



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, June 27, 2018 – 5:30 P.M.
Oceano Community Services District Board Room
1655 Front Street, Oceano, CA

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the General Manager prior to the start of the meeting. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

1. CALL TO ORDER:
2. ROLL CALL:
3. FLAG SALUTE:
4. AGENDA REVIEW:
5. CLOSED SESSION:

- A. Pursuant to Government Code §54957.6: Conference with Labor Negotiators. Agency designated representative: General Manager Paavo Ogren, Legal Counsel Jeff Minnery, Director Coalwell, and President White; Employee Organizations: a) Service Employees International Union 620 b) Unrepresented Management Positions

6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: **(NOT BEGINNING BEFORE 6:00 PM)**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Operations - Field Supervisor Tony Marraccino
- ii. FCFA Operations - Chief Steve Lieberman
- iii. OCSD General Manager – Paavo Ogren
- iv. Sheriff's South Station - Commander Stuart MacDonald

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Angello
- ii. Director Brunet
- iii. President White
- iv. Vice President Austin
- v. Director Coalwell

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Agenda Item #7 – Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.

ASISTENCIA A DISCAPACITADO Si usted está incapacitado de ninguna manera y necesita alojamiento para participar en la reunión de la Junta, por favor llame a la Secretaría de la Junta al (805) 481-6730 para recibir asistencia por lo menos tres (3) días antes de la reunión para que los arreglos necesarios puedan ser hechos.

8. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. To facilitate public comment we request persons wishing to speak to fill out a speak request form and give it to the General Manager. Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for the Regular Meeting on May 23, 2018
- B. Review and Approval of Minutes for the Special Meeting on May 30, 2018
- C. Review and Approval of Cash Disbursements
- D. Receive and file the June 30, 2017 Audited Financial Statements and Independent Auditors Report prepared by Moss, Levy and Hartzheim, LLP
- E. Approve the termination of the agreement with the City of Grover Beach to provide fire, rescue and emergency medical aid dispatch services and waive the 90 day contractual obligation

9. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on public hearing items may do so when recognized by the Presiding Officer. To facilitate public comment we request persons wishing to speak to fill out a speak request form and give it to the General Manager. Public comment is limited to three (3) minutes.

- A. Consideration of a recommendation to receive and file a report on charges and delinquencies and to set a public hearing for July 11, 2018 to authorize collection on 2018-19 property tax bills
- B. Approval of a Resolution Consolidating the District's Biennial Election with the November 6, 2018 Consolidated General Election and the attached Notice to County Elections Official on the Elective Offices to be Filled, Map of District Boundaries, and Payment of Candidate Statement of Qualifications
- C. Review of Fiscal Year 2017-18 Budget Status as of June 30, 2018 with the final budget adjustments, and encumbrances for previously approved contracts

10. HEARING ITEMS:

- A. Public hearing to consider adopting a resolution to place a measure on the ballot for the November 6, 2018 consolidated general election for voters within District boundaries to decide whether to approve a special tax for fire and emergency services pursuant to California Constitution Article XIII(A)
- B. Consideration of recommendations to adopt resolutions approving the Fiscal Year 2018-19 Preliminary Budget and the Fiscal Year 2018-19 Appropriation Limitation and to set August 22, 2018 as the date of the public hearing to consider the adoption of the 2018-19 Final Budget

11. RECEIVED WRITTEN COMMUNICATIONS:

12. LATE RECEIVED WRITTEN COMMUNICATIONS:

13. FUTURE AGENDA ITEMS: District Policies Continued; update, Roles and Responsibilities with Related Agencies; Construction Documents, Five Cities Fire Authority 5, District Rules and Regulations, Seabreeze Mobile Home Park Continued

14. FUTURE HEARING ITEMS:

15. ADJOURNMENT:

16. AGENDA ADDENDUM MATERIALS: OCSD Financial Statements for June 30, 2017 and Independent Auditors Report for Item 8E



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, May 23, 2018 – 5:30 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 5:30 p.m. by President White
2. **FLAG SALUTE:** led by President White
3. **ROLL CALL:** Board members present Director Brunet, Director Coalwell, Vice President Austin, and President White. Also present, General Manager Paavo Ogren, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola, and Board Secretary Celia Ruiz. Board member absent Director Angello.
4. **AGENDA REVIEW:** Agenda approved as presented.
5. **CLOSED SESSION:** was entered at approximately 5:34pm. Open session was resumed at approximate 6:25pm
No public comment
 - A. **Pursuant to Government Code §54957.6:** Conference with Labor Negotiators. Agency designated representative: General Manager Paavo Ogren, Legal Counsel Jeff Minnery, Director Coalwell, and President White; Employee Organizations: a) Service Employees International Union 620 b) Unrepresented Management Positions

No reportable action
6. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (NOT BEGINNING BEFORE 6:00 PM):**
Public comment was received by Cynthia Replogle.
7. **SPECIAL PRESENTATIONS & REPORTS:**
 - a. **STAFF REPORTS:**
 - i. Operations - Field Supervisor Tony Marraccino – Field Supervisor Marraccino reported on 6 USA's, 16 customer service calls, 10 work orders, no sso's for April, sampling, moving fence from lagoon project, water line at the lagoon went back in service on May 17th after sampling came back clean, door hangers, meter reads, replaced hydrant on railroad, re reads, and leak notifications.
 - ii. FCFA - Chief Steve Lieberman – None
 - iii. OCSD General Manager – General Manager Ogren reported on emergency actions for the Lagoon waterline have been completed, emergency generator will be getting a grant received notification, the Place will be giving a presentation May 30th.
 - iv. Sheriff's South Station – Commander Stuart McDonald – None
 - b. **BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**
 - i. Director Angello – Absent
 - ii. Director Brunet – reported on Zone 3
 - iii. President White – attended FCFA meeting will be giving report on Item 9B
 - iv. Vice President Austin – reported on SSLOCSD
 - v. Director Coalwell – attended meeting with SEIU Local 620, and FCFA
 - c. **PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**
Public comment was received by Cynthia Replogle.

8 A CONSENT AGENDA:	ACTION:
Review and Approval of Cash Disbursements	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with the modification of adding a check in the amount of \$951.38 to increase the total disbursements to \$ 162,237.94 with a motion from Director Brunet, a second by Vice President Austin and a 4-0 vote. No public comment.

9 A BUSINESS ITEM:	ACTION:
Consideration of a recommendation to approve safe and sane fireworks booth permits	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Vice President Austin, a second by Director Brunet and a 4-0 vote. Public comment was received by Esther Myers.

9 B BUSINESS ITEM:	ACTION:
Consideration of a Recommendation to Approve a Memorandum of Agreement Amending the Five Cities Fire Authority Joint Powers of Authority Agreement with the Cities of Arroyo Grande and Grover Beach	After an opportunity for public comment and brief Board discussion, staff recommendations were approved to approve MOA and authorize President White to execute the waiver of conflict of interest with a motion from Director Coalwell, a second by Director Brunet and a 4-0 roll call vote. No public comment.

9 C BUSINESS ITEM:	ACTION:
Approval of a Recommendation selecting the proposal from Category Five Professional Consultants, Inc for preparation of the Local Hazard Mitigation Plan and authorizing the Board President to approve a professional services agreement in an amount not to exceed \$ 47,356.96	After an opportunity for public comment and brief Board discussion, staff recommendations were approved to select the proposal from Category Five Professional Consultants, for the preparation of the LHMP and to authorize the President to approve a professional services agreement in an amount of \$ 47,356.96 with a motion from Director Brunet, a second by President White and a 4-0 roll call vote. A second motion was made to authorize the General Manager to act as an agent to prepare and complete a purchase order for the attached optional services with Category Five Professional Consultants with a motion from Director Coalwell, a second by President White and a 4-0 roll call vote. No public comment.

10. **HEARING ITEMS:** None
11. **RECEIVED WRITTEN COMMUNICATIONS:** None
12. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None
13. **FUTURE AGENDA ITEMS:** District Policies Continued; update, Roles and Responsibilities with Related Agencies; Construction Documents, Five Cities Fire Authority 5, District Rules and Regulations, Seabreeze Mobile Home Park Continued, Special Meeting Budget workshop May 30th
14. **FUTURE HEARING ITEMS:** None
15. **ADJOURNMENT:** at approximately 7:43 pm

**Evaluation of Oceano Community Service's District Membership
in the Five Cities Fire Authority
SCOPE OF WORK**

Category Five Professional Consultants, Inc. proposes assessing OCSD's membership in the Five Cities Fire Authority by taking the following actions:

- 1. Conduct a thorough review of both the FCFA 5 Year Strategic Plan and the Joint Powers Authority.**
- 2. Determine level of support for FCFA 5 year Strategic Plan.**
- 3. Delineate all potential fire service options. For each choice, outline the:**
 - a. Levels of service
 - b. Contracting options
 - c. Estimated cost and potential financial impacts
 - d. Potential funding sources
 - e. Advantages/disadvantages
- 4. Facilitate a community information session that explains the advantages and implications of the above described fire service options.**
- 5. Construct a report outlining the options and provide a summary recommendation for the General Manager/OCSD Board of Directors to consider.**

The Cost for the above described services is \$20,000.



Oceano Community Services District

Summary Minutes

Special Meeting Wednesday, May 30, 2018 – 3:00 P.M.

Oceano Community Services District Board Room

1655 Front Street, Oceano, CA

1. **CALL TO ORDER:** at 3:00 p.m. by President White
2. **FLAG SALUTE:** led by President White
3. **ROLL CALL:** All Board members present. Also present, General Manager Paavo Ogren, District Legal Counsel Jeff Minnery, Business and Accounting Manager Carey Casciola, and Board Secretary Celia Ruiz.
4. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**
No public comment.
5. **SPECIAL PRESENTATION:**
 - A. The Place Art Gallery located corner of 13th and Highway one (Front Street) by Darcy

Presentation was given by Darcy, Dwane, and Oscar from The Place Art Gallery
Public comment was received by Bonnie Ernst

6A BUSINESS ITEMS:	ACTION:
Review and Approval of Cash Disbursements	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a motion from Director Coalwell, a second by Director Brunet and a 5-0 vote. No public comment.

6B BUSINESS ITEMS:	ACTION:
Workshop discussions on the 2018/19 and 2019/20 two-year Budget	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with setting June 27, 2018 as a public hearing to consider the adoption of the 2018-19 and 2019-20 two year preliminary budget with a motion from Director Brunet, a second by Director Angello and a 5-0 roll call vote. No public comment.

6C BUSINESS ITEMS:	ACTION:
Review and Consideration of a Recommendation to Approve a letter to State Parks regarding their Notice of Preparation of an Environmental Impact Report for a Public Works Plan relating to the Oceano Dunes	After an opportunity for public comment and brief Board discussion, staff recommendations were approved with a modification to the letter stating, "community specific impacts" and authorizing the President to sign, as amended with a motion from Vice President Austin, a second by Director Coalwell and a 5-0 roll call vote. Public comment was received by Bonnie Ernst.

7. **CLOSED SESSION:**
 - A. **Pursuant to Government Code 54956.9(a):** Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,
No reportable action
No public comment
 - B. **Pursuant to Government Code §54957.6:** Conference with Labor Negotiators. Agency designated representative: General Manager, Paavo Ogren; Employee Organizations: a) Service Employees International Union 620 b) Unrepresented Management Positions
No reportable action
No public comment
8. **ADJOURNMENT:** at approximately 7:30 pm



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: Agenda Item #8(C): Recommendation to Approve Cash Disbursements

Recommendation

It is recommended that your Board approve the attached cash disbursements.

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	57016 - 57058	
Disbursements Requiring Board Approval prior to Payment:		
Regular Payable Register – paid 06/27/2018	57025 - 57058	\$104,639.82
Regular Payable Register – to be paid on 07/02/2018	Pending 7/2/18	\$541,672.15
Subtotal:		\$646,311.97
Reoccurring Payments for Board Review (authorized by Resolution 2016-07):		
Payroll Disbursements for 05/26/2018	N/A	\$28,973.72
Payroll Disbursements for 06/09/2018	N/A	\$28,305.15
Reoccurring Utility Disbursements – paid 06/14/2018	57016 - 57022	\$2,961.21
Reoccurring Health/Benefits – paid 06/14/2018	57023 - 57024	\$347.39
Subtotal:		\$60,587.47
Grand Total:		\$706,899.44

Other Agency Involvement: n/a

Other Financial Considerations: Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1-1001-000	6/22/2018	CHECK	057025	TYLER TECHNOLOGIES	6,336.97CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057026	PETTY CASH	33.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057027	CANNON	18,269.10CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057028	AUTOSYS, INC.	1,168.80CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057029	BRENNTAG PACIFIC, INC.	586.72CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057030	WHITE, KAREN M.	350.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057031	GATOR CRUSHING & RECYCLING	22.85CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057032	ADAMSKI MOROSKI MADDEN CUMBERL	14,587.67CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057033	CORIX WATER PRODUCTS (US) INC.	6,047.20CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057034	CENTRAL COAST PRINTING	2,904.93CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057035	ARAMARK	279.32CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057036	CENTRAL COAST TECHNOLOGY CONSU	316.06CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057037	MILLER, ANNA	75.08CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057038	NORHOLM BUILDERS, INC.	180.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057039	COALWELL, JAMES	850.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057040	BRUNET, ANDREW J.	650.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057041	GSI WATER SOLUTIONS, INC.	1,946.72CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057042	ONE COOL EARTH	2,480.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057043	SHORE-TEK	3,296.43CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057044	CLINICAL LAB OF SAN BERNARDINO	600.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057045	RABOBANK VISA CARD	2,713.82CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057046	J.B. DEWAR, INC.	857.23CR	OUTSTND	A	0/00/0000

6/22/2018 10:26 AM
 COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 2
 CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 057025 THRU 057058

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	6/22/2018	CHECK	057047	KNECHT'S PLUMBING & HEATING, I	340.01CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057048	MIER BROS.	247.83CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057049	MINER'S ACE HARDWARE, INC.	100.48CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057050	QUILL CORPORATION	186.25CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057051	SLO CO DEPT OF PUBLIC WORKS	1,692.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057052	SLO CO PUBLIC HEALTH DEPT.	748.40CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057053	SHORELINE LANDSCAPE & MAINT. I	410.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057054	MOSS, LEVY & HARTZHEIM	5,500.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057055	CRANDALL CONSTRUCTION	11,680.32CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057056	WILSON ENGINEERING	10,914.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057057	RRM DESIGN GROUP	4,552.25CR	OUTSTND	A	0/00/0000
1-1001-000	6/22/2018	CHECK	057058	TERRA VERDE ENVIRONMENTAL CONS	3,716.38CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	104,639.82CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	104,639.82CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

WARRANTS TO BE ISSUED 7/1/2018						
	Invoice	Vendor	Amount	G/L Account	Account Name	Distribution
1	800	County of SLO Dept. of Public Works	\$245,374.15	02-5-4400-261	Water Supply - Lopez	\$245,374.15
2	2668	County of SLO Dept. of Public Works	\$296,298.00	02-5-4400-262	DWR-SLOCFC & WCD	\$296,298.00
						\$ 541,672.15

Total Warrants to be paid 7/1/2018	\$ 541,672.15
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Payroll Summary Report
Board of Directors - Agenda Date June 27, 2018

	(*)		
Gross Wages	5/12/2018	5/26/2018	6/9/2018
Regular	\$23,150.54	\$23,150.15	\$23,079.78
Overtime Wages	\$2,909.70	\$2,046.24	\$1,696.91
Stand By	\$700.00	\$700.00	\$700.00
Gross Wages	\$26,760.24	\$25,896.39	\$25,476.69
Disbursements			
Net Wages	\$20,017.33	\$19,712.13	\$19,836.45
State and Federal Agencies	\$5,670.13	\$5,421.04	\$4,612.63
CalPERS - Normal	\$3,840.55	\$3,840.55	\$3,856.07
Total Disbursements processed with Payroll	\$29,528.01	\$28,973.72	\$28,305.15
Health & Other (Disbursed with reoccurring bills)	\$3,553.40	\$146.46	\$3,562.40
Total District Payroll Related Costs	\$33,081.41	\$29,120.18	\$31,867.55

(*) Previously reported in prior Board Meeting packet - provided for comparison.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 057016 THRU 057022

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CHECK:								
1-1001-000	6/14/2018	CHECK	057016	ADVANTAGE ANSWERING PLUS, INC	276.78CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057017	AGP VIDEO INC.	1,830.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057018	DIGITAL WEST NETWORKS, INC.	50.00CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057019	DIGITAL WEST NETWORKS, INC.	415.67CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057020	VERIZON WIRELESS	204.84CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057021	SO CAL GAS	94.42CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057022	STANLEY CONVERGENT SECURITY SO	89.50CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	2,961.21CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	2,961.21CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 057023 THRU 057024

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-1001-000	6/14/2018	CHECK	057023	TASC -CLIENT INVOICES	54.67CR	OUTSTND	A	0/00/0000
1-1001-000	6/14/2018	CHECK	057024	SEIU LOCAL 620	292.72CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	347.39CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	347.39CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2017
To: Board of Directors
From: Carey Casciola, Business and Accounting Manager
Subject: **Agenda Item #8D: Receive and file the June 30, 2017 Audited Financial Statements and Independent Auditors Report prepared by Moss, Levy and Hartzheim, LLP**

Recommendation

It is recommended that your Board receive and file the June 30, 2017 Audited Financial Statements and Independent Auditors Report prepared by Moss, Levy and Hartzheim, LLP.

Discussion

On January 10th your Board selected Moss, Levy and Hartzheim, LLP as the District Auditors for fiscal year 2016-17 through 2018-19. Attached is the June 30, 2017 Audited Financial Statements and Independent Auditors Report prepared by Moss, Levy and Hartzheim, LLP.

Included in the Independent Auditors' Report on the Financial Statements is a "Management Discussion and Analysis" (MD&A). MD&A is required by the Governmental Accounting Standards Board (GASB), which considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic or historical context. As a result, preparation of the MD&A helps ensure the Board that the fiscal issues being addressed by the Board are described to the auditors in the MD&A.

Other Agency Involvement

The County Auditor and Local Agency Formation Commission have been provided a copy of the audit and related communication letters.

Other Financial Considerations

Several key fiscal issues were addressed in previous years which illustrates the District's commitment to establishing fiscal stability.



Oceano Community Services District

Board of Directors Meeting

Results

Completion of the annual audit promotes independent evaluation of the District's accounting records and helps to ensure a well governed community.

Addendum Materials:

- Oceano Community Services District Financial Statements June 30, 2017 and Independent Auditors Report



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: **Agenda Item #8E: Approve the termination of the agreement with the City of Grover Beach to provide fire, rescue and emergency medical aid dispatch services and waive the 90 day contractual obligation**

Recommendation

It is recommended that your board approve the termination of the agreement with the City of Grover Beach to provide fire, rescue and emergency medical aid dispatch services and waive the 90 day contractual obligation.

Discussion

Since 2015 the City of Grover Beach has provided fire, rescue and emergency medical aid dispatch services to Oceano for the Five Cities Fire Authority (FCFA). In the FCFA's 2018-19 "Strategic Plan" budget that was approved, FCFA has migrated their fire dispatch services to the Fire/EMS center managed by the County of San Luis Obispo/ CAL Fire. In October of 2018 the FCFA will begin the contract with San Luis Obispo County/ CAL Fire for dispatch services. For period July 1st through September 30th a new contract between the City of Grover Beach and the FCFA has been approved in order to cover the costs associated with providing dispatching services for the FCFA service areas up until October when those services will be provided by the County.

Section 6 of the Districts' agreement with the City of Grover Beach states that either party may terminate at any time with or without cause by noticing the other party at least 90 days in advance. In order for the new contract with FCFA and the City of Grover Beach to begin the existing agreement with the District needs to be terminated by June 30th. Attached is correspondence from the City of Grover Beach hereby waiving the 90 day notice requirement.

Other Agency Involvement

Five Cities Fire Authority and the City of Grover Beach.



Other Financial Considerations

The District has accounted for the savings in dispatch and communication in the Preliminary 2018-19 and 2019-20 budgets in Item 10A.

Results

Consolidating the District's dispatch services with Five Cities Fire Authority promotes a well governed community.

Attachments:

- City of Grover Beach Waiver Correspondence
- 2015-16 Dispatch Agreement with the City of Grover Beach
- FCFA 6/15/2018 Agenda Item

Paavo

From: Matthew Bronson [mbronson@groverbeach.org]
Sent: Friday, June 15, 2018 12:53 PM
To: Jim Bergman; paavo@oceanocsd.org
Cc: Debbie Malicoat; David Hale; Steve Lieberman (slieberman@fivecitiesfire.org); John Peters
Subject: Waiver of fire/EMS dispatch termination notice

Jim and Paavo,

The City of Grover Beach (City) has provided fire/EMS dispatch services to the Five Cities Fire Authority (FCFA) since the formation of the authority. The City bills the City of Arroyo Grande and the Oceano Community Services District (OCSD) directly for these services. Beginning on October 1, 2018, this fire/EMS dispatch will transition to a dedicated fire/EMS center managed by the County of San Luis Obispo/CAL FIRE. Until then, the FCFA will contract directly with the City for these services and dispatch costs for the FCFA are included in the 2018-19 FCFA operating budget. Related to this new contract with the FCFA is the need to terminate the existing agreement between the Cities of Grover Beach and Arroyo Grande and OCSD. Paragraph 6 of this agreement states:

"This Agreement shall be effective as of July 1, 2015. This Agreement may be terminated at any time by either party, with or without cause, by providing notice in writing tendered to the other party no less than least ninety (90) days of its intention to discontinue services and thereby terminate said Agreement."

In order to begin the new contract with FCFA on July 1, 2018, the existing agreement needs to be terminated by June 30, 2018. As a result, the City of Grover Beach is hereby waiving the ninety (90) days requirement for termination of the agreement between the Cities of Grover Beach and Arroyo Grande and the OCSD. Please confirm your respective agency's termination of this agreement by June 30, 2018. Thank you.

Matthew Bronson | City Manager | ph 805.473.4567 | fax 805.489.9657 | mbronson@groverbeach.org
City of Grover Beach | 154 South 8th Street | Grover Beach, CA 93433 | www.groverbeach.org



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**AGREEMENT BETWEEN THE CITY OF GROVER BEACH
AND THE OCEANO COMMUNITY SERVICES DISTRICT FOR THE PROVISION
OF FIRE, RESCUE AND EMERGENCY MEDICAL AID
DISPATCHING SERVICES**

THIS AGREEMENT is made and entered into this 1st day of July, 2015, by and between the CITY OF GROVER BEACH, a public entity, hereinafter called "CITY" and the OCEANO COMMUNITY SERVICES DISTRICT, hereinafter called "DISTRICT".

RECITALS

- A. **WHEREAS**, the Five Cities Fire Authority has requested that all fire, rescue, and emergency medical aid dispatch services for the entire Five Cities Fire Authority areas be dispatched from the City of Grover Beach, thereby delivering efficient fire, rescue and emergency medical services; and
- B. **WHEREAS**, the parties to this Agreement have the authority to provide emergency fire, rescue and medical dispatch services, etc.; and
- C. **WHEREAS**, California Government Code Section 6500 et. seq., provides that two or more public agencies may, by Agreement, jointly exercise any power common to them; and
- D. **WHEREAS**, the parties desire to enter into this Agreement to enable the CITY to provide fire, rescue and emergency dispatching services to the DISTRICT.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The CITY shall provide computerized dispatch of all fire, rescue and emergency aid service needs to the DISTRICT. The CITY shall utilize its existing Fire/EMS Computer Aided Dispatch System and most current operations procedures in effect ("Dispatch System") for dispatching all such services. A copy of the "5 Cities Automatic Aid Agreement" shall be provided to the DISTRICT. The dispatching services will include, but are not limited to, (a) communicating to the DISTRICT department all fire, rescue and medical aid notifications, and (b) providing communications for day-to-day operations of and services for the DISTRICT department. Day-to-day fire department operations and public service calls will be tracked in accordance with existing CITY operations procedures. The services described in this paragraph 1 shall be referred to as the "Dispatching Services".
2. The CITY will coordinate with the Five Cities Fire Authority for any day to day operational needs that the Five Cities Fire Authority has regarding the dispatching services.

3. All personnel required to operate the Dispatch System shall be employees of the CITY.
4. The DISTRICT shall pay for any related costs or upgrades that are required in their system, or the CITY system, including hardware and software, required for connection to the CITY systems that do not exist at the time this Agreement is executed. The CITY will provide the specifications and costs required for connection upon request of the DISTRICT.
5. The DISTRICT shall have the right to request and obtain, subject to all applicable confidentiality laws, any and all CITY records pertaining to the services provided under this Agreement.
6. This Agreement shall be effective as of July 1, 2015. This Agreement may be terminated at any time by either party, with or without cause, by providing notice in writing tendered to the other party no less than least ninety (90) days of its intention to discontinue services and thereby terminate said Agreement.
7. Each party agrees to indemnify and save harmless the other party, its officers, agents, and employees from and against any and all claims, demands, losses, defense costs, or liability of any kind or nature that either party, its officers, agents and employees may sustain or incur or that may be imposed upon them for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the indemnifying party's performance under the terms of this Agreement, excepting only liability solely arising out of either party's negligence or intentional acts.
8. The DISTRICT shall pay the CITY the sum of \$2,367.17 per month commencing July 1, 2015. The CITY shall review the annual costs and notify the DISTRICT prior to March 1 of each year of any change to the annual cost. The CITY shall invoice the AGENCY each month. The DISTRICT shall make payment to the CITY within thirty (30) days after receipt of the invoice.
9. The parties agree that this Agreement and any exhibits attached hereto and incorporated herein encompass the entire Agreement between the parties.
10. This Agreement may not be modified, orally or in any other manner, except by amendments in writing signed by all parties hereto.


