage, recyclables, green waste, Cast Offs, and/or Rubble.
- (lll) “Residential” shall mean of, from, or pertaining to a Single-Family Premises or Multi-Family Premises including Single-Family homes, apartments, condominiums, Townhouse complexes, mobile home parks, and cooperative apartments.
- (mmm) “Responsible Party” means the Owner, property manager, tenant, lessee, Occupant, or other designee that subscribes to and pays for Recyclable Materials, Organic Materials, and/or Solid Waste collection services for a Premises in the District, or, if there is no such subscriber, the Owner or property manager of a Single-Family Premises, Multi-Family Premises, or Commercial Premises. In instances of dispute or uncertainty regarding who is the Responsible Party for a Premises, Responsible Party shall mean the Owner of a Single-Family Premises, Multi-Family Premises, or Commercial Premises.
- (nnn) “Restaurant” means an establishment primarily engaged in the retail sale of food and drinks for on-Premises or immediate consumption, or as otherwise defined in 14 CCR Section 18982(a)(64).
- (ooo) “Route Review” means a visual Inspection of containers along a Hauler Route for the purpose of determining Container Contamination and may include mechanical Inspection methods such as the use of cameras, or as otherwise defined in 14 CCR Section 18982(a)(65).
- (ppp) “Rubble” means and includes all debris from the construction, demolition or alteration of buildings, earth, rocks or incinerator ashes, brick, mortar, concrete and similar solid material.
- (qqq) “SB 1383” means Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a Statewide effort to reduce emissions of short-lived climate pollutants as amended, supplemented, superseded, and replaced from time to time.
- (rrr) “SB 1383 Regulations” or “SB 1383 Regulatory” means or refers to, for the purposes of this Ordinance, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.
- (sss) “Self-Haul” means to act as a Self-Hauler.
- (ttt) “Self-Hauler” means a person, who hauls Solid Waste, Organic Waste or Recyclable Material they have generated to another ~~person~~facility. Self-hauler

also includes a landscaper, or a person who back-hauls waste. Back-haul means generating and transporting Recyclable Materials or Organic Waste to a destination owned and operated by the Generator or Responsible Party using the Generator's or Responsible Party's own employees and equipment.

- (uuu) "Service Level" refers to the size of a Customer's Container and the frequency of Collection service.
- (vvv) "Single-Family" or "SFD" refers to any detached or attached house or residence of four (4) units or less designed or used for occupancy by one (1) family, provided that Collection service feasibly can be provided to such Premises as an independent unit, and the Owner or Occupant of such independent unit is billed directly for the Collection service. Single-Family includes Townhouses, and each independent unit of duplex, tri-plex, or four-plex Residential structures, regardless of whether each unit is separately billed for their specific Service Level.
- (www) "Solid Waste" has the same meaning as defined in State Public Resources Code Section 40191, which defines Solid Waste as all putrescible and non-putrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following wastes:
- (1) Hazardous waste, as defined in the State Public Resources Code Section 40141.
 - (2) Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
 - (3) Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.
 - (4) Recyclable Materials, Organic Materials, and Construction and Demolition Debris when such materials are Source Separated.

Notwithstanding any provision to the contrary, Solid Waste may include de minimis volumes or concentrations of waste of a type and amount normally found in Residential Solid Waste after implementation of programs for the safe

Collection, Recycling, treatment, and Disposal of household hazardous waste in compliance with Section 41500 and 41802 of the California Public Resources Code as may be amended from time to time. Solid Waste includes salvageable materials only when such materials are included for Collection in a Solid Waste Container not Source Separated from Solid Waste at the site of generation.

- (xxx) “Solid Waste Container” shall be used for the purpose of storage and collection of Solid Waste.
- (yyy) “Source Separated” or “Source-Separated (materials)” means materials, including commingled Recyclable Materials and Organic Materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of the Ordinance, Source Separated shall include separation of materials by the Generator, Responsible Party, or Responsible Party’s employee, into different containers for the purpose of collection such that Source-Separated materials are separated from Solid Waste for the purposes of collection and processing.
- (zzz) “Source Separated Organic Materials” means Organic Materials that are Source Separated and placed in an Organic Materials Container.
- (aaaa) “Source Separated Recyclable Materials” means Recyclable Materials that are Source Separated and placed in a Recyclable Materials Container.
- (bbbb) “Standard Container” means Organic Waste Containers, Recyclable Materials Containers, and Organic Waste Containers approved by the District and/or the Franchisee.
- (cccc) “State” means the State of California.
- (dddd) “Supermarket” means a full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR Section 18982(a)(71).
- (eeee) “Tier One Commercial Edible Food Generator” means a Commercial Edible Food Generator that is one of the following:
 - (1) Supermarket.
 - (2) Grocery Store with a total facility size equal to or greater than 10,000 square feet.
 - (3) Food Service Provider.

(4) Food Distributor.

(5) Wholesale Food Vendor.

If the definition in 14 CCR Section 18982(a)(73) of Tier One Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(73) shall apply to this Ordinance.

(ffff) “Tier Two Commercial Edible Food Generator” means a Commercial Edible Food Generator that is one of the following:

(1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.

(2) Hotel with an on-site Food Facility and 200 or more rooms.

(3) Health facility with an on-site Food Facility and 100 or more beds.

(4) Large Venue.

(5) Large Event.

(6) A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.

(7) A Local Education Agency facility with an on-site Food Facility.

If the definition in 14 CCR Section 18982(a)(74) of Tier Two Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(74) shall apply to this Ordinance.

(gggg) “Ton” or “Tonnage” means a unit of measure for weight equivalent to two thousand (2,000) standard pounds where each pound contains sixteen (16) ounces.

(hhhh) “Wholesale Food Vendor” means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

(iiii) “Yard Trimmings” or “Green Waste” means those Discarded Materials that will decompose and/or putrefy, including, but not limited to, green trimmings, grass, weeds, leaves, prunings, branches, dead plants, brush, tree trimmings, dead trees, small pieces of unpainted and untreated wood, and other types of Organic Materials resulting from normal yard and landscaping maintenance that may be specified in District Legislation for Collection and Processing as Organic Materials under this Agreement. Yard Trimmings does not include

items herein defined as Excluded Waste. Yard Trimmings are a subset of Organic Materials. Yard Trimmings placed for Collection may not exceed six (6) inches in diameter and three (3) feet in length and must fit within the Contractor-provided Container. Acceptable Yard Trimmings may be added to or removed from this list from time to time by mutual consent or at the sole discretion of the District.

12.04 MANDATORY SOLID WASTE, ORGANIC WASTE, AND RECYCLING SERVICE

12.04.010 Requirements for Single-Family Premises

- (a) Except Responsible Parties of Single-Family Premises that meet the Self-Hauler requirements in Section 12.04.080 of this Ordinance, Responsible Parties of Single-Family Premises shall comply with the following requirements:
 - (1) Subscribe to and pay for District's three-container collection services for weekly collection of Recyclable Materials, Organic Materials, and Solid Waste generated by the Single-Family Premises and comply with requirements of those services as described below in Section 12.04.010(a)(2). District and its Designee(s) shall have the right to review the number and size of a Generator's containers to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials. The Responsible Parties for Single-Family Premises shall adjust their Service Level for their collection services as requested by the District.
 - (2) Participate in the District's three-container collection service(s) in the manner described below.
 - (i) Place, or, if Responsible Party is not an occupant of the Single-Family Premises, direct its Generators to place, Source Separated Organic Materials, including Food Waste, in the Organic Materials Container; Source Separated Recyclable Materials in the Recyclable Materials Container; and Solid Waste in the Solid Waste Container.
 - (ii) Not place, or, if Responsible Party is not an occupant of the Single-Family Premises, direct its Generators to not place Prohibited Container Contaminants in collection containers and not place materials designated for the Organic Materials Containers or Recyclable Materials Containers in the Solid Waste Containers.
- (b) Nothing in this Section prohibits a Responsible Party or Generator of a Single-Family Premises from preventing or reducing Discarded Materials generation, managing Organic Waste on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

- (c) The requirements of this Section 12.04.010 may be subject to a low-population waiver pursuant to Article 3 in Title 14 of the California Code of Regulations, Sections 18984 through 18984.13. Please contact the District for verification.

12.04.020 Requirements for Multi-Family Residential Dwellings

- (a) Responsible Parties of Multi-Family Premises shall provide or arrange for Recyclable Materials, Organic Materials, and Solid Waste collection services consistent with this Ordinance and for employees, contractors, and tenants. Responsible Parties of Multi-Family Premises may receive waivers pursuant to Section 12.04.040 for some requirements of this Section.
- (b) Except for Responsible Parties of Multi-Family Premises that meet the Self-Hauler requirements in Section 12.04.080 of this Ordinance, including hauling services arranged through a landscaper, Responsible Parties of Multi-Family Premises shall:
 - (1) Subscribe to and pay for the District's three or more-container collection services and comply with requirements of those services for all Recyclable Materials, Organic Materials, and Solid Waste generated at the Multi-Family Premises as further described below in this Section. The District and its Designee(s) shall have the right to review the number and size of the Multi-Family Premises' collection containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials. The Responsible Party of a Multi-Family Premises shall adjust their Service Level for their collection services as requested by the District or its Designee.
 - (2) Participate in the District's three or more-container collection service(s) for at least weekly collection of Recyclable Materials, Organic Materials, and Solid Waste in the manner described below.
- (c) Place and/or direct its Generators to place Source Separated Organic Materials, including Food Waste, in the Organic Materials Container; Source Separated Recyclable Materials in the Recyclable Materials Container; and Solid Waste in the Solid Waste Container.
- (d) Not place and/or direct its Generators to not place Prohibited Container Contaminants in collection containers and to not place materials designated for the Organic Materials Containers or Recyclable Materials Containers in the Solid Waste Containers.
 - (1) Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors for employees, contractors, tenants, and customers, consistent with the District's Recyclable Materials Container, Organic Materials Container, and Solid Waste Container collection service or, if Self-Hauling, consistent with the

Multi-Family Premises' approach to complying with Self-Hauler requirements in Section 12.04.080 of this Ordinance.

- (2) Annually provide information to employees, contractors, tenants, and customers about Recyclable Materials and Organic Waste Recovery requirements and about proper sorting of Recyclable Materials, Organic Materials, and Solid Waste.
 - (3) Provide education information before or within fourteen (14) days of occupation of the Premises to new tenants that describes requirements to Source Separate Recyclable Materials and Organic Materials and to keep Source Separated Organic Materials and Source Separated Recyclable Materials separate from each other and from Solid Waste (when applicable) and the location of containers and the rules governing their use at each property.
 - (4) Provide or arrange access for the District and/or its Designee(s) to their properties during all Inspections conducted in accordance with this Ordinance to confirm compliance with the requirements of this Ordinance.
- (e) If the Responsible Party of a Multi-Family Premises wants to Self-Haul, meet the Self-Hauler requirements in Section 12.04.080 of this Ordinance.
- (f) Multi-family Premises that generate two (2) cubic yards or more of total Solid Waste, Recyclable Materials, and Organic Materials per week (or other threshold defined by the State) that arrange for gardening or landscaping services shall require that the contract or work agreement between the Owner, Occupant, or operator of a Multi-Family Premises and a gardening or landscaping service specifies that the designated organic materials generated by those services be managed in compliance with this chapter.
- (g) Nothing in this Section prohibits a Responsible Party or Generator of a Multi-Family Premises from preventing or reducing Discarded Materials generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

12.04.030 Requirements for Commercial Businesses

- (a) Responsible Parties of Commercial Businesses shall provide or arrange for Recyclable Materials, Organic Materials, and Solid Waste collection services consistent with this Ordinance and for employees, contractors, tenants, and customers. Responsible Parties of Commercial Premises may receive waivers pursuant to Section 12.04.040 for some requirements of this Section.
- (b) Except Responsible Parties of Commercial Businesses that meet the Self-Hauler requirements in Section 12.04.080 of this Ordinance, including hauling

services arranged through a landscaper, Responsible Parties of Commercial Premises shall:

