



Notice of Special Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, January 30, 2019 – 10:00 A.M.
Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the General Manager prior to the start of the meeting. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **FLAG SALUTE:**
4. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

5. **SPECIAL PRESENTATION:**
6. **BUSINESS ITEMS:**
 - A. Consideration and discussion of District Bylaws Section 2.1 and Section 2.8 ("Meetings") and Section 3 ("Committees")
 - B. Consider an Agenda Item to Reconsider the 2019 Committee Appointments
 - C. Reconsideration of appointment for 2019 Committee Assignments, Appointments to the Five Cities Fire Authority and the Alternate to the South San Luis Obispo County Sanitation District
7. **CLOSED SESSION:**
8. **ADJOURNMENT:**

This agenda was prepared and posted pursuant to Government Code Section 54956. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org.

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance prior to the meeting so necessary arrangements can be made.

ASISTENCIA A DISCAPACITADO Si usted está incapacitado de ninguna manera y necesita alojamiento para participar en la reunión de la Junta, por favor llame a la Secretaría de la Junta al (805) 481-6730 para recibir asistencia antes de la reunión para que los arreglos necesarios puedan ser hechos.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: January 30, 2019

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: Agenda Item # 6(A): Consideration and discussion of District Bylaws Section 2.1 and Section 2.8 ("Meetings") and Section 3 ("Committees").

Recommendation

It is recommended that your Board consider clarifying revisions to the Bylaws and approve changes where deemed appropriate.

Discussion

On January 23, 2019, Vice President White made a motion to reconsider the District Committee Assignments, which passed on a voice vote of the Board 4 to 1. Director Replogle cast the "no" vote. On January 24, 2019, Director Replogle questioned the validity of the Board action citing Section 2.8 of the Bylaws which provides "[a] roll call vote shall be taken and recorded on any vote not passed unanimously by the Board." Although Director Replogle's dissent to the item was notated in the record, it appears that her reading of the Bylaws could require a second vote – by roll call – once it has been identified that a business item will not pass unanimously. This process is in conflict with the long-standing practice of your Board. It is therefore suggested that your Board consider revisions to Section 2.8 to conform with past District practices.

Section 3 of the Bylaws provides for the appointment of Committee assignments; however, it does not address the issue of reconsideration of assignments should a Board member desire to do so. Section 3 also fails to identify when Committee assignments and appointments should be made although it has customarily occurred in the first month of each calendar year. It is therefore suggested that your Board consider revisions to Section 3 to conform with past District practices.

Section 2.1 of the Bylaws identifies a 6:30 p.m. start time for Regular District Board meetings. However, it has been the practice of the Board over the past several years to adjust Regular meeting start times according to Board members' schedules and preference. The District current start time of



Oceano Community Services District

Board of Directors Meeting

Regular meeting is 6 p.m. It is therefore suggested that your Board consider revisions to Section 2.1 to conform with past District practices.

Other Agency Involvement

None

Financial Considerations

No financial impact.

Results

Revisions to the Bylaws when and where prudent provides for a well governed community.

Attachment: Redline of current Bylaws

2.0 MEETINGS

2.1 Regular meetings of the Board of Directors (the Board) shall commence ~~at 6:30 p.m.~~ on the second and fourth Wednesday of each calendar month in the Board room at the District Office currently located at 1655 Front Street, Oceano, CA 93475. Regular meeting times shall be set annually pursuant to the current Directors schedules and/or preference.

2.8 A roll call vote shall be taken upon the passage of all ordinances, resolutions, and other matters established by Board policy or state law that require solicitation of bids, and all matters involving more than a seven thousand five hundred dollar (\$7,500.00) expenditure by the District. The roll call vote shall be entered in the minutes of the Board meeting showing those Board members voting aye, those voting no, and those not voting or absent. Unless specifically required by District bylaws or applicable law, all other votes may be taken as voice votes at the President's discretion. A roll call vote shall be taken and recorded on any vote not passed unanimously by the Board. Unless a Board member states that he or she is not voting on an item because of a conflict of interest, his or her silence or abstention shall be deemed and recorded as an affirmative vote.

3. COMMITTEES

3.1 The Board may create Committees that are reflective of the District's business and its enumerated powers at its discretion. Committees shall be advisory committees to the Board and shall not commit the District to any policy, act or expenditure. The duties of the committees shall be outlined at the time of creation.

3.2 All committee meetings shall be conducted as public meetings in accordance with the Brown Act.

3.3 No committee shall include in its membership more than two (2) Board members.

3.4 An alternate member may be assigned by the Board in advance for those meetings where a regular member is unable to attend.

3.5 Committee assignment and District appointments shall be determined in January of each year. Upon a motion and a majority vote, committee assignments and appointments may be reconsidered at any time during the calendar year.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: January 30, 2019

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item # 6(B): Reconsideration of the motion made January 23, 2019 to agendize an item for the reconsideration of the 2019 Committee Appointments**

Recommendation

It is recommended that your reconsider the motion made January 23, 2019 to agendize an item for the reconsideration for the 2019 Committee Appointments.