11. This Agreement may not be assigned by either party hereto without the prior written consent of other party.
12. If a dispute arises out of this Agreement, and if said dispute cannot be settled by negotiation, the parties agree first to try in good faith to settle the dispute by medication, before resorting to litigation, or some other dispute resolution procedure.
13. In the event of litigation connected to this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees from the other.

CITY OF GROVER BEACH

**OCEANO COMMUNITY SERVICES
DISTRICT**



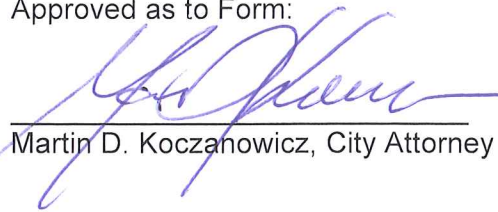
Robert Perrault, City Manager



Paavo Ogren, General Manager

Approved as to Form:

Approved as to Form:



Martin D. Koczanowicz, City Attorney



Jeff Minnery, General Counsel



STAFF REPORT

TO: Chair and Board Members **MEETING DATE:** June 15, 2018
FROM: Stephen C. Lieberman, Fire Chief
SUBJECT: Consideration of Temporary Contract for Dispatch Services

RECOMMENDATION

Approve a short term contract for dispatch services with the City of Grover Beach, effective July 1, 2018 and terminating September 30, 2018.

BACKGROUND

The Five Cities Fire Authority (FCFA) has been dispatched to calls for service by the Grover Beach Communications Center since the formation of the organization. Plans to migrate dispatch services to a dedicated Fire/EMS center managed by the County of San Luis Obispo/CAL FIRE have been delayed until October 1, 2018.

The current contract for dispatch services is managed by the City of Grover Beach. Grover Beach bills Arroyo Grande and Oceano for these services. In the fiscal year 2018-2019 budget, dispatch costs for the fire department are included in the FCFA operating budget. Arroyo Grande and Oceano will be taking the needed action to terminate the contract with Grover Beach in the coming weeks.

Attached for Board consideration is a proposed contract with the City of Grover Beach for limited term dispatch services.

FISCAL IMPACT

Funding for dispatch is included in the fiscal year 2018-2019 budget.

ALTERNATIVES

The following alternatives are provided for the Board's consideration:

1. Approve the Temporary Contract for Dispatch Services with the City of Grover Beach.
2. Provide other alternative dates to staff.

ENVIRONMENTAL REVIEW:

No environmental review under the California Environmental Quality Act, (CEQA) is necessary as this does not constitute a project under the CEQA consistent with Public Resources Code, section 21065.

ATTACHMENTS Agreement



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Celia Ruiz, Account Administrator

Via: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #9A: Consideration of a recommendation to receive and file a report on charges and delinquencies and to set a public hearing for July 11, 2018 to authorize collection on 2018-19 property tax bills**

Recommendation

It is recommended that your Board receive and file a report on charges and delinquencies and to set a public hearing for July 11, 2018 to authorize collection on 2018-19 property tax bills.

Discussion

By approving the staff recommendations, the District will follow the 2018/2019 tax roll timeline provided by the County Auditor. This is the seventh year the District will participate in placing delinquent accounts and other charges on property tax bills. Each year a number of ratepayers fail to pay for the services the District provides. State law enables the District to collect delinquent charges on property tax bills. Along with the attached report on delinquent charges, staff has attached the 2018/2019 tax roll timeline and a sample of the letter we sent to ratepayers.

Notices of the public hearing will be published in the Tribune on June 27, 2018 and July 5, 2018 per Government Code Section 61115(b) and 6066. Property owners were also noticed that the last date to pay is June 27, 2018. Any payments made on or before June 27th will be deleted from the list prior to submitting to the County Auditor. This year only delinquent garbage customers will be sent to the County, the list is attached.

Other Agency Involvement

County of San Luis Obispo Auditor/Controller's Office will be collecting the delinquent bills with property taxes.



Other Financial Considerations

The County also adds its charge for collection to the property tax bill. As a result, the District is not charged County costs.

Results

Coordination with the County on delinquent accounts is cost effective and promotes well governed communities.

Attachments:

- Tax roll 2018-19 tax roll timeline
- Report on charges and delinquencies – Garbage
- Sample of letter sent to ratepayers - Garbage
- Public hearing notice

2018/19 TAX ROLL PROCEDURES

06/05/18	PREPARE and MAIL LETTERS
06/06/18	MAIL NOTICE OF PUBLIC HEARING TO PROPERTY OWNERS & PROVIDE TO TRIBUNE WITH DIRECTION FOR PUBLICATION ON 6/27 AND 7/5
06/20/18	COMPLETE DRAFT AGENDA MATERIAL FOR 6/27 REGULAR MEETING
06/22/18	COMPLETE FINAL AGENDA MATERIAL FOR 6/27 REGULAR MEETING
06/27/18	FILE REPORT OF CHARGES AND DELINQUENCIES TO BE COLLECTED ON TAX ROLL PURSUANT TO GOV'T CODE SECTION 61115(b)
06/27/18	FIRST NEWSPAPER NOTICE FOR PUBLIC HEARING ON 7/11 REGULAR MEETING PER GOVERNMENT CODE SECTION 61115(b) AND 6066
07/03/18	COMPLETE DRAFT AGENDA MATERIAL FOR 7/11 REGULAR MEETING
07/05/18	SECOND NEWSPAPER NOTICE FOR PUBLIC HEARING ON 7/11 REGULAR MEETING PER GOVERNMENT CODE SECTION 61115(b) AND 6066
07/06/18	COMPLETE FINAL AGENDA MATERIAL FOR 7/11 REGULAR MEETING (RESOLUTION)
07/11/18	BOARD OF DIRECTORS MEETING: NOTICE OF PUBLIC HEARING
07/13/18	PAYMENT DUE
07/17/18	RESOLUTION CONFIRMING THE CHARGES AGAINST PROPERTY OWNERS WITH REPORT AND SUBMIT TO COUNTY AUDITOR
08/03/18	FINAL FUND PROOF SUBMISSION TO SLO COUNTY FOR ROLL YEAR 2018/19: WATER/SEWER, AND TRASH
08/15/18	FINAL DEADLINE FOR ALL DIRECT CHARGE FUNDS TO BE SIGNED APPROVED AND RETURNED TO THE AUDITOR-CONTROLLER'S OFFICE

**REPORT ON CHARGES AND DELINQUENCES - GARBAGE
TAX ROLL 2018/2019**

CUSTOMER	ADDRESS	APN	AMOUNT DUE
BOGDAN, WILLIAM	1539 FOUNTAIN AVE	61046045	+561.90
NUNEZ, SEBASTIAN	1920 CIENAGA ST	62115002	+238.50
JOHNSON, ALLAN	1720 THE PIKE	62013014	+238.52
UC, JAVIER	2279 BEACH ST	62096026	+202.64
UBIAS, JORGE & CAROLINA	1600 22ND ST	62066006	+200.56

June 6, 2018

Parcel #:
000-000-000

Owner Name
Address
City, State Zip Code

Regarding Service Address:
0000 Street
OCEANO, CA 93445

Dear Mr. and/ or Mrs.:

County records show that you are, and at all times referenced herein have been, the recorded owner of the property listed above. Your account for this service address is past due for garbage provided by SOUTH COUNTY SANITARY.

Please be advised that if the charges specified in this letter are not paid in full and received (post marks do not count) by the South County Sanitary by 5:00 p.m. on June 27, 2018, then the amount of the charges, penalties, and delinquencies may be filed with the County Auditor to be placed on the parcel's property tax bill for collection.

Your current amount due is \$ 0.00.

Therefore, please accept this letter as a demand for immediate payment.

The OCSD Board of Directors will hold a public hearing at their regular meeting of July 11, 2018, starting at 5:30 p.m. at the Board's meeting room located at 1655 Front Street Oceano, CA. The hearing will provide you with the opportunity to testify and present to the Board of Directors any objections or protests to the charges and/or their collection on the parcel's property tax bill.

If you have any questions, or need additional information, please feel free to call me at (805) 481-6730. Please see the reverse side of this letter for a copy of the notice published in the newspaper pursuant to Government Code Sections 61115(b) and 6066.

Sincerely,

Oceano Community Services District
Celia Ruiz, Account Administrator III



**NOTICE OF PUBLIC HEARING
BEFORE THE OCEANO COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Oceano Community Services District will conduct a Public Hearing on Wednesday, July 11, 2018, starting at 5:30 pm, in the District's Board Room, 1655 Front St., Oceano, California. The purpose of the hearing is to consider adoption of a resolution to place delinquent water, sewer, garbage, and other charges on 2018-19 property tax bills for collection. Interested persons may protest or object to the report identifying each property and the amount of the delinquent bill(s). The report can be reviewed at the District office or at www.oceanocsd.org.

If you have any questions or would like more information regarding the items described in this notice, please contact the District Office at (805) 481-6730.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: **Agenda Item #9B: Approval of a Resolution Consolidating the District's Biennial Election with the November 6, 2018 Consolidated General Election and the attached Notice to County Elections Official on the Elective Offices to be Filled, Map of District Boundaries, and Payment of Candidate Statement of Qualifications**

Recommendation

It is recommended that your Board:

1. **Approve a Resolution Consolidating the District's Biennial Election with the November 6, 2018 Consolidated General Election and direct the President to Execute**
2. **Approve the attached Notice to County Elections Official on the Elective Offices to be Filled, Map of District Boundaries, and Payment of Candidate Statement of Qualifications and direct the General Manager to execute and submit to the County Elections Official with the attached executed Resolution**

Discussion

Attached is correspondence from the Office of the County Clerk Recorder, Tommy Gong, that provides instructions for the District to consolidate its biennial election with the election to be held on Tuesday November 6, 2018. Consistent with prior elections, the attached map will be submitted along and the notice provides that candidates will need to pay for the printing and handling of their Statement of Qualifications pursuant to Elections Code 10509.

Other Agency Involvement

County Elections Office



Other Financial Considerations

The County will charge the District a share of the elections cost, which is included in the Preliminary Budget for Fiscal Year 2018/19 in the estimated amount of \$5,500.

Results

Consolidating the District's election with the County election will save District ratepayers and promotes a well governed community.

Attachments:

- Resolution Consolidating the District's Biennial Election with the November 6, 2018 Consolidated Presidential Election
- Correspondence from the Office of the County Clerk
- Notice to County Elections Official
- Map of District Boundary

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018- __

REQUESTING CONSOLIDATION OF THEIR BIENNIAL
ELECTION WITH THE NOVEMBER 6, 2018,
CONSOLIDATED PRESIDENTIAL ELECTION

WHEREAS, the Oceano Community Services District (“OCSD”) has called an election to be conducted on November 6, 2018, for this district pursuant to the Uniform District Election Law commencing with Elections Code § 10500; and

WHEREAS, pursuant to Elections Code § 10555, said election may be consolidated with any other election pursuant to Part 3 (commencing with Section 10400); and

WHEREAS, the Board of Directors requests the San Luis Obispo County Board of Supervisors consolidate Oceano Community Services District’s General Election with the Statewide General Election or any other election which may be held on the same day;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors as follows: The Board of Supervisors of the San Luis Obispo County is hereby requested to consolidate the General District Election of this District to be held on November 6, 2018, with the Statewide General Election or all other elections held on the same date. This request is made pursuant to Elections Codes § 10555 and 10400, et seq. The OCSD will pay its pro rata share of extra costs incurred by the County in consolidating the elections pursuant to Section 51350 of the Government Code.

Upon motion of _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this ____ day of _____, 2018.

President of the Board of Directors

ATTEST:

Secretary for the Board of Directors

(SEAL)

APPROVED AS TO FORM AND LEGAL EFFECT:

Jeffrey A. Minnery
District Counsel

By: _____



MAY 24 REC'D

COUNTY OF SAN LUIS OBISPO
OFFICE OF THE CLERK-RECORDER

Tommy Gong - County Clerk Recorder
Elaina Cano - Assistant County Clerk Recorder

May 17, 2018

Oceano Community Services District
P.O. Box 599
Oceano CA 93485
Attn: District Secretary

Dear District Secretary:

Pursuant to California Elections Code Section 1303(b), your district's biennial election will be held on Tuesday, November 6, 2018. In connection with this election the items listed below must be acted upon by the district board of directors and submitted to our office by the deadlines set in accordance with the enclosed Calendar of Events.

1. Notice to County Elections Official - Elective Offices to be Filled (enclosed)
2. A map of your district's boundaries (even if they haven't changed)
3. A resolution by the board of directors requesting consolidation with the November 6, 2018, Consolidated General Election (sample enclosed)

To prepare for the nomination period, Items 1 and 2 above must be filed with our office by **Thursday, July 5, 2018**. Item 3 above shall be filed with our office no later than **Friday, August 10, 2018**; however if possible, it would be appreciated if your resolution could be submitted by July 27, 2018. If you are planning on putting a measure on the ballot, along with the offices to be filled, please contact our office immediately.

Included is a list of the terms which are to be filled at the upcoming election according to our records. Please review your district's information and notify us immediately if this information is incorrect.

Thank you in advance for your cooperation for providing the required information in a timely manner.

Sincerely,
Elaina Cano
Assistant County Clerk-Recorder

**NOTICE TO COUNTY ELECTIONS OFFICIAL
ELECTIVE OFFICES TO BE FILLED
MAP OF DISTRICT BOUNDARIES
PAYMENT OF CANDIDATE STATEMENT OF
QUALIFICATIONS**

Elections Code §10509 & 10522

Oceano Community Services District

Name of District

TO THE COUNTY ELECTIONS OFFICIAL OF SAN LUIS OBISPO COUNTY:

1. Notice is hereby given that the elective offices of the district to be filled at the Consolidated General Election on November 6, 2018, are as follows:

NUMBER OF DIRECTORS TO BE ELECTED	TERM OF OFFICE
<u>2</u>	Four Year Term
<u>0</u>	Two Year Term

2. The qualifications of a nominee and of an elective office of the District are as follows:

SHALL BE A REGISTERED ELECTOR RESIDING IN THE DISTRICT

3. Pursuant to Elections Code §10522, a map showing the boundaries of the district is attached.

Have the boundaries changed since 2016?

YES _____ NO ^x _____

4. Please indicate whether the DISTRICT or the CANDIDATE will pay for the printing and handling of the Statement of Qualifications, per Elections Code §13307

DISTRICT _____ CANDIDATE ^x _____

Signed: _____ Dated: _____

Print Name and Title: _____

SPECIAL DISTRICT CALENDAR OF EVENTS
NOVEMBER 6, 2018, CONSOLIDATED GENERAL ELECTION

DATE/DEADLINE	EVENT
July 5, 2018* E-125 days EC §10509, 10522	District Secretary completes and delivers to the County Elections Official, the Notice of Elective Offices to be filled, along with the map of the district's boundaries.
JULY 9 - AUG 8, 2018 E-120-90 Days EC Code §12112 EC §12113	County Elections Official shall publish the Notice of Election for each district containing: <ol style="list-style-type: none"> 1. The date of the election 2. The office for which candidates may file 3. The qualifications for office 4. Location where candidates may file for office and the deadlines 5. Statement regarding appointments EC §10515 In addition, the County Election Official, shall, by a general press release, set forth the offices to be filled and a telephone number to call for information. County Elections Official shall deliver a copy of all published notices to the District Secretary for posting in the district office.
JULY 16 - AUG 10, 2018 E-113-88 Days EC §10510, 10603 HNC §6053 EC §10515	Nomination Period - Candidates file declaration of candidacy forms and other related nomination documents with the County Elections Official. No person may file papers for more than one district office at the same election. Candidates for Harbor Commissioner must file nomination papers signed by 25 to 50 registered voters within the District. Insufficient Nominees - if by the close of nominations for a given office, there are insufficient or no nominees, and a petition requesting an election has not been filed, the district will not hold an election. Those candidates who filed Declarations of Candidacy will be appointed in-lieu of election by the Board of Supervisors. Upon recommendation of the District, the Board of Supervisors will make appointments where no candidates filed the requisite papers.
AUG 10, 2018 E-88 Days EC §10403, 10603b	Last day for districts to file their resolutions requesting consolidation of their election with the November 6, 2018, General Election with the County Elections Official. Last day for a candidate to withdraw their Declaration of Candidacy.
AUG 11 - AUG 15, 2018 E-87-83 Days EC §10604	Extended Filing Period- If an incumbent officer does not file a declaration of candidacy by August 10th, any person other than the incumbent , may file between these dates. The extension is not applicable if there is no incumbent to be elected.
AUG 13, 2018 E-85 Days EC §13307	Last Day for a candidate to withdraw their Statement of Qualifications. Once filed, the statement cannot be changed, only withdrawn. If the office has a filing extension, the last day to withdraw the statement of qualifications is August 15th.
DEC 7, 2018 EC §10554	Term of Office begins. Prior to taking office, each elective officer shall take the official Oath of Office.
JAN 7, 2018 HNC §6050, 6055, 6056	Term of Office for Harbor Commissioners begins at noon. Prior to taking office, each commissioner shall take the official oath and execute any bond required by the principal act.

* Denotes a date that falls on a County holiday or weekend. Deadline extends until the next business day.
 Agenda Item 9(B) June 27, 2018 - Page 36 of 181
 EC = Election Code HNC = Harbors and Navigation Code (E-) = Election Day Minus

(SAMPLE RESOLUTION)

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF DISTRICT)

REQUESTING CONSOLIDATION OF THEIR BIENNIAL ELECTION WITH THE

NOVEMBER 6, 2018 CONSOLIDATED GENERAL ELECTION

WHEREAS, an elections shall be conducted on November 6, 2018 for this district pursuant to the Uniform District Election Law commencing with Elections Code §10500; and

WHEREAS, pursuant to Elections Code §10555, said election may be consolidated with any other election pursuant to Part 3 (commencing with Section 10400); and

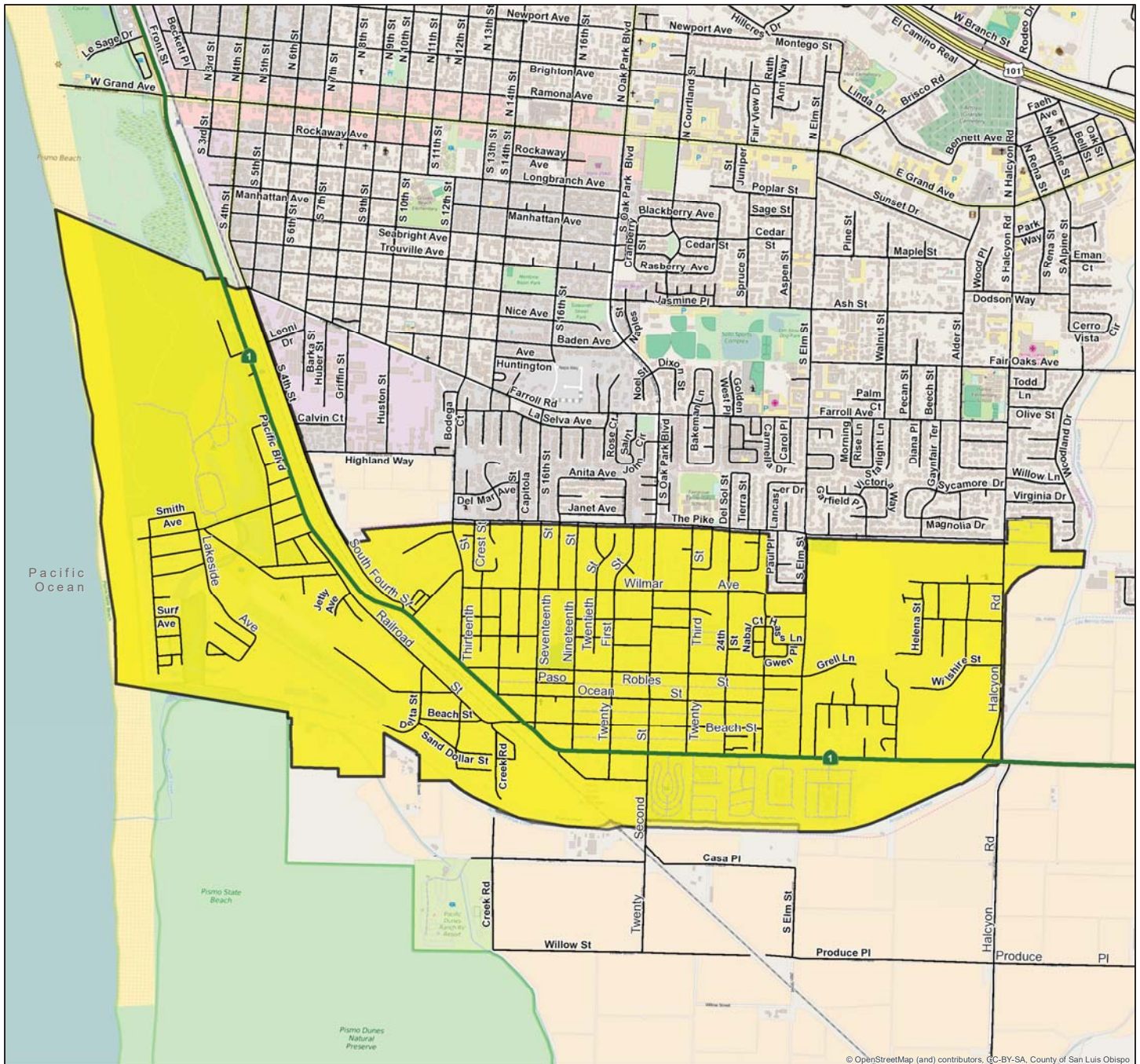
WHEREAS, the Board of Directors requests the San Luis Obispo County Board of Supervisors consolidate this District's General District Election with any other election which may be held on the same day.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors as follows: The Board of Supervisors of San Luis Obispo County is hereby requested to consolidate the General District Election of this district to be held on November 6, 2018, with all other elections held on the same date. This request is made pursuant to Elections Code § 10555 and 10400, et seq. The Board of Directors agrees to reimburse, upon presentation of a bill, the County of San Luis Obispo in full for services performed relating to this election.

COMMUNITY SERVICES DISTRICTS Gov Code 61042

DISTRICT	# OF TERMS	INCUMBENT	TERM BEGINS	TERM ENDS
Avila Beach Community Services District	3 Full Terms	Lynn Helenius Peter Kelly Ara Najarian	12/7/18 12/7/18 12/7/18	12/2/22 12/2/22 12/2/22
	1 Short Term	Kristin Berry	12/7/18	12/4/20
California Valley Community Services District	2 Full Terms	George Ayres Stephen McVicar	12/7/18 12/7/18	12/2/22 12/2/22
Cambria Community Services District	1 Full Term	Jim Bahringer	12/7/18	12/2/22
	1 Short Term	Aaron Wharton	12/7/18	12/4/20
Ground Squirrel Hollow Community Services District	2 Full Terms	Pamela Fulmer Edmond Martinson	12/7/18 12/7/18	12/2/22 12/2/22
Heritage Ranch Community Services District	3 Full Terms	Bill Barker Reginald Cousineau C Martin Towley	12/7/18 12/7/18 12/7/18	12/2/22 12/2/22 12/2/22
	1 Short Term	Devin Capps	12/7/18	12/4/20
Independence Ranch Community Services District	2 Full Terms	Donald D Duke George W Tracy	12/7/18 12/7/18	12/2/22 12/2/22
Linne Community Services District	3 Full Terms	Ellen L Frost Gary Hubbard W Miller Newlon	12/7/18 12/7/18 12/7/18	12/2/22 12/2/22 12/2/22
Los Osos Community Services District	3 Full Terms	Charles Cesena	12/7/18	12/2/22
		Jon-Erik Storm	12/7/18	12/2/22
		Louis Tornatzky	12/7/18	12/2/22
Nipomo Community Services District	3 Full Terms	Edward Eby	12/7/18	12/2/22
		Dan Gaddis	12/7/18	12/2/22
		William Woodson	12/7/18	12/2/22
Oceano Community Services District	2 Full Terms	Lori Angello	12/7/18	12/2/22
		Karen White	12/7/18	12/2/22
San Miguel Community Services District	2 Full Terms	Gib Buckman Larry R Reuck	12/7/18 12/7/18	12/2/22 12/2/22
San Simeon Community Services District	2 Full Terms	Ken Patel John Russell	12/7/18 12/7/18	12/2/22 12/2/22
	1 Short Term	Gwendoline Kellas	12/7/18	12/4/20
Squire Canyon Community Services District	2 Full Terms	Lara Shwetz Lehmer	12/7/18	12/2/22
		Tim Tillman	12/7/18	12/2/22
Templeton Community Services District	2 Full Terms	Gwen Pelfrey Wayne Peterson	12/7/18 12/7/18	12/2/22 12/2/22

Oceano Community Services District Service Area & Sphere of Influence Adopted November 2012



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Legend

- Service Area
- Sphere of Influence
(Same as Service Area)



Prepared By SLOLAFCO
Name: Oceano_SOI Bndy
Date: 2/10/2016



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Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Carey Casciola, Accounting and Business Manager

Via: Paavo Ogren, General Manager

Subject: **Agenda Item # 9(C): Review of Fiscal Year 2017-18 Budget Status as of June 30, 2018 with the final budget adjustments, and encumbrances for previously approved contracts.**

Recommendation

It is recommended that your Board:

- A. Review the Fiscal Year 2017-18 Budget Status as of June 30, 2018
- B. Approve the following final budget adjustment:
 - a. Increase \$58,000 for Administrative Appropriations funded by the Administrative Cost Allocation.
 - b. Increase reserves in the General Fund by \$28,263 for the portion of the budget adjustment made on March 14, 2018 of \$85,000 for the Emergency Generator Project that will be covered by the grant money from the California Nuclear Power Preparedness Program of \$36,717 less the increase to the Fire Fund Expenditures for the contract with Category Five Consultants, Inc. for the optional services for \$20,000.
- C. Approve establishing encumbrances for previously approved contracts as illustrated in Exhibit "A."