- (1) Subscribe to and pay for the District's three or more-container collection services and comply with requirements of those services for all Recyclable Materials, Organic Materials, and Solid Waste generated at the Commercial Premises as further described below in this Section. The District and its Designee(s) shall have the right to review the number and size of a Commercial Premises' containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials. The Responsible Party of the Commercial Business shall adjust their Service Level for their collection services as requested by the District or its Designee.
- (2) Participate in the District's three or more-container collection service(s) for at least weekly collection of Recyclable Materials, Organic Materials, and Solid Waste in the manner described below.
 - (i) Place and/or direct its Generators to place Source Separated Organic Materials, including Food Waste, in the Organic Materials Container; Source Separated Recyclable Materials in the Recyclable Materials Container; and Solid Waste in the Solid Waste Container.
 - (ii) Not place and/or direct its Generators to not place Prohibited Container Contaminants in collection containers and to not place materials designated for the Organic Materials Containers or Recyclable Materials Containers in the Solid Waste Containers.
- (3) Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors (conforming with Sections 12.04.030(b)(4)(i)) and 12.04.030(b)(4)(ii) below) for employees, contractors, tenants, and customers, consistent with the District's Recyclable Materials Container, Organic Materials Container, and Solid Waste Container collection service or, if Self-Hauling, consistent with the Commercial Premises' approach to complying with Self-Hauler requirements in Section 12.04.080 of this Ordinance.
- (4) Provide containers for customers for the collection of Source Separated Recyclable Materials and Source Separated Organic Materials in all indoor and outdoor areas where Solid Waste containers are provided for customers, for materials generated by that Commercial Business. Such containers shall be visible and easily accessible. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, as demonstrated through an approved de minimis waiver per

Section 12.04.040(a), then the Responsible Party of the Commercial Business does not have to provide that particular container in all areas where Solid Waste containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the Responsible Party of the Commercial Business shall have either:

- (i) A body or lid that conforms with the container colors provided through the collection service provided by the District, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. The Responsible Party of the Commercial Business is not required to replace functional containers that do not comply with the requirements of this subsection prior to whichever of the following comes first: (i) the end of the useful life of those containers, or (ii) January 1, 2036.
 - (ii) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant 14 CCR Section 18984.8, the container labeling requirements are required on new containers commencing January 1, 2022.
- (5) To the extent practical through education, training, Inspection, and/or other measures, prohibit employees from placing materials in a container not designated for those materials per the District's Recyclable Materials Container, Organic Materials Container, and Solid Waste collection service or, if Self-Hauling, per the instructions of the Commercial Business's Responsible Party to support its compliance with Self-Hauler requirements in Section 12.04.080 of this Ordinance.
 - (6) Periodically inspect Recyclable Materials Containers, Organic Materials Containers, and Solid Waste Containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).
 - (7) Annually provide information to employees, contractors, tenants, and customers about Recyclable Materials and Organic Waste Recovery requirements and about proper sorting of Recyclable Materials, Organic Materials, and Solid Waste.
 - (8) Provide education information before or within fourteen (14) days of occupation of the Premises to new tenants that describes requirements to Source Separate Recyclable Materials and Organic Materials and to

keep Source Separated Organic Materials and Source Separated Recyclable Materials separate from each other and from other Solid Waste (when applicable) and the location of containers and the rules governing their use at each property.

- (9) Provide or arrange access for the District or its Designee to their properties during all Inspections conducted in accordance with this Ordinance to confirm compliance with the requirements of this Ordinance.
- (c) If the Responsible Party of a Commercial Business wants to Self-Haul, meet the Self-Hauler requirements in Section 12.04.080 of this Ordinance.
- (d) Nothing in this Section prohibits a Responsible Party or a Generator of a Commercial Business from preventing or reducing Discarded Materials generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- (e) Responsible Parties of Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements, pursuant to Section 12.04.050 of this Ordinance.

12.04.040 Waivers for Multi-Family Premises and Commercial Premises

- (a) De Minimis Waivers for Multi-Family Premises and Commercial Premises. The District and/or its Designee, may waive a Responsible Party's obligation to comply with some or all Recyclable Materials and Organic Waste requirements of this Ordinance if the Responsible Party of the Commercial Business or Multi-Family Premises provides documentation that the Commercial Business or Multi-Family Premises meets one of the criteria in subsections (1) and (2) below. For the purposes of subsections (1) and (2), the total Solid Waste shall be the sum of weekly container capacity measured in cubic yards for Solid Waste, Recyclable Materials, and Organic Materials collection service. Hauling through paper shredding service providers or other incidental services may be considered in granting a de minimis waiver.
 - (1) The Commercial Business's or Multi-Family Premises' total Solid Waste collection service is two (2) cubic yards or more per week and Recyclable Materials and Organic Materials subject to collection in Recyclable Materials Container(s) or Organic Materials Container(s) comprises less than twenty (20) gallons per week per applicable material stream of the Multi-family Premises' or Commercial Business's total waste (i.e., Recyclable Materials in the Recyclable Materials stream are less than twenty (20) gallons per week or Organic Materials in the Organic Materials stream are less than twenty (20) gallons per week); or,

- (2) The Commercial Business's or Multi-Family Premises' total Solid Waste collection service is less than two (2) cubic yards per week and Recyclable Materials and Organic Materials subject to collection in a Recyclable Materials Container(s) or Organic Materials Container(s) comprises less than ten (10) gallons per week per applicable material stream of the Multi-family Premises' or Commercial Business's total waste (i.e., Recyclable Materials in the Recyclable Materials stream are less than ten (10) gallons per week or Organic Materials in the Organic Materials stream are less than ten (10) gallons per week).
- (b) Physical Space Waivers. The District and/or District's Designee may waive a Commercial Business's or Multi-Family Premises' obligation to comply with some or all of the Recyclable Materials and/or Organic Waste collection service requirements if the District or its Designee has evidence from its own staff, a hauler, licensed architect, or licensed engineer demonstrating that the Premises lacks adequate space for Recyclable Materials Containers and/or Organic Materials Containers required for compliance with the Recyclable Materials and Organic Materials collection requirements of Section 12.04.020 or 12.04.030 as applicable.
- (c) Review and Approval of Waivers. Waivers shall be granted to Responsible Parties by the District's Designee, or the District if there is no Designee, according to the following process:
 - (1) Responsible Parties of Premises seeking waivers shall submit a completed application form to the District and/or its Designee for a waiver. The waiver shall be considered based upon the following criteria: (1) the waiver type requested; (2) type(s) of collection services for which the party is requesting a waiver; (3) the reason(s) for such waiver; (4) documentation supporting the request for a waiver; (5) any pertinent facts or circumstances; (6) harmony with the intent of this Ordinance; and (7) any other factors deemed relevant by the District and/or its Designee. The District or its Designee shall have sole discretion in determining to grant or not grant a waiver.
 - (2) Upon waiver approval, the District and/or its shall specify that the waiver is valid for the following duration:
 - (i) For Commercial Premises, five (5) years, or if property ownership changes, or if occupancy changes, whichever occurs first.
 - (ii) For Multi-Family Premises, five (5) years, or if property ownership changes, or if the property manager changes, whichever occurs first.
 - (3) Waiver holder shall notify the District's Designee, or the District if there is no Designee, if circumstances change such that Commercial

Business's or Multi-Family Premises' may no longer qualify for the waiver granted, in which case waiver will be rescinded.

- (4) Any waiver holder must cooperate with the District and/or its Designee for any on-site assessment of the appropriateness of the waiver.
- (5) Waiver holder shall reapply to the District's Designee, or the District if there is no Designee, for a waiver upon the expiration of the waiver period and shall submit any required documentation, and/or fees/payments as required by the District and/or its Designee. Failure to submit a completed application shall equate to an automatic denial of said application.
- (6) The District's Designee, or the District if there is no Designee, may revoke a waiver upon a determination that any of the circumstances justifying a waiver are no longer applicable.
- (7) If the District's Designee does not approve a waiver application or revokes a waiver, the applicant may appeal the decision for additional review to the District General Manager. The District may, after meeting and conferring with its Designee, direct the Designee to approve the waiver application and/or repeal the revocation of the waiver.

12.04.050 Requirements for Commercial Edible Food Generators

- (a) Tier One Commercial Edible Food Generators must comply with the requirements of this Section commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.
- (b) Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.
- (c) Commercial Edible Food Generators shall comply with the following requirements:
 - (1) Arrange to recover the maximum amount of Edible Food that would otherwise be disposed. Food that is donated shall be free from adulteration, spoilage, and meet the food safety standards of the California Health and Safety Code. Food cannot be donated if it is not in compliance with the food safety standards of the California Health and Safety Code, including food that is returned by a customer, has been served or sold and in the possession of a consumer, or is the subject of a recall.

- (2) Contract with or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator Self-Hauls to the Food Recovery Organization for Food Recovery.
- (3) Not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
- (4) Allow the District, its agents, or the District's designated enforcement entity or designated third party enforcement entity to access the Premises and review records pursuant to 14 CCR Section 18991.4.
- (5) Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
 - (i) A list of each Food Recovery Service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - (ii) A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - (iii) A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
 - (A) The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
 - (B) The types of food that will be collected by or Self-Hauled to the Food Recovery Service or Food Recovery Organization.
 - (C) The established frequency that food will be collected or Self-Hauled.
 - (D) The quantity of food, measured in pounds recovered per month, collected or Self-Hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.
- (6) Maintain records required by this Section for five (5) years.
- (7) No later than January 31 of each year commencing no later than January 31, 2023, for Tier One Commercial Edible Food Generators and January 31, 2025, for Tier Two Commercial Edible Food Generators, provide an annual Food Recovery report to the District or its Designee that includes the following information:

- (i) The amount, in pounds, of edible food donated to a Food Recovery Service or Food Recovery Organization annually; and,
 - (ii) The amount, in pounds of edible food rejected by a Food Recovery Service or Food Recovery Organization annually.
 - (iii) Any additional information required by the District Manager or their Designee.
- (d) Nothing in this Ordinance shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).

12.04.060 Requirements for Food Recovery Organizations and Services

- (a) Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):
 - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
 - (2) The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
 - (3) The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
 - (4) The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.
- (b) Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):
 - (1) The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.

- (2) The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
 - (3) The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.
- (c) Maintain records required by this Section for five years.
- (d) Food Recovery Organizations and Food Recovery Services that have their primary address physically located in the District and contract with or have written agreements with one or more Commercial Edible Food Generators pursuant to 14 CCR Section 18991.3(b) shall report to the District it is located in and the District's Designee, if applicable, the total pounds of Edible Food recovered in the previous calendar year from the Tier One and Tier Two Commercial Edible Food Generators they have established a contract or written agreement with pursuant to 14 CCR Section 18991.3(b). The annual report shall be submitted to the District and the District's Designee, if applicable, no later than January 31 of each year.
- (e) In order to support Edible Food Recovery capacity planning assessments or other studies conducted by the District that provides Solid Waste collection services, or its designated entity, Food Recovery Services and Food Recovery Organizations operating in the District shall provide information and consultation to the District and District's Designee, if applicable, upon request, regarding existing, or proposed new or expanded, Food Recovery capacity that could be accessed by the District and its Commercial Edible Food Generators. A Food Recovery Service or Food Recovery Organization contacted by the District and/or its Designee shall respond to such request for information within 60 days, unless a shorter timeframe is otherwise specified by the District.
- (f) Food Recovery Organizations and Food Recovery Services that have their primary address physically located in the District and contract with or have written agreements with one or more Commercial Edible Food Generators shall include language in all agreements with Tier 1 and Tier 2 edible food generators located in the District identifying and describing the California Good Samaritan Act of 2017.
- (g) Nothing in this chapter prohibits a Food Recovery Organization or Food Recovery Service from refusing to accept Edible Food from a Commercial Edible Food Generator.

