



**Oceano Parks and Recreation Committee Agenda
TUESDAY, SEPTEMBER 3, 2024 – 1:30 P.M.
Oceano Community Services District Board Room
1655 Front Street Oceano, CA**

All items on the agenda, including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

The Oceano Community Services District strongly encourages your active participation in the public process, which is the cornerstone of democracy. All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the Board Secretary prior to the start of the meeting. If you wish to speak to an item NOT on the agenda, you may do so during the "Public Comment On Matters Not on the Agenda" period. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. The time limits allocated to speakers may change to facilitate the Board meeting better. Time limits may not be yielded to or shared with other speakers.

The purpose of the Committee meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Oceano Community Services District asks that you follow the Board meeting guidelines while attending Committee meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and Board policy. Disruptive conduct is not tolerated, including but not limited to addressing the Committee without first being recognized; interrupting speakers, Committee members, or staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

5. **CONSENT AGENDA ITEMS:**

***Public comment** Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Board may request to have an item removed from the Consent Items. If an item is pulled, the President has the sole discretion to determine when the item will be heard. Members of the public wishing to speak on Consent items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to*

- A. Review and approve the minutes of the Oceano Parks and Recreation Committee meeting of June 4, 2024.
- B. Review and approve the minutes of the Oceano Parks and Recreation Committee meeting of August 6, 2024.

6. **BUSINESS ITEMS:**

***Public comment** Members of the public wishing to speak on business items may do so when recognized by the Committee Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.*

- A. Review and discuss completing finished electrical work for the Oceano Plaza, funding source/costs TBD.
 1. Quotes being sought by qualified electricians to include PG&E meter, circuit breaker panel, secured outlets.
- B. Discussion of a potential Oceano Plaza Community event, and coordination of community planning participants.
- C. Discuss design and purchase of an OPARC pop-up tent with OCSO/OPARC logo, seek Board approval for tent purchase and future expenditures totaling \$3,000 for OPARC activities, leaving \$10,000 in the remaining budget.

D. Grants (Discussion and Updates):

1. August 27th submission of the 2025 State Parks Field Trips grant proposal, \$22,566 reapplying for the same program as the successful 2024 campaign, with LMUSD taking the lead role
2. CDBG Preventative Health grant award to LMUSD for \$25,704 for planning, design, seed money, and construction of the Community Walking Track and Soccer Field
3. District 4 Special Events Grant for Oceano Plaza Community Event Application for \$2,500, date TBD

E. Discussion of an Oceano Community Walking Track and Soccer Field project

1. New project name- "Community Walking Track and Soccer Field"
 - a. New conceptual graphic of final oval track and soccer fields posted to a new website
2. Fundraising Campaign team
 - a. OPARC; VACO; LMUSD/PTA, businesses, and community members
3. Campaign kick-off and fundraising events
 - a. Date (early November?) and location
 - b. Press release
 - c. Project outreach (solicit restaurants, etc., for fundraising events; traditional BBQ fundraising events; table at local events staffed by volunteers.
4. Discussion of website design and content - OCSD currently has landing pages that can be expanded upon:
<https://ocsd.specialdistrict.org/oceano-parks-recreation-committee-oparc>
 - a. Inclusion of "more information/donate" and "click here" button
 - b. Project description; community benefits; donations and donor categories (Champion, Booster, Supporter, etc.)
 - c. Promotional slide show presentation that can easily be shared/posted
5. Discussion regarding donations for the Community Track/Soccer Field (solicitation and online)
 - a. Identify individuals, organizations, and businesses
 - b. Support LMUSD and the PTA to set up online and in-person donations to include electronic donor receipt (noting eligible tax deduction)

7. ITEMS FOR NEXT AGENDA

8. ADJOURNMENT

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Parks and Recreation Committee Meeting

Summary Minutes for
 Tuesday, June 4, 2024 – 1:30 P.M.
 Oceano Community Services District

1. **Call To Order:** Member Varni called the meeting to order at 1:36 PM.

2. **Roll Call:**

Present: Charles Varni, Board President OCSD Wanda Monson, Safe Routes to School Chair Ray Monson, Member at Large Jeannie Harper, Habitat for Humanity Nicole Miller, Account Administrator OCSD	Absent: Beverly Joyce-Sunesson, OPARC Chair Andy Stenson, Director of Facilities, LMUSD Jasmine Dexter, Boys & Girls Club Bruce Hilton, Co of SLO Parks Commissioner
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3. **Agenda Review:** Accepted as presented.