Discussion

On August 24, 2016 your Board approved the District's budgets for fiscal years 2016-17 and 2017-18. Exhibit "A" provides a chronology of 2017-18 adjustments and related approval of work. The 4th quarter report includes:

- ✓ Current fiscal year actual revenues and expenditures as of June 13, 2018
- ✓ Current percentage of adopted budget
- ✓ Estimated revenues and expenditures for June 30, 2018
- ✓ Current fiscal year adopted budget



Oceano Community Services District

Board of Directors Meeting

Similar to the previous quarterly reports, the Administrative Fund expenditures ran high since items were charged to administration, but were budgeted throughout the operating funds. Savings in the operating funds for these items will cover the corresponding increase in the administrative cost allocations. This has been addressed in the Preliminary 2018-19 and 2019-20 Budgets that your Board is considering in hearing item #10(B). The new two-year budget is proposing to charge the costs that are running over in the Administrative Fund and allocate these costs to the operating funds in proportion to field crew Direct Labor Costs, which are estimated based on actual working hours for the past 3 years. This will more accurately distribute field crew indirect costs to the operating funds. The expenses are as follows:

1. Vacation, sick & other paid leave (Wages & Salaries)
2. CalPERS
3. Medicare
4. State Compensation
5. Employee Insurances
6. Communication & Dispatch
7. Clothing Expense

The following table summarizes the variances for the Governmental Fund Revenues and Expenditures:

General Fund	Estimated June 30, 2018	Final 2017-18 Budget	Variance Favorable / (Unfavorable)
General Revenues	\$ 1,083,625	\$ 1,088,313	\$ (4,688)
Facilitates Revenues	249,770	325,350	75,580
Administrative Expenditures	\$ 821,572	\$ 878,666	\$ (57,094)
Fire Expenditures	951,317	951,019	(20,298)
Lighting Expenditures	44,781	53,683	8,902
Facilities Expenditures	204,843	325,350	120,507

Variance Explanations:

- Property taxes came in approximately \$15,000 higher than expected for the fiscal year and helped cover the budget adjustment made for the SCBA equipment for Five Cities Fire Authority and the new OCSD website. The estimated shortfall of \$4,688 results from grant revenues that has not yet been collected, but which will be collected in the future as grant related expenditures are incurred.



Oceano Community Services District

Board of Directors Meeting

- The Facilities Fund saw an increase in the Public Facilities Fees collected by the County from new development and a budget adjustment for the Emergency Generator that will roll forward to the next fiscal year and is expected to see a savings with the grant money received from the California Nuclear Power Preparedness Program and is part of the budget adjustment proposed.
- Administrative Personnel costs are estimated at \$50,000 over budget due to the following, which have been reviewed in prior quarterly reports.
 - Operator time charged to vacation, sick leave, holidays and related non-working time are charged to the administrative budget rather than water, sewer or other operating funds. Labor cost savings in those budgets therefore exist, and in total, exceed well over \$50,000. This is one of the costs that will be increased in the Administrative Fund for the next two-year budget and allocated out based on the Direct Labor Costs.
 - An increase of approximately \$11,000 of accrued leave (vacation and sick time not taken).
 - **Note:** The budget adjustment increasing Administrative Personnel costs results in an increase in the Administrative Cost allocation, but not an increase in the operating budgets since those budgets (particularly water and sewer) have corresponding labor cost savings.
- The fire expenditures are estimated to be \$20,000 over budget due to the contract with Category Five Consultants, Inc and is part of the budget adjustment proposed.
- The lighting expenditures saw savings in street lighting from the LED lights that have been replaced by the Energy Watch team with the County.

The following table summarizes the variances for the Water Fund Revenue and Expenditures:

Water Fund	Estimated June 30, 2018	Final 2017-18 Budget	Variance
Water Revenue	\$ 2,401,473	\$ 2,780,689	\$ (379,216)
Water Expenditures	2,324,795	2,780,689	455,894

Variance Estimates:

- Overall revenues in the Water Fund are expected to be under budget. Operating revenues are under budget by about \$90,000 and development related revenues are over budget.
- Then the rest of the difference of \$290,000 steams from budget adjustments made throughout the year for projects that haven't been completed and are expected to roll over to the next fiscal year:



Oceano Community Services District

Board of Directors Meeting

- A budget adjustment increasing revenues was approved in the amount of \$198,397 for the Water Resources Reliability Program and makes up most of the variance that is expected to roll over to fiscal year 2018-19.
- The funds sent to the County to relocate District utilities for the Highway One Relocation project were returned to the District since the County is intending on rejecting all bids. The estimated cost of \$71,390 is, however, included in the cost estimates since the funds will need to roll over to fiscal year 2018-19.
- The budget adjustment for the utility yard site planning is included in cost estimates and the remainder will need to roll over to the fiscal year 2018-19.
- The budget adjustment for Air Park Drive for \$46,000 in the water fund is included in revenues and expenditures and the remainder will be rolled forward to 2018-19.
- Despite the revenues in the Water Fund the expenditures show a large saving. This is mostly from the savings in the State Water costs and Personnel Costs. The costs in Personnel Costs stem from the leave time that is charged to the Administrative Fund.
 - The large saving in the Water Expenditures covered the increased costs of the Administrative Allocation and the additional costs of \$115,000 related to the replacement of Oceano Lagoon waterline that your board approved on May 9th.

The following table summarizes the variances for the Sewer Fund Revenue and Expenditures:

Sewer Fund	Estimated June 30, 2018	Final 2017-18 Budget	Variance
Sewer Revenue	\$ 564,960	\$ 693,908	\$ (128,978)
Sewer Expenditures	503,531	693,908	190,377

Variance Estimates:

- The \$9,000 estimated revenue shortfall is similar to last year and the savings in expenditures off set this shortfall.
- Then the remainder of the difference of \$120,000 stems from budget adjustments made throughout the year for projects that haven't been completed and are expected to roll over into the next fiscal year:
 - The funds sent to the County to relocate District utilities for the Highway One Relocation project were returned to the District since the County is intending on rejecting all bids. The estimated cost of \$38,478 is, however, included in the cost estimates since the funds will need to roll over to fiscal year 2018-19.



Oceano Community Services District

Board of Directors Meeting

- The budget adjustment for the utility yard site planning is included in cost estimates and the remainder will need to roll over.
- The budget adjustment for Air Park Drive for \$69,000 in the water fund is included in revenues and expenditures and the remainder will be rolled forward to 2018-19
- The expenditures in the Sewer Fund saw a savings of \$190,337 which were mostly related to both the lateral program that has not yet been implemented and the personnel costs from the leave time that is charged to the Administrative Fund.

The following table summarizes the variances for the Garbage Fund Revenue and Expenditures:

Garbage Fund	Estimated June 30, 2018	Final 2017-18 Budget	Variance
Garbage Revenue	\$ 117,965	\$ 114,137	\$ 3,828
Garbage Expenditures	87,187	114,137	29,950

Variance Estimates:

- The District received unanticipated revenues of \$7,700 from South County Sanitary Inc. (SCS Inc.) for the Landfill Savings Payment which is provided for in the franchise agreement, but was not included in the budget.
- Garbage franchise revenues from SCS Inc. came in higher than anticipated for the fiscal year and budget was originally adopted utilizing about \$10,000 in reserves. With the positive estimated variances in both revenues and expenditures the Garbage Fund reserves will see an increase.

The following table summarizes the variances for the Equipment Fund Revenue and Expenditures:

Equipment Fund	Estimated June 30, 2018	Final 2017-18 Budget	Variance
Equipment Revenue	\$ 110,450	\$ 110,450	\$ 0
Equipment Expenditures	103,767	110,450	6,683



Variance Estimates:

- Equipment Fund expenditures are paid by water, sewer and garbage and savings reduced charges to those funds. As a result, minor savings to the operating funds should exist in addition to the budget variances described above

Other Agency Involvement

Numerous other agencies are involved in the development of the District's budget including the Five Cities Fire Authority and the County of San Luis Obispo.

Other Financial Considerations

The purpose of establishing encumbrances is to recognize that contracts and purchase orders, or other agreements, have been approved but costs have not been fully incurred. Encumbering the unexpended balances created a restriction so that the unexpended funds are not spent in the subsequent year for other purposes. (See Exhibit "A" for current estimates - actual encumbrances will be determined with the current year accounting is completed).

Results

Establishing good budget monitory procedures will help ensure that the District's costs are managed in a financially prudent manner and helps to promote a prosperous and well governed community.

Attachments:

Exhibit A – 2017/2018 Encumbrances
Budget Worksheets



EXHIBIT "A" – List of Encumbrances

- The Highway One/ 13th Street Drainage Project budget adjustment was approved on January 25, 2017 with \$71,390 from the water fund and \$38,478 from the sewer fund. Since the County has rejected all bids, approval of this item will allow the remainder of \$65,004 to the Water Fund and \$36,073 to the Sewer Fund to rollover into fiscal year 2018-19.
- The Water Resource Reliability Program was budgeted in the amount of \$198,397 on December 14, 2016 and will roll over the remaining \$184,090 to 2018-19.
- Utilities Yard Site Plan was approved with a budget adjustment on August 8th, 2017 in the amount of \$25,000 with \$10,000 from the Water Fund, \$10,000 from the Sewer Fund and \$5,000 from the Garbage Fund. The remainder will roll over to 2018-19 with \$4,764 to the Water Fund and Sewer Fund and \$2,382 to the Garbage Fund.
- The Emergency Generator Project budget adjustment was approved on March 14, 2018 for \$85,000 to the Facilities Fund. A \$36,717.40 of these costs will be covered by the by the California Nuclear Power Preparedness Program grant that was issued to the District. The remaining \$48,282.60 will roll forward to 2018-19.
- On April 11, 2018 you Board approved a contract for District's permanent utility relocation work required by the County of San Luis Obispo for the Airpark Bridge Replacement Project with a budget adjustment of \$125,000 to the Water Fund to roll forward to 2018-19.
- On May 23, 2018 your Board approved an agreement with Category Five Professional Consultants, Inc. for optional services for \$20,000 to the Fire Fund to roll forward to 2018-19



GENERAL FUND



**GENERAL FUND
REVENUE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Revenues and Other Sources:	Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
Number	6/13/2018	95%		
Prop Tax: Current Secured	926,791	102%	926,791	911,406
Prop Tax: Current Unsecured	21,018	97%	21,018	21,778
Prop Tax: Prior Secured	(1,378)		(1,378)	
Prop Tax: Prior Unsecured	1,110		1,110	
Unitary Taxes	16,229	107%	16,229	15,152
Penalties and Interest (From County)	21,927		21,927	
Delinquent Chgs Prop Tax Roll: Garbage	1,825		1,825	
Homeowners' Prop Tax Relief	6,381	96%	6,381	6,664
Will Serve Letter Fee	1,400		1,400	
Miscellaneous Income (Public Record Request Printing Fee)	3		3	
Firework Permit Fees	1,540	103%	1,540	1,500
SSLOCSD Billing Insert Reimbursement	425		425	
CO Collection Chg: SB2557	(14,512)	73%	(14,512)	(20,000)
PG&E Energy Rebate	2,100		2,100	
Encumbrance: Grant Revenue (LHMG Board Approved 4/26/2017)	0	0%	0	47,931
Encumbrance: Cancellation of Reserves (Board Approval 8/24/2016)	25,000	100%	25,000	25,000
Encumbrance: Website	8,360	88%	8,360	9,500
Cancellation of Contingency Reserve - OCSO Roof (Budget Adj 7/12/17)	217	100%	217	217
Cancellation of Contingency Reserve - SCBA FCFA (Budget Adj 11/14/17)	65,189	94%	65,189	69,165
Total Revenues	1,083,625	100%	1,083,625	1,088,313



ADMINISTRATIVE BUDGET



**ADMINISTRATIVE BUDGET
EXPENDITURE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Expenditure Accounts 4100					
Personnel					
010	Wages and Salaries	415,866	107%	443,501	390,028
020	Overtime	3,713	48%	3,862	7,673
061	PERS	50,186	103%	52,193	48,666
	PERS UAL Payment	22,790	100%	22,790	22,735
070	SUI (Unemp Ins)	3,647	120%	3,647	3,038
071	Medicare Employer Portion	6,016	104%	6,257	5,767
072	FICA	784		815	
075	State Compensation Ins	13,785	95%	13,785	14,454
080	Boot Allowance	750	100%	750	750
090	Employee Insurances	43,041	112%	44,763	38,400
097	Cell Phone Allowance	900	100%	900	900
Total Personnel		561,478	105%	593,263	532,411
Services and Supplies					
110	Communications & Dispatch	8,169	159%	8,169	5,125
100	Clothing	3,869		4,078	0
150	Insurance (100% in Admin, then allocated, in 2015-16)	22,232	92%	22,232	24,100
170	Maint: Equipment	181	5%	181	3,600
173	Maint: Structures	5,342	52%	5,887	10,250
180	Memberships	6,858	112%	6,858	6,150
190+191	Over and Short + misc	-123	-62%	-123	200
192	P/R: Other Fed & State Taxes	-825		-825	0
193	Bank Fees	147	7%	3,391	2,000
200	Office Expense	4,635	74%	4,949	6,300
205	Outside UB Mailing Expense	16,495	215%	19,400	7,688
210	Postage	397	79%	397	500
218	Audit	15,225	74%	20,725	20,500
220	Professional Services (AGP, Chapparel, other)	15,637	82%	15,637	19,000
221	Information Technology	5,812	116%	6,128	5,000
223	Legal Services	71,825	86%	71,825	84,000
226	Annual Software Maint.	8,674	65%	18,048	13,325
225	Board Member Stipends	8,400	47%	8,750	18,000
230	Legal Notices	0	0%	0	2,000
235	Books/Journals/Subsc	568	38%	748	1,500
241	Rents/Leases: Equip	0	0%	0	3,000
247	LAFCO	15,280	102%	15,280	15,000
248	Permits Licenses and Fees	446	45%	481	1,000
280	Private Vehicle Mileage	158	32%	158	500
283	Job Advertising Expense	0	0%	0	1,550
285	Classes/Seminars	511	10%	511	5,125
286	Board Member Training/Travel/Expense	132	9%	1,282	1,550
290	Utilities	8,593	88%	9,781	9,750
Total Services and Supplies		218,638	82%	243,948	266,713

**ADMINISTRATIVE BUDGET
EXPENDITURE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Expenditure Accounts 4100					
Other Expenditures					
297	Pass-Through: Delinq GRBG/Tax Roll	3,188		3,188	0
499	Claims & Settlements	4,907		4,907	
	Encumbrance: Backhoe approved 8/24/16	25,000	100%	25,000	25,000
	Encumbrance: LHMG Board Approved 4/26/2017	0	0%	0	47,931
	Encumbrance: Website	8,360	88%	8,360	9,500
376	Allocation/Adm Exp				
	Fire 4.0000%	(32,863)	103%	(35,147)	(31,965)
	Lighting 1.0000%	(8,216)	103%	(8,787)	(7,991)
	Water 45.0000%	(369,707)	103%	(395,400)	(359,605)
	Sewer 40.0000%	(328,629)	103%	(351,466)	(319,649)
	Garbage 6.0000%	(49,294)	103%	(52,720)	(47,947)
	Facilities 4.0000%	(32,863)	103%	(35,147)	(31,965)
Total Other Expenditures Cost		(780,117)	109%	(837,212)	(716,691)
Reserve Designations					
	Contingencies	0	0%	0	1,180
Total Reserve Designations Cost		0	0%	0	1,180
Total Expenditures		0	0%	(1)	83,613



FIRE BUDGET



**FIRE BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		06/13/18	95%		
Expenditure Accounts 4200					
Personnel					
010	Wages and Salaries	92	5%	96	1,750
020	Overtime	0	0%	0	600
061	PERS Contribution	5,700	115%	5,700	4,955
071	Medicare Employer Portion	4	9%	4	45
090	Employee Insurances	21	7%	22	300
Total Personnel		5,817	76%	5,822	7,650
Services and Supplies					
077	JPA Quarterly Pmts	808,530	100%	808,530	806,464
110	Communications & Dispatch	28,887	94%	31,254	30,650
170	Maint: Equipment	62		62	0
173	Maint: Structures	1,205		1,364	0
220	Professional/Special Services	165		165	0
290	Utilities	3,398	66%	3,398	5,125
291	Sandbags	386		386	0
320	Cancellation of Contingency Reserve - SCBA FCFA (Budget Adj 11/14/17)	65,189	94%	65,189	69,165
	Proposed Budget Adj - Category Five Professional Inc.	0		20,000	0
Total Services and Supplies		907,822	100%	930,348	911,404
Other Expenditures					
	Allocation/Adm Exp	32,863	103%	35,147	31,965
Total Other Expenditures		32,863	103%	35,147	31,965
Reserve Designations					
				0	0
Total Reserves		0	0	0	0
Total Expenditures		946,502	100%	971,317	951,019



LIGHTING BUDGET



**LIGHTING BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance: Expenditure Accounts 4195		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Personnel					
010	Wages and Salaries	0	0%	0	620
020	Overtime	0	0%	0	420
061	PERS	0	0%	0	105
071	Medicare Employer Portion	0	0%	0	20
090	Employee Insurances	0	0%	0	310
Total Personnel		0	0%	0	1,475
Services and Supplies					
175	Sys Parts/Oper Supplies	0	0%	0	1,000
295	Lighting	32,782	76%	35,777	43,000
	Budget Adj 7/12/207 - OCS D Roof	217	100%	217	217
Total Services and Supplies		32,999	75%	35,994	44,217
Other Expenditures					
376	Allocation/Adm Exp	8,216	103%	8,787	7,991
Total Other Expenditures		8,216	103%	8,787	7,991
Reserve Designations					
	Equipment				
Total Expenditures		41,215	77%	44,781	53,683



FACILITIES FUND



**FACILITIES FUND
REVENUE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Revenues and Other Sources:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Revenues					
3260	Sheriff Substation Rent	85,455	75%	113,940	113,940
	New Fire Station	15,000	100%	15,000	15,000
3258	Old Fire Station	10,812	92%	11,700	11,700
	Public Facilities Fees	28,408	189%	28,408	15,000
3257	Utility Reimbursements	1,172		1,172	0
	Interfund Repayment from Water	31,500	100%	31,500	31,500
	Cancellation of Reserves (Board Approved 7/12/2017)	16,189	81%	16,189	20,000
	Transfer in from funds (Board Approved 7/12/2017)	20,000	100%	20,000	20,000
	Budget Adj 3/14/2018 - Emergency Generator Project	0	0%	0	85,000
	Encumbrance: Emergency Generator Project	11,861	90%	11,861	13,210
Total Revenues and Other Sources		172,347	85%	249,770	325,350

**FACILITIES BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Personnel					
010	Wages and Salaries	807	32%	839	2,500
020	Overtime	234	47%	243	500
061	PERS	129	52%	134	250
071	Medicare Employer Portion	17	17%	18	100
090	Employee Insurances	151	20%	157	750
Total Personnel		1,338	33%	1,391	4,100
Services and Supplies					
110	Communications	25		25	0
163	Maint: Structures	4,494	30%	4,494	15,000
173	Maint Structures	1,128	56%	1,128	2,000
220	Professional Services	550		550	0
290	Utilities	118		118	
Total Services and Supplies		6,315	37%	6,315	17,000
Other Expenditures					
376	Allocation/Adm Exp	32,863	103%	35,147	31,965
	Repayment to Sewer Fund	113,940	100%	113,940	113,940
366	Encumbrance: Emergency Generator Project	11,861	90%	11,861	13,210
	Budget Adj 3/14/2018 - Emergency Generator Project	0	0%	0	85,000
	Budget Adj 7/12/2017 - OCSD Roof (Fac Fund)	16,189	81%	16,189	20,000
	Budget Adj 7/12/2017 - OCSD Roof (Other Funds)	20,000	100%	20,000	20,000
		194,853	69%	197,137	284,115
Reserve Designations					
	Contingencies	0	0%	0	20,135
Total Reserves		0	0%	0	20,135
Total Expenditures		202,506	62%	204,843	325,350



WATER FUND



**WATER FUND
REVENUE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Revenues and Other Sources:	Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
	06/13/18	95%		
Water Sales	1,699,770	95%	1,699,770	1,789,070
Lopez Remediation: Sales	475,743	100%	475,743	474,378
Water Connection Fees - Reimbursables	5,038	50%	5,038	10,000
Water Front Footage Fees	17,869	143%	17,869	12,500
UB Courtesy Notice Fees	4,240	90%	4,240	4,700
UB Sec Notc/Door Hgr Fees	25,409	94%	25,409	27,000
Capacity Charges	22,060	126%	22,060	17,500
Connection / Meter Fees	5,400	67%	5,400	8,100
Lopez / SWP Connection Fees	4,000	100%	4,000	4,000
New UB A/C Setup	2,419	60%	2,419	4,000
CYN Crest /Christie/ AG Wheeling	24,390	98%	24,390	25,000
Revenue from other sources/FU (Grants)	3,369		3,369	
Inspection Fees	100	50%	100	200
Interest	0	0%	0	2,500
Encumbrance: WRRP Grant Revenue (Bdgt AJE 12/14/16)	14,307	7%	14,307	198,397
Encumbrance: Drainage Project Bdgt AJE 1/25/2017	6,386	9%	6,386	71,390
Encumbrance: 1979 Revenue Bond Pmts (Board Approved 6/28/2017)	30,000	100%	30,000	30,000
Encumbrance: Backhoe approved 8/24/16	25,000	100%	25,000	25,000
Encumbrance: Meter Reading Handhelds	10,478	100%	10,478	10,491
Cancellation of Contingency Reserve - Facility CIP - Utilities Yard (Budget Adj 7/12/17)	5,236	52%	5,236	10,000
Cancellation of Contingency Reserve - OCSD Roof (Budget Adj 7/12/17)	9,783	100%	9,783	9,783
Cancellation of Contingency Reserve - Air Park Drive (Budget Adj 9/13/17)	9,796	21%	9,796	46,000
Cancellation of Contingency Reserve - Backhoe Clips (Budget Adj 11/14/17)	680	100%	680	680
Total Revenues and Other Sources	2,365,500	85%	2,401,473	2,780,689