12.04.070 Requirements for Haulers and Facility Operators

- (a) Requirements for Haulers
 - (1) Franchise hauler(s) providing Recyclable Materials, Organic Waste, and/or Solid Waste collection services to Generators within the District's

boundaries shall meet the following requirements and standards as a condition of approval of its contract, agreement, permit, or other authorization with the District to collect Recyclable Materials, Organic Materials, and/or Solid Waste:

- (i) Through written notice to the District annually on or before January 1 of each year, identify the facilities to which they will transport Discarded Materials, including facilities for Source Separated Recyclable Materials, Source Separated Organic Materials, and Solid Waste unless otherwise stated in the franchise agreement, contract, permit, or license, or other authorization with the District.
- (ii) Transport Source Separated Recyclable Materials to a facility that recovers those materials; transport Source Separated Organic Materials to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2; transport Solid Waste to a disposal facility or transfer facility or operation that processes or disposes of Solid Waste; and transport manure to a facility that manages manure in conformance with 14 CCR Article 12 and such that the manure is not landfilled, used as Alternative Daily Cover (ADC), or used as Alternative Intermediate Cover (AIC).
- (iii) Obtain approval from the District to haul Organic Waste, unless it is transporting Source Separated Organic Waste to a Community Composting site or lawfully transporting C&D in a manner that complies with 14 CCR Section 18989.1, and Section 12.04.080 of this Ordinance.

- (2) Franchise hauler(s) authorized to collect Recyclable Materials, Organic Materials, and/or Solid Waste shall comply with education, equipment, signage, container labeling, container color, contamination monitoring, reporting, and other requirements contained within its franchise agreement, permit, or other agreement entered into with the District.

(b) Requirements for Facility Operators and Community Composting Operations

- (1) Owners of facilities, operations, and activities located in the District's boundaries that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon District request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the District shall respond within 60 days.

- (2) Community Composting operators with operations located in the District's boundaries, upon District request, shall provide information to the District to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the District shall respond within 60 days.
- (3) Owners of facilities, operations, and activities located in the District's boundaries that receive Recyclable Materials, Organic Materials, and/or Solid Waste shall provide to the District, on a quarterly basis, copies of all reports they are required to report to CalRecycle under 14 CCR.

12.04.080 Self-Hauler Requirements

- ~~(a)~~ Each self-hauler shall obtain a permit from the General Manager. Self-haulers must renew their permit no later than June 30 each fiscal year. The permit fee is set at \$100 and as amended in future fee adjustments.
- ~~(b)~~ The application for a self-hauler permit, whether upon initial application or renewal, shall include the following: (a) a list of all bins, carts, roll off boxes and other containers to be used by the self-hauler; (b) a list of all transportation and disposal equipment to be used by the self-hauler; (c) a written explanation of where all solid waste will be delivered for disposal, processing and/or diversion; (d) a written plan explaining to the reasonable satisfaction of the General Manager; and (e) any other information deemed necessary by the General Manager to ensure protection of public health, safety and sanitary needs.
- ~~(a)(c)~~ Every Self-Hauler shall Source Separate its Recyclable Materials and Organic Materials (materials that District otherwise requires Generators or Responsible Parties to separate for collection in the District's Recyclable Materials and Organic Materials collection program) generated on-site from Solid Waste in a manner consistent with 14 CCR Section 18984.1 and the District's collection program. Self-Haulers shall deliver their materials to facilities described in subsection (b) below, no less frequently than weekly. Alternatively, Self-Haulers may or choose not to Source Separate Recyclable Materials and Organic Materials and shall haul its Solid Waste (that includes Recyclable Materials and Organic Materials) to a High Diversion Organic Waste Processing Facility subject to advance written approval by the District.
- ~~(b)(d)~~ Self-Haulers that Source Separate their Recyclable Materials and Organic Materials shall haul their Source Separated Recyclable Materials to a facility that recovers those materials; haul their Source Separated Organic Waste to a facility, operation, activity, or property that processes or recovers Source Separated Organic Waste; and haul their Solid Waste to a disposal facility or transfer facility or operation that processes or disposes of Solid Waste.
- ~~(c)(e)~~ Self-Haulers ~~that are Responsible Parties of Commercial Businesses or Multi-Family Premises~~ shall keep records of the amount of Recyclable Materials,

Organic Waste, and Solid Waste delivered to each facility, operation, activity, or property that processes or recovers Recyclable Materials and Organic Waste and processes or disposes of Solid Waste or shall keep records of Solid Waste delivered to High Diversion Organic Waste Processing Facilities. These records shall be subject to review by the District and/or its Designee(s). The records shall include the following information:

- (1) Delivery receipts and weight tickets from the entity accepting the Recyclable Materials, Organic Materials, and Solid Waste.
- (2) The amount of material in cubic yards or Tons transported by the Generator or Responsible Party to each entity.
- (3) If the material is transported to an entity that does not have scales on-site or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Recyclable Materials, Organic Materials, and Solid Waste.

~~(d)~~(f) Self-Haulers shall retain all records and data required to be maintained by this Section for no less than five (5) years after the Recyclable Materials, Organic Materials, and/or Solid Waste was first delivered to the facility accepting the material.

~~(e)~~(g) Self-Haulers ~~that are Commercial Businesses or Multi-Family Premises~~ shall provide copies of records required by this Section to the District if requested by the District General Manager and shall provide the records at the frequency requested by the District General Manager.

~~(f)~~ ~~A Single-Family Generator or Single-Family Responsible Party that Self-Hauls Recyclable Materials, Organic Waste, or Solid Waste is not required to record or report information in Section 12.04.080(c) and (d).~~

~~(g)~~(h) Pursuant to 14 CCR Section 18815.9, Food Waste Self-Haulers are required to maintain records and report to CalRecycle information on the Tons of Food Waste Self-Hauled and the facilities or each use of such material. Food Waste Self-Haulers shall provide to the District, on a quarterly basis, copies of all reports they are required to report to CalRecycle.

12.06 INSPECTIONS AND INVESTIGATIONS

12.06.010 Inspections and Investigations

- (a) The District representatives or its Designee(s) are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from Generators, or Source Separated materials to

confirm compliance with this Ordinance by Generators, Responsible Parties of Single-Family Premises, Responsible Parties of Commercial Businesses, Responsible Parties of Multi-Family Premises, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws. This Section does not allow District or its Designee to enter the interior of a private residential property for Inspection.

- (b) Entities regulated by this Ordinance shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with the District's representative or its Designee during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, inspection of Edible Food Recovery activities, review of required records, or other verification or Inspection to confirm compliance with any other requirement of this Ordinance. Failure of a Responsible Party to provide or arrange for: (i) access to an entity's Premises; or (ii) access to records for any Inspection or investigation is a violation of this Ordinance and may result in penalties described in Section 12.12.010.
- (c) Any records obtained by the District or its Designee during its Inspections, and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.
- (d) The District representatives or their Designee are authorized to conduct any Inspections, or other investigations as reasonably necessary to further the goals of this Ordinance, subject to applicable laws.
- (e) The District or its Designee shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 Regulations, including receipt of anonymous complaints.
- (f) The District representatives and/or their Designee are authorized to provide informational notices to entities regulated by this Ordinance regarding compliance with this Ordinance.

12.08 COLLECTION OF RATES AND CHARGES

12.08.010 Collection Rates and Collection Of Delinquent Fees And Charges

- (a) Collection rates, fees and charges for solid waste collection and disposal shall be established pursuant to the California Constitution Article XIID and set by the Franchisee.
- (b) Once each year, prior to a date established by the District, the Franchisee shall take the following actions to collect delinquent solid waste collection and disposal accounts:

- (1) Present to the District a list of Responsible Parties and/or Owners (with corresponding parcel numbers) within the District whose accounts are more than one hundred twenty days past due;
 - (2) Send a certified letter requesting payment to each Responsible Party and/or Owner with a delinquent account;
 - (3) At least thirty days after receiving delivery certification for payment requests, present to the District a list of Responsible Parties and/or Owners (with corresponding parcel numbers) whose accounts are still past due.
- (c) After the Franchisee has completed all of the actions listed in Paragraph (a), the District Board of Directors will adopt a resolution authorizing the County Auditor to place the delinquent accounts upon the tax roll. The Franchisee shall bear the full cost of any fees charged by the County Auditor to place the delinquent accounts on the tax roll.

12.08.020 Franchise for Collection – Authorization

- (a) A Franchise, exclusive or nonexclusive, for the collection and disposal of solid waste may be granted and/or authorized by the District or its Designee.
- (b) No person shall collect, or enter into an agreement to collect, or provide for the collection or disposal of Discarded Materials, unless such person is authorized by the District to operate within the District by means of a Franchise Agreement.

12.10 RULES AND REGULATIONS

12.10.010 Regulations For Accumulation Of Solid Waste, Cast Offs, Rubble, And Refuse

- (a) No Responsible Party, Generator, or Owner of property shall allow the following to be accumulated on any property, lot, parcel, or Premises:
 - (1) Solid waste of any kind, unless the same shall be in a Solid Waste Container.
 - (2) Discarded mattresses, couches, chairs, and other household furniture.
 - (3) Construction material, demolition material, Rubble, Refuse, and/or debris.
 - (4) Hazardous Materials of any kind.
 - (5) Bulky Items and Cast Offs.
- (b) No Responsible Party, Generator, or Owner shall dispose of Solid Waste, Recyclable Materials, or Organic Waste by:

- (1) Causing it to be placed on another's lot, parcel, or Premises.
 - (2) Causing it to be deposited in or near litter receptacles placed by the District in public places for incidental use by pedestrians or vehicular traffic;
 - (3) Causing it to be deposited on any public or private place, street, lane, alley, or drive.
 - (4) Causing it to be placed into any standard container other than those in possession of such Responsible Party or Generator unless permission for such use is granted by the Commercial or Residential Customer in possession of the Standard Container(s).
- (c) The Responsible Party and/or Owner of a developed or non-developed (vacant) lot or parcel of land shall be liable for paying the costs, including administrative costs and attorneys' fees for the removal of Solid Waste, Refuse, Cast Offs, and Rubble that accumulates on his/her property in violation of this section, if said waste is not removed after notice, as provided in Section 12.10.020.

12.10.020 Clearing Of Accumulated Solid Waste And Rubble

- (a) The accumulation of Solid Waste, Refuse, Cast Offs, and/or Rubble in violation of this Ordinance is hereby declared to be a public nuisance.
- (b) The District or its Designee is authorized and empowered to notify the Owner, his or her agent, or person in control of any lot, parcel, or Premises within the District, and direct them to dispose of Solid Waste, Refuse, Cast Offs, and/or Rubble that has accumulated in violation of this Section 12.10.020. Such notice shall be given by posting the lot, parcel, or Premises and by certified mail addressed to the Responsible Party and/or Owner, his or her agent, at his or her last known address, or by personal service on the owner, agent, person in control or occupant of the property or Premises.
- (c) The notice shall describe the work to be done and shall state that if the work is not commenced within ten calendar days after receipt of notice and diligently prosecuted to completion without interruption, the District and/or its Designee shall notify the County Environmental Health Department to commence abatement proceedings. Cost of said abatement, including administrative costs and attorneys' fees, shall be a lien on the property. The notice shall be substantially in the following form:

NOTICE TO REMOVE SOLID WASTE REFUSE, CAST OFFS, AND/OR RUBBLE

The owner of the property commonly known as: _____ is hereby ordered to properly dispose of the solid waste matter, refuse, cast offs, and/or rubble located on the property, to wit: (type of waste matter to be disposed of) within ten calendar days from the date hereof. If the disposal of the solid waste matter, cast-offs, and/or rubble herein described is not commenced and diligently prosecuted to completion within the time fixed herein, the District Operations Supervisor will apply to the County of San Luis Obispo Environmental Health Department for an order to abate said nuisance, and the costs of such abatement shall become a charge against the property, and shall be made a special assessment against the property. Said special assessment may be collected at the same time and in the same manner as is provided for the collection of ordinary County taxes, and shall be subject to the same procedures as foreclosure and sale in the case of delinquency as is provided for ordinary County taxes.

If you should have any questions, please contact the undersigned at (805) 481-6730.