Discussion

At the January 23, 2019 Board of Directors meeting a motion was made under future agenda items to reconsider the 2019 Committee Assignments. The motion was passed by a vote of 4-1. Section 2.8 of the bylaws states that,

“a roll call vote shall be taken and recorded on any vote not passed unanimously by the Board.”

A roll call was not taken after this motion. Based on the action taken on this agenda item will determine the consideration of agenda item 6(C).

Other Agency Involvement

n/a

Other Financial Considerations

n/a

Results

Abiding by the bylaws of the Board of Directors and other agencies helps to promote well governed communities.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: January 30, 2019

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item # 6(C): Reconsideration and/or modification of 2019 Committee Assignments and Appointments**

Recommendation

It is recommended that your Board reconsider and/or modify the 2019 Committee Assignments and Appointments.

Discussion

Attached is the Committee Assignments roster as approved at the December 12, 2018 Board Meeting. These assignments provide appointees with formal authority to act on behalf of the community. The roles are either as a final decision-maker or they represent an advisory role.

Assignment	Final Decision Making Role	Advisory Role
<i>South San Luis Obispo County Sanitation District Board of Directors</i>	X	
<i>Five Cities Fire Authority Board of Directors</i>	X	
<i>Water Resource Advisory Committee (WRAC) For the San Luis Obispo County Flood Control and Water Conservation District – Countywide Water Resources</i>		X
<i>Regional Water Management Group (RWMG) For the San Luis Obispo County Integrated Regional Water Management Plan (IRWMP)</i>		X
<i>Zone 3 Advisory Committee For the San Luis Obispo County Flood Control and Water Conservation District (Lopez Water Supply Project)*</i>		X
<i>State Water Advisory Committee For the San Luis Obispo County Flood Control and Water Conservation District</i>		X
<i>Oceano Advisory Committee For the County of San Luis Obispo</i>		X

* Note: The Zone 3 Advisory Committee has formal decision-making role to modify delivery of water under the Low Reservoir Response Plan during drought emergencies.



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Board of Directors Meeting

Other Agency Involvement

n/a

Other Financial Considerations

n/a

Results

Appointment of committee members and representatives to other agencies helps to promote well governed communities.

Attachments: Current Committee Assignments

2019 COMMITTEE & SUBJECT MATTER ASSIGNMENTS

COMMITTEE ASSIGNMENTS TO OTHER AGENCY BOARDS AND COMMITTEES				Subject Matter Assignments / Expertise
SSLOCSD	Austin	Replogle	1 st & 3 rd Wed/6:00/Jan.-June OCSD/July-Dec. Arroyo Grande City Council Chamber 215 E. Branch Arroyo Grande, CA 93420	Reclaimed Water
Five Cities Fire Authority	White	Villa	3 rd Fri./2:00/Grover Beach City Council Chamber 154 S. 8th St. Grover Beach, CA 93433	Emergency Services
Water Resource Advisory Comm. (WRAC)	Replogle	Gibson	1 st Wed/1:30/SLO County Library Room 995 Palm St. San Luis Obispo, CA 93401	Regional Water Programs
Regional Water Mgt. Group (RWMG – IRWMP)	Replogle	Gibson	1 st Wed/9:00/SLO County Library Room 995 Palm St. San Luis Obispo, CA 93401	Regional Water Programs
Zone 3 (Lopez Water)	Gibson	Replogle	3 rd Thurs Odd/6:30/Varies	Water Supply Contracts
State Water	Gibson	Replogle	Varies	Water Supply Contracts
Oceano Advisory	Replogle	n/a	3 rd Thursday/5:30/OCSD	County Land Use
RFP Ad Hoc Committee	Gibson	Austin	Approve 5/10/217	
Code Enforcement	Villa	White		
Social Media Technology Outreach	Replogle	Villa		
LIAISON AND SUBJECT MATTER ASSIGNMENTS				
Supervisor Liaison		Austin	Varies	
Airport Land Use		Gibson	3 rd Wed /1:30/County Government Center Board of Supervisors Chamber 1055 Monterey St Room D170 San Luis Obispo, CA 93401	
CA (Local) Special District's Association		Austin	Varies (Usually Noon Fri) every other month	
Zone 1/1A		Replogle	3 rd Tues Odd/3:00/Sheriff South Patrol Station 1681 Front St. (Highway 1) Oceano, CA 93445	
LAFCO		Austin	3 rd Thur/9:00/ County Government Center Board of Supervisors Chamber 1055 Monterey St San Luis Obispo, CA 93401	
RWQCB		Gibson	Odd Months/Varies	
NCMA		Gibson & White	Subject Matter Assignment	
Central Coast Blue		Villa & Replogle	Subject Matter Assignment; Meetings with other agencies varies	
SLOCOG Sedimentation		White	Varies	
Budgets, Fees and Customer Rates and Charges		Villa & Gibson	Subject Matter Assignment	
IWMA (Integrated Waste Management Advisory)		Villa		