**WATER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		06/13/18	95%		
Personnel					
010	Wages and Salaries	123,421	98%	128,358	126,483
020	Overtime	19,231	62%	20,000	31,096
	Standby	0	0%	0	12,227
061	PERS	13,968	86%	14,527	16,253
071	Medicare Employer Portion	1,967	80%	2,046	2,462
075	State Compensation Ins	0	0%	0	14,276
090	Employee Insurances	19,821	103%	20,614	19,296
Total Personnel		178,408	80%	185,545	222,093
Services and Supplies					
100	Clothing	0	0%	0	2,563
110	Communications & Dispatch	2,473	44%	2,473	5,638
163	Maint: Wtr/Swr Struct	805	16%	805	5,125
170	Maint: Equipment	3,382	66%	3,382	5,125
171	Maint: Vehicles	56		56	0
173	Maint: Structures	6,925	68%	6,925	10,250
175	Sys Parts/Oper Supp	9,652	59%	9,876	16,400
176	Water Meters	10,247	100%	10,247	10,250
177	Safety Expense	129	25%	129	520
178	Chemicals / Operating Supplies	627		627	
180	Memberships	1,764	114%	1,764	1,550
190	Misc		0%	0	250
200	Office Expense	710	89%	710	800
205	Outside UB Mailing Expense		0%	0	6,150
220	Professional Services (Water Quality; Backflow Program)	11,873	68%	12,621	17,425
221	Information Technology		0%	0	550
222	Contract Engineering	686	13%	686	5,125
226	Engineering & Other Reimburse	5,038	50%	5,038	10,000
230	Legal Notices	652	64%	652	1,025
231	Bad Debt		0%	0	525
241	Rents/Leases: Equip		0%	0	2,050
248	Permits, Fees, Licenses	5,689	65%	5,689	8,750
250	Small Tools	32	1%	32	2,500
261	Water Supply - Lopez	441,331	93%	441,331	474,378
398	Water Supply - State Water	804,866	76%	804,866	1,057,704
285	Classes/Seminars	2,118	41%	2,118	5,125
290	Utilities	11,217	44%	11,217	25,625
Total Services and Supplies		1,320,272	79%	1,321,244	1,675,403
Other Expenditures					
297	Pass-Thru: Crest/Christie	25,747	103%	25,747	25,000
358	CIP: Oceano Lagoon	98,348		115,376	
362	Litigation: SMGB	26,417	322%	33,319	8,200
366	Storage Tank O&M	12,090		12,090	
376	Allocation/Adm Exp	369,707	103%	395,400	359,605
	Charges from the Equipment Fund	16,545	100%	16,545	16,545
380	NCMA Expense	29,927	83%	31,874	35,875
	General Fund Loan Payment	31,500	100%	31,500	31,500
391	Garbage Fund Loan Payment	7,500	100%	7,500	7,500
499	Claims & Settlements	11,938		18,614	0
393	1979 Revenue Bond Pmts	18,375	100%	18,375	18,375

**WATER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		06/13/18	95%		
	Encumbrance: 1979 Revenue Bond Pmts (Board Approved 6/28/2017)	30,000	100%	30,000	30,000
349	Encumbrance: Drainage Improvement Project (Board Approval 1/25/2017)	6,386	9%	6,386	71,390
	Encumbrance: WRRP Program (Bdgt AJE approved 12/14/16)	14,307	7%	14,307	198,397
	Encumbrance: Contribution of Reserves (Backhoe approved 8/24/16)	25,000	100%	25,000	25,000
	Encumbrance: Meter Reading Handhelds	10,478	100%	10,478	10,491
	Budget Adj 9/13/2017 - Air Park Dr Relocation	9,796	21%	9,796	46,000
	Budget Adj 7/12/17 - Facility CIP - Utilities Yard	5,236	52%	5,236	10,000
	Budget Adj 7/12/17 - OCSD Roof	9,783	100%	9,783	9,783
	Budget Adj 11/14/17 - Backhoe Clips	680	100%	680	680
Total Other Expenditures		759,760	84%	818,006	904,341
Reserve Designations					
	Contingencies	0	0%		(21,148)
Total Reserves		0	0%	0	(21,148)
Total Expenditures		2,258,440	81%	2,324,795	2,780,689



SEWER FUND



**SEWER FUND
REVENUE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Revenues and Other Sources:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/18	95%		
Revenues					
3210	Sewer Sales	391,279	98%	391,279	400,000
3211	Connection Fees	2,000	50%	2,000	4,000
3255	Inspection Fees	100	50%	100	200
3256	FOG Program Inspections	900	113%	900	800
	Repayment from General Fund	113,940	100%	113,940	113,940
	Use of Reserves	0	0%	0	23,114
	Encumbrance: Backhoe approved 8/24/16	25,000	100%	25,000	25,000
	Encumbrance: Drainage Project Bdgt AJE 1/25/2017	2,405	6%	2,405	38,478
	Cancellation of Contingency Reserve - Facility CIP - Utilities Yard (Budget Adj 7/12/17)	5,236	52%	5,236	10,000
	Cancellation of Contingency Reserve - OCSD Roof (Budget Adj 7/12/17)	8,696	100%	8,696	8,696
	Cancellation of Contingency Reserve - Air Park Drive (Budget Adj 9/13/17)	14,694	21%	14,694	69,000
	Cancellation of Contingency Reserve - Backhoe Clips (Budget Adj 11/14/17)	680	100%	680	680
	Total Revenues and O Total Revenues	564,930	81%	564,930	693,908

**SEWER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		06/13/18	95%		
Personnel					
010	Wages and Salaries	37,034	59%	38,515	62,297
020	Overtime	5,877	38%	6,112	15,316
	Standby		0%	0	6,022
061	PERS	4,775	60%	4,966	8,005
071	Medicare Employer Portion	673	55%	700	1,213
075	State Compensation Ins		0%	0	7,698
090	Employee Insurances	7,137	75%	7,422	9,504
Total Personnel		55,496	50%	57,715	110,055
Services and Supplies					
100	Clothing	0	0%	0	692
110	Communications & Dispatch	321	16%	321	2,050
163	Maint: Wtr/Swr Struct	6,807	66%	6,807	10,250
170	Maint: Equipment	205	7%	205	3,075
171	Maint: Vehicles	64		64	0
173	Maint: Structures	1,620	158%	1,620	1,025
175	Sys Parts/Oper Supp	4,332	56%	4,494	7,688
177	Safety Expense	283	11%	283	2,550
180	Memberships	306		306	0
200	Office Expense	334	33%	334	1,025
205	Outside UB Mailing Expense		0%	0	6,150
220	Professional Services	840	33%	840	2,550
222	Contract Engineering	630	25%	630	2,550
241	Rents/Leases: Equip	6,140	241%	6,140	2,550
248	Regulatory Permits and Fees	2,588	68%	2,588	3,800
250	Small Tools	32		32	0
285	Classes/Seminars	570	22%	570	2,550
290	Utilities	858	42%	858	2,050
Total Services and Supplies		25,930	51%	26,092	50,805
Other Expenditures					
	Sewer Lateral Program	0	0%	0	50,000
376	Allocation/Adm Exp	328,629	103%	351,466	319,649
	Rental Payments to Equipment Fund	11,545	100%	11,545	11,545
	Encumbrance: Drainage Improvement Project (Board Approval 1/25/2017)	2,405	6%	2,405	38,478
	Encumbrance: Contribution of Reserves (Backhoe approved 8/24/16)	25,000	100%	25,000	25,000
	Budget Adj 7/12/2017 - Facility CIP - Utilities Yard	5,236	52%	5,236	10,000
	Budget Adj 7/12/2017 - OCSD Roof	8,698	100%	8,698	8,696
	Budget Adj 9/13/2017 - Air Park Relocation	14,694	21%	14,694	69,000
	Budget Adj 11/14/2017 - Backhoe Clip	680	100%	680	680
Total Other Expenditures		396,887	74%	419,724	533,048
Reserve Designations					
					0
		0	0	0	0
Total Expenditures		478,313	69%	503,531	693,908



GARBAGE FUND



**GARBAGE FUND
REVENUE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Revenues and Other Sources:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Revenues					
3501	Garbage Franchise Fees	88,314	110%	88,314	80,000
	Landfill Savings Payment	7,756		7,756	0
	Interfund Loan Repayment from Water	7,500	100%	7,500	7,500
	Use of Reserves	0	0%	0	10,333
	Encumbrance: Backhoe approved 8/24/16	5,000	100%	5,000	5,000
	Encumbrance: Garbage Claw	5,473	109%	5,473	5,000
	Cancellation of Contingency Reserve - Facility CIP - Utilities Yard (Budget Adj 7/12/17)	2,618	52%	2,618	5,000
	Cancellation of Contingency Reserve - OCSD Roof (Budget Adj 7/12/17)	1,304	100%	1,304	1,304
Total Revenues and Other Sources		117,965	103%	117,965	114,137

**GARBAGE BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Personnel					
010	Wages and Salaries	6,114	33%	6,359	18,363
020	Overtime	138	5%	144	2,605
061	PERS	690	41%	718	1,679
071	Medicare Employer Portion	99	31%	103	315
075	State Compensation Ins	0	0%	0	852
090	Employee Insurances	1,116	36%	1,161	3,072
Total Personnel Cost		8,157	30%	8,485	26,886
Services and Supplies					
100	Clothing	0	0%	0	250
110	Communications & Dispatch	148	30%	148	500
170	Maint: Equipment	0	0%	0	500
171	Maint: Vehicles	14		14	0
173	Maint Shared Structures	110		110	0
175	Sys Parts/Oper Supp	0	0%	0	1,500
200	Office Expense	0	0%	0	1,000
210	Postage	33	7%	33	500
219	Special Admin Expense	450		450	0
220	Professional Services	2,332	117%	2,332	2,000
230	Legal Notices	0	0%	0	250
290	Utilities	0	0%	0	500
291	School Outreach Programs	7,500		7,500	0
Total Services and Supplies		10,587	151%	10,587	7,000
Other Expenditures					
376	Allocation/Adm Exp	49,294	103%	52,720	47,947
	Signage & Cans	0	0%	0	15,000
	Vehicle Charges from Equipment Fund	1,000	100%	1,000	1,000
	Encumbrance: Garbage Claw	5,473	109%	5,473	5,000
351	Encumbrance: Contribution of Reserves (Backhoe approved 8/24/16)	5,000	100%	5,000	5,000
	Budget Adj 7/12/2017 - Water Yard	2,618	52%	2,618	5,000
	Budget Adj 7/12/2017 - OCSD Roof	1,304	100%	1,304	1,304
Total Other Expenditures Cost		64,689	81%	68,115	80,251
Reserve Designations					
	Unassigned Reserves	0		0	0
Total Reserves nations Cost		0		0	0
Total Expenditures		83,433	73%	87,187	114,137



EQUIPMENT FUND



**EQUIPMENT FUND
REVENUE WORKSHEET
FISCAL YEAR 2017/18 Q4 Review**

Revenues and Other Sources:	Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
	6/13/2018	95%		
Revenues				
Encumbrance: Cont from Gov't Fund (Board Approval 8/24/2016)	25,000	100%	25,000	25,000
Truck Rental from Water	6,545	100%	6,545	6,545
Vehicle Charges to Water	10,000	100%	10,000	10,000
Encumbrance: Cont from Water (Board Approval 8/24/2016)	25,000	100%	25,000	25,000
Budget Adj: Cancellation of Contingency Reserve - Backhoe Clips (Budget Adj 11/14/17)	680	100%	680	680
Total From Water	42,225	100%	42,225	42,225
Truck Rental from Sewer	6,545	100%	6,545	6,545
Vehicle Charges to Sewer	5,000	100%	5,000	5,000
Encumbrance: Cont from Sewer (Board Approval 8/24/2016)	25,000	100%	25,000	25,000
Budget Adj: Cancellation of Contingency Reserve - Backhoe Clips (Budget Adj 11/14/17)	680	100%	680	680
Total From Sewer	37,225	100%	37,225	37,225
Vehicle Charges to Garbage	1,000	100%	1,000	1,000
Encumbrance: Cont from Garbage (Board Approval 8/24/2016)	5,000	100%	5,000	5,000
Total From Garbage	6,000	100%	6,000	6,000
Total Revenues and Other Sources	110,450	100%	110,450	110,450

**EQUIPMENT BUDGET
 OPERATIONS AND MAINTENANCE WORKSHEET
 FISCAL YEAR 2017/18 Q4 Review**

Operations & Maintenance:		Year to Date Actual		Estimated 2017/18	Final Budget 2017/18
		6/13/2018	95%		
Services and Supplies					
171	Maint Vehicles	1,254	19%	1,254	6,500
172	Gas and Oil	6,612	70%	6,612	9,500
Total Services and Supplies		7,866	49%	7,866	16,000
Other Expenditures					
320	Equipment Lease	8,312	92%	9,067	9,067
	Encumbrance: Backhoe Purchase (Board Approval 8/24/2016)	85,474	107%	85,474	80,000
	Budget Adj: Cancellation of Contingency Reserve - Backhoe Clips (Budget Adj 11/14/17)	1,360	100%	1,360	1,360
Total Other Expenditures		95,146	105%	95,901	90,427
Reserve Designations					
	Equipment Replacement	0	0%	0	4,023
Total Reserves		0	0%	0	4,023
Total Expenditures		103,012	93%	103,767	110,450



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Paavo Ogren, General Manager

Subject: **Agenda Item #10(A):** Public hearing to consider adopting a resolution to place a measure on the ballot for the November 6, 2018 consolidated general election for voters within District boundaries to decide whether to approve a special tax for fire and emergency services pursuant to California Constitution Article XIII(A).

Recommendation

It is recommended that your Board hold a public hearing adopting a resolution to place a measure on the ballot for the November 6, 2018 consolidated general election for voters within District boundaries to decide whether to approve a special tax for fire and emergency services pursuant to California Constitution Article XIII(A).

Discussion

California Constitution Article XIII(A) provides voters within the District boundaries to approve a special tax to increase funding for fire and emergency services. The District's current services are provided by the Five Cities Fire Authority under the terms of a joint powers of authority agreement (JPA) adopted in 2010 with the cities of Arroyo Grande and Grover Beach. The JPA was recently amended to modify its terms associated with any agencies withdrawal from the JPA, and to provide for a schedule under which the agencies will negotiate future terms of the JPA. If an amended JPA is not approved by April 1, 2019, the JPA will terminate as of December 31, 2019. The dates may be extended by up to 6 months by agreement of the city managers and the OCSD general manager.

The need for voters in Oceano to consider approving a special tax, commonly referred to as a parcel tax, is based on reasons identified in the FCFA Five-Year Strategic Plan, which was adopted in September 2017. Staff has previously presented estimates of budget deficits that will be incurred under the strategic plan. Those deficits are included in the two-year preliminary budget that was reviewed by your Board during a workshop on May 30, 2018. Although the deficits can be funded in both the 2018/19 and 2019/20 budgets, the cumulative impacts of approximately \$800,000 cannot be fundable over the duration of the FCFA five-year plan.

Attached is a report from Category Five Professional Consultants, Inc. entitled "2018 Fire Service Analysis for the Oceano Community Services District." The report includes the following eight options that were evaluated for future fire and emergency services within Oceano. The following table lists the options and the amount of the parcel tax that would need to be approved.



Oceano Community Services District

Board of Directors Meeting

DESCRIPTION	ANNUAL COST
OPTION 1: Adopt the recommendations of the FCFA Five-Year Strategic Plan	\$29.72-\$87.66 Average=\$64.34
OPTION 2: Adopt the majority of recommendations of the FCFA Five-Year Strategic Plan and negotiate amending the staffing level at the Oceano Station to a two-person engine company	\$6.13-\$64.07 Average=\$40.75
OPTION 3: Support the majority of recommendations of the FCFA and negotiate amending the plan to close the Oceano Station and increase the staffing levels at the Grover Beach or Arroyo Grande Stations with the savings	N/A
OPTION 4: Divest from the FCFA and re-establish the Oceano Fire Department	\$313.48
OPTION 5: Divest from the FCFA and negotiate a contract with either the FCFA or CAL FIRE to provide fire and emergency medical services out of the existing Oceano Station	TBD
OPTION 6: Divest from the FCFA, close the Oceano Fire Station, and negotiate a contract with CAL FIRE to provide fire and emergency medical services	N/A
OPTION 7: Divest from the FCFA, close the Oceano Fire Station, and approach the City of Pismo Beach with a request to negotiate a new contract with CAL FIRE that would include providing fire and emergency medical services to the community of Oceano	N/A
OPTION 8: Approach LAFCO with a request to divest fire protection from the OCSD mission and request the County of SLO to provide fire and emergency medical services	N/A

The cost estimates are for single family residential development. The range for options #1 and #2 are for the first and last year of the FCFA strategic plan, with an average also shown. "TBD" indicated "To Be Determined" and "N/A" indicates Not-Applicable since the evaluation of these options by the consultant was based on existing revenues. Each option is evaluated in the attached report, including advantages and disadvantages of each option and other points for your Board and the community, to consider. The consultant's recommendation is Option #1.



The attached resolution provides the necessary language for a ballot measure. The attached ordinances provide options on how the tax would be established, which would be based on your Board's direction for the ballot measure. The options are:

- 1) Establish a special tax on all parcels in Oceano equally, or
- 2) Establish a special tax based on land-use.

The equal per parcel tax was recently voted on by Cambria voters. The land-use based tax has historically been approved by Los Osos voters. In both cases, the amount of the tax for a single family home would be the same. Under the land-use approach, the amount that multi-family properties would pay would be higher but many of the undeveloped properties would not be taxed. The land-use approach provides different taxes since the different land uses create different demands or risks associated with fire and emergency services. Although your Board has discretion on how the special tax is structured, both options require a 2/3rds voter approval.

Should the Oceano CSD Board place a tax measure on the November 6, 2018 ballot?

Perhaps the greatest challenge in placing a ballot measure on the November 6th ballot is the uncertainty of how services will be provided in the future. The recent memorandum of agreement approved by the District with the cities for the future of FCFA provides for upcoming negotiations, which will not be concluded until after the November election. In addition, the District has been successful in requesting the County to evaluate options for fire services in the unincorporated areas of the County. As a result, the attached report is based on current status of fire and emergency services and best available information. The identified options could change, however, as FCFA negotiations and County evaluations move forward your Board may wish to consider holding a special tax election in June 2020 instead of November 2018.

The success of tax elections are often based on identifying the services that will be provided and the cost of those services. A cloud of uncertainty over future FCFA service levels or county and other options may prevail, and with a 2/3rds approval required, the lack of clarity on issues such as the future funding formula for FCFA could prove to be problematic as the election draws near.

Conversely, if a special tax is not approved in November 2018, the District will need to continue to draw from reserves and incur budget deficits. It is well known that the District is unable to fund the FCFA Five-Year Strategic Plan. Following is a table that illustrates the estimated future deficits and impact on the District's General Fund reserves. The amounts for fiscal years 2018/19 and 2019/20 are updated based on the 4th quarter budget report - see agenda item #9(D) - which slightly vary from previous estimates and the amounts included in the attached report.



Oceano Community Services District

Board of Directors Meeting

Fiscal Year	Beginning Reserves	Deficit	Ending Reserves	With Water Fund Loan
2018/19	\$ 494,083	\$ (62,480)	\$ 431,603	\$ 831,603
2019/20	\$ 431,603	\$ (137,340)	\$ 294,263	\$ 694,263
2020/21	\$ 294,263	\$ (162,174)	\$ 132,089	\$ 532,089
2021/22	\$ 132,089	\$ (214,049)	\$ (81,960)	\$ 318,040
2022/23	\$ (81,960)	\$ (223,539)	\$ (305,499)	\$ 94,501

The water fund liability to the General Fund is approximately \$400,000 at the end of the upcoming two-year budget cycle. The amounts illustrated would require advanced repayment of the interfund loan.

Overall, the General Fund does have the ability to fund the estimated costs of the FCFA Strategic Plan for the first two years, and the amounts are included in the District's two-year budget. The following are some points that your Board may wish to consider in deciding whether to place a ballot measure on the November 2018 or June 2020 ballot:

- ✓ Although the impact on General Fund reserves would be significant, delaying a tax measure on the ballot until June of 2020 would provide voters with clarity on the results of the upcoming FCFA negotiations and the county efforts.
- ✓ The city managers and the District general manager have the ability to continue existing FCFA operations through June 30, 2020 without further action of the city councils provided that the agencies are making progress in good faith negotiations.
- ✓ Placing a tax measure on the November 2018 ballot could still require a ballot measure in June 2020 depending on the results of the FCFA negotiations and possible changes in funding formulas.
- ✓ The current uncertainty on future service levels and the FCFA funding formula also results in uncertain consequences if a special tax is not approved - consequences of a failed election will also be better known for a June 2020 ballot measure.
- ✓ Options in the attached report include some that might not increase costs to the District, but which also have significant uncertainty with service levels or the ability to negotiate with other agencies. Holding a tax election in June 2020 would provide a better ability to evaluate the feasibility of other options.

Other Agency Involvement

The District is involved with several agencies regarding the future of fire and emergency services for the community including the County of San Luis Obispo, the Five Cities Fire Authority, the Cities of Arroyo Grande and Grover Beach. Future efforts may also include discussions with CalFire and the City of Pismo Beach.

The County clerk's office has provided the attached Election Activity Schedules based on Board action for June 27 or July 11, 2018.



Oceano Community Services District

Board of Directors Meeting

Following is a table of other agencies that have placed special tax measures on the ballot in 2018 and the results of those elections.

Agency	Cost / SFR	Yes Vote %	No Vote %	Results
Northshore Fire Protection District	\$ 120.00	54.10 %	45.90 %	Failed
Sierra City Fire District	\$ 100.00	72.25 %	27.75 %	Passed
Cambria CSD	\$ 62.15	52.53 %	47.47 %	Failed
Mammoth Lakes Fire Protection District	\$ 79.00	59.87 %	40.13 %	Failed
Hughson Fire Protection District	\$ 130.00	51.80 %	48.20 %	Failed
Fort Bragg Fire Protection District	\$ 50.00	67.67 %	32.33 %	Passed
Fallen Leaf Lake CSD (24 voters)	\$ 660.00	79.17 %	20.83 %	Passed
Downieville Fire Protection District	\$ 100.00	53.71 %	46.29 %	Failed
Quincy Fire Protection District	\$ 98.50	79.87 %	20.13 %	Passed
Shasta Lake Fire Protection District	\$ 100.00	47.70 %	52.30 %	Failed

SFR = Single Family Residence

Financial Considerations

In addition to additional costs to provide fire and emergency services from Five Cities Fire Authority, the community will be facing additional costs for deferred infrastructure associated with the water and wastewater systems. Those costs are currently being developed but are still undetermined.

Results

Consideration of the need for and timing of a special tax election for fire and emergency services promotes a well governed community.

Attachments:

- 2018 Fire Service Analysis for the Oceano Community Services District by Category Five Consultants
- Resolutions & Ordinances to consider placing a tax measure on the November 6, 2016 ballot.
- Election Activity Schedules

Fire Services Analysis for the Oceano Community Services District

I. OVERVIEW

Created in the late 1940's, the Oceano Volunteer Fire Department proudly served the community of Oceano and in the early 1960's transitioned into the Oceano Fire District. In 1981, the Fire District morphed into the Oceano Community Services District which provides fire protection and emergency services in addition to water, wastewater, garbage and recycling services.

In 2004, the City of Arroyo Grande and City of Grover Beach Fire Departments entered into an agreement to share a fire chief and training officer. Over time, this agreement was amended to include equipment sharing, the consolidation of the reserve firefighter program, and a joint dispatch center. Emergency calls were directed to the closest engine company resource regardless of the jurisdiction boundary, often referred to as "boundary drops."

Facing staffing and budget constraints, the OCS D Fire Department joined the Cities of Arroyo Grande and Grover Beach on July 9, 2010. A complete fire department consolidation took place resulting in the formation of the Five Cities Fire Authority (FCFA). The FCFA was created to increase service levels to citizens and visitors, to ensure consistent and professional training standards, and to increase operational efficiencies. To date, the FCFA has delivered quality service at a very low cost.

FCFA Statistics

Area Served: 10 square miles, Arroyo Grande, Grover Beach and Oceano communities

Population Served: 37,000

Number of Stations: 3

Call Volume (2017): 3,838 (excludes Automatic Aid response outside of service area)

Average Response Time: 6 minutes

(Source: Five Year Strategic Plan)

Strategic Plan

In 2015, faced with increasing call volume, difficulty in sustaining the reserve firefighter program, and a host of training and regulatory demands, the FCFA Fire Chief, with the support of the FCFA Board of Directors, embarked on the development of a Five Year Strategic Plan. In September of 2017, the BOD of the FCFA adopted the Plan. The Strategic Plan is a collaborative effort which outlines the various levels of service delivered, capital needs, organizational structure, and the costs of a modern fire department servicing the three communities. At its April

25th, 2018 meeting, the OCSB Board adopted by resolution the 2018/19 Strategic Plan budget, contingent upon all three member agencies adopting a new MOA.

Memorandum of Agreement

At its May 23, 2018 meeting, the OCSB Board approved amending the original FCFA Joint Power Agreement (JPA). This modification allows for the amendment of the current funding formula and the establishment of procedures for a member of the FCFA to withdraw from the current JPA. These amendments must be agreed upon by April 1, 2019.

II. CURRENT SITUATION

Throughout the County of San Luis Obispo, fire departments are all faced with:

- Increasing Call Volumes
- Aging Demographics
- More Stringent Training and Safety Requirements
- Declining Reserve Firefighter Participation
- Budget Constraints

Smaller departments are particularly impacted. Locally, the following has occurred:

➤The Cayucos Fire District

Faced with budget deficits, the Cayucos Fire District recently went before the Local Agency Formation Committee (LAFCO) and requested divestiture. The County of SLO stepped in and is now contracting fire protection to the District through CAL FIRE/County Fire for 2 person engine company staffing at \$912,162/year.

➤The Templeton Fire District

No longer capable of delivering 24 hour service to its residents, the Templeton Fire District often relies on CAL FIRE/County Fire for nighttime operations. The current Templeton budget is just under \$766,000/year.

➤Pismo Beach Fire Department

No longer able to sustain its reserve firefighter program, the Pismo Beach Fire Department increased its 2018/2019 budget/contract to staff 3 full-time firefighters on all its engine companies. Current contract amount for Pismo/CAL FIRE is \$2,404,407.