Date: _____

District Operations Supervisor

cc: San Luis Obispo County Environmental Health Department

- (d) The District shall cause to be kept in his/her office a permanent record containing:
 - (1) a description of each parcel, property, or Premises for which notice to dispose of waste matter has been given;
 - (2) the name of the Owner, if known;
 - (3) the date the matter was referred to the San Luis Obispo County Department of Environmental Health;
 - (4) action taken by the County Department of Environmental Health. Each such entry shall be made as soon as practicable after completion of such act.
- (e) The County of San Luis Obispo Environmental Health Department is hereby authorized to enforce all abatement proceedings authorized by this section.

12.10.030 Storage And Placement Of Standard Containers For Pick-Up

- (a) All residential Standard Containers shall be placed for collection along the street in front of the premises or the rear alley, when applicable, only on the date established for the collection of solid waste on the particular route, or after 5:30 P.M. on the day immediately prior to such collection, and shall not remain

thereon for more than twelve (12) hours after it has been emptied unless special in yard service has been contracted for.

- (b) Any Container placed for collection along a street or roadway shall be placed within three feet of the edge of the street or roadway, without causing a safety hazard. In the event that automated service is provided in the District, Containers shall be placed in accordance with guidelines established by the Franchisee and approved by the District.
- (c) Upon collection, the Franchisee shall place all Standard Containers approximately 3 feet from the edge of the street or roadway, to avoid creating a safety hazard.
- (d) No person other than a Franchisee or Customer shall interfere in any manner with any Standard Container or the contents thereof, or remove any Discarded Materials from the location where it was placed by the Customer or Franchisee, nor remove the contents of any Standard Container.

12.10.040 Unlawful Collection

- (a) A Franchisee shall not be required to collect Hazardous Waste, or dangerous materials as part of its regular collection activity. Liquid and dry caustics, acids, biohazardous, flammable, explosive materials, insecticides, and similar substances shall not be deposited in Standard Containers. Any person collecting such substances shall store, handle and dispose of such materials in accordance with local, state and federal law and shall obtain all necessary local, state and federal permits therefor.
- (b) A Franchisee shall not be required to collect Infectious Waste (as defined in California Health and Safety Code Section 7054.4, as amended from time to time, or any successor provision or provisions thereto) as part of its regular collection activity. Anyone producing such wastes shall store, handle and dispose of such materials only in the manner approved by the County health officer or designated deputy, and in accordance with local, state and federal law and with all necessary local, state and federal permits.

12.10.050 Condition of Collection Trucks

Every truck used by a Franchisee in the collection and removal of Discarded Materials shall be kept well painted, clean, and in good operating condition.

12.10.060 Exceptions

- (a) Nothing in this Ordinance shall be deemed to prohibit the removal and hauling by a licensed person pursuant to the terms and conditions of this Ordinance.
- (b) Nothing in this Ordinance shall be construed to prohibit any producer of Solid Waste, Cast Offs, Rubble, or Refuse from hauling the same to a permitted disposal site pursuant to the terms and conditions of this Ordinance.

- (c) Nothing in this Ordinance shall be construed to prohibit the collection and removal of Yard Trimmings or Green Waste by individual residents and by individuals doing business as professional landscapers, when the collection is directly related to their work and done pursuant to the terms and conditions of this Ordinance.
- (d) Nothing in this Ordinance shall limit the right of Generator, Responsible Party, Owner, or Commercial Business, or other entity to donate, sell or otherwise dispose of Solid Waste provided that any such disposal is in accordance with the provisions of this Ordinance.

12.12 VIOLATIONS AND PENALTIES

12.12.010 Enforcement

- (a) Violation of any provision of this Ordinance shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by the District or its Designee, - for each and every day, or any portion thereof, of which any violation of any provision of this chapter is committed, continued, or permitted by such person, and shall be punishable as misdemeanor or an infraction, at the discretion of the General Manager and/or Designee.
- (b) Other remedies allowed by law may be used, including civil action or prosecution as a misdemeanor or infraction. The District may pursue civil actions in the California courts to seek recovery of unpaid administrative citations. The District may, at its option, choose to delay court action until such time as a sufficiently large number of violations, or cumulative size of violations exist such that court action is a reasonable use of the District's staff and resources.
- (c) Responsible Entity for Enforcement
 - (1) Enforcement pursuant to this Ordinance may be undertaken by the District General Manager or its Designee, agent, legal counsel, or combination thereof.
 - (2) Enforcement may also be undertaken by a County Enforcement Official if so designated by the District.
 - (3) The District General Manager and/or its Designee may issue Notices of Violation(s).
- (d) Process for Enforcement
 - (1) The District General Manager and/or its Designee will monitor compliance with the Ordinance through Compliance Reviews, Route Reviews, investigation of complaints, and an Inspection program. The District General Manager and/or the County Enforcement Officials

and/or its designee may also monitor compliance with the Ordinance randomly.

- (2) The District may issue an official notification to notify regulated entities of its obligations under the Ordinance.
- (3) For incidences of Prohibited Container Contaminants found in containers, the District or its Designee will issue an informational notice of contamination to any Generator or Responsible Party found to have Prohibited Container Contaminants in a container. Such notice will be provided via a cart tag or other communication immediately upon identification of the Prohibited Container Contaminants or within seven (7) days after determining that a violation has occurred. If the District, the County or their designee observes Prohibited Container Contaminants in a Responsible Party's containers on more than three (3) consecutive occasion(s), the District/County may assess contamination processing fees or contamination penalties on the Generator.
- (4) With the exception of violations of contamination of container contents addressed under Section 12.12.010(k), the District shall issue a Notice of Violation requiring compliance within 60 days of issuance of the notice.
- (5) Absent compliance by the respondent within the deadline set forth in the Notice of Violation, the District shall commence an action to impose penalties, via an administrative citation and fine, pursuant to Section 12.12.010(k), Table 1, List of Example Violations.
- (6) Notices shall be sent to "Owner" at the official address of the owner maintained by the tax collector for the County Assessor or if no such address is available, to the owner at the address of the Multi-Family Premises or Commercial Premises or to the Responsible Party for the collection services, depending upon available information.

(e) Penalty Amounts for Types of Violations

The penalty levels are as follows, as prescribed by 14 CCR Section 18997.2 and any other applicable code or regulation:

- (1) For a first violation, the amount of the base penalty shall be \$50 to \$100 per violation.
- (2) For a second violation, the amount of the base penalty shall be \$100 to \$200 per violation.
- (3) For a third or subsequent violation, the amount of the base penalty shall be \$250 to \$500 per violation.

(f) Factors Considered in Determining Penalty Amount

The following factors shall be used to determine the amount of the penalty for each violation within the appropriate penalty amount range:

- (1) The nature, circumstances, and severity of the violation(s).
- (2) The violator's ability to pay.
- (3) The willfulness of the violator's misconduct.
- (4) Whether the violator took measures to avoid or mitigate violations of this chapter.
- (5) Evidence of any economic benefit resulting from the violation(s).
- (6) The deterrent effect of the penalty on the violator.
- (7) Whether the violation(s) were due to conditions outside the control of the violator.

(g) Compliance Deadline Extension Considerations

The District may extend the compliance deadlines set forth in a Notice of Violation issued in accordance with this Section if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

- (1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
- (2) Delays in obtaining discretionary permits or other government agency approvals; or,
- (3) Deficiencies in Organic Waste recycling infrastructure or Edible Food Recovery capacity and the City/County is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.

(h) Appeals Process

Persons receiving an administrative citation containing a penalty for an uncorrected violation may request a hearing to appeal the citation. A hearing will be held only if it is requested within the time prescribed and consistent with the Districts formal or informal procedures for appeals of administrative citations. Evidence may be presented at the hearing. The District will appoint a hearing officer who shall conduct the hearing and issue a final written order.

~~(i) Education Period for Non-Compliance~~

~~Beginning January 1, 2022 and through December 31, 2023, the District or its Designee will conduct Inspections, Route Reviews or waste evaluations, and Compliance Reviews, depending upon the type of regulated entity, to determine compliance, and if the District or its Designee determines that Generator, Responsible Party, Self-Hauler, hauler, Tier One Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this Ordinance and a notice that compliance is required by January 1, 2022, and that violations may be subject to administrative civil penalties starting on January 1, 2024.~~

~~(i)~~ (i) Civil Penalties for Non-Compliance

~~Beginning January 1, 2024, if~~ the District determines that a Generator, Responsible Party, Self-Hauler, hauler, Tier One or Tier Two Commercial Edible Food Generator, Food Recovery Organization, Food Recovery Service, or other entity is not in compliance with this Ordinance, it shall document the noncompliance or violation, issue a Notice of Violation, and take Enforcement Action pursuant to this Section, as needed.

~~(i)~~ (i) Enforcement Table

Table 1. List of Example Violations

Requirement	Description of Violation
Commercial Business Multi-Family Premises Responsibility Requirement Sections 12.04.020 and 12.04.030	Responsible Party for a Commercial Business or Multi-Family Premises fails to provide or arrange for Organic Waste collection services consistent with District requirements and as outlined in this Ordinance, for employees, contractors, tenants, and customers, including supplying and allowing access to adequate numbers, size, and location of containers and sufficient signage and container color.
Organic Waste Generator or Responsible Party Requirement Section 12.04.010, 12.04.020, and 12.04.030	Organic Waste Generator or Responsible Party fails to comply with requirements pursuant to this Ordinance.
Hauler Requirement Section 12.04.070	A hauler providing Single-Family, Multi-Family or Commercial collection service fails to transport Discarded Materials to a facility, operation, activity, or

Requirement	Description of Violation
	property that recovers Organic Waste, as prescribed by this Ordinance.
Hauler Requirement Section 12.04.070	A hauler providing Single-Family, Multi-Family or Commercial Recyclable Materials, Organic Materials, or Solid Waste collection service fails to obtain applicable approval issued by the District to haul Recyclable Materials, Organic Materials, or Solid Waste as prescribed by this Ordinance.
Hauler Requirement Section 12.04.070	A hauler fails to keep a record of the applicable documentation of its approval by the District, as prescribed by this Ordinance.
Self-Hauler Requirement Section 12.04.080	A Generator or Responsible Party who is a Self-Hauler fails to comply with the requirements of this Ordinance.
Commercial Edible Food Generator Requirement Section 12.04.050	Tier One Commercial Edible Food Generator fails to arrange to recover the maximum amount of its Edible Food that would otherwise be disposed by establishing a contract or written agreement with a Food Recovery Organization or Food Recovery Service and/or fails to comply with other requirements of this Ordinance commencing Jan. 1, 2022.
Commercial Edible Food Generator Requirement Section 12.04.050	Tier Two Commercial Edible Food Generator fails to arrange to recover the maximum amount of its Edible Food that would otherwise be disposed by establishing a contract or written agreement with a Food Recovery Organization or Food Recovery Service and/or fails to comply with other requirements of this Ordinance commencing Jan. 1, 2024.
Commercial Business Responsible Party, Multi- Family Premises Responsible Party, Commercial Edible Food Generator, Food Recovery	Failure to provide or arrange for access to an entity's Premises for any Inspection or investigation.

Requirement	Description of Violation
Organization or Food Recovery Service Sections 12.04.020, 12.04.030, 12.04.050, 12.04.060, and 12.06.010	
Recordkeeping Requirements for Commercial Edible Food Generator Section 12.04.050	Tier One or Tier Two Commercial Edible Food Generator fails to keep records, as prescribed by Section 12.04.050 of this Ordinance.
Recordkeeping Requirements for Food Recovery Services and Food Recovery Organizations Section 12.04.060	A Food Recovery Organization or Food Recovery Service that has established a contract or written agreement to collect or receive Edible Food directly from a Commercial Edible Food Generator pursuant to 14 CCR Section 18991.3(b) fails to keep records, as prescribed by Section 12.04.060 of this Ordinance.

SECTION 2. CalRecycle Issued Waivers

Certain provisions of this Ordinance may be subject to a low-population waiver pursuant to Article 3 in Title 14 of the California Code of Regulations, Sections 18984 through 18984.13. Please contact the District for verification.