4. **Public Comment on Matters not on the Agenda:** None

5A Consent Agenda	Discussion/Action:
Review and Approval of Minutes for the Oceano Parks and Recreation Committee Meeting of June 4, 2024	The minutes were accepted as presented, with a motion from Member Varni, and a second from Member W. Monson, and a 3-0 member vote. Public Comment: None

6A Business Items	Discussion/Action:
Review and discussion of alternatives for non-profit, tax-deductible fundraising options and developing recommendations to the Board of Directors as deemed appropriate.	Committee discussion: •Member Varni advised the application for Ecologistics has been submitted and that there were concerns from members of the OCSD Board of Directors about Ecologistics using the 6% fees received for environmental advocacy. •Member Varni recommended moving fundraising in-house to OCSD staff due to the proposed 2024-2024 budget adjustment increase to OPARC's administrative line item. Member W. Monson motioned to approve moving fundraising from Ecologistics to OCSD with a second from Member R. Monson and a 3-0 member vote. Public Comment: Kerry Langford – Asked if any other outsourcing options were available and asked a clarifying budget question.

6B (1A-B) Business Items	Discussion/Action:
<p>Updates, review, and discussion:</p> <p>1) Grants</p> <p> a) State Parks</p> <p> b) CDBG</p>	<p>Committee discussion:</p> <ul style="list-style-type: none"> •Member W. Monson provided an update stating that the field trips that concluded were successful and that the overall process was very smooth. •A mid-year report is being submitted in July after surveys from teachers and photos are in. •A planning meeting with the Oceano Elementary School principal is scheduled with Member W. Monson and Member Varni to review the program and schedule remaining field trips for Aug-Dec 2024. <p>•Member Varni noted a response regarding the CDBG grant in mid-July is due. OPARC applied for 50K in funds for the walking/jogging track. The estimated track cost is to be determined; the highest cost aspect of construction will be the concrete perimeter (curb) around the track.</p> <p>Public Comment:</p> <p>Kerry Langford – Questions regarding the proposed “Champions for Oceano” tiers for fundraising</p>

6B (2A-B) Business Items	Discussion/Action:
<p>Marketing:</p> <p>2) Grants</p> <p> a) OPARC logo and logo items (EZ up, etc.)</p> <p> b) District website page for OPARC and social media</p>	<p>Committee discussion:</p> <ul style="list-style-type: none"> •LMUSD digital media arts students created logos for OPARC and the track fundraising for the OPARC committee to review. Member Varni asked the committee to choose their top 3 for compilation and review at the next OPARC meeting. •Mrs. Miller noted that the committee would need to secure a separate website for OPARC and fundraising (donate button). <p>Public Comment: None</p>

6B (3A) Business Items	Discussion/Action:
<p>Event Updates:</p> <p>3) Events</p> <p> a) Day of the Child event on June 23, 2024</p>	<p>Committee discussion:</p> <ul style="list-style-type: none"> •Member Varni noted that Chair Joyce-Suneson will have a table at the event. •Member W. Monson is coordinating event notification via Parent Square and the Oceano Elementary School website. <p>Public Comment: None</p>

6B (4) Business Items	Discussion/Action:
<p>OPARC/OES Track & Fundraiser discussion and update</p>	<p>Committee discussion:</p> <ul style="list-style-type: none"> •Discussed in item 6A <p>Public Comment: None</p>

7. **Items for Next Agenda:** Logo design selection; Outreach brochure

8. **Adjournment** at 2:19 PM.



Oceano Parks and Recreation Committee Meeting

Summary Minutes for
 Tuesday, August 6, 2024 – 1:30 P.M.
 Oceano Community Services District

1. **Call To Order:** Meeting called to order by Chair Joyce-Suneson

2. **Roll Call:**

Present: Charles Varni, Board President OCSD Beverly Joyce-Suneson, OPARC Chair Carey Casciola, Business & Accounting Manager, OCSD	Absent: Andy Stenson, Director of Facilities, LMUSD Jasmine Dexter, Boys & Girls Club Wanda Monson, Safe Routes to School Chair Ray Monson, Member at Large Jeannie Harper, Habitat for Humanity Bruce Hilton, Co of SLO Parks Commissioner
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3. **Agenda Review:** There are not enough attendees to meet the quorum, so the meeting will be rescheduled.

4. **Public Comment on Matters not on the Agenda:**

5A Consent Agenda	Discussion/Action:
Review and Approval of Minutes for the Oceano Parks and Recreation Committee Meeting of June 4, 2024	

6A (1-2) Business Items	Discussion/Action:
Updates, review, and discussion of Grants <ol style="list-style-type: none"> State Parks (Field Trips) - mid-year grant budget report CDBG Preventative Health Grant – status of grant receipt; use of initial funds for design and engineering; branding project. 	

6B (1) Business Items	Discussion/Action:
OPARC/OES Track & Fundraiser discussion: <ol style="list-style-type: none"> Review and discuss alternatives for non-profit, tax-deductible fundraising options and develop recommendations for the OCSD Board of Directors as deemed appropriate. 	

6C (1-3) Business Items	Discussion/Action:
Marketing <ol style="list-style-type: none"> OPARC logo discussion EZ up purchase for events OPARC landing page review and discussion: https://ocsd.specialdistrict.org/oceano-parks-recreation-committee-oparc 	

6D Business Items	Discussion/Action:
Event updates: 1. Day of the Child on June 23, 2024 2. Future events	

7. **Items for Next Agenda:**

8. **Adjournment: 1:41 PM**