➤ **Cambria Fire District**

Facing staffing and reserve firefighter issues, the Cambria Fire District approached local voters in the June 2018 Election with a special tax measure request of an augmentation of \$62.15/parcel. This measure did not receive the required 2/3 majority vote required to pass.

➤ **The Los Osos Community Services District**

Faced with similar constraints, the Los Osos Community Services District has been contracting with CAL FIRE since October of 2004. The current contract amount for LOCSD/CAL FIRE is \$2,229,348./year

In the past, many small fire departments relied on reserve firefighter programs to augment full-time staffing which saved considerable amounts of money. A number of socio-economic factors have developed over the years that have now rendered these programs ineffective. The training requirements for all firefighters have increased dramatically in the last 15-20 years. Even when paid to attend trainings, most reservists cannot afford to be away from their full-time jobs or wish to be away from their families to meet the increased training requirements. Once trained, reservists are often “poached” away by bigger fire departments with full-time job offers. This results in smaller departments often become “training academies” for the larger ones. Rotating these young firefighters through training only to see them go off to another department is very costly. Additionally, there are a smaller number of available candidates for reserve programs than there once was. Our aging demographic in the County finds fewer and fewer young adults living in the area who are interested in serving their community as reservists.

Cost Per Capita

As reported by the FCFA Strategic Plan, the cost for fire services per person in the neighboring communities is list below.

Please note- the level of service provided can vary considerably.

Paso Robles	\$192.26	Atascadero	\$128.34
San Luis Obispo	\$210.32	Morro Bay	\$194.63
Pismo Beach*	\$293.22	Los Osos CSD	\$155.90
FCFA	\$103.81	FCFA (1st Year Strategic Plan)	\$144.40
OCS D	\$116.03	OCS D (1st Year Strategic Plan)	\$148.83

*Pismo includes lifeguard services

Caution: Contracting and cost/capita amounts can vary substantially based on the staffing commitments, levels of service, and equipment provided.

Other Agency Involvement

After assuming responsibility for the Cayucos Fire District services, the SLO County Board of Supervisors directed that a fire service “Blue Ribbon” commission be established. The purpose of this commission is to investigate the various options available in supporting a number of small fire departments throughout the County who are experiencing staffing and budget difficulties. The commission’s report is due back to the Board of Supervisors in the fall of 2018.

III. OCEANO COMMUNITY SERVICES DISTRICT FIRE SERVICE OPTIONS AND IMPACTS

At its May 23, 2018 meeting, the Oceano Community Services District Board authorized the General Manager to hire *Category Five Professional Consultants, Inc.* to assist the District in evaluating options for future fire and emergency services. The consultant has reviewed the FCFA Strategic Plan, conducted a series of interviews with key stakeholders and staff, and discussed varying options with county staff and other district fire service providers. The options are delineated below:

OPTION 1: *Adopt the recommendations of the FCFA Five Year Strategic Plan*

Overview

This option would **increase** the current level of service by providing 3 full-time fire-fighters consisting of: a captain, an engineer and a firefighter at the Oceano Fire Station. This station is currently staffed with a captain and a reserve firefighter.

Advantages

A well-trained 3 person engine company that is supported and backed up by the FCFA resources would be a valuable improvement. This option enhances the overall strength and depth of the FCFA. It would meet the FCFA goal of having 3 persons on each engine and would allow the FCFA to drop the reserve program, which as noted in the discussion above is increasingly difficult to sustain. It also maintains the current level of good response times which are in the range of 4 to 5 minutes.

This option supports the FCFA Strategic Plan and improves the overall strength and depth of the FCFA.

Disadvantages

There are no disadvantages other than the significant cost increase.

Fiscal Considerations

The District’s property tax allocation is insufficient to fund the increased level of service costs.

Fiscal Year	OCSD Deficit	Cumulative Deficits
2018/2019	\$75,791	\$75,791
2019/20	\$144,787	\$220,577
2020/21	\$162,174	\$382,751
2021/22	\$214,049	\$596,801
2022/23	\$223,539	\$820,340

Fiscal Year	2018/19	2019/20	2020/21	2021/22	2022/23	Average 5 Year Cost
Cost per parcel	\$29.72	\$56.77	\$63.59	\$83.94	\$87.66	\$64.34

Cost is based on the following assumptions:

Total FCFA budget : \$5,309,131

Salaries: \$4,184,900 (82% of budget)

Oceano share is currently 18.4% of budget

Approximate Number of Parcels in OSCD = 2550

Potential Funding Source

Placing a special tax measure on the November 2018 ballot- augmenting the existing tax allocation by **\$64.34**/year for 5 years would generate enough funds to cover the 5 year shortfall.

OPTION 2: *Adopt the majority of recommendations of the FCFA Five-Year Strategic Plan and negotiate amending the staffing level at the Oceano Station to a two person engine company.*

Overview

This option would **maintain** the current level of service by providing 2 full-time firefighters, a captain and an engineer at the Oceano Station instead of the current captain and reserve firefighter.

Advantages

Benefits include maintaining the current good response times and well-trained personnel supported and backed up by all the resources of the FCFA. This option would support the FCFA goal of dropping the reserve program.

Disadvantages

A two person engine company, as is the current situation, will most always request back-up of a second engine on anything but the most mundane emergency call. This option will be difficult to negotiate as Arroyo Grande and Grover Beach will be negatively impacted. This disrupts the overall level of service in Arroyo Grande and Grover Beach as that second engine company commits to the call in Oceano.

This option does not support FCFA goal of having a 3 person engine companies.

Cost

Currently the Oceano Station is staffed by a full-time fire captain and a reserve firefighter. Under the proposed Strategic Plan, the reserve program will be discontinued and replaced by full-time firefighters. Dropping one Oceano firefighter could potential save the FCFA \$327,000/year reducing the OCSD portion of the first-year budget of \$1,034,444 by \$60,168. (18.4% of \$327,000). Budget deficits for the first five years would be as follows:

Fiscal Year	OCSD Deficit	Cumulative Deficits
2018/2019	\$15,623	\$15,623
2019/20	\$84,619	\$100,242
2020/21	\$102,006	\$202,248
2021/22	\$153,881	\$356,129
2022/23	\$163,371	\$519,500

2018 Fire Service Analysis for the Oceano Community Services District

Fiscal Year	18/19	19/20	20/21	21/22	22/23	Average 5 Year Cost
Cost per parcel	\$6.13	\$33.18	\$40.00	\$60.35	\$64.07	\$40.75

Potential Funding Source

Placing a special tax measure on the November 2018 ballot, augmenting the existing tax allocation by **\$40.75** for 5 years would generate enough funds to cover the 5 year shortfall.

-

OPTION 3: Support the majority of recommendations of the FCFA and negotiate amending the plan to close the Oceano Station and increase the staffing levels at the Grover Beach or Arroyo Grande Stations with the savings

Overview

Closing the Oceano Station would result in an overall decreased level of service to the community.

Advantages

Shifting the personnel assigned to the Oceano Station would have the advantage of increasing the FCFA engine staffing to four persons at both the Grover and Arroyo Grande Stations. Another potential staffing model that could be considered would consist of 2-3 person engine companies at each station and a 2 person squad housed out of the Grover Station. The District could rent the space currently dedicated to the fire station resulting in a further offset of costs. This option would support the FCFA goal of dropping the reserve program.

Disadvantages

Travel time from the Grover Beach Station to the Oceano Station is approximately 5 minutes. However, response times to the outer boundaries of the OCSD would often exceed acceptable levels (i.e.-8 minutes to Rancho Del Arroyo Mobile Home Park).

This option does not increase the overall strength or depth of the FCFA.

Cost

Savings derived from the closure of the station would be minimal but could help offset the increased cost of converting a reserve firefighter position to that of a full-time firefighter. Closing the Station would save the FCFA approximately \$18,000 per year in utilities and maintenance. Leasing the building could generate the OCSD approximately \$60,000 year in rent.

Potential Funding Source

None required

OPTION 4: Divest from the FCFA and re-establish the Oceano Fire Department

Overview

It would be difficult, but not impossible to reconstitute the old Oceano Fire Department. However, the current MOA does allow for the return of the original capital equipment to the District should the Board of Directors decide to divest from the FCFA. Dependent on funding, the level of service could be reduced, maintained, or increased.

Advantages

Considering all the federal and state requirements for operating a fire department, the OCSD could maintain a small degree of control over the level of service it provides to the community.

Disadvantage

A stand alone, single station/engine company fire department would be very expensive to develop and then operate. The department would need to have mutual or automatic aid agreements with either CAL FIRE or the FCFA. In order to enter into these agreements, it would be necessary to configure the new department to meet current equipment, staffing, and training levels as required by a wide-range of state and federal agencies. The consultant estimates that it would take 12-18 months and a considerable amount of staff time to accomplish all the tasks required to develop a new fire department.

This option reduces the overall strength and depth of the FCFA.

Estimated Costs

2 person engine company configuration (current level of service)

Equipment/capital costs	\$400,000	
Reserve fire engine	\$50,000	
Staffing	\$1,300,000	(Fire Chief, Engineers, Reserve Firefighters, ½ time Administrative Assistant)
Total	\$1,750,000	Short fall of approximately \$ 800,000

Potential Funding Source

Placing a special tax measure on the November 2018 ballot, augmenting the existing tax allocation by \$313.48 would generate an additional \$800,000.

OPTION 5: *Divest from the FCFA and negotiate a contract with either the FCFA or CAL FIRE to provide fire and emergency medical services out of the existing Oceano Station*

Overview

The District could contract for a similar level of service that it currently offers which is a 2 person engine company operating out of the Oceano Station.

Advantages

The OSCD would no longer be committed to FCFA and could contract for any level of service it desired.

Disadvantages

Currently, the District has a degree of control over the level of fire protection it provides as it has representation on the FCFA BOD. Divestiture would eliminate that participation and place the responsibility of fire protection with the OSCD BOD. This option reduces the overall strength and depth of the FCFA.

As noted above in option # 4, the department would need to have mutual or automatic aid agreements with either CAL FIRE or the FCFA. Staffing the Oceano Station with just 2 firefighters would make negotiating these agreements problematic as the staffing levels of the other agencies is configured with 3 person engine companies.

Cost

The District currently pays its negotiated portion of only what it costs the FCFA to deliver fire service to the District. Thus, contracting with the FCFA has no merit.

CAL FIRE is understandably reluctant to quote contracting costs without first establishing formal negotiations. There are too many variables that can have significant impacts on labor and equipment costs, such as the status of current employees and requested levels of staffing and service. Conservative estimates of CAL FIRE overall costs will be 7-10% higher than the FCFA labor costs.

The FCFA Strategic Plan estimates that its cost for staffing in the first year for a 3 person engine company will be \$1,197,000. CAL FIRE recently agreed to cover the Cayucos Station, charging the County of SLO \$912,162 for a 2 person engine company and chief officer support. Even if CAL FIRE were to meet the FCFA costs, the District would still have equipment/capital expenses to contend with.

Note: As mentioned above, staffing cost comparisons are difficult to make given the number of variables present.

Potential Funding Source: TBD

OPTION 6: *Divest from the FCFA, close the Oceano Fire Station, and negotiate a contract with CAL FIRE to provide fire and emergency medical services*

Overview

The District could approach CAL FIRE with a proposal to increase the staffing levels at the Nipomo Station and close the Oceano Station.

Advantages

Depending on the number of personnel added, this option could potentially save the OCSD money or allow it to continue at the same or nearly the same funding levels.

Disadvantages

The level of service to the community of Oceano would be reduced dramatically. Response times from the CAL FIRE Nipomo Station would most likely be viewed by the public as unacceptable. Travel time from the Nipomo Station would be in the range of 11 minutes to the core of Oceano and longer to the outlying areas. This response time is well above industry standards.

This option also reduces the overall strength and depth of the FCFA.

Cost

Dependent on the level of service, negotiated costs would remain nearly the same.

Potential Funding Source: None required. Current revenues would be redirected to Cal Fire.

OPTION 7: Divest from the FCFA, close the Oceano Fire Station, and approach the City of Pismo Beach with a request to negotiate a new contract with CAL FIRE that would include providing fire and emergency medical services to the community of Oceano

Overview

This option would redirect current funds to a new contract with the City of Pismo Beach for fire protection and EMS services.

Advantages

Benefits are dependent on the number of personnel added. This option could potentially save the OCSD money or allow it to continue at the same or nearly the same funding levels.

Disadvantages

Closing the Oceano Station would create a significant reduction in the current level of service due to increased response times. Currently, the City of Pismo Beach contracts fire and emergency medical services from CAL FIRE. Adding staffing for Oceano on a Pismo engine would be both a benefit and a disadvantage to Pismo Beach as the service area would increase dramatically, pulling the engine company resource away from the city until the unit could be backed filled.

Travel time from the Bello Street Station would be in the range of 5 minutes to the Oceano Fire Station and considerably longer to the outlying areas (12 minutes to Rancho Del Arroyo Mobile Home Park). This option also reduces the overall strength and depth of the FCFA.

Cost

Dependent on the level of service, negotiated costs could remain nearly the same. However, these negotiations could be very problematic if not impossible. The City of Pismo Beach would actually be decreasing their level of service from a call volume and response time point of view.

Potential Funding Source None required. Current revenues would be redirected to the City of Pismo Beach.

OPTION 8: *Approach LAFCO with a request to divest fire protection from the OCSD mission and request the County of SLO to provide fire and emergency medical services*

Overview

This option would redirect the funds the District now collects to the County. The County Fire Department (CAL FIRE under contract) would then determine the level of service for Oceano.

Advantages

The OCSD no longer bears the responsibility for fire protection.

Disadvantages

The OCSD has very little, if any participation in determining the level of service provided to the community.

Cost

None to the OCSD. Depending on how County Fire opts to deliver fire protection to the area, costs to the County General fund could be significant.

County Fire options could include the following:

- Increase staffing levels at its Nipomo Mesa Station
- Concurrently, reconfigure the existing FCFA and Pismo Beach automatic and mutual aid agreements.
- Staff the existing Oceano Station.

Potential Funding Source: None Required

IV. RECOMMENDATIONS

After considerable research and careful deliberation, the consultant recommends the following:

- **Option 1, Special Tax Measure**, is the most viable and cost-efficient choice for the community. This option will:
 - Staff the Oceano Station with 3 full-time firefighters
 - Maintain the good response times and quality service provided by the FCFA
 - Support the goals of the FCFA Strategic Plan
 - Allow property owners to be the decision makers on the level of service they desire

- Should the tax measure fail, this consultant then recommends taking no action until the results of the blue ribbon commission study and the outcome of the current MOA negotiations with the FCFA are known.

ORDINANCE NO. _____

OCEANO COMMUNITY SERVICES DISTRICT

AN ORDINANCE FOR LEVY OF A SPECIAL TAX ON IMPROVED
REAL PROPERTY LOCATED WITHIN THE OCEANO COMMUNITY SERVICES
DISTRICT TO FUND FIRE AND EMERGENCY SERVICES

WHEREAS, numerous studies have concluded that Firefighter staffing levels directly affect the level of fire protection emergency services and additional full time firefighters is necessary to provide for the overall safety of the Firefighters and the community; and

WHEREAS, the District is a member agency in the Five Cities Fire Authority along with the City of Grover Beach and the City of Arroyo Grande. In the past year, the Five Cities Fire Authority has identified the need for additional full time firefighters as a necessary measure to ensure adequate fire and emergency services for the community. This is due, in part, to the continued decline of the existing reserve program and increasing costs; and

WHEREAS, on May 23, 2018, your Board approved an amendment to the Five Cities Fire Authority Joint Powers Agreement in order to fund increased fire and emergency services along with the City of Grover Beach and the City of Arroyo Grande. Although the District has sufficient reserves to continue this increased level of service for two years, it has been determined that the District has insufficient funds to continue this level of service beyond that without additional revenue; and

WHEREAS, in order to provide the best fire protection and emergency services to Oceano and to have a fire department properly staffed and prepared to provide aggressive fire and emergency services, and accomplish both victim rescue and property conservation, additional funding must be sought. Therefore, the Board of Directors has placed a ballot measure before the voters at the November 6, 2018 election for approval of this Ordinance to levy a special tax on real property within the District to fund fire and emergency services.

NOW, THEREFORE, THE PEOPLE OF THE OCEANO COMMUNITY SERVICES DISTRICT DO ORDAIN as follows:

Section 1. Authority.

This Ordinance is adopted pursuant to Article XIII A, Section 4, Article XIII B, Section 4, and Article XIII C, Section 2 of the California Constitution; Article 3.5 (commencing with Section 50075) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code; Article 3.7 (commencing with Section 53720) of Chapter 4 of Division 2 of Title 5 of the Government Code; Government Code Section 53978; and Government Code Section 61121(a).

Section 2. Fiscal Impact Statement [Elections Code Section 13119].

Rate of tax to be levied: \$_____ per parcel located in the Oceano Community Services district. The tax will also be subject to annual CPI adjustments and will be adjusted based on the development of the parcel.

Amount of money to be raised annually: \$_____ (estimated).

Duration of the tax: The authorization to levy the tax pursuant to this Ordinance does not expire.

The tax information estimates in this statement reflect the District's current determination of the number of taxable parcels, which is based on certain assumptions. The actual amount of money raised in each year the tax is levied may vary due to factors including, but not limited to, variations in the number of taxable parcels within the District and inflation.

Section 3. Tax Imposed and Purpose of Tax.

A special tax for the purpose of funding fire and emergency services shall be imposed on all all parcels of real property in the Oceano Community District for each fiscal year, commencing with fiscal year 2018-2019. The maximum amount of the special tax for fiscal year 2018/19 shall be \$_____ per parcel.

Beginning with fiscal year 2019/20 and for each fiscal year thereafter, the maximum amount of the special tax shall increase by the average percentage by which the Consumer Price Indexes for All Urban Consumers in both the San Francisco-Oakland-San Jose Area and the Los Angeles-Riverside-Orange County Area, published by the Bureau of Labor Statistics of the United States Department of Labor, or any successor to those indices, increased in the twelve (12) months prior to March of the calendar year in which the adjustment is made.

The records of the San Luis Obispo Assessor as of March 1st of each year shall be used to identify each improved parcel for the calculation of the special tax applicable to that parcel in the following fiscal year. For the purposes of this Ordinance, the term "parcel" shall mean a parcel of real property having a separate assessor's parcel number as shown on the last equalized assessment roll of San Luis Obispo County.

Section 4. Exemptions.

- A. To the extent required by California and Federal law, the following parcels shall be exempt from the tax imposed by this Ordinance:
1. Parcels owned by federal or State governmental agencies;
 2. Parcels owned by local governmental agencies;
 3. Parcels exempt from taxation by the District pursuant to the laws or constitutions of the United States and the State of California.

- B. Any person or entity claiming an exemption from the tax imposed by this Ordinance shall file a verified statement of exemption on a form prescribed by the Oceano Community Services District General Manager prior to June 30th of the first fiscal year for which the exemption is sought.

Section 5. Ballot Question.

Pursuant to the California Elections Code, the abbreviated statement of the proposition, as it appears on the ballot is as follows:

Shall Oceano Community Services District Ordinance _____, which imposes an annual special tax of _____ on each parcel of real property in the Oceano Community Services District (subject to increase/decrease based its level of development), be approved in order to fund fire and emergency services, and shall the Oceano Community Services District appropriations limit be increased by the amount of this voter-approved tax?

YES

NO

Section 6. Use of Tax Proceeds.

If approved by the voters, the special tax will be used solely for the purpose of funding fire and emergency services. Proceeds of this special tax will not be used for any other purpose, and will not be used to offset other District obligations.

Section 7. Increase of Appropriations Limit.

Pursuant to the provisions of Article XIII B of the California Constitution, the appropriations limit of the Oceano Community Services District is hereby increased by an amount equal to the special taxes imposed by this Ordinance in accordance with the applicable requirements of State law.

Section 8. Method of Collection.

The special tax imposed by this ballot measure is due from each owner of record of a parcel within the District as reflected upon the rolls of the County Assessor at the same time the ad valorem tax is due and is to be collected in the same manner. The San Luis Obispo County Tax Collector shall collect the tax and any penalty or interest due hereunder.

Section 9. Accountability Measures.

- A. Account. Upon the levy and collection of the tax authorized by this Ordinance, an account shall be created into which the proceeds of the tax will be deposited. The

proceeds of the tax authorized by this Ordinance shall be applied only to the specific purpose identified in this Ordinance.

- B. Annual Report. An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the District Board of Directors no later than January 1st of each fiscal year in which the tax is levied.

Section 10. Severability.

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The People of the Oceano Community Services District hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unlawful.

Section 11. Recitals.

That the recitals set forth hereinabove are true, correct and valid.

Section 12. Effective Date.

This Ordinance shall not become effective unless approved at the November 6, 2018 election by a two-thirds (2/3) majority of the voting registered voters within the District. This Ordinance shall become effective ten (10) days after the vote is certified by San Luis Obispo County.

PASSED AND ADOPTED by the People of the Oceano Community Services District at a special election held on November 6, 2018.

RESOLUTION _____
June 27, 2018

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OCEANO COMMUNITY SERVICES DISTRICT
CALLING A SPECIAL ELECTION FOR SUBMISSION TO THE VOTERS OF A
PROPOSED ORDINANCE FOR LEVY OF A SPECIAL TAX ON REAL PROPERTY
LOCATED WITHIN THE DISTRICT TO FUND FIRE AND EMERGENCY SERVICES**

WHEREAS, numerous studies have concluded that Firefighter staffing levels directly affect the level of fire protection emergency services and additional full time firefighters is necessary to provide for the overall safety of the Firefighters and the community; and

WHEREAS, the District is a member agency in the Five Cities Fire Authority along with the City of Grover Beach and the City of Arroyo Grande. In the past year, the Five Cities Fire Authority has identified the need for additional full time firefighters as a necessary measure to ensure adequate fire and emergency services for the community. This is due, in part, to the continued decline of the existing reserve program and increasing costs; and

WHEREAS, on May 23, 2018, your Board approved an amendment to the Five Cities Fire Authority Joint Powers Agreement in order to fund increased fire and emergency services along with the City of Grover Beach and the City of Arroyo Grande. Although the District has sufficient reserves to continue this increased level of service for two years, it has been determined that the District has insufficient funds to continue this level of service beyond that without additional revenue; and

WHEREAS, pursuant to the provisions of Government Code Section 61121(a) and Government Code Sections 50075, et seq., the Board is authorized to levy a special tax, subject to the approval of the voters; and

WHEREAS, in order to provide the best fire protection and emergency services to Oceano and to have a fire department properly staffed and prepared to provide aggressive fire and emergency services, and accomplish both victim rescue and property conservation, additional funding must be sought. Therefore, the Board desires to place a ballot measure before the voters at the November 6, 2018 election for approval of a proposed Ordinance to levy a special tax on real property within the District to fund fire and emergency services; and

WHEREAS, in accordance with the requirements of Government Code Section 50077, on June 27, 2018, the Board of Directors conducted a noticed public hearing on the issue of whether to place such a measure on the ballot. The notice included the date, time and place of the public hearing, a general explanation of the matter to be considered, and a statement of where additional information could be obtained.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Oceano Community Services District as follows:

1. The Board of Directors hereby finds and determines that the foregoing recitals are true and correct.
2. The Board of Directors hereby calls a special election to be held on November 6, 2018 on the question of adopting a special tax to fund fire and emergency services for the benefit of the community.

The purpose of the election shall be for the voters in the District to vote on the following question:

OCEANO COMMUNITY SERVICES DISTRICT MEASURE _____	YES	
Shall Oceano Community Services District Ordinance _____, which imposes an annual special tax of _____ on each parcel of real property in the Oceano Community Services District (subject to increase/decrease based its level of development), be approved in order to fund fire and emergency services, and shall the Oceano Community Services District appropriations limit be increased by the amount of this voter-approved tax?	NO	

4. In accordance with Elections Code Section 13119, the Ballot shall contain the following Fiscal Impact Statement:

FISCAL IMPACT STATEMENT FOR A SPECIAL TAX FOR THE PURPOSE OF FIRE AND EMERGENCY SERVICES TO BE IMPOSED ON ALL PARCELS OF REAL PROPERTY IN THE OCEANO COMMUNITY SERVICES DISTRICT EACH FISCAL YEAR [Elections Code Section 13119]

Rate of tax to be levied: \$_____ per parcel located in the Oceano Community Services District. The tax will also be subject to annual CPI adjustments and will be adjusted based on the development of the parcel.

Amount of money to be raised annually: \$_____ (estimated).

Duration of the tax: The authorization to levy the tax pursuant to this Ordinance does not expire.

The tax information estimates in this statement reflect the District's current determination of the number of taxable parcels, which is based on certain assumptions. The actual amount of money raised in each year the tax is levied may vary due to factors including, but not limited to, variations in the number of taxable parcels within the District and inflation.

5. The Board of Directors hereby approves the proposed Ordinance in the form attached to this Resolution as Exhibit A and incorporated herein by this reference, to be submitted to the voters, which shall be included in its entirety with the ballot measure. The proposed measure is a special tax as defined in Article XIII C of the California Constitution and shall not take effect unless and until approved by a vote of at least a 2/3 majority of the voters voting on the question in the election.
6. The District Clerk is hereby directed to file a certified copy of this Resolution with the San Luis Obispo County Board of Supervisors.