SECTION 3. CEQA

The District finds that this Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15061(b)(3) and 15308 on the grounds that it can be seen with certainty that the enhanced waste disposal regulations, as provided for in this Ordinance will not have a significant effect on the environment and that the new requirements, which strengthen requirements for the handling of waste materials, represent actions by a regulatory agency for the protection of the environment.

SECTION 4. Severability

If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The District hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 5. Effective Date

This Ordinance shall be effective commencing on ~~January~~ December 1, ~~2022~~2026.



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE (805) 481-6730 | FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, Interim General Manager

Subject: **Agenda Item #8(C):** Consideration of whether to fill the vacancy of Division 3 on the Board of Directors by appointment until the person elected in the November 2026 election has been qualified.

Recommendation

It is recommended that your Board consider whether you will fill the vacancy of Division 3 on the Board of Directors by appointment until the person elected in the November 2026 election has been qualified.

Discussion

Attached are provisions of the California Government Code Section 61042 relating to vacancies on the Board of Directors for a Community Services District, which refers to Government Code Section 1780 for determining how the vacancy may be filled. Director Joyce-Suneson's recent resignation was less than 130 days before the next general election in November 2026. As a result, staff has been advised by both legal counsel and the office of the County Clerk that your Board may fill the vacancy for an interim period through December 4, 2026. Also attached is the Manual on How to Fill a Vacancy prepared by the County of San Luis Obispo Clerk-Recorder.

The County confirmed that the November 2026 ballot will still include the Division 3 election on the ballot since it is too late to cancel the election. The Board's option to fill the vacancy for the interim period requires that "the district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment." Staff posted a notice at the Oceano Community Center, the Post Office and District Office and website to fill the posting requirement to allow your Board to make the appointment at a Special Meeting on September 18, 2026. Staff is recommending that you appoint someone at that meeting so that they can be involved in the interviews of potential General Manager candidates to be held that day. As a result, if your Board chooses to appoint a Board member, the period of the appointment would be approximately three (3) months.



Oceano Community Services District

Board of Directors Meeting

Other Agency Involvement

The County Clerk's office conducts the elections.

Financial Considerations

The Division 3 election is estimated to cost \$5,000. The resignation was received too late to remove the incumbent from the ballot and eliminate the need for an election to be held and the associated costs.

Results

Consideration of appointing an interim Director is optional.

Attachments:

1. Government Code Section 61042.
2. Government Code Section 1780.
3. Vacancy Manual

State of California

GOVERNMENT CODE

Section 61042

61042. (a) The term of office of each member of a board of directors is four years or until his or her successor qualifies and takes office. Directors shall take office at noon on the first Friday in December following their election.

(b) For districts formed before January 1, 2006, where the members of the board of directors are not serving staggered terms, at the first meeting after January 1, 2006, the members shall classify themselves by lot into two classes. One class shall have three members and the other class shall have two members. For the class that has three members, the terms of the offices that begin after the next general district election shall be four years. For the class that has two members, the initial terms of the offices that begin after the next general district election shall be two years. Thereafter, the terms of all members shall be four years.

(c) Any vacancy in the office of a member elected to a board of directors shall be filled pursuant to Section 1780.

(Added by Stats. 2005, Ch. 249, Sec. 3. Effective January 1, 2006.)

State of California

GOVERNMENT CODE

Section 1780

1780. (a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to subdivision (d) or by calling an election pursuant to subdivision (e).

(d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board

is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of

Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.

(Amended by Stats. 2007, Ch. 343, Sec. 4. Effective January 1, 2008.)

GUIDE TO FILLING A VACANCY IN ELECTIVE OFFICE

COUNTY OFFICES

SPECIAL DISTRICT BOARDS

SCHOOL DISTRICT GOVERNING BOARDS

FEDERAL, STATE & JUDICIAL OFFICES

County Clerk-Recorder, Election Division

1055 Monterey St, Suite D 120, San Luis Obispo, CA 93408

805-781-5228

Revised 3/2025

THIS GUIDE TO FILLING A VACANCY IN ELECTIVE OFFICE IS INTENDED TO PROVIDE GENERAL INFORMATION AND DOES NOT HAVE THE FORCE AND EFFECT OF LAW. IT IS DISTRIBUTED WITH THE UNDERSTANDING THAT THE REGISTRAR OF VOTERS OF THE COUNTY OF SAN LUIS OBISPO IS NOT RENDERING LEGAL ADVICE AND, THEREFORE, THE HANDBOOK IS NOT TO BE A SUBSTITUTE FOR LEGAL COUNSEL FOR THE INDIVIDUAL OR ORGANIZATION USING IT. IT IS THE RESPONSIBILITY OF PERSONS USING THIS GUIDE TO OBTAIN THE MOST UP-TO-DATE INFORMATION AVAILABLE, REFLECTING CHANGES IN LAWS OR PROCEDURES SUBSEQUENT TO THE PUBLICATION OF THIS GUIDE. THE COUNTY CLERK-RECORDER'S OFFICE STAFF ARE NOT RENDERING LEGAL ADVICE AND CANNOT MAKE A LEGAL DETERMINATION FOR YOU.

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VACANCIES - DEFINITION

An office becomes vacant on the happening of any of the following events before the expiration of the term:

- (a) The death of the incumbent.
- (b) An adjudication pursuant to a quo warranto proceeding declaring that the incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his or her office for the remainder of his/her term. This subdivision shall not apply to offices created by the California Constitution nor to federal or state legislators.
- (c) (1) His or her resignation, except as provided in paragraph (2).
(2) In the case of the office of city council member, upon the delivery of a letter of resignation by the resigning council member to the city clerk. The letter of resignation may specify a date on which the resignation will become effective.
- (d) Removal from office.
- (e) His/her ceasing to be an inhabitant of the state, or if the office be local and one for which local residence is required by law, of the district, county, or city for which the officer was chosen or appointed, or within which the duties of his or her office are required to be discharged.
- (f) Absence from the state without the permission required by law beyond the period allowed by law.
- (g) His/her ceasing to discharge the duties of the office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with permission required by law.
- (h) His/her conviction of a felony or of any offense involving a violation of the official duties.
- (i) His/her refusal or neglect to file the required oath or bond within the time prescribed.
- (j) The decision of a competent tribunal declaring void the election or appointment.
- (k) Making of an order vacating the office or declaring the office vacant when the officer fails to furnish an additional or supplemental bond.
- (l) His/her commitment to a hospital or sanitarium by a court of competent jurisdiction as a drug addict, dipsomaniac, inebriate, or stimulant addict; but in that event the office shall not be vacant until the order of commitment has become final.

Government Code § 1770

VACANCIES IN COUNTY OFFICES

Member, Board of Supervisors

Whenever a vacancy occurs in any Board of Supervisors, the Governor shall fill the vacancy. The appointee shall hold office until the election and qualification of his successor. **Government Code § 25060**

The election of a supervisor to fill the vacancy for the unexpired term shall be held at the next general election unless the term expires on the first Monday after January 1st succeeding the election. **Government Code § 25061**

When a vacancy occurs from the failure of the person elected to file his oath or bond as provided by law, and the person elected is appointed to fill the vacancy, he or she shall hold office for the unexpired term. **Government Code § 25062**

County Offices

Assessor
Auditor-Controller-Treasurer-Tax Collector-Public Administrator
County Clerk-Recorder
County Superintendent of Public Instruction
District Attorney
Sheriff-Coroner

The Board of Supervisors shall fill by appointment all vacancies that occur in any office filled by the appointment of the board and elective county officers, except judge of the superior court and supervisors. The appointee shall hold office for the unexpired term or until the first Monday after January 1st succeeding the next general election. **Government Code § 25304**

If on the first Monday after January 1st following a general election the person elected to an elective county office has resigned or died, the Board of Supervisors shall provide that the office which was made vacant shall be filled at the next regularly scheduled election. The Board of Supervisors may appoint a person to temporarily carry out the duties of the office to be filled by such an election and that person shall serve until the results of the election are declared.

The person elected shall serve for the remainder of the term that began on the first Monday after January 1st immediately preceding the election. **Government Code § 25304.5**

Terms of County Offices

County offices are up for election every four years at the Gubernatorial Primary Election. In the event that county officers are not elected pursuant to Sections 8140 and 8141, this election shall be deemed a primary election and a county general election shall be held with the statewide general election to select county officers. Elections Code § 1300

SPECIAL DISTRICT BOARDS VACANCIES

Action Required by the Special District Board of Directors

The district shall notify the San Luis Obispo County Registrar of Voters' office of the vacancy no later than 15 days following either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

Government Code § 1780(b)

The remaining district board members have 60 days immediately subsequent to either the date on which the district board is notified of the vacancy or the effective date of the vacancy whichever is later, to either fill the vacancy by appointment or by calling a special election.

Government Code § 1780(d)(1)

Appointment to Fill Vacancies

The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. If the board decides to appoint someone to fill the vacancy, the Board first must post a notice of the vacancy in three or more conspicuous places in the district at least **15 days** before the appointment is made.

Government Code §§ 1780(c)-(e)

It is recommended that the board contact the Elections office to verify if the candidates are registered to vote within the district boundaries before appointing them to fill the vacancy.

The Board must notify the San Luis Obispo County Registrar of Voters' office of the appointment no later than **15 days** after the appointment is made.

Government Code § 1780(d)(1)

If the vacancy occurs in the first half of a term of office and at least **130 days** prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled **130 or more days** after the date the district board is notified of the vacancy, and thereafter until the person is elected at the election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

Government Code § 1780(d)(2)

Election to Fill the Vacancy

In lieu of making an appointment, the remaining members of the board may within **60 days** of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

Government Code § 1780(e)(1)

The election shall be held on the next established election date that is **130 or more days** after the date the district board calls the election.

Elections Code § 1000, Government Code § 1780(e)(2)

Nomination Period

Consolidated Special District Election: Notwithstanding any other provision of law, whenever other elections are consolidated with a regularly scheduled election, the period for the filing of nomination documents by candidates in elections consolidated with the regularly scheduled election shall commence on the **113th** day before the election. The nomination documents shall be filed not later than the close of business on the **88th** day before the regularly scheduled election in the office of the appropriate officer, during regular office hours.

Notwithstanding subdivision (a), if nomination documents for an incumbent officer of a political subdivision are not filed by the close of business on the **88th** day before the election, or are filed but then are withdrawn before the close of normal business hours on the **88th** day before the election, any person other than the person who was the incumbent on the **88th** day shall have until the close of business on the **83rd** day before the election to file nomination documents for the elective office. This section is not applicable where there is no incumbent eligible to be elected.

Elections Code § 10407(a)(b)

Non-Consolidated Special District Election: Forms for declarations of candidacy for all district offices shall be obtained from the office of the county elections official. The county elections official, may for convenience or necessity, authorize

the district secretary to issue declarations of candidacy. The forms shall first be available on the **113th day** prior to the general district election and shall be filed not later than 5:00 p.m. on the **88th day** prior to the general district election in the office of the county elections official during regular office hours or may be filed by certified mail so that the forms reach the office of the county election official no later than the deadline for filing in that office.

Elections Code § 10510

If The District Board Fails to Act

If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within **60 days** of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located with a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within **90 days** of the date of the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

Government Code § 1780(f)(1)

The election shall be held on the next established election date that is **130 or more days** after the date the city council or board of supervisors call the election.

Government Code § 1780(f)(2)

If within **90 days** of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

Government Code § 1780(g)(1)

Election Ordered

The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is **130 or more days** after the date the district board calls the election.

Government Code § 1780(g)(2)

The established election dates are as follows:

- (a) The first Tuesday after the first Monday in March of each even-numbered year that is evenly divisible by four.
- (b) The first Tuesday after the first Monday in March of each odd-numbered year.

- (c) The second Tuesday of April in each even-numbered year.
- (d) The first Tuesday after the first Monday in June in each even-numbered year that is not evenly divisible by four.
- (e) The first Tuesday after the first Monday in November of each year.

