



Oceano Community Services District
Summary Minutes
Regular Meeting Wednesday, August 23, 2023 – 6:00 P.M.
Location: OCSD BOARD ROOM

1. **CALL TO ORDER:** Called at approximately 6:00 p.m. by President Villa
2. **ROLL CALL:** Board members present: President Villa, Vice President Gibson, Director Austin, Director Joyce-Suneson and Director Varni.
 Staff present: Will Clemens, General Manager, Carey Casciola, Business & Accounting Manager and Chase Martin, Legal Counsel.
3. **FLAG SALUTE:** Led by President Villa
4. **AGENDA REVIEW:** Agenda accepted as presented with a motion by Director Austin with a second from President Villa and a 5-0 roll call.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Kerry Langford	Provided comment regarding negative Board decorum.
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6. **SPECIAL PRESENTATIONS & REPORTS**

A. STAFF REPORTS:

- i. **Sheriff's South Station** – Commander Keith Scott – Absent
- ii. **Five Cities Fire Authority** – Steve Lieberman, Fire Chief – Absent
- iii. **Operations** - Utility Systems Manager - Tony Marraccino
 Water quality issues due to blue/green algae – Notices on the District's website from SLO County about the Lopez treatment plant.
 Lopez 98% full / 48,411 AF
 Continuing with samples, trash pickup and hydrant painting, and door hangers.
 5 Work orders; 32 USAs; 7 Customer service calls and 2 After hours call outs.
 Sewer jetting on Hwy 1 before overlay project.
- iv. **OCSD General Manager** – Will Clemens
 C.A.R.E.4Paws has been at OCSD the past two Fridays. Staff have been working on 12 public records requests.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. **President Villa** – None
- ii. **Vice President Gibson** – None
- iii. **Director Austin** – None
- iv. **Director Joyce-Suneson** – None
- v. **Director Varni** – None

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Julie Tacker	Requested update regarding water sales.
Karen White	Requested an update on training event.

7. CONSENT AGENDA:	ACTION:
a) Review the of Minutes for the Regular Meeting held on August 9, 2023 b) Review of Cash Disbursements c) Submittal of the District's Fiscal Year 2022-23 Quarter 4 Investment Report ending June 30, 2023	Director Varni requested to pull item 7C for discussion. After an opportunity for public comment, Board and staff discussion, Director Varni made a motion to approve consent agenda items 7A and 7B with a second from President Villa with a 5-0 roll call vote. Public Comment: Julie Tacker – Provided comment on minutes.

	April Dury – Provided comment on the contract with Optimized Investment Partners.
7C. CONSENT AGENDA:	ACTION:
Submittal of the District’s Fiscal Year 2022-23 Quarter 4 Investment Report ending June 30, 2023	After an opportunity for public comment, Board and staff discussion, Vice President Gibson made a motion to receive and file agenda item 7C with a second from Director Varni with a 5-0 roll call vote. Public Comment: April Dury – Provided comment on EV charging stations.
8A. BUSINESS ITEMS:	ACTION:
2023 Committee Assignments	After an opportunity for public comment, Board and staff discussion, no action was taken. Public Comment: Julie Tacker – Provided comment on subscribing to committee agendas. April Dury – Provided comment on paid committee assignments.
8B. BUSINESS ITEMS:	ACTION:
Discussion of the District Expenditure Control Guidelines	After an opportunity for public comment, Board and staff discussion, Director Varni made a motion to set an immediate expenditure limit of \$7,500 excluding approved contract, projects, budgeted items and include a provision in the case of an emergency the General Manager is approved for expenditures beyond that amount with a second from President Villa with a 3-2 roll call vote. Vice President Gibson and Director Austin dissented. Public Comment: Julie Tacker – Provided comment on spending authority and budget. April Dury – Provided comment on previous meetings and budget. Karen White – Posed a question about the motion.
8C. BUSINESS ITEMS:	ACTION:
Review of Fiscal Year 2022-23 Budget Status as of June 30, 2023, and consideration of a recommendation to approve year-end encumbrances	After a presentation by staff an opportunity for public comment, and Board discussion, President Villa made a motion to approve staff recommendations with a second from Director Varni with a 5-0 roll call vote. Public Comment: April Dury – Asked questions regarding grant revenues and expenses.

9A. HEARING ITEMS:	ACTION:
Consideration of a Recommendation to Approve the Final 2023-24 Budget	<p>After an opportunity for public comment, Board and staff discussion, Director Varni made a motion to approve staff recommendations with a second from President Villa with a 5-0 roll call vote.</p> <p>Public Comment: Julie Tacker – Provided comment on the Parks and Rec budget. April Dury – Commented on professional and legal services.</p>

10. **RECEIVED WRITTEN COMMUNICATIONS:** None

11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** Correspondence from Kim Rose

12. **FUTURE AGENDA ITEMS:**

Director Varni requested to place Parks and Recreation on the first meeting in September with a second from President Villa.

Vice President Gibson requested to place legal counsel costs and to have an overview of the Oceano Parks and Recreation Committee goals, budget, and programs as a future agenda item with a second from Director Austin.

13. **FUTURE HEARING ITEMS:** None

14. **CLOSED SESSION ITEMS:** No reportable action from closed session at the 8/23/2023 Special Meeting.

15. **ADJOURNMENT:** Vice President Gibson made a motion to adjourn at approximately 8:05 p.m. with a second from Director Austin and a 5-0 roll call vote.