By vote on the motion of Director _____, seconded by Director _____, Resolution No. _____ is hereby adopted this 27th day of June, 2018.

AYES:

NOES:

ABSENT:

Karen White
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Celia Ruiz
District Clerk

Jeffrey A. Minnery
District Counsel

EXHIBIT A

ORDINANCE NO. _____

OCEANO COMMUNITY SERVICES DISTRICT

AN ORDINANCE FOR LEVY OF A SPECIAL TAX ON IMPROVED
REAL PROPERTY LOCATED WITHIN THE OCEANO COMMUNITY SERVICES
DISTRICT TO FUND FIRE AND EMERGENCY SERVICES

WHEREAS, numerous studies have concluded that Firefighter staffing levels directly affect the level of fire protection emergency services and additional full time firefighters is necessary to provide for the overall safety of the Firefighters and the community; and

WHEREAS, the District is a member agency in the Five Cities Fire Authority along with the City of Grover Beach and the City of Arroyo Grande. In the past year, the Five Cities Fire Authority has identified the need for additional full time firefighters as a necessary measure to ensure adequate fire and emergency services for the community. This is due, in part, to the continued decline of the existing reserve program and increasing costs; and

WHEREAS, on May 23, 2018, your Board approved an amendment to the Five Cities Fire Authority Joint Powers Agreement in order to fund increased fire and emergency services along with the City of Grover Beach and the City of Arroyo Grande. Although the District has sufficient reserves to continue this increased level of service for two years, it has been determined that the District has insufficient funds to continue this level of service beyond that without additional revenue; and

WHEREAS, in order to provide the best fire protection and emergency services to Oceano and to have a fire department properly staffed and prepared to provide aggressive fire and emergency services, and accomplish both victim rescue and property conservation, additional funding must be sought. Therefore, the Board of Directors has placed a ballot measure before the voters at the November 6, 2018 election for approval of this Ordinance to levy a special tax on real property within the District to fund fire and emergency services.

NOW, THEREFORE, THE PEOPLE OF THE OCEANO COMMUNITY SERVICES DISTRICT DO ORDAIN as follows:

Section 1. Authority.

This Ordinance is adopted pursuant to Article XIII A, Section 4, Article XIII B, Section 4, and Article XIII C, Section 2 of the California Constitution; Article 3.5 (commencing with Section 50075) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code; Article 3.7 (commencing with Section 53720) of Chapter 4 of Division 2 of Title 5 of the Government Code; Government Code Section 53978; and Government Code Section 61121(a).

EXHIBIT A

Section 2. Fiscal Impact Statement [Elections Code Section 13119].

Rate of tax to be levied: \$_____ per parcel located in the Oceano Community Services district. The tax will also be subject to annual CPI adjustments and will be adjusted based on the development of the parcel.

Amount of money to be raised annually: \$_____ (estimated).

Duration of the tax: The authorization to levy the tax pursuant to this Ordinance does not expire.

The tax information estimates in this statement reflect the District's current determination of the number of taxable parcels, which is based on certain assumptions. The actual amount of money raised in each year the tax is levied may vary due to factors including, but not limited to, variations in the number of taxable parcels within the District and inflation.

Section 3. Tax Imposed and Purpose of Tax.

A special tax for the purpose of funding fire and emergency services shall be imposed on all parcels of real property in the Oceano Community District for each fiscal year, commencing with fiscal year 2018-2019. The maximum amount of the special tax for fiscal year 2018/19 shall be \$_____ per parcel.

Beginning with fiscal year 2019/20 and for each fiscal year thereafter, the maximum amount of the special tax shall increase by the average percentage by which the Consumer Price Indexes for All Urban Consumers in both the San Francisco-Oakland-San Jose Area and the Los Angeles-Riverside-Orange County Area, published by the Bureau of Labor Statistics of the United States Department of Labor, or any successor to those indices, increased in the twelve (12) months prior to March of the calendar year in which the adjustment is made.

The records of the San Luis Obispo Assessor as of March 1st of each year shall be used to identify each improved parcel for the calculation of the special tax applicable to that parcel in the following fiscal year. For the purposes of this Ordinance, the term “parcel” shall mean a parcel of real property having a separate assessor’s parcel number as shown on the last equalized assessment roll of San Luis Obispo County.

Section 4. Exemptions.

- A. To the extent required by California and Federal law, the following parcels shall be exempt from the tax imposed by this Ordinance:
 - 1. Parcels owned by federal or State governmental agencies;
 - 2. Parcels owned by local governmental agencies;
 - 3. Parcels exempt from taxation by the District pursuant to the laws or constitutions of the United States and the State of California.

EXHIBIT A

- B. Any person or entity claiming an exemption from the tax imposed by this Ordinance shall file a verified statement of exemption on a form prescribed by the Oceano Community Services District General Manager prior to June 30th of the first fiscal year for which the exemption is sought.

Section 5. Ballot Question.

Pursuant to the California Elections Code, the abbreviated statement of the proposition, as it appears on the ballot is as follows:

Shall Oceano Community Services District Ordinance _____, which imposes an annual special tax of _____ on each parcel of real property in the Oceano Community Services District (subject to increase/decrease based its level of development), be approved in order to fund fire and emergency services, and shall the Oceano Community Services District appropriations limit be increased by the amount of this voter-approved tax?

YES

NO

Section 6. Use of Tax Proceeds.

If approved by the voters, the special tax will be used solely for the purpose of funding fire and emergency services. Proceeds of this special tax will not be used for any other purpose, and will not be used to offset other District obligations.

Section 7. Increase of Appropriations Limit.

Pursuant to the provisions of Article XIII B of the California Constitution, the appropriations limit of the Oceano Community Services District is hereby increased by an amount equal to the special taxes imposed by this Ordinance in accordance with the applicable requirements of State law.

Section 8. Method of Collection.

The special tax imposed by this ballot measure is due from each owner of record of a parcel within the District as reflected upon the rolls of the County Assessor at the same time the ad valorem tax is due and is to be collected in the same manner. The San Luis Obispo County Tax Collector shall collect the tax and any penalty or interest due hereunder.

Section 9. Accountability Measures.

- A. Account. Upon the levy and collection of the tax authorized by this Ordinance, an account shall be created into which the proceeds of the tax will be deposited. The

EXHIBIT A

Page 3

proceeds of the tax authorized by this Ordinance shall be applied only to the specific purpose identified in this Ordinance.

- B. Annual Report. An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the District Board of Directors no later than January 1st of each fiscal year in which the tax is levied.

Section 10. Severability.

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The People of the Oceano Community Services District hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unlawful.

Section 11. Recitals.

That the recitals set forth hereinabove are true, correct and valid.

Section 12. Effective Date.

This Ordinance shall not become effective unless approved at the November 6, 2018 election by a two-thirds (2/3) majority of the voting registered voters within the District. This Ordinance shall become effective ten (10) days after the vote is certified by San Luis Obispo County.

PASSED AND ADOPTED by the People of the Oceano Community Services District at a special election held on November 6, 2018.

ORDINANCE NO. _____

OCEANO COMMUNITY SERVICES DISTRICT

AN ORDINANCE FOR LEVY OF A SPECIAL TAX ON IMPROVED
REAL PROPERTY LOCATED WITHIN THE OCEANO COMMUNITY SERVICES
DISTRICT TO FUND FIRE AND EMERGENCY SERVICES

WHEREAS, numerous studies have concluded that Firefighter staffing levels directly affect the level of fire protection emergency services and additional full time firefighters is necessary to provide for the overall safety of the Firefighters and the community; and

WHEREAS, the District is a member agency in the Five Cities Fire Authority along with the City of Grover Beach and the City of Arroyo Grande. In the past year, the Five Cities Fire Authority has identified the need for additional full time firefighters as a necessary measure to ensure adequate fire and emergency services for the community. This is due, in part, to the continued decline of the existing reserve program and increasing costs; and

WHEREAS, on May 23, 2018, your Board approved an amendment to the Five Cities Fire Authority Joint Powers Agreement in order to fund increased fire and emergency services along with the City of Grover Beach and the City of Arroyo Grande. Although the District has sufficient reserves to continue this increased level of service for two years, it has been determined that the District has insufficient funds to continue this level of service beyond that without additional revenue; and

WHEREAS, in order to provide the best fire protection and emergency services to Oceano and to have a fire department properly staffed and prepared to provide aggressive fire and emergency services, and accomplish both victim rescue and property conservation, additional funding must be sought. Therefore, the Board of Directors has placed a ballot measure before the voters at the November 6, 2018 election for approval of this Ordinance to levy a special tax on real property within the District to fund fire and emergency services.

NOW, THEREFORE, THE PEOPLE OF THE OCEANO COMMUNITY SERVICES DISTRICT DO ORDAIN as follows:

Section 1. Authority.

This Ordinance is adopted pursuant to Article XIII A, Section 4, Article XIII B, Section 4, and Article XIII C, Section 2 of the California Constitution; Article 3.5 (commencing with Section 50075) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code; Article 3.7 (commencing with Section 53720) of Chapter 4 of Division 2 of Title 5 of the Government Code; Government Code Section 53978; and Government Code Section 61121(a).

Section 2. Fiscal Impact Statement [Elections Code Section 13119].

The amount of tax imposed on each parcel pursuant to this ordinance shall be _____ Dollars and _____ Cents (\$____) per unit of benefit. See Schedule of Benefits attached hereto as Exhibit A. The tax will also be subject to annual CPI adjustments.

Amount of money to be raised annually: \$_____ (estimated).

Duration of the tax: The authorization to levy the tax pursuant to this Ordinance does not expire.

The tax information estimates in this statement reflect the District's current determination of the number of taxable parcels, which is based on certain assumptions. The actual amount of money raised in each year the tax is levied may vary due to factors including, but not limited to, variations in the number of taxable parcels within the District and inflation.

Section 3. Tax Imposed and Purpose of Tax.

A special tax for the purpose of funding fire and emergency services shall be imposed on all parcels of real property in the Oceano Community District for each fiscal year, commencing with fiscal year 2018-2019. The maximum amount of the special tax for fiscal year 2018/19 shall be \$_____ per unit of benefit.

Beginning with fiscal year 2019/20 and for each fiscal year thereafter, the maximum amount of the special tax shall increase by the average percentage by which the Consumer Price Indexes for All Urban Consumers in both the San Francisco-Oakland-San Jose Area and the Los Angeles-Riverside-Orange County Area, published by the Bureau of Labor Statistics of the United States Department of Labor, or any successor to those indices, increased in the twelve (12) months prior to March of the calendar year in which the adjustment is made.

The records of the San Luis Obispo Assessor as of March 1st of each year shall be used to identify each improved parcel for the calculation of the special tax applicable to that parcel in the following fiscal year. For the purposes of this Ordinance, the term “parcel” shall mean a parcel of real property having a separate assessor’s parcel number as shown on the last equalized assessment roll of San Luis Obispo County.

Section 4. Exemptions.

- A. To the extent required by California and Federal law, the following parcels shall be exempt from the tax imposed by this Ordinance:
 - 1. Parcels owned by federal or State governmental agencies;
 - 2. Parcels owned by local governmental agencies;
 - 3. Parcels exempt from taxation by the District pursuant to the laws or constitutions of the United States and the State of California.

- B. Any person or entity claiming an exemption from the tax imposed by this Ordinance shall file a verified statement of exemption on a form prescribed by the Oceano Community Services District General Manager prior to June 30th of the first fiscal year for which the exemption is sought.

Section 5. Ballot Question.

Pursuant to the California Elections Code, the abbreviated statement of the proposition, as it appears on the ballot is as follows:

Shall Oceano Community Services District Ordinance _____, which imposes an annual special tax of \$__._ per unit of benefit on each parcel of real property in the Oceano Community Services District, be approved in order to fund fire and emergency services, and shall the Oceano Community Services District appropriations limit be increased by the amount of this voter-approved tax?

YES

NO

Section 6. Use of Tax Proceeds.

If approved by the voters, the special tax will be used solely for the purpose of funding fire and emergency services. Proceeds of this special tax will not be used for any other purpose, and will not be used to offset other District obligations.

Section 7. Increase of Appropriations Limit.

Pursuant to the provisions of Article XIII B of the California Constitution, the appropriations limit of the Oceano Community Services District is hereby increased by an amount equal to the special taxes imposed by this Ordinance in accordance with the applicable requirements of State law.

Section 8. Method of Collection.

The special tax imposed by this ballot measure is due from each owner of record of a parcel within the District as reflected upon the rolls of the County Assessor at the same time the ad valorem tax is due and is to be collected in the same manner. The San Luis Obispo County Tax Collector shall collect the tax and any penalty or interest due hereunder.

Section 9. Accountability Measures.

- A. Account. Upon the levy and collection of the tax authorized by this Ordinance, an account shall be created into which the proceeds of the tax will be deposited. The

proceeds of the tax authorized by this Ordinance shall be applied only to the specific purpose identified in this Ordinance.

- B. Annual Report. An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the District Board of Directors no later than January 1st of each fiscal year in which the tax is levied.

Section 10. Severability.

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The People of the Oceano Community Services District hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unlawful.

Section 11. Recitals.

That the recitals set forth hereinabove are true, correct and valid.

Section 12. Effective Date.

This Ordinance shall not become effective unless approved at the November 6, 2018 election by a two-thirds (2/3) majority of the voting registered voters within the District. This Ordinance shall become effective ten (10) days after the vote is certified by San Luis Obispo County.

PASSED AND ADOPTED by the People of the Oceano Community Services District at a special election held on November 6, 2018.

EXHIBIT A
SCHEDULE OF BENEFITS

Property Classification/Land Use	Number of Benefit Units Per Parcel	Examples for Fiscal Year 2018/19
Residential/Single Family Dwelling	5 Units Per Dwelling Unit	Total of _____ Per Year
Residential/Secondary Dwelling on Parcel	4 Units Per Dwelling Unit	Amount dependent on number of dwellings on parcel
Residential Care Facility	5 Units plus 1/Patient Room	Amount Dependent on Size
Condominium	4 Units Per Dwelling Unit	Amount Dependent on Size
Duplex/Triplex/Fourplex	4 Units Per Dwelling Unit	Amount Dependent on Size
Apartment	3 Units Per Dwelling Unit	Amount Dependent on Size
Mobile Home	3 Units Per Dwelling Unit	Total of \$_____ Per Year
Commercial/Manufacturing/Storage	1 Unit Per 300 S.F. or Less	Amount Dependent on Size
Schools and Churches	1 Unit Per 300 S.F. or Less	Amount Dependent on Size
Preschools/Daycares	1 Unit Per 300 S.F. or Less	Amount Dependent on Size
Unimproved/Agriculture Property 1 Acre or Less	1 Unit Per Acre or Less	Amount Dependent on Size
Unimproved/Agriculture Property Over 1 Acre	1 Unit/Acre Maximum of 5	Amount Dependent on Size
Property for Vehicle Storage	2 Units Per Acre or Less	Amount Dependent on Size
Barns/Shops Over 300 Square Feet	2 Units Per Building	Total of \$_____ Per Year
Transit Container Storage	1 Unit Per Container	Total of \$_____ Per Year
Motel/Hotel/Bed and Breakfast	3 Units Per Rental Room	Amount Dependent on Size
Golf Courses/Recreational Facilities	1 Unit Per Acre/Maximum of 5	Amount Dependent on Size

RESOLUTION _____
June 27, 2018

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OCEANO COMMUNITY SERVICES DISTRICT
CALLING A SPECIAL ELECTION FOR SUBMISSION TO THE VOTERS OF A
PROPOSED ORDINANCE FOR LEVY OF A SPECIAL TAX ON REAL PROPERTY
LOCATED WITHIN THE DISTRICT TO FUND FIRE AND EMERGENCY SERVICES**

WHEREAS, numerous studies have concluded that Firefighter staffing levels directly affect the level of fire protection emergency services and additional full time firefighters is necessary to provide for the overall safety of the Firefighters and the community; and

WHEREAS, the District is a member agency in the Five Cities Fire Authority along with the City of Grover Beach and the City of Arroyo Grande. In the past year, the Five Cities Fire Authority has identified the need for additional full time firefighters as a necessary measure to ensure adequate fire and emergency services for the community. This is due, in part, to the continued decline of the existing reserve program and increasing costs; and

WHEREAS, on May 23, 2018, your Board approved an amendment to the Five Cities Fire Authority Joint Powers Agreement in order to fund increased fire and emergency services along with the City of Grover Beach and the City of Arroyo Grande. Although the District has sufficient reserves to continue this increased level of service for two years, it has been determined that the District has insufficient funds to continue this level of service beyond that without additional revenue; and

WHEREAS, pursuant to the provisions of Government Code Section 61121(a) and Government Code Sections 50075, et seq., the Board is authorized to levy a special tax, subject to the approval of the voters; and

WHEREAS, in order to provide the best fire protection and emergency services to Oceano and to have a fire department properly staffed and prepared to provide aggressive fire and emergency services, and accomplish both victim rescue and property conservation, additional funding must be sought. Therefore, the Board desires to place a ballot measure before the voters at the November 6, 2018 election for approval of a proposed Ordinance to levy a special tax on real property within the District to fund fire and emergency services; and

WHEREAS, in accordance with the requirements of Government Code Section 50077, on June 27, 2018, the Board of Directors conducted a noticed public hearing on the issue of whether to place such a measure on the ballot. The notice included the date, time and place of the public hearing, a general explanation of the matter to be considered, and a statement of where additional information could be obtained.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Oceano Community Services District as follows:

1. The Board of Directors hereby finds and determines that the foregoing recitals are true and correct.
2. The Board of Directors hereby calls a special election to be held on November 6, 2018 on the question of adopting a special tax to fund fire and emergency services for the benefit of the community.

The purpose of the election shall be for the voters in the District to vote on the following question:

OCEANO COMMUNITY SERVICES DISTRICT MEASURE _____	YES	
Shall Oceano Community Services District Ordinance _____, which imposes an annual special tax of \$__._ per unit of benefit on each parcel of real property in the Oceano Community Services District, be approved in order to fund fire and emergency services, and shall the Oceano Community Services District appropriations limit be increased by the amount of this voter-approved tax?	NO	

4. In accordance with Elections Code Section 13119, the Ballot shall contain the following Fiscal Impact Statement:

FISCAL IMPACT STATEMENT FOR A SPECIAL TAX FOR THE PURPOSE OF FIRE AND EMERGENCY SERVICES TO BE IMPOSED ON ALL PARCELS OF REAL PROPERTY IN THE OCEANO COMMUNITY SERVICES DISTRICT EACH FISCAL YEAR [Elections Code Section 13119]

The amount of tax imposed on each parcel pursuant to this ordinance shall be _____ Dollars and _____ Cents (\$__._) per unit of benefit. The tax will also be subject to annual CPI adjustments.

Amount of money to be raised annually: \$_____ (estimated).

Duration of the tax: The authorization to levy the tax pursuant to this Ordinance does not expire.

The tax information estimates in this statement reflect the District's current determination of the number of taxable parcels, which is based on certain

assumptions. The actual amount of money raised in each year the tax is levied may vary due to factors including, but not limited to, variations in the number of taxable parcels within the District and inflation.

5. The Board of Directors hereby approves the proposed Ordinance in the form attached to this Resolution as Exhibit A and incorporated herein by this reference, to be submitted to the voters, which shall be included in its entirety with the ballot measure. The proposed measure is a special tax as defined in Article XIII C of the California Constitution and shall not take effect unless and until approved by a vote of at least a 2/3 majority of the voters voting on the question in the election.
6. The District Clerk is hereby directed to file a certified copy of this Resolution with the San Luis Obispo County Board of Supervisors.

By vote on the motion of Director _____, seconded by Director _____, Resolution No. _____ is hereby adopted this 27th day of June, 2018.

AYES:

NOES:

ABSENT:

Karen White
President, Board of Directors

ATTEST:

APPROVED AS TO FORM:

Celia Ruiz
District Clerk

Jeffrey A. Minnery
District Counsel

EXHIBIT A

ORDINANCE NO. _____

OCEANO COMMUNITY SERVICES DISTRICT

AN ORDINANCE FOR LEVY OF A SPECIAL TAX ON IMPROVED
REAL PROPERTY LOCATED WITHIN THE OCEANO COMMUNITY SERVICES
DISTRICT TO FUND FIRE AND EMERGENCY SERVICES

WHEREAS, numerous studies have concluded that Firefighter staffing levels directly affect the level of fire protection emergency services and additional full time firefighters is necessary to provide for the overall safety of the Firefighters and the community; and

WHEREAS, the District is a member agency in the Five Cities Fire Authority along with the City of Grover Beach and the City of Arroyo Grande. In the past year, the Five Cities Fire Authority has identified the need for additional full time firefighters as a necessary measure to ensure adequate fire and emergency services for the community. This is due, in part, to the continued decline of the existing reserve program and increasing costs; and

WHEREAS, on May 23, 2018, your Board approved an amendment to the Five Cities Fire Authority Joint Powers Agreement in order to fund increased fire and emergency services along with the City of Grover Beach and the City of Arroyo Grande. Although the District has sufficient reserves to continue this increased level of service for two years, it has been determined that the District has insufficient funds to continue this level of service beyond that without additional revenue; and

WHEREAS, in order to provide the best fire protection and emergency services to Oceano and to have a fire department properly staffed and prepared to provide aggressive fire and emergency services, and accomplish both victim rescue and property conservation, additional funding must be sought. Therefore, the Board of Directors has placed a ballot measure before the voters at the November 6, 2018 election for approval of this Ordinance to levy a special tax on real property within the District to fund fire and emergency services.

NOW, THEREFORE, THE PEOPLE OF THE OCEANO COMMUNITY SERVICES DISTRICT DO ORDAIN as follows:

Section 1. Authority.

This Ordinance is adopted pursuant to Article XIII A, Section 4, Article XIII B, Section 4, and Article XIII C, Section 2 of the California Constitution; Article 3.5 (commencing with Section 50075) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code; Article 3.7 (commencing with Section 53720) of Chapter 4 of Division 2 of Title 5 of the Government Code; Government Code Section 53978; and Government Code Section 61121(a).

Section 2. Fiscal Impact Statement [Elections Code Section 13119].

The amount of tax imposed on each parcel pursuant to this ordinance shall be _____ Dollars and _____ Cents (\$__.) per unit of benefit. See Schedule of Benefits attached hereto as Exhibit A. The tax will also be subject to annual CPI adjustments.

Amount of money to be raised annually: \$_____ (estimated).

Duration of the tax: The authorization to levy the tax pursuant to this Ordinance does not expire.

The tax information estimates in this statement reflect the District's current determination of the number of taxable parcels, which is based on certain assumptions. The actual amount of money raised in each year the tax is levied may vary due to factors including, but not limited to, variations in the number of taxable parcels within the District and inflation.

Section 3. Tax Imposed and Purpose of Tax.

A special tax for the purpose of funding fire and emergency services shall be imposed on all parcels of real property in the Oceano Community District for each fiscal year, commencing with fiscal year 2018-2019. The maximum amount of the special tax for fiscal year 2018/19 shall be \$_____ per unit of benefit.

Beginning with fiscal year 2019/20 and for each fiscal year thereafter, the maximum amount of the special tax shall increase by the average percentage by which the Consumer Price Indexes for All Urban Consumers in both the San Francisco-Oakland-San Jose Area and the Los Angeles-Riverside-Orange County Area, published by the Bureau of Labor Statistics of the United States Department of Labor, or any successor to those indices, increased in the twelve (12) months prior to March of the calendar year in which the adjustment is made.

The records of the San Luis Obispo Assessor as of March 1st of each year shall be used to identify each improved parcel for the calculation of the special tax applicable to that parcel in the following fiscal year. For the purposes of this Ordinance, the term "parcel" shall mean a parcel of real property having a separate assessor's parcel number as shown on the last equalized assessment roll of San Luis Obispo County.

Section 4. Exemptions.

- A. To the extent required by California and Federal law, the following parcels shall be exempt from the tax imposed by this Ordinance:
 - 1. Parcels owned by federal or State governmental agencies;
 - 2. Parcels owned by local governmental agencies;
 - 3. Parcels exempt from taxation by the District pursuant to the laws or constitutions of the United States and the State of California.
- B. Any person or entity claiming an exemption from the tax imposed by this Ordinance shall file a verified statement of exemption on a form prescribed by

EXHIBIT A

the Oceano Community Services District General Manager prior to June 30th of the first fiscal year for which the exemption is sought.

Section 5. Ballot Question.

Pursuant to the California Elections Code, the abbreviated statement of the proposition, as it appears on the ballot is as follows:

Shall Oceano Community Services District Ordinance _____, which imposes an annual special tax of \$__._ per unit of benefit on each parcel of real property in the Oceano Community Services District, be approved in order to fund fire and emergency services, and shall the Oceano Community Services District appropriations limit be increased by the amount of this voter-approved tax?

YES

NO

Section 6. Use of Tax Proceeds.