Elections Code § 1000

SCHOOL DISTRICT VACANCIES

What causes a Vacancy

Vacancies on school district governing boards or community college district boards are caused by any of the events specified in Government Code § 1770, or by a failure to elect. A vacancy resulting from resignation occurs when the written resignation is filed with the county superintendent of schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become effective on that date. A written resignation, whether specifying a deferred effective date or otherwise, shall, upon being filed with the county superintendent of schools be irrevocable.

Education Code § 5090

Action Required by School District or Community College District Governing Board

Whenever a vacancy occurs or whenever a resignation has been filed with the County Superintendent of Schools containing a deferred effective date, the school district or community college district governing board has one of two options available. Either of these options must be exercised within **60 days** of the date a vacancy occurs or the date a deferred resignation is filed with the County Superintendent of Schools:

- (1) Immediately call an election to fill the vacancy; or
- (2) Make a provisional appointment.

Education Code § 5091(a) (1)

In the event that the governing board fails to make a provisional appointment or order an election within the prescribed **60-day** period as required by this section, the County Superintendent of Schools shall call an election to fill the vacancy.

Education Code § 5091(a)(2)

A copy of the resignation and copies of any notices, appointments, resolutions calling elections, etc. should be sent to the San Luis Obispo County Registrar of Voters' office as soon as possible.

Election Ordered

When an Election is ordered, it shall be held on the next established election date, not less than **130 days** after the order of the election. **Education Code § 5091(b)**

The established election dates are as follows:

- (a) The first Tuesday after the first Monday in March of each even-numbered year that is evenly divisible by four.
- (b) The first Tuesday after the first Monday in March of each odd-numbered year.
- (c) The second Tuesday of April in each even-numbered year.
- (d) The first Tuesday after the first Monday in June in each even-numbered year that is not evenly divisible by four.
- (e) The first Tuesday after the first Monday in November of each year.

Elections Code § 1000

Elections held pursuant to subdivisions (b) and (c) shall be conducted in as nearly the same manner as practicable as other governing board member elections.

Education Code § 5091(g)

Nomination Period

In any school district or community college district governing board election the name of any person shall be placed on the ballot, subject to Sections 35107 and 72103 of the Education Code, if there is filed with the county elections official having jurisdiction, not more than **113 days** nor less than **88 days** prior to the elections, a declaration of candidacy containing the appropriate information in the blank spaces and signed by the person whose name is thereby to be placed on the ballot.

Elections Code § 10603(a)

Notwithstanding any other provision of law, whenever other elections are consolidated with a regularly scheduled election, the period for the filing of nomination documents by candidates in elections consolidated with the regularly scheduled election shall commence on the **113th day** before the election. The nomination documents shall be filed not later than the close of business on the **88th day** before the regularly scheduled election in the office of the San Luis Obispo County Registrar of Voters, during regular office hours. **Elections Code § 10407(a)**

Provisional Appointment

If the governing board makes a provisional appointment, the appointee is immediately conferred with all powers and duties of a governing board member.

Education Code § 5091(d)

The district will prepare and administer the oath of office and provide a copy to the County Clerk-Recorder's office.

NOTE: There shall be no special election or appointment to fill a vacancy on a governing board if the vacancy occurs within four months of the end of the term of that position.

Education Code § 5093(a)

Education Code section 5091 shall not apply to a vacancy on a governing board if the vacancy occurs, or a resignation specifying a deferred effective date is filed with the County Superintendent of Schools, during the period between **six months** and **130 days** prior to a regularly scheduled governing board election and the position is not scheduled to be filled at such election.

In such a case, the position shall be filled at a special election for that position to be consolidated with the regular election.

Education Code § 5093(b)

If the special election pursuant to Education Code Section 5091 could be consolidated with the next regular election for governing board members, and the vacant position is scheduled to be filled at such regular election, there shall be no special election.

Education Code § 5093(c)

Public Notice

Within **10 days** of making the provisional appointment to fill a vacancy the school district governing board must:

1. Post a notice described below (see attachment for sample notice) in at least three public places in the district; and
2. Publishing the notice pursuant to Section 6061 of the Government Code. If there is no newspaper of general circulation published in the district, notice need not be published.
3. Posting the notice on the school district's internet website.

Education Code § 5092

A copy of the notice should be sent to the San Luis Obispo County Registrar of Voters office.

Contents of Public Notice

The notice to be posted and published must state the following:

1. The fact of the vacancy or resignation and the date of the occurrence of the vacancy or the date of the filling of, and effective date of, the resignation; and
2. The full name of the provisional appointee to the board and the date of his/her appointment; and
3. A statement that unless a petition calling for a special election, containing a sufficient number of signatures, is filed in the office of the County Superintendent of Schools within **30 days** of the date of the provisional appointment, it shall become an effective appointment.

Education Code § 5092

Petition Calling for a Special Election

If a provisional appointment is made within the **60 day** period, the registered voters of the district may, within **30 days** from the date of the appointment, petition for the conduct of a special election to fill the vacancy.

(See Attachment for sample petition)

Education Code § 5091(c)(1)

Signature Requirements

A petition shall be deemed to bear a sufficient number of signatures if signed by whichever means below result in the greater number of registered voters:

- 1-1/2 percent of the number of registered voters of the district at the time of the last regular election for governing board members; or
- 25 registered voters.

However, in district with registered voters of less than 2,000 persons, a petition shall be deemed to bear a sufficient number of signatures if signed by at least 5 percent of the number of registered voters of the district at the time of the last regular election for governing board members.

Education Code § 5091(c)(1)

Petition Requirements

Whenever a petition calling for a special election is circulated, the petition shall meet all of the following requirements:

- A) The petition shall contain the estimate of the elections official of the coast of conducting the special election.

- B) The name and residence address of at least one, but not more than five, of the proponents of the petition shall appear on the petition, each of which proponents shall be a registered voter of the school district or community college district, as applicable.
- C) None of the text or other language of the petition shall appear in less than six-point type.
- D) The petition shall be prepared and circulated in conformity with Sections 100 and 104 of the Elections Code. **Education Code § 5091(f)(1)**

Who Can Sign the Petition

Only a person who is an eligible registered voter at the time of signing the petition or paper is entitled to sign the petition or paper. A person who submits their affidavit of registration pursuant to subdivision (d) of Section 2102 is not eligible to sign a petition or paper unless at the time of the signing of the petition or paper that person is 18 years of age.

Each signer shall at the time of signing the petition or paper personally affix their signature, printed name, and place of residence, including the street and number for the place of residence, and if no street or number exists, then a designation of the place of residence which will enable the location to be readily ascertained.

An incomplete or inaccurate apartment or unit number in the signer's residence address shall not invalidate their signature pursuant to Section 105. A space at least one inch wide shall be left blank after each name for the use of the elections official in verifying the petition or paper.

The part of a petition for the signatures, printed names, and residence addresses of the voters and for the blank spaces for verification purposes shall be numbered consecutively commencing with the number one and continuing through the number of signature spaces allotted to each section. The petition format shall be substantially in the following form: See sample petition.

A county elections official who verifies signatures on an initiative, referendum, recall, nominating petition or paper, or any other petition or paper that is required to be signed by voters of a county, city, school district, or special district subject to petitioning may establish and require the use of a standardized petition form for distribution within and submission to the county. **Elections Code § 100**

Petition Circulator

Each Section of the petition or paper shall have attached to it a declaration signed by the circulator of the petition or paper setting forth, in the circulator's own hand, the following:

1. The printed name of the circulator.
2. The residence address of the circulator, giving street and number, or if not street or number exists, adequate designation of residence so that the location may be readily ascertained.
3. The dates between which all signatures to the petition or paper were obtained.

Each declaration submitted pursuant to this section shall also set forth the following:

1. That the circulator circulated that section and witnessed the appended signatures being written.
2. That according to the best information and belief of the circulator, each signature is the genuine signature of the person whose name is purports to be.
3. That the circulator is 18 years of age or older.
4. If the petition does not include the disclosure statement described by subdivision (b) of Section 107, that the circulator showed each signer a valid and unfalsified "Official Top Funders" sheet, as required by Section 107.

The circulator shall certify to the content of the declaration as to its truth and correctness, under penalty of perjury under the laws of the State of California, with the signature of his or her name at length, including given name, middle name or initial, or initial and middle name. The circulator shall state the date and the place of execution on the declaration immediately preceding his or her signature.

Elections Code § 104

Filing the Petition

The petition shall be submitted to the county superintendent of schools having jurisdiction who shall have **30 days** to verify the signatures.

As a matter of practice, the superintendent forwards the petitions to the San Luis Obispo County Registrar of Voters office for signature checking. The superintendent may decide if the petition is to be checked using a random sampling in accordance with Elections Code § 9115 or to check 100 percent of

the signatures. A certificate of the results or the petition checking will be forwarded to the County Superintendent of Schools.

If the petition is determined to be legally sufficient by the county superintendent of schools, the provisional appointment is terminated, and the county superintendent of schools shall order a special election to be conducted not less than 88, nor more than 125, days following the order of the election. Notwithstanding, the election may be conducted within 180 days after the issuance of the order so that the election may be consolidated with a regularly scheduled election.

If any of the requirements of this subdivision are not met as to any petition calling for a special election, the county superintendent of schools shall not verify the signatures, nor shall any further action be taken with respect to the petition.

No person shall permit the list of names on petitions prescribed by this section to be used for any purpose other than qualification of the petition for the purpose of holding an election pursuant to this section.

The petition filed with the county superintendent of schools shall be subject to the restrictions in Article 2 (commencing with Section 7924.100) of Chapter 2 of Part 5 of Division 10 of Title 1 of the Government Code.

Education Code § 5091

Term of Office

A person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for district governing board members that is scheduled 130 or more days after the effective date of the vacancy, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term. A person elected at an election to fill the vacancy shall hold office for the remainder of the term in which the vacancy occurs or will occur.

Education Code § 5091(e)

Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his or her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his or her successor has qualified. The term of the successor shall begin upon the expiration of the term of his or her predecessor.

Education Code § 5017

FEDERAL, STATE & JUDICIAL OFFICES

President of the United States

In case of the removal of the President from office or of his death or resignation, the Vice President shall become President.

Whenever there is a vacancy in the office of the Vice President, the President shall nominate a Vice President who shall take office upon confirmation by a majority vote of both Houses of Congress.

U.S. Const. Amend XXV

United State Senator

If a vacancy occurs in the representation of this state in the Senate of the United States, the Governor may appoint and commission an elector of this state who possesses the qualifications for the office to fill the vacancy until his or her successor is elected and qualifies and is admitted to his or her seat by the United States Senate. However, whenever a vacancy occurs within a term fixed by law to expire on the third day of January following the next general election, the person so appointed shall hold office for the remainder of the un-expired term unless the vacancy is filled at a special election held prior to the general election, in which case the person elected at the special election shall hold office for the remainder of the un-expired term. An election to fill a vacancy in the term of a United States Senator shall be held at the general election next succeeding the occurrence of the vacancy or at any special election.

Elections Code §10720

Congressional and Legislative Offices

Governor's Proclamation: The Governor shall call all statewide special elections by issuing a proclamation pursuant to Elections Code § 12000. In the case of a vacancy in a congressional or legislative office the Governor shall issue a proclamation, within **14 calendar days** of the occurrence of the vacancy, calling a special election to fill the vacancy in accordance with Elections Code § 10703. A copy of the proclamation shall be sent to the board of supervisors of every affected county.

Elections Code §10700

Vacancies Occurring after the Close of Nomination: When a vacancy occurs in a congressional office after the close of the nomination period in the final year of the term of office, the Governor may decline to issue an election proclamation at his discretion.

When a vacancy occurs in a legislative office after the close of the nomination period in the final year of the term of office, no special election shall be held.

Elections Code § 10701

Time to Call Election: A special election to fill a vacancy in the office of Representative in Congress, State Senator, or Member of Assembly shall be conducted on a Tuesday at least **126 days**, but not more than **140 days**, following the issuance of an election proclamation by the Governor pursuant to Government Code § 1773.

A special election to fill a vacancy in an office listed above may be conducted within **200 days** following the proclamation to consolidate the election or the primary election with an election occurring wholly or partially within the same territory in which the vacancy exists.