If approved by the voters, the special tax will be used solely for the purpose of funding fire and emergency services. Proceeds of this special tax will not be used for any other purpose, and will not be used to offset other District obligations.

Section 7. Increase of Appropriations Limit.

Pursuant to the provisions of Article XIII B of the California Constitution, the appropriations limit of the Oceano Community Services District is hereby increased by an amount equal to the special taxes imposed by this Ordinance in accordance with the applicable requirements of State law.

Section 8. Method of Collection.

The special tax imposed by this ballot measure is due from each owner of record of a parcel within the District as reflected upon the rolls of the County Assessor at the same time the ad valorem tax is due and is to be collected in the same manner. The San Luis Obispo County Tax Collector shall collect the tax and any penalty or interest due hereunder.

Section 9. Accountability Measures.

- a. Account. Upon the levy and collection of the tax authorized by this Ordinance, an account shall be created into which the proceeds of the tax will be deposited. The proceeds of the tax authorized by this Ordinance shall be applied only to the specific purpose identified in this Ordinance.
- b. Annual Report. An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the District Board of Directors no later than January 1st of each fiscal year in which the tax is levied.

EXHIBIT A

Section 10. Severability.

If any section, subsection, subdivision, paragraph, sentence, or clause of this Ordinance or any part thereof is for any reason held to be unlawful, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The People of the Oceano Community Services District hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, or clause thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, or clause be declared unlawful.

Section 11. Recitals.

That the recitals set forth hereinabove are true, correct and valid.

Section 12. Effective Date.

This Ordinance shall not become effective unless approved at the November 6, 2018 election by a two-thirds (2/3) majority of the voting registered voters within the District. This Ordinance shall become effective ten (10) days after the vote is certified by San Luis Obispo County.

PASSED AND ADOPTED by the People of the Oceano Community Services District at a special election held on November 6, 2018.

EXHIBIT A
SCHEDULE OF BENEFITS

Property Classification/Land Use	Number of Benefit Units Per Parcel	Examples for Fiscal Year 2018/19
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Residential/Secondary Dwelling on Parcel	4 Units Per Dwelling Unit	Amount dependent on number of dwellings on parcel
Residential Care Facility	5 Units plus 1/Patient Room	Amount Dependent on Size
Condominium	4 Units Per Dwelling Unit	Amount Dependent on Size
Duplex/Triplex/Fourplex	4 Units Per Dwelling Unit	Amount Dependent on Size
Apartment	3 Units Per Dwelling Unit	Amount Dependent on Size
Mobile Home	3 Units Per Dwelling Unit	Total of \$_____ Per Year
Commercial/Manufacturing/Storage	1 Unit Per 300 S.F. or Less	Amount Dependent on Size
Schools and Churches	1 Unit Per 300 S.F. or Less	Amount Dependent on Size
Preschools/Daycares	1 Unit Per 300 S.F. or Less	Amount Dependent on Size
Unimproved/Agriculture Property 1 Acre or Less	1 Unit Per Acre or Less	Amount Dependent on Size
Unimproved/Agriculture Property Over 1 Acre	1 Unit/Acre Maximum of 5	Amount Dependent on Size
Property for Vehicle Storage	2 Units Per Acre or Less	Amount Dependent on Size
Barns/Shops Over 300 Square Feet	2 Units Per Building	Total of \$_____ Per Year
Transit Container Storage	1 Unit Per Container	Total of \$_____ Per Year
Motel/Hotel/Bed and Breakfast	3 Units Per Rental Room	Amount Dependent on Size
Golf Courses/Recreational Facilities	1 Unit Per Acre/Maximum of 5	Amount Dependent on Size

SAN LUIS OBISPO COUNTY ACTIVITY SCHEDULE FOR PLACING A MEASURE ON THE BALLOT FOR THE NOVEMBER 6, 2018 CONSOLIDATED GENERAL ELECTION

NOTE: THE DEADLINES FOR SUBMITTAL OF ARGUMENTS, IMPARTIAL ANALYSIS AND OTHER DOCUMENTS FOR ACTUAL MEASURES WILL BE DETERMINED ONCE A MEASURE IS PLACED ON THE BALLOT. THE CALENDAR FOR EACH BALLOT MEASURE WILL BE POSTED ON THE WEBSITE.

<p>June 27, 2018 (E-104) EC Sec 9140, 9342</p>	<p>SUGGESTED LAST DAY for Governing Boards to submit their resolutions calling for and placing a measure on the General Election ballot. The resolutions must contain the FULL TEXT OF THE MEASURE and the EXACT FORM OF THE QUESTION as it is to appear on the ballot. If the question is the Full Text of the Measure, this needs to be stated in the resolution. File the original resolution with the Elections Official</p>
<p>June 28-July 7, 2018 EC Sec 9190, 9380</p>	<p>PUBLIC EXAMINATION PERIOD – Ten day examination period begins the day after the adoption of the resolution by the Governing Board.</p>
<p>July 3, 2018 EC Sec 9163, 9316</p>	<p>BY THIS DATE the Elections Official shall send the Notice Calling for Submission of arguments FOR or AGAINST the measure to be published.</p>
<p>July 20, 2018 EC Sec 9161-9163, 9315-9316, 9501-9503, 9600-9601</p>	<p>PRIMARY ARGUMENTS DUE – The dates for Impartial Analysis, Statements, Arguments and Rebuttals will be established once a resolution is filed with the County Elections Official. LAST DAY for proponent(s) to change or withdraw Primary Arguments.</p>
<p>July 20, 2018 EC Sec 9160, 9313, 9401, 9500</p>	<p>IMPARTIAL ANALYSIS DUE from County Counsel. FISCAL IMPACT STATEMENT DUE from Auditor (if directed by B.O.S.) TAX RATE STATEMENT DUE (Bond Measures only)</p>
<p>July 21-30, 2018 EC Sec 9190, 9380, 9509</p>	<p>PUBLIC EXAMINATION PERIOD - Primary Arguments, Analysis. Tax Rate Statement & Fiscal Impact Statement.</p>
<p>July 31, 2018 EC Sec 9167, 9317, 9504, 9600-9601</p>	<p>REBUTTAL ARGUMENTS DUE - File with the County Elections Official. LAST DAY for proponent(s) to change or withdraw Rebuttal Arguments.</p>
<p>August 1-10, 2018</p>	<p>PUBLIC EXAMINATION PERIOD - For Rebuttals Only.</p>
<p>August 10, 2018</p>	<p>LAST DAY for Governing Boards to submit their resolutions requesting consolidation of their election with the November 6, 2018, General Election. The resolutions must contain the FULL TEXT OF THE MEASURE and the EXACT FORM OF THE QUESTION as it is to appear on the ballot. If the question is the Full Text of the Measure, this needs to be stated in the resolution. File the original resolution with the Elections Official.</p>
<p>September 27, 2018 (E-40)</p>	<p>SAMPLE BALLOT BOOKLETS MAILED</p>
<p>* October 8, 2018 (E-29) EC Sec 3001</p>	<p>VOTE BY MAIL BALLOTS PERIOD BEGINS</p>

October 22, 2018
(E-15) EC Sec 2107

VOTE BY MAIL BALLOTS PERIOD BEGINS

* denotes a date that falls on a county holiday or weekend. Deadline extends until the next business day.

DRAFT

SAN LUIS OBISPO COUNTY ACTIVITY SCHEDULE FOR PLACING A MEASURE ON THE BALLOT FOR THE NOVEMBER 6, 2018 CONSOLIDATED GENERAL ELECTION

NOTE: THE DEADLINES FOR SUBMITTAL OF ARGUMENTS, IMPARTIAL ANALYSIS AND OTHER DOCUMENTS FOR ACTUAL MEASURES WILL BE DETERMINED ONCE A MEASURE IS PLACED ON THE BALLOT. THE CALENDAR FOR EACH BALLOT MEASURE WILL BE POSTED ON THE WEBSITE.

<p>July 11, 2018 (E-104) EC Sec 9140, 9342</p>	<p>LAST DAY for Governing Boards to submit their resolutions calling for and placing a measure on the General Election ballot. The resolutions must contain the FULL TEXT OF THE MEASURE and the EXACT FORM OF THE QUESTION as it is to appear on the ballot. If the question is the Full Text of the Measure, this needs to be stated in the resolution. File the original resolution with the Elections Official</p>
<p>July 12-21, 2018 EC Sec 9190, 9380</p>	<p>PUBLIC EXAMINATION PERIOD – Ten day examination period begins the day after the adoption of the resolution by the Governing Board.</p>
<p>July 16, 2018 EC Sec 9163, 9316</p>	<p>BY THIS DATE the Elections Official shall send the Notice Calling for Submission of arguments FOR or AGAINST the measure to be published.</p>
<p>July 27, 2018 EC Sec 9161-9163, 9315-9316, 9501-9503, 9600-9601</p>	<p>PRIMARY ARGUMENTS DUE – The dates for Impartial Analysis, Statements, Arguments and Rebuttals will be established once a resolution is filed with the County Elections Official. LAST DAY for proponent(s) to change or withdraw Primary Arguments.</p>
<p>July 27, 2018 EC Sec 9160, 9313, 9401, 9500</p>	<p>IMPARTIAL ANALYSIS DUE from County Counsel. FISCAL IMPACT STATEMENT DUE from Auditor (if directed by B.O.S.) TAX RATE STATEMENT DUE (Bond Measures only)</p>
<p>July 28-Aug 6, 2018 EC Sec 9190, 9380, 9509</p>	<p>PUBLIC EXAMINATION PERIOD - Primary Arguments, Analysis. Tax Rate Statement & Fiscal Impact Statement.</p>
<p>Aug 7, 2018 EC Sec 9167, 9317, 9504, 9600-9601</p>	<p>REBUTTAL ARGUMENTS DUE - File with the County Elections Official. LAST DAY for proponent(s) to change or withdraw Rebuttal Arguments.</p>
<p>August 8-17, 2018</p>	<p>PUBLIC EXAMINATION PERIOD - For Rebuttals Only.</p>
<p>August 10, 2018</p>	<p>LAST DAY for Governing Boards to submit their resolutions requesting consolidation of their election with the November 6, 2018, General Election. The resolutions must contain the FULL TEXT OF THE MEASURE and the EXACT FORM OF THE QUESTION as it is to appear on the ballot. If the question is the Full Text of the Measure, this needs to be stated in the resolution. File the original resolution with the Elections Official.</p>
<p>September 27, 2018 (E-40)</p>	<p>SAMPLE BALLOT BOOKLETS MAILED</p>
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October 22, 2018
(E-15) EC Sec 2107

VOTE BY MAIL BALLOTS PERIOD BEGINS

* denotes a date that falls on a county holiday or weekend. Deadline extends until the next business day.

DRAFT



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: June 27, 2018

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Via: Paavo Ogren, General Manager

Subject: Agenda Item # 10B: Consideration of recommendations to adopt resolutions approving the Fiscal Year 2018-19 Preliminary Budget and the Fiscal Year 2018-19 Appropriation Limitation and to set August 22, 2018 as the date of the public hearing to consider the adoption of the 2018-19 Final Budget

Recommendation

It is recommended that your Board:

1. Adopt the attached resolution approving the 2018-19 Preliminary Budget
2. Adopt the attached resolution determining the 2018-19 Appropriations Limitation
3. Set August 22, 2018 as the date for a public hearing for your Board to consider adoption of the 2018-19 Final Budget

Discussion

At your Board meeting of May 30, 2018, your Board provided direction on the preparation of the Preliminary Budget for fiscal year 2018-19 and 2019-20. Attached is the District's preliminary 2018-19 and 2019-20 two-year budget. The worksheets have been designed to include the following:

- ✓ Current year 2017-18 Final Budget
- ✓ Preliminary 2018-19 Budget
- ✓ Preliminary 2019-20 Budget
- ✓ Changes from the 2017-18 Final Budget to the 2018-19 Preliminary

The following is a list of structural changes in the budget that were reviewed during the budget workshop on May 30, 2018:

- Changes in Indirect Cost Allocations
- Changes in Administrative Cost Allocations
- Inflationary Impacts
- Cost for a new Operator in Training – Approved in 2017/18, but not yet hired
- Costs for converting a temporary part-time administrative assistant to a permanent part-time administrative assistant
- Costs for a District Engineer / Assistant General Manager (2018/19)



- Decreased costs for current General Manager retirement (2019/20)

Field Crews - Indirect Cost Allocations

The current year 2017-18 budget had certain expenditures that were recorded in the Administrative Fund although they were budgeted throughout the operating funds. The savings in the operating funds covered the corresponding increase in the administrative cost allocations. These expenses were items that related to direct labor overhead and were as follows:

1. Vacation, sick & other paid leave (Wages & Salaries)
2. CalPERS
3. Medicare
4. Payroll Taxes
5. State Unemployment Insurance
6. Worker's Compensation Insurance
7. Employee Insurances
8. Boot Allowance
9. Clothing Expense

The proposed two-year budget for 2018-19 and 2019-20 includes these expenses in the Administrative Fund. The costs will be charged to the Administrative Fund and be allocated to the operating funds in proportion to field crew Direct Labor Costs, which are estimated based on actual working hours for the past 3 years. This will more accurately distribute field crew indirect costs to the operating funds. The percentages for those indirect costs are estimated as follows:

Fire	0.5%
Lighting	0.5%
Water	64%
Sewer	24%
Garbage	10%
Facilities	1%
Total	100%

Administrative Cost Allocations

The Administrative Cost Allocation has also been adjusted in the preliminary 2018-19 & 2019-20 two-year budgets. The new percentages establish a greater allocation of administrative costs to the water fund and decrease the allocation to the sewer fund to better reflect the work and time spent on water services. It has been clear in the past years that the allocation to the Sewer Fund has been too high. These percentages have been adjusted and are reflected in the table that follows.



	2017-18 Budget	Proposed Budgets
Fire	4%	3%
Lighting	1%	1%
Water	45%	60%
Sewer	40%	30%
Garbage	6%	4%
Facilities	4%	2%
Total	100%	100%

Within the Administrative Fund, two structural changes affect the budget. The first relates to the current temporary part-time administrative assistant. The amounts illustrated in the attachments reflect conversion to a permanent part-time position at an annual cost of approximately \$33,000. The second change relates to the transition of the General Manager position.

Inflationary Impacts

The consumer price index has indicated inflation increased approximately 3.5% in 2017. Overall, the estimated annual cost of living adjustment in the Preliminary Budget is 3%.

New Operator in Training

The operator (OIT) is fully incorporated in the 2018/19 & 2019/20 budgets. Prior estimates indicated the position could be funded within existing revenues, which is still valid.

District Engineer / Assistant General Manager / General Manager

The proposed two-year budget includes a full-time District Engineer / Assistant General Manager in 2018/19 and a reduction of approximately \$50,000 to the General Manager salary in the second year 2019/20. The District Engineer/ Assistant General Manager salary is estimated at \$135,000 for fiscal year 2018/19 although only funded for 9 months based on a 3 month recruitment. The proposal to initiate the recruitment of a District Engineer / Assistant General Manager is based on the following:

- To initiate succession planning for the District's General Manager position.
- To provide overlap between hiring of the general management position and retirement of the current general manager to help ensure continuity of existing work efforts.
- To increase engineering efforts by the District - concurrent with the completion of the Water Resource Reliability Program and initiation of the Capital Improvement Program.
- To provide additional resources on sewer related efforts, including the lateral program and other infrastructure needs.
- To provide resources to research District easements and rights of way - for capital programs and operating needs.



Oceano Community Services District

Board of Directors Meeting

In summary, the 2019/20 budget estimates reduces the General Manager salary and it eliminates the District Engineer/ Assistant General Manager position based on the intent that the individual will promote into the General Manager position.

Proposed Budget Workshop Estimates

Subsequent to your Board meeting on May 30th, adjustments were made to the Preliminary Budget from the Proposed Budget:

Fund	Workshop 2018-19	Preliminary 2018-19	Change
Administrative Fund	\$ (58,635)	\$ (62,480)	\$ (3,845)
Equipment Fund	0	0	0
Facilities Fund	0	0	0
Water Fund	(185,698)	(220,913)	(35,215)
Sewer Fund	41,413	23,224	(18,189)
Garbage Fund	11,910	10,299	(1,611)
Total	\$ (191,010)	\$ (249,870)	\$ (58,860)

The following summarize the changes that were made, and include estimates associated with changes that may be incorporated into an update employee memorandum of agreement with Service Employees International Union, Local 620.

- Estimates for the new District Engineer/ Assistant General Manager were adjusted from a full 12 months in 2018-19 to only 9 months. The recruiting for this position will take some time and position is not expected to start on July 1st.
- Estimates for executive and water resource support from the General Manager in 2019-20 were cut from 1,040 hours to part time of 836 hours. No benefits other than state mandated sick leave would apply.
- Wages and benefits for the Proposed Budget were estimated at the position step that is currently filled by the District's employees. For the Preliminary Budget wages and benefits are budgeted as if each position was filled at the highest step. Salary steps are included in the attached Plan of Payment and Compensation Salary Schedule.
- Employee Insurances are determined by an employee's plan and dependents. The Preliminary Budget is based on the estimated maximum "Benefit Payment Cap" for employee health insurance and related benefit.



Oceano Community Services District

Board of Directors Meeting

Other Agency Involvement

The County Auditor is provided a copy of the District’s annual budget once approved. Numerous other agencies are involved in the development of the District’s budget including the Five Cities Fire Authority and the County of San Luis Obispo.

Other Financial Considerations

The District’s estimated reserves were presented at the February 28th Board Meeting. The District's estimated reserves are presented below with the net effect of the Preliminary 2018-19 and 2019-20 two year budgets.

Fund	Beginning Reserves - June 30, 2017	Increase/ Decrease 2018/19	Estimated Ending - June 30, 2019	Increase/ Decrease 2019/20	Estimated Ending - June 30, 2020
General Fund	\$379,589	(\$62,480)	\$317,109	(\$137,340)	\$179,769
Facilities Fund	\$114,494	\$0	\$114,494	\$0	\$114,494
Total Government	\$494,083	(\$62,480)	\$431,603	(\$137,340)	\$294,263
Water Fund	\$1,441,009	(\$220,913)	\$1,220,096	(\$192,540)	\$1,027,556
Sewer Fund	\$901,505	\$23,224	\$924,729	\$35,520	\$960,249
Garbage Fund	\$283,319	\$10,299	\$293,618	\$18,643	\$312,261
Equipment Fund	\$16,146	\$0	\$16,146	\$0	\$16,146
Total Enterprise Fund	\$2,641,979	(\$187,390)	\$2,454,589	(\$138,377)	\$2,316,212

The deficits for both years in the General Fund are related to the increased costs from FCFA.

The Water Fund has deficits in both years based on the new Admin Allocations percentages, the Direct Labor Allocation for field crews, the new District Engineer, and the new Operator in Training. The increasing costs are partially offset from lower cost estimates for State Water. With the upcoming transition to a General Manager with an engineering or project management emphasis, an increasing priority on deferred infrastructure will continue along with consulting efforts that are being funded with grant revenues.

The increase to the Sewer Fund comes from the new Admin Allocation percentages.

The Garbage Fund continues to increase reserves even with the new Operator in Training included in the budget.



Oceano Community Services District

Board of Directors Meeting

Results

Reviewing and adopting the 2018-19 Preliminary Budget is required by State statute prior to June 30, 2018, and helps to ensure that the financial management of the District promotes a well governed community.

Attachments:

- Resolution Adopting the 2018-19 Preliminary Budget
 - 2018-19 Preliminary Budget
 - Plan of Payment and Compensation Salary Schedule
 - Budget Summaries
- Resolution Adopting the 2018-19 Appropriation Limitation

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018 - ____

A RESOLUTION ADOPTING THE PRELIMINARY 2018-19 FISCAL YEAR BUDGET

WHEREAS, Section 61110 et seq, of the California Government Code established procedures for the adoption of budgets for Community Services Districts, including the Oceano Community Services District ("District"); and,

WHEREAS, pursuant to Government Code Section 61110 et seq. the District elects to adopt a preliminary budget for Fiscal Year 2018-19; and,

WHEREAS, the District has published notice of this hearing adopting the District's preliminary budget pursuant to Government Code Section 61110. et seq; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2018-19 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, Oceano Community Services District, San Luis Obispo County, California, as follows:

1. That the attached proposed budgets, including the payment and compensation plan entitled, "Oceano Community Services District Preliminary Two-Year Budget Fiscal Years 2018-19 and 2019-20" be adopted as follows.

Budget Unit	FY 2018-2019	FY 2019-2020	Two Year Total
Administrative Fund Appropriations	\$927,999	\$890,034	\$1,818,033
Street Lighting Fund Appropriations	\$50,443	\$50,956	\$101,399
Fire Department Fund	\$1,030,790	\$1,125,713	\$2,156,503
Parks and Rec Fund Appropriations	\$0	\$0	\$0
Equipment Fund Appropriations	\$29,090	\$29,090	\$58,180
Facilities Fund Appropriations	\$190,940	\$190,040	\$381,980
Water Fund Appropriations	\$2,674,073	\$2,724,171	\$5,398,244
Sewer Fund Appropriations	\$494,665	\$482,434	\$977,099
Garbage Fund Appropriations	\$101,231	\$96,528	\$197,759
Total	\$5,499,231	\$5,588,966	\$11,089,197

2. That the proposed budget be administered as established by past policies and practices with the following methodologies for the allocation of indirect costs:
 - A. Field Crew – Indirect Cost Allocations will be charged to the Administrative Fund and be allocated to the operating fund in proportion to field crew direct labor costs

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018 - ____

B. Administrative Cost Allocation shall be charged to the operating funds based on the following percentages:

Budget Unit	Administrative Cost Allocation %
Fire	3%
Lighting	1%
Water	60%
Sewer	30%
Garbage	4%
Facilities	2%
Total	100%

1. That in accordance with Government Code Section 61110(f), the Board of Directors will schedule a public hearing prior to September 1, 2018 for the adoption of the 2018-19 Final Budget, including utilization of fund balances available from Fiscal Year 2017-18, final reserve designations, and other adjustment that the Board of Directors may choose to consider.