A special election or a primary election shall not be conducted on the day after a state holiday.
Elections Code § 10703

Date of Election: A special primary election shall be held in the district in which the vacancy occurred on the 9th Tuesday or, if the 9th Tuesday is the day of or the day following a state holiday, the 10th Tuesday preceding the day of the special general election at which the vacancy is to be filled.

Candidates at the primary election shall be nominated in the manner set forth in Elections Code, except that nomination papers shall not be circulated more than **73 days** before the primary election, shall be left with the county elections official for examination not less than **53 days** before the primary election, and shall be filed with the Secretary of State not less than **53 days** before the primary election.
Elections Code § 10704

Special General Election Ballot: If no candidate receives a majority of votes cast, the names of the two candidates who receive the highest and second highest number of votes cast at the special primary election shall be placed on the special general election ballot.
Elections Code §10706

Governor

The Lieutenant Governor shall become Governor when a vacancy occurs in the office of Governor.

The Lieutenant Governor shall act as Governor during the impeachment, absence from the State, or other temporary disability of the Governor or of a Governor-election who fails to take office.
CA Const. Art. V § 10

Other State Constitutional Offices

Whenever there is a vacancy in the office of Superintendent of Public Instruction, the Lieutenant Governor, Secretary of State, Controller, Treasurer, or Attorney General, or on the State Board of Equalization, the Governor shall nominate a person to fill the vacancy who shall take office upon confirmation by a majority of the membership of the Senate and a majority of the membership of the Assembly and who shall hold office for the balance of the un-expired term.

In the event the nominee is neither confirmed nor refused confirmation by both the Senate and the Assembly within **90 days** of the submission of the nomination, the nominee shall take office as if she had been confirmed by a majority of the Senate and Assembly; provided, that if such 90 day period ends during a recess of the Legislature, the period shall be extended until the sixth day following the day on which the Legislature reconvenes.

CA Const. Art. V § 5(b)

If a vacancy should occur during the term of office for Insurance Commissioner, legislative confirmation shall be required for the position in the same manner and procedure as that required by CA Const. Art. V § 5.

Insurance Code § 12900(b)

Supreme and Appellate Court Justices

Within **30 days** before August 16 preceding the expiration of the Judge's term, a judge of the Supreme Court or a court of appeal may file a declaration of candidacy to succeed to the office presently held by the judge. If the declaration is not filed, the Governor before September 16 shall nominate a candidate. At the next general election, only the candidate so declared or nominated may appear on the ballot, which shall present the question whether the candidate shall be elected. The candidate shall be elected upon receiving a majority of the votes on the question. A candidate not elected may not be appointed to that court but later may be nominated and elected.

The Governor shall fill vacancies in the Supreme and Appellate Courts by appointment. An appointee holds office until the Monday after January 1 following the first general election at which the appointee had the right to become a candidate or until an elected judge qualifies. A nomination or appointment by the Governor is effective when confirmed by the Commission on Judicial Appointments.

Electors of a county, by majority of those voting and in a manner the Legislature shall provide, may make this system of selection applicable to judges of Superior Courts.

CA Const. Art. VI § 16(d)

Superior Court Judge

Terms of judges of Superior Courts are 6 years beginning the Monday after January 1 following their election. A vacancy shall be filled by election to a full term at the next general election after the second January 1 following the vacancy, but the Governor shall appoint a person to fill the vacancy temporarily until the elected judge's term begins.

CA Const. Art. VI § 16(c)

Nomination Period for Federal, State & Judicial Offices

Consolidated Special District Election: Notwithstanding any other provision of law, whenever other elections are consolidated with a regularly scheduled election, the period for the filing of nomination documents by candidates in elections consolidated with the regularly scheduled election shall commence on the **113th day** prior to the election. The nomination documents shall be filed not later than the close of business on the **88th day** before the regularly scheduled election in the office of the San Luis Obispo County Registrar of Voters, during regular office hours.

Elections Code § 10407

Non-Consolidated Special District Election: Forms for declarations of candidacy for all district offices shall be obtained from the office of the county elections official. The county elections official, may for convenience or necessity, authorize the district secretary to issue declarations of candidacy. The forms shall first be available on the **113th day** prior to the general district election and shall be filed not later than 5:00 p.m. on the **88th day** prior to the general district election in the office of the county elections official during regular office hours or may be filed by certified mail so that the forms reach the office of the county election official no later than the deadline for filing in that office. The county elections official shall record the date of filing upon the first page of each declaration of candidacy filed pursuant to this section. No candidate shall withdraw his or her declaration of candidacy after 5 p.m. on the 88th day prior to the general district election.

Elections Code § 10510

NOTICE OF VACANCY

(Sample Notice for Posting)

Interested persons are hereby notified that pursuant to Government Code §1780 there is a vacancy on the

Board of Directors

The Position to be filled is for a term expiring _____.

Eliminate this next sentence if the seat is up for a full term in the next election.

The seat will go to election in November 20 ____ for the final two years of the term.

Applications are available at the

_____ District Office, located at

Phone: _____

Website: _____

Applications Due by: _____

This District Board has 60 days from the date the Board is notified of the vacancy or the effective date of the vacancy, whichever is later, to fill the vacancy by appointment or call a special election. Gov. Code §1780

Pursuant to Government Code §1780, this notice will be posted for 15 days in 3 or more conspicuous places in the district from _____ to _____.

APPLICATION FOR APPOINTMENT TO A SPECIAL DISTRICT VACANCY

(Sample Application to be used at District's option)

If you are interested in serving on a special district Board of Directors, please complete

This application and return it to: _____

Date Due: _____

You will be advised by the district board if your appointment is confirmed. Thank you for your interest.

.....

DISTRICT: _____ DATE: _____

NAME: _____ AGE (optional): _____

RESIDENCE ADDRESS: _____

MAILING ADDRESS: _____

PHONE (Daytime): _____ (Evening): _____

E-MAIL: _____

Statement of Qualifications: (Briefly describe you qualifications and why you are interested in serving on the Board of Directors.)

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature: _____ Date: _____

PUBLIC NOTICE OF VACANCY AND PROVISIONAL APPOINTMENT

(Sample Notice for Posting & Publishing)

1. A vacancy in on the Governing Board of the (name of district)
District has occurred by reason of: (resignation or other reason) of (name of trustee) effective (date) .
2. The resignation was filed in the office of the San Luis Obispo County Superintendent of Schools on (date)
3. (Name of appointee) was appointed by the Governing Board on (date) to fill the above named vacancy.
4. To challenge the appointment and order a special election, the following must be filed in the office of the San Luis Obispo County Superintendent of Schools within 30 days from the date of the provisional appointment:
 - A. File a petition calling for a special election containing the valid signatures of at least 1 ½ percent of the number of registered voters of the district at the time of the last regular election for governing board members held within the (name of district), or 25 registered voters of the district, whichever is greater, or
 - B. In districts with less than 2,000 registered voters, a petition shall be deemed to bear a sufficient number of signatures if signed by at least 5 percent of the number of registered voters of the district at the time of the last regular election of governing board members.

If a petition is not filed within the 30 day time frame, the provisional appointment shall become an effective appointment.

Governing Board of the (name of district)

Governing Board Secretary/Clerk

Date:_____

SAMPLE

PETITION FOR SPECIAL ELECTION TO FILL THE VACANCY ON THE GOVERNING BOARD OF THE
_____ SCHOOL DISTRICT IN SAN LUIS OBISPO COUNTY

The proponents of this petition as named herewith are registered voters of the aforementioned school district.

s/ Voter 1, 123 Main St, Arroyo Grande, CA 93420
s/ Voter 2, 456 Elm St, San Luis Obispo CA 93401
s/ Voter 3, 789 West St., Paso Robles CA 93446
s/ Voter 4, 234 Coast St., Pismo Beach CA 93449
s/ Voter 5, 567 Oak St., Atascadero CA 93422

Name and residence of at least one but not more than five
proponents. ED Code §5091(f)(b)

←

Pursuant to Education Code §5091, we the undersigned, who are registered voters of the _____ School District of San Luis Obispo County, California, hereby petition the County Superintendent of Schools to call a special election for the purpose of filling the vacancy on the governing board of said school district.

If an election is called pursuant to this petition, the provisional appointment heretofore made by the governing board of said school district to fill the vacancy shall be terminated.

The Registrar of Voters Office in and for the County of San Luis Obispo has estimated the cost of conducting the special election called pursuant to this petition to be approximately \$ _____ (insert estimated cost here) _____.

	Print Your Name	Residence Address Only	
	Your Signature as Registered to Vote	City, State	Zip
	Print Your Name	Residence Address Only	
	Your Signature as Registered to Vote	City, State	Zip
	Print Your Name	Residence Address Only	
	Your Signature as Registered to Vote	City, State	Zip

DECLARATION OF PERSON CIRCULATING SECTION OF PETITION FOR A SPECIAL ELECTION

I, _____ (print name) _____ declare:

1. My residence address is _____, in San Luis Obispo County, California, and I am a registered voter in the _____ (name of school district) _____, in San Luis Obispo County,
2. I personally circulated the petition section for signing.
3. I witnessed each of the appended signatures being written on the petition and to my best information and belief, each signature is the genuine signature of the person whose name it purports to be, and
4. The appended signatures were obtained between the dates of _____ and _____ inclusive.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ (date) _____ at _____ (place of signing) _____

(complete signature of petition circulator)

It is recommended that you leave a 1" margin at the top and ½" margin on the left, right and bottom.

NOTICE OF VACANCY TO THE CLERK-RECORDER

When a vacancy occurs, please complete this form and email to the clerk-recorder's office at elections@co.slo.ca.us.

The district shall notify the San Luis obispo County Registrar of Voters' office of the vacancy no later than **15 days** following either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

Government Code § 1780(b)

The remaining members of the district board shall make the appointment pursuant to this subdivision within **60 days** after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least **15 days** before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than **15 days** after the appointment.

Government Code § 1780(d)(1)

If the vacancy occurs in the first half of a term of office and at least **130 days** prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled **130 or more days** after the date the district board is notified of the vacancy, and thereafter until the person is elected at the election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

Government Code § 1780(d)(2)

The district will prepare and administer the oath of office and provide a copy to the County Clerk-Recorder's office once the vacancy is filled.

Name of District_____

Name of Director or Governing Board Member creating the vacancy:

Term Expires:_____

Effective date of Vacancy:_____

District Representative & Title:_____



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475

PHONE (805) 481-6730 | FAX (805) 481-6836

Date: September 9, 2026

To: Board of Directors

From: Will Clemens, Interim General Manager

Subject: **Agenda Item #9(A):** Review and approve a resolution adopting the Subsequent Initial Study and Mitigated Negative Declaration (IS-MND), approve the Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project and approve a budget adjustment of \$9,427,000 grant funds from the CA State Water Resource Control Board to fund the project.

Recommendation

It is recommended that your Board:

1. Review and approve a resolution adopting the Subsequent Initial Study and Mitigated Negative Declaration (IS-MND)
2. Review and approve the Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project
3. Approve a budget adjustment of \$9,427,000 grant funds from the CA State Water Resource Control Board to fund the project.

Discussion

The Halcyon and KenMar Gardens water systems have been experiencing significant water quality and delivery issues recently. The State Water Board (SWB) has funded feasibility studies for both systems to identify the best solution to these issues. Both studies identified consolidation with the District as the optimal solution, as both systems lie within the service area of the District. The District has been working with the Rural Community Assistance Corporation (RCAC), the State Water Board, Ardurra Group, the City of Arroyo Grande, and the members of Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor to consolidate smaller water systems into the District's larger system to ensure safe and sustainable drinking water. The State Water Board awarded the District \$9,427,000 through the Drinking Water State Revolving Fund (DWSRF), a financial assistance program that helps water systems finance drinking water infrastructure projects needed to achieve or maintain compliance with the Safe Drinking Water Act.

RCAC contracted with Rincon Consultants, Inc. to prepare a [Draft Subsequent Initial Study-Mitigated Negative Declaration \(IS-MND\)](#) for the project in accordance with the California Environmental Quality Act (CEQA). The required 30-day public review period commenced on July 1 through July 31, 2026. The Notice of Preparation (NOP) for the Draft Subsequent IS-MND was filed with the County of San Luis



Oceano Community Services District

Board of Directors Meeting

Obispo, posted in the Tribune, and posted on the District website. Comments provided on the Draft Subsequent IS-MND have been responded to in Attachment 2. The District received one comment from the City of Arroyo Grande regarding the paving of South Halcyon St.

Other Agency Involvement

The State Water Resources Control Board, Central Coast Regional Water Quality Control Board, Caltrans, CA Coastal Commission, and the County of San Luis Obispo. The California State Water Board is the funding agency. Ardurra will prepare the 100% engineering report and design. The Justice Clinic at the University of California, Davis is preparing the consolidation and water service agreements.

Other Financial Considerations

The State Water Board awarded the District \$9,427,000 through the Drinking Water State Revolving Fund (DWSRF), a financial assistance program that helps water systems finance drinking water infrastructure projects needed to achieve or maintain compliance with the Safe Drinking Water Act.

Results

Pursuing financing and project implementation supports a well-governed, healthy, and livable community.

Attachment:

1. Resolution
2. Response to Comments on Draft IS-MND
3. Notice of Determination with Map

Reference - District Website:

1. [Final IS-MND](#)
2. [Mitigation Monitoring and Reporting Program](#)

**OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2026-26**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT ADOPTING THE FINAL SUBSEQUENT INITIAL STUDY-MITIGATED NEGATIVE DECLARATION AND THE MITIGATION MONITORING AND REPORTING PROGRAM FOR THE DISTRICT'S KEN-MAR GARDENS, HALCYON WATER SYSTEM, HALCYON ESTATES, AND GRANDE MOBILE MANOR CONSOLIDATION PROJECT AND AUTHORIZING THE GENERAL MANAGER TO FILE A NOTICE OF DETERMINATION FOR THE PROJECT

WHEREAS, the Oceano Community Service District (herein "District"), Rural Community Assistance Corporation (RCAC), and the State Water Resources Control Board developed the Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project (herein "Project") with Expedited Drinking Water Grant (EDWG) funding; and

WHEREAS, the Project has been funded through the EDWG; and

WHEREAS, The grant guidelines require the District to prepare a Subsequent Initial Study-Mitigated Negative Declaration (herein "IS-MND") to provide analysis and discovery of implications for project-related factors that include environmental impacts, project sustainability, technical feasibility, water and energy efficiency, economic feasibility, life-cycle analysis, and the awareness and support of the public; and

WHEREAS, RCAC entered into a professional agreement with Rincon Consultants, Inc. to prepare the draft IS-MND; and

WHEREAS, pursuant to the California Environmental Quality Act (herein "CEQA"), a subsequent initial Study was prepared for the Project which is on file with the Clerk/Agency at the District office and available for public review on the [District website](#). The study proposed a Negative Declaration be approved with the implementation of the mitigation measures identified in said report. The subsequent initial study is incorporated by reference; and

WHEREAS, Public Notice of the proposed Mitigated Negative Declaration, with mitigation measures, was given as required by Section 21092 of the Public Resources Code; and

WHEREAS, on September 9, 2026, the District, pursuant to the Brown Act and CEQA, held a Public Hearing on the proposed Mitigated Negative Declaration, the Mitigation Monitoring and Reporting Program, reviewed the subsequent initial study, written comments, and accepted public testimony regarding the proposed Mitigated Negative Declaration; and

WHEREAS, based on the information contained in the Subsequent Initial Study prepared for the Project, the proposed Mitigation Measures that are applicable to the Project, the staff report, and testimony received as a result of the public notice, the District, using its independent and objective judgment, finds that all potentially significant effects of the project on the environment

can and will be avoided or mitigated to a level of insignificance by imposing, on the project the Mitigation Measures identified in the subsequent initial study;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Oceano Community Services District, that:

1. The above recitals are true and correct and are incorporated herein.
2. In accordance with the California Environmental Quality Act, the Negative Declaration for the Project, subject to the implementation of the Mitigation Measures identified in the subsequent initial study, is hereby approved.
3. The General Manager is authorized to file a Notice of Determination in compliance with Section 21152 of the Public Resource Code and a State Department of Fish & Game Certificate of Fee Exemption

ADOPTED by the Board of Directors of the Oceano Community Services District on September 9, 2026, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

President, Board of Directors
of the Oceano Community Services District

ATTEST:

Board Secretary
of the Oceano Community Services District

APPROVED AS TO FORM:

Robert Schultz, District Counsel

**FINAL SUBSEQUENT INITIAL STUDY – MITIGATED NEGATIVE
DECLARATION**
AND
MITIGATION MONITORING AND REPORTING PROGRAM



Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project

Responses to Comments on the Draft Subsequent Initial Study – Mitigated Negative Declaration (SCH#2024041238)

prepared by

Oceano Community Services District
1655 Front Street
Oceano, California 93445

prepared with the assistance of

Rincon Consultants, Inc.
899 Pacific Street, Suite 100
San Luis Obispo, California 93401

August 2026

Responses to Comments on the Draft Subsequent IS-MND

This section includes comments received during the circulation of the Draft Subsequent Initial Study-Mitigated Negative Declaration prepared for the Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project (project), which is “tiered” from the 2024 Final IS-MND adopted by OCSD for the Waterline Improvement Project. The Draft Subsequent IS-MND was circulated for a 30-day public review period that began on July 1, 2026 and ended on July 30, 2026. Oceano Community Services District received one comment letter on the Draft Subsequent IS-MND. The commenter and the page number on which the commenter’s letter appears are listed in the table below. The comment letter and response follows.

Letter Number and Commenter		Page Number
1	Shannon Sweeney, City Engineer, City of Arroyo Grande	2

From: Shannon Sweeney <ssweeney@arroyogrande.org>

Sent: Tuesday, July 14, 2026 2:00 PM

To: Carey Casciola <carey@oceanocsd.org>

Cc: Natalie Riddering <nriddering@arroyogrande.org>; John Benedetti <jbenedetti@arroyogrande.org>; Hailie Hix <hhix@arroyogrande.org>; Kashia Cha <kcha@arroyogrande.org>; Theresa Wren <twren@arroyogrande.org>; Shannon Sweeney <ssweeney@arroyogrande.org>

Subject: Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project

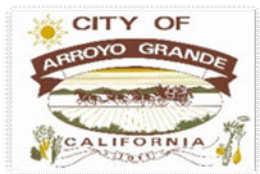
Hi Carey

Thank you for sending the Notice of Intent to adopt a Mitigated Negative Declaration for the above listed project. The City of Arroyo Grande wants to make sure that Oceano Community Service District is aware of our Halcyon Complete Streets Project and 2026 Overlay Project, both of which have been awarded and are scheduled to begin construction this summer, and both involve paving Halcyon Road from El Camino Real to The Pike. Paving for these projects is scheduled to be completed by Spring 2027.

The Halcyon Estates and Grande Mobile Manor Consolidation Project appears to involve underground utility work on South Halcyon Road from The Pike to the northern edge of the mobile home park. That area is scheduled to be paved in early 2027. Please refer to the [City of Arroyo Grande Engineering Standards](#) Pavement Cut Policy, page 348 of 406, which prohibits pavement cuts through asphalt-concrete pavement surfaces for a period of five (5) years following the placement of a new asphalt-concrete service.

Please feel free to contact me at 805-473-5444 or ssweeney@arroyogrande.org if you have any additional questions.

Thanks,
Shannon



Shannon Sweeney

City Engineer

Public Works, City of Arroyo Grande

Tel: 805-473-5444 | www.arroyogrande.org

300 E. Branch St | Arroyo Grande | CA | 93420

City Hall Business Hours: M-Th 8:00 am - 5:00 pm; **Fridays 8:00 am - 12:00 pm**

The information contained in this email pertains to City business and is intended solely for the use of the individual or entity to whom it is addressed. If the reader of this message is not an intended recipient, or the employee or agent responsible for delivering the message to the intended recipient and you have received this message in error, please advise the sender by reply email or phone and delete the message. Please note that email correspondence with the City of Arroyo Grande, along with attachments, may be subject to the California Public Records Act, and therefore may be subject to disclosure unless otherwise exempt by law.

Letter 1

Commentor: Shannon Sweeney, City Engineer, City of Arroyo Grande

Date: July 14, 2026

The commenter indicates that the City of Arroyo Grande is implementing the Halcyon Complete Streets Project and 2026 Overlay Project, which are scheduled to begin construction this summer, and that both projects involve paving Halcyon Road from El Camino Real to The Pike. The commenter notes that the area planned for paving under these projects overlaps with the proposed project's impact footprint along South Halcyon Road between The Pike and the northern edge of Grande Mobile Manor and that the City intends to pave this area in early 2027. The commenter references the City of Arroyo Grande Engineering Standards Pavement Cut Policy, which prohibits pavement cuts through asphalt-concrete pavement surfaces for a period of five years following the placement of a new asphalt-concrete service. The commenter provides their contact information for questions.

Oceano Community Services District is coordinating with the City of Arroyo Grande on the project elements proposed within Arroyo Grande to ensure project details, including pavement rehabilitation, comply with the City of Arroyo Grande's standards.

Notice of Determination

To:

- Office of Land Use and Climate Innovation
U.S Mail: P.O. Box 3044
Sacramento, CA 95812-3044
Street Address: 1400 Tenth St., Rm 113
Sacramento, CA 95814
- County Clerk
County of: San Luis Obispo
Address: 1055 Monterey Street
San Luis Obispo, California 93408

From:

Public Agency: Oceano Community Services District (OCSD)
Address: 1655 Front Street
Oceano, California 93445
Contact: Carey Casciola
Phone: (805) 481-6730
Lead Agency/Project Applicant Email: carey@oceanocsd.org

SUBJECT: Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

State Clearinghouse Number (if submitted to State Clearinghouse): 2024041238

Project Title: Waterline Improvement Project / Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project

Project Applicant: OCSD

Project Location (include county): Oceano, San Luis Obispo County – see attached map

Project Description:

The Final Subsequent IS-MND for the Ken-Mar Gardens, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor Consolidation Project is “tiered” from the 2024 Final IS-MND adopted by OCSD for the Waterline Improvement Project. The proposed modifications evaluated in the Final Subsequent IS-MND involve consolidating Ken-Mar Gardens Mobile Home Park, Halcyon Water System, Halcyon Estates, and Grande Mobile Manor into the OCSD system. Improvements would include installation of new pipelines, meters, valving, fire hydrants, and service laterals as well as removal and re-purposing of existing water system components. Construction of the proposed modifications is expected to begin as early as summer 2027 and would require approximately 12 months to complete.

This is to advise that the Oceano Community Services District has approved the above
(☒ Lead Agency or ☐ Responsible Agency)

Described project on 9/9/2026 and has made the following determinations regarding the above
(date)
described project.

1. The project [☐ will ☒ will not] have a significant effect on the environment.
2. ☐ An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
☒ A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
☐ An Addendum to the EIR was prepared for this project pursuant to the provisions of CEQA.
3. Mitigation measures [☒ were ☐ were not] made a condition of the approval of the project.
4. A mitigation reporting or monitoring plan [☒ was ☐ was not] adopted for this project.
5. A statement of Overriding Considerations [☐ was ☒ was not] adopted for this project.
6. Findings [☐ were ☒ were not] made pursuant to the provisions of CEQA.

This is to certify that the Negative Declaration with comments and responses and record of project approval is available to the General Public at:

<https://ocsd.specialdistrict.org/plans-studies>

Signature (Public Agency): _____ Title: _____

Date: _____ Date Received for filing at LCI: _____

Authority cited: Sections 21083, Public Resources Code.

Reference Section 21000-21174, Public Resources Code.

Agenda Item 9A

September 9, 2026 - Page 216 of 217

Attachment 3 - NOD

Figure 1 Location of Proposed Modifications



Imagery provided by Esri and its licensors © 2026.

22-12532 EPS
Fig 2 Location of Proposed Modifications B&W