Upon motion of _____, seconded by _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT: ABSTAINING:

the foregoing Resolution is hereby adopted this ____ day of _____, 2018

President of the Board of Directors

ATTEST:

Secretary for the Board of Directors

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018 - ____

(SEAL)

APPROVED AS TO FORM AND LEGAL EFFECT:

Jeffrey Minnery
District Counsel

By: _____

District Legal Counsel

Dated: _____



GENERAL FUND



**GENERAL FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
umber				
Prop Tax: Current Secured	911,406	970,850	990,250	59,444
Prop Tax: Current Unsecured	21,778	21,000	21,400	(778)
Prop Tax: Prior Secured	0	0	0	0
Prop Tax: Prior Unsecured	0	0	0	0
Unitary Taxes	15,152	14,500	15,000	(652)
Penalties and Interest (From County)	0	0	0	0
Delinquent Chgs Prop Tax Roll: Garbage	0	0	0	0
Homeowners' Prop Tax Relief	6,664	6,300	6,500	(364)
Will Serve Letter Fee	0	0	0	0
Firework Permit Fees	1,500	1,540	1,540	40
Misc Income		0	0	0
Interest	0		0	0
CO Collection Chg: SB2557	(20,000)	(15,500)	(16,000)	4,500
Transfer in From Facilities Fund		20,063	20,639	20,063
Total Revenues	936,500	1,018,753	1,039,329	82,253



ADMINISTRATIVE BUDGET



**ADMINISTRATIVE BUDGET
EXPENDITURE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Expenditure Accounts 4100					
Personnel					
010	Wages and Salaries	390,028	465,936	432,569	75,908
020	Overtime	7,673	8,301	11,088	628
061	PERS	48,666	53,996	34,758	5,330
	PERS UAL Payment	22,735	31,683	39,810	8,948
070	SUI (Unemp Ins)	3,038	2,170	2,170	(868)
071	Medicare Employer Portion	5,767	6,436	6,396	669
072	FICA	0	1,883	1,939	1,883
075	Workers Compensation Ins	14,454	6,563	6,793	(7,891)
090	Employee Insurances	38,400	72,000	73,500	33,600
097	Cell Phone Allowance	900	900	900	0
Total Personnel Costs		531,661	649,868	609,923	118,207
Services and Supplies					
110	Communications & Dispatch	5,125	8,700	9,000	3,575
150	Insurance (100% in Admin, then allocated, in 2015-16)	24,100	22,500	23,500	(1,600)
170	Maint: Equipment	3,600	3,600	3,600	0
173	Maint: Structures	10,250	10,250	10,250	0
180	Memberships	6,150	6,581	6,811	431
190+191	Over and Short + misc	200			(200)
193	Bank Fees	2,000	4,500	4,700	2,500
200	Office Expense	6,300	6,750	7,000	450
205	Outside UB Mailing Expense	7,688	0	0	(7,688)
210	Postage	500	500	500	0
218	Audit	20,500	19,500	20,000	(1,000)
220	Professional Services (AGP, Chapparel, other)	19,000	19,000	19,000	0
221	Information Technology	5,000	7,500	7,500	2,500
223	Legal Services	84,000	87,000	90,000	3,000
226	Annual Software Maint.	13,325	14,000	14,500	675
225	Board Member Stipends	18,000	18,000	18,000	0
230	Legal Notices	2,000	2,500	2,500	500
235	Books/Journals/Subsc	1,500	1,500	1,500	0
241	Rents/Leases: Equip	3,000	3,000	3,000	0
247	LAFCO	15,000	16,500	17,500	1,500
248	Permits Licenses and Fees	1,000	1,000	1,000	0
250	Small Tools/EQ		0	0	0
260	Elections Expense	0	5,500	0	5,500
280	Private Vehicle Mileage	500	500	500	0
283	Job Advertising Expense	1,550	1,750	1,750	200
285	Classes/Seminars	5,125	5,500	5,500	375
286	Board Member Training/Travel/Expense	1,550	2,000	2,000	450
290	Utilities	9,750	10,000	10,500	250
Total Services and Supplies		266,713	278,131	280,111	11,418

**ADMINISTRATIVE BUDGET
EXPENDITURE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Expenditure Accounts 4100					
Other Expenditures					
297	Pass-Through: Delinq GRBG/Tax Roll	0	0	0	0
499	Claims & Settlements	0	0	0	0
Total Other Expenditures		0	0	0	0
Administrative Cost Allocations					
376	Allocation/Adm Exp -775,000				
	Fire 3.0000%	(31,965)	(27,840)	(26,441)	4,125
	Lighting 1.0000%	(7,991)	(9,280)	(8,814)	(1,289)
	Water 60.0000%	(359,605)	(556,799)	(528,827)	(197,194)
	Sewer 30.0000%	(319,649)	(278,400)	(264,414)	41,249
	Garbage 4.0000%	(47,947)	(37,120)	(35,255)	10,827
	Facilities 2.0000%	(31,965)	(18,560)	(17,628)	13,405
Operating Crew Overhead and Direct Labor Cost Allocations					
	Leave Time		59,912	51,472	59,912
	Salaries & Wages - Admin hours		5,813	5,813	5,813
	CalPERS		50,116	49,721	50,116
	Medicare		6,241	6,144	6,241
	Payroll Taxes		4,000	4,200	4,000
	SUI		2,170	1,953	2,170
	Employee Insurances		90,000	94,500	90,000
	Boot Allowance	750	1,000	1,000	250
	Clothing		4,500	4,700	4,500
	Standby		18,249	18,249	18,249
			242,001	237,752	241,251
	Fire 0.5000%		(1,210)	(1,189)	(1,210)
	Lighting 0.5000%		(1,210)	(1,189)	(1,210)
	Water 64.0000%		(154,881)	(152,161)	(154,881)
	Sewer 24.0000%		(58,080)	(57,060)	(58,080)
	Garbage 10.0000%		(24,200)	(23,775)	(24,200)
	Facilities 1.0000%		(2,420)	(2,378)	(2,420)
	100.0000%				
Total		(798,372)	(927,999)	(881,379)	(129,627)
Reserve Designations					
	Contingencies	1,180			
Total Reserve Designations Cost		1,180	0	0	0
Total Expenditures		1,182	0	8,655	(2)



FIRE BUDGET



**FIRE BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Expenditure Accounts 4200					
Personnel					
010	Wages and Salaries	1,750	1,453	1,453	(297)
020	Overtime	600	0	0	(600)
061	PERS Contribution	0	0	0	0
062	PERS UAL	4,955	7,300	7,300	2,345
070	SUI (Unemp Ins)	0	0	0	0
071	Medicare Employer Portion	45	0	0	(45)
072	FICA	0	0	0	0
090	Employee Insurances	300	0	0	(300)
Total Personnel		7,650	8,753	8,753	1,103
Services and Supplies					
077	JPA Quarterly Pmts	806,464	987,362	1,083,705	180,898
100	Clothing	0	0	0	0
110	Communications & Dispatch	30,650	0	0	(30,650)
170	Maint: Equipment	0	0	0	0
173	Maint: Structures	0	0	0	0
175	Operating Supplies	0	0	0	0
200	Office Expense	0	0	0	0
220	Professional/Special Services	0	0	0	0
290	Utilities	5,125	5,125	5,125	0
291	Sandbags	0	500	500	500
Total Services and Supplies		842,239	992,987	1,089,330	150,748
Other Expenditures					
	Allocation/Adm Exp	31,965	27,840	26,441	(4,125)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	1,210	1,189	1,210
Total Other Expenditures		31,965	29,050	27,630	-2,915
Reserve Designations					
		0	0	0	0
Total Reserves		0	0	0	0
Total Expenditures		881,854	1,030,790	1,125,713	148,936



LIGHTING BUDGET



**LIGHTING BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance: Expenditure Accounts 4195		Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	620	1,453	1,453	833
020	Overtime	420	0	0	(420)
061	PERS	105	0	0	(105)
071	Medicare Employer Portion	20	0	0	(20)
090	Employee Insurances	310	0	0	(310)
Total Personnel		1,475	1,453	1,453	-22
Services and Supplies					
175	Sys Parts/Oper Supplies	1,000	1,500	1,500	500
295	Lighting	43,000	37,000	38,000	(6,000)
Total Services and Supplies		44,000	38,500	39,500	(5,500)
Other Expenditures					
376	Allocation/Adm Exp	7,991	9,280	8,814	1,289
	Operating Crew Overhead and Direct Labor Cost Allocations	0	1,210	1,189	1,210
Total Other Expenditures		7,991	10,490	10,003	2,499
Reserve Designations					
	Equipment	0	0	0	0
Total Expenditures		53,466	50,443	50,956	(3,023)



FACILITIES FUND



**FACILITIES FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Revenues					
3260	Sheriff Substation Rent	113,940	113,940	113,940	0
	New Fire Station	15,000	15,000	15,000	0
	Old Fire Station	11,700	11,700	11,700	0
	Public Facilities Fees	15,000	15,000	15,000	0
	Utility Reimbursements	0	3,800	3,900	3,800
	Interfund Repayment from Water	31,500	31,500	31,500	0
Total Revenues and Other Sources		187,140	190,940	191,040	3,800

**FACILITIES BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	2,500	2,907	2,905	407
020	Overtime	500	0	0	(500)
061	PERS	250	0	0	(250)
071	Medicare Employer Portion	100	0	0	(100)
090	Employee Insurances	750	0	0	(750)
Total Personnel		4,100	2,907	2,905	-1,193
Services and Supplies					
110	Communications	0	0	0	0
163	Maint: Structures	15,000	15,000	15,500	0
171	Maint: Vehicles		0	0	0
173	Maint Structures	2,000	2,000	2,000	0
192	Over and Short		0	0	0
220	Professional Services		800	800	800
290	Utilities		250	250	250
320	Fixed Assets		0	0	0
Total Services and Supplies		17,000	18,050	18,550	1,050
Other Expenditures					
376	Allocation/Adm Exp	31,965	18,560	17,628	(13,405)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	2,420	2,378	2,420
	Transfer to the General Fund		20,063	20,639	20,063
	Repayment to Sewer Fund	113,940	113,940	113,940	0
		145,905	154,983	154,585	9,078
Reserve Designations					
	Public Facilities Reserves	20,135	15,000	15,000	(5,135)
Total Reserves		20,135	15,000	15,000	-5,135
Total Expenditures		187,140	190,940	191,040	3,800



WATER FUND



**WATER FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Water Sales	1,789,070	1,848,109	1,909,097	59,039
Lopez Remediation: Sales	474,378	490,032	506,203	15,654
Water Connection Fees - Reimbursables	10,000	5,035	5,201	(4,965)
Water Front Footage Fees	12,500	16,320	16,320	3,820
UB Courtesy Notice Fees	4,700	758	783	(3,942)
UB Sec Notc/Door Hgr Fees	27,000	31,497	32,536	4,497
Capacity Charges	17,500	24,431	24,431	6,931
Connection / Meter Fees	8,100	5,400	5,400	(2,700)
Lopez / SWP Connection Fees	4,000	4,000	4,000	0
New UB A/C Setup	4,000	2,478	2,560	(1,522)
CYN Crest /Christie/ AG Wheeling	25,000	25,000	25,000	0
Revenue from other sources/FU (Grants)	0	0	0	0
Inspection Fees	200	100	100	(100)
Interest	2,500	0	0	(2,500)
Misc	0	0	0	0
New Development Deposits	0	0	0	0
Claims and Settlements	0	0	0	0
Total Revenues and Other Sources	2,378,948	2,453,160	2,531,631	74,212

**WATER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	126,483	188,931	188,846	62,448
020	Overtime	31,096	43,146	44,438	12,050
	Standby	12,227	0	0	(12,227)
061	PERS	16,253	0	0	(16,253)
071	Medicare Employer Portion	2,462	0	0	(2,462)
075	Workers Compensation Ins	14,276	5,221	5,404	(9,055)
090	Employee Insurances	19,296	0	0	(19,296)
Total Personnel		222,093	237,298	238,688	15,205
Services and Supplies					
100	Clothing	2,563	0	0	(2,563)
110	Communications & Dispatch	5,638	2,800	2,900	(2,838)
163	Maint: Wtr/Swr Struct	5,125	5,500	6,000	375
170	Maint: Equipment	5,125	5,500	6,000	375
171	Maint: Vehicles	0	0	0	0
173	Maint: Structures	10,250	10,500	11,000	250
175	Sys Parts/Oper Supp	16,400	17,000	17,500	600
176	Water Meters	10,250	10,500	11,000	250
177	Safety Expense	520	550	550	30
178	Chemicals / Operating Supplies	0	650	700	650
180	Memberships	1,550	2,500	2,600	950
190	Misc	250	250	250	0
192	Over and Short	0	0	0	0
195	Customer Refund	0	0	0	0
200	Office Expense	800	600	650	(200)
205	Outside UB Mailing Expense	6,150	8,750	9,000	2,600
210	Postage	0	0	0	0
220	Professional Services (Water Quality; Backflow Program)	17,425	17,500	18,000	75
221	Information Technology	550	550	600	0
222	Contract Engineering	5,125	5,500	6,000	375
224	Annual Software Maint.	0	0	0	0
226	Engineering & Other Reimburse	10,000	10,500	11,000	500
230	Legal Notices	1,025	1,100	1,100	75
231	Bad Debt	525	525	550	0
241	Rents/Leases: Equip	2,050	2,050	2,050	0
248	Permits, Fees, Licenses	8,750	7,850	8,125	(900)
250	Small Tools	2,500	2,500	2,750	0
285	Classes/Seminars	5,125	5,125	5,125	0
261	Water Supply - Lopez	474,378	490,750	508,000	16,372
262	Water Supply - State Water	1,057,704	925,000	975,000	(132,704)
362	Litigation: SMGB	8,200	27,500	28,000	19,300
380	NCMA Expense	35,875	37,500	38,500	1,625
290	Utilities	25,625	30,000	35,000	4,375
					0
Total Services and Supplies		1,719,478	1,629,050	1,707,950	(90,428)

**WATER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Other Expenditures					
297	Pass-Thru: Crest/Christie	25,000	25,500	26,000	500
301	Transfer to Equipment Fund (Fund 12)	16,545	16,545	16,545	0
320	Fixed Assets: Equipment	0	0	0	0
366	Storage Tank O&M	0	0	0	0
	General Fund Loan Payment	31,500	31,500	31,500	0
387	Interest Expense Interfund	0	0	0	0
390	Bad Debt Expense	0	0	0	0
391	Garbage Fund Loan Payment	7,500	7,500	7,500	0
499	Claims & Settlements	0	15,000	15,000	15,000
393	1979 Revenue Bond Pmts	18,375	0	0	(18,375)
Total Other Expenditures		98,920	96,045	96,545	(2,875)
Admin Cost Allocation/Operating Crew Overhead					
376	Allocation/Adm Exp	359,605	556,799	528,827	197,194
	Operating Crew Overhead and Direct Labor Cost Allocations	0	154,881	152,161	154,881
Total		359,605	711,680	680,988	352,075
Reserve Designations					
	Contingencies	(21,148)	0	0	21,148
Total Reserves		(21,148)	0	0	21,148
Total Expenditures		2,378,948	2,674,073	2,724,171	295,125



SEWER FUND



**SEWER FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Sewer Sales	400,000	400,000	400,000	0
Connection Fees	4,000	2,000	2,000	(2,000)
Sanitation District Fees	0	0	0	0
Inspection Fees	200	100	100	(100)
FOG Program Inspections	800	1,849	1,914	1,049
Interest Income	0	0	0	0
Repayment from General Fund	113,940	113,940	113,940	0
Interest Income - Interfund	0	0	0	0
Use of Reserves	23,114	0	0	(23,114)
Total Revenues and O Total Revenues	542,054	517,889	517,954	(24,165)

**SEWER BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	62,297	72,666	72,633	10,369
020	Overtime	15,316	18,491	19,045	3,175
	Standby	6,022	0	0	(6,022)
061	PERS	8,005	0	0	(8,005)
071	Medicare Employer Portion	1,213	0	0	(1,213)
075	Workers Compensation Ins	7,698	2,983	3,087	(4,715)
090	Employee Insurances	9,504	0	0	(9,504)
Total Personnel		110,055	94,140	94,765	-15,915
Services and Supplies					
100	Clothing	692	0	0	(692)
110	Communications & Dispatch	2,050	500	500	(1,550)
163	Maint: Wtr/Swr Struct	10,250	10,500	11,000	250
170	Maint: Equipment	3,075	3,250	3,500	175
171	Maint: Vehicles	0	0	0	0
173	Maint: Structures	1,025	1,500	1,600	475
175	Sys Parts/Oper Supp	7,688	8,000	8,250	312
177	Safety Expense	2,550	2,750	3,000	200
180	Memberships	0	0	0	0
190	Misc	0	0	0	0
192	Over and Short	0	0	0	0
200	Office Expense	1,025	500	500	(525)
205	Outside UB Mailing Expense	6,150	8,750	9,000	2,600
210	Postage	0	0	0	0
220	Professional Services	2,550	2,500	2,500	(50)
222	Contract Engineering	2,550	2,750	3,000	200
226	Engineering & Other Reimburse	0	0	0	0
231	Bad Debt	250	250	250	0
241	Rents/Leases: Equip	2,550	2,500	2,500	(50)
248	Regulatory Permits and Fees	3,800	3,900	4,000	100
250	Small Tools	0	0	0	0
285	Classes/Seminars	2,550	2,750	2,850	200
290	Utilities	2,050	2,100	2,200	50
Total Services and Supplies		50,805	52,500	54,650	1,695

**SEWER BUDGET
 OPERATIONS AND MAINTENANCE WORKSHEET
 FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Other Expenditures					
	Sewer Lateral Program	50,000	0	0	(50,000)
301	Rental Payments to Equipment Fund	11,545	11,545	11,545	0
Total Other Expenditures		61,545	11,545	11,545	-50,000
Admin Cost Allocation/Operating Crew Overhead					
376	Allocation/Adm Exp	319,649	278,400	264,414	(41,249)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	58,080	57,060	58,080
Total		319,649	336,480	321,474	16,831
Reserve Designations					
		0	0	0	
		0	0	0	0
Total Expenditures		542,054	494,665	482,434	(47,389)



GARBAGE FUND



**GARBAGE FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Revenues					
3501	Garbage Franchise Fees	80,000	96,003	99,363	16,003
	Landfill Savings Payment	0	8,027	8,308	8,027
	Interfund Loan Repayment from Water	7,500	7,500	7,500	0
	Use of Reserves	10,333	0	0	(10,333)
Total Revenues and Other Sources		97,833	111,530	115,171	13,697

**GARBAGE BUDGET
OPERATIONS AND MAINTENANCE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Personnel					
010	Wages and Salaries	18,363	29,066	29,053	10,703
020	Overtime	2,605	0	0	(2,605)
061	PERS	1,679	0	0	(1,679)
071	Medicare Employer Portion	315	0	0	(315)
072	FICA & SUI	0	0	0	0
075	Workers Compensation Ins	852	895	895	43
090	Employee Insurances	3,072	0	0	(3,072)
Total Personnel Cost		26,886	29,961	29,948	3,075
Services and Supplies					
100	Clothing	250	0	0	(250)
110	Communications & Dispatch	500	200	200	(300)
170	Maint: Equipment	500	500	550	0
171	Maint: Vehicles	0	0	0	0
173	Maint Shared Structures	0	0	0	0
175	Sys Parts/Oper Supp	1,500	1,500	1,500	0
192	Over and Short	0	0	0	0
200	Office Expense	1,000	1,000	1,000	0
210	Postage	500	500	500	0
219	Special Admin Expense	0	0	0	0
220	Professional Services	2,000	2,000	2,000	0
230	Legal Notices	250	250	300	0
290	Utilities	500	500	500	0
291	School Outreach Programs	0	2,500	0	2,500
Total Services and Supplies		7,000	8,950	6,550	1,950
Other Expenditures					
	Signage & Cans	15,000	0	0	(15,000)
	Charges from Equipment Fund	1,000	1,000	1,000	0
Total Other Expenditures Cost		16,000	1,000	1,000	-15,000
Admin Cost Allocation/Operating Crew Overhead					
376	Allocation/Adm Exp	47,947	37,120	35,255	(10,827)
	Operating Crew Overhead and Direct Labor Cost Allocations	0	24,200	23,775	24,200
Total		47,947	61,320	59,030	13,373
Reserve Designations					
	Unassigned Reserves	0			
Total Reserves		0	0	0	0
Total Expenditures		97,833	101,231	96,528	3,398



EQUIPMENT FUND



**EQUIPMENT FUND
REVENUE WORKSHEET
FISCAL YEAR 2018/19 & 2019/20**

Revenues and Other Sources:	Final 2017/18 Budget	Preliminary 2018/19 Budget	Preliminary 2019/20 Budget	Change 2017/18 to 2018/19
Revenues				
Insurance Proceeds	0	0	0	0
Surplus Sale	0	0	0	0
Total From Gov	0	0	0	0
Truck Rental from Water	6,545	6,545	6,545	0
Vehicle Charges to Water	10,000	10,000	10,000	0
Total From Water	16,545	16,545	16,545	0
Truck Rental from Sewer	6,545	6,545	6,545	0
Vehicle Charges to Sewer	5,000	5,000	5,000	0
Total From Sewer	11,545	11,545	11,545	0
Vehicle Charges to Garbage	1,000	1,000	1,000	0
Total From Garbage	1,000	1,000	1,000	0
Total Revenues and Other Sources	29,090	29,090	29,090	0

**EQUIPMENT BUDGET
 OPERATIONS AND MAINTENANCE WORKSHEET
 FISCAL YEAR 2018/19 & 2019/20**

Operations & Maintenance:		Final Budget 2017/18	Preliminary Budget 2017/18	Preliminary Budget 2017/18	Change 2017/18 to 2018/19
Services and Supplies					
171	Maint Vehicles	6,500	6,500	6,750	0
172	Gas and Oil	9,500	9,500	9,850	0
Total Services and Supplies		16,000	16,000	16,600	0
Other Expenditures					
320	Equipment Lease	9,067	9,067	9,067	0
386	Interest Expense	0	0	0	0
Total Other Expenditures		9,067	9,067	9,067	0
Reserve Designations					
	Equipment Replacement	4,023	4,023	3,423	0
Total Reserves		4,023	4,023	3,423	0
Total Expenditures		29,090	29,090	29,090	0

**OCEANO COMMUNITY SERVICES DISTRICT
PLAN OF PAYMENT AND COMPENSATION
SALARY SCHEDULE**
For the Fiscal Year Ending June 30, 2019

Step Differential: Step:	A Step #1	2.50% B Step #2	2.50% C Step #3	5.00% D Step #4	5.00% E Step #5	5.00% F Step #6	5.00% G Step #7	5.00% Longevity Step #8
General Manager								
Hourly	\$94.23	\$96.59	\$99.00	-	-	-	-	-
Annual	\$196,000.00	\$200,900.00	\$205,923.00	-	-	-	-	-
District Engineer/ Assistant General Manager (TBD - Estimated at \$135,000)								
Business and Accounting Manager I								
Hourly	\$24.22	\$24.82	\$25.44	\$26.71	\$28.05	\$29.46	\$30.93	\$32.47
Annual	\$50,377.60	\$51,625.60	\$52,915.20	\$55,556.80	\$58,344.00	\$61,276.80	\$64,334.40	\$67,537.60
Business and Accounting Manager II								
Hourly	\$29.06	\$29.79	\$30.53	\$32.05	\$33.66	\$35.34	\$37.11	\$38.97
Annual	\$60,444.80	\$61,963.20	\$63,502.40	\$66,664.00	\$70,012.80	\$73,507.20	\$77,188.80	\$81,057.60
Business and Accounting Manager III								
Hourly	\$39.35	\$40.34	\$41.34	\$43.41	\$45.58	\$47.86	\$50.25	\$52.76
Annual	\$81,848.00	\$83,907.20	\$85,987.20	\$90,292.80	\$94,806.40	\$99,548.80	\$104,520.00	\$109,740.80
Account Administrator I								
Hourly	\$18.16	\$18.61	\$19.07	\$20.02	\$21.02	\$22.07	\$23.18	\$24.33
Annual	\$37,772.80	\$38,708.80	\$39,665.60	\$41,641.60	\$43,721.60	\$45,905.60	\$48,214.40	\$50,606.40
Account Administrator II								
Hourly	\$19.52	\$20.00	\$20.50	\$21.53	\$22.60	\$23.72	\$24.91	\$26.16
Annual	\$40,601.60	\$41,600.00	\$42,640.00	\$44,782.40	\$47,008.00	\$49,337.60	\$51,812.80	\$54,412.80
Account Administrator III								
Hourly	\$20.99	\$21.50	\$22.03	\$23.14	\$24.29	\$25.50	\$26.78	\$28.12
Annual	\$43,659.20	\$44,720.00	\$45,822.40	\$48,131.20	\$50,523.20	\$53,040.00	\$55,702.40	\$58,489.60
Utilities System Supervisor								
Hourly	\$29.96	\$30.71	\$31.48	\$33.05	\$34.70	\$36.42	\$38.26	\$40.17
Annual	\$62,316.80	\$63,876.80	\$65,478.40	\$68,744.00	\$72,176.00	\$75,753.60	\$79,580.80	\$83,553.60
Utilities Operator I								
Hourly	\$19.18	\$19.65	\$20.14	\$21.16	\$22.22	\$23.33	\$24.50	\$25.73
Annual	\$39,894.40	\$40,872.00	\$41,891.20	\$44,012.80	\$46,217.60	\$48,526.40	\$50,960.00	\$53,518.40
Utilities Operator II								
Hourly	\$20.61	\$21.13	\$21.65	\$22.75	\$23.88	\$25.07	\$26.34	\$27.66
Annual	\$42,868.80	\$43,950.40	\$45,032.00	\$47,320.00	\$49,670.40	\$52,145.60	\$54,787.20	\$57,532.80
Utilities Operator III								
Hourly	\$22.16	\$22.71	\$23.28	\$24.45	\$25.67	\$26.95	\$28.31	\$29.74
Annual	\$46,092.80	\$47,236.80	\$48,422.40	\$50,856.00	\$53,393.60	\$56,056.00	\$58,884.80	\$61,859.20
Operator In Training								
Hourly	\$17.84	\$18.28	\$18.75	\$19.68	\$20.66	\$21.70	\$21.75	\$23.93
Annual	\$37,107.20	\$38,022.40	\$39,000.00	\$40,934.40	\$42,972.80	\$45,136.00	\$45,240.00	\$49,774.40

Position Allocation List Approved Positions:	2017/18 PAL	Additions	Deletions	2018/19 PAL	Additions	Deletions	2019/20 PAL
General Manager	1	0	0	1			1
District Engineer/ Assistant General Manager	0	1		1		-1	0
Business and Accounting Manager I/II/III	1			1			1
Account Administrator I/II/III	2			2			2
Temporary Part Time Account Administrator	1		-1	0			0
Permanent Part Time Account Administrator	0	1		1			1
Utilities System Supervisor	1			1			1
Utilities Operator I/II/III	2			2			2
Operator In Training	1			1			1
Total	9	2	-1	10	0	-1	9

Notes:
The Part Time Account Administrator I is limited to 24 hours per week.

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018- __

DETERMINATION OF APPROPRIATION LIMITATION
FOR FISCAL YEAR 2018-19

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in U.S. Consumer Price Index or California per-capita income, whichever is less; and

WHEREAS, it has been determined by the State Department of Finance that the California per-capita income increase shall be used; and

WHEREAS, the percent change in the California per-capita income is 1.0367% and the percent change in the population of the unincorporated area of San Luis Obispo County is 0.64% (Population converted to a ratio is computed as follows: $\{0.64+100\} / 100 = 1.0064$).

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, Oceana Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows: $1.0367 \times 1.0064 = 1.043$
2. That the 2018-2019 appropriation limit is and is determined as follows:

2017-2018 Limitation	\$ 1,274,823
2017-2018 Ratio of Change	1.043

2018-2019 Appropriation Limitation	\$ 1,329,640
2018-2019 Appropriations Subject to Limitation	\$ (997,150)

2018-2019 Appropriations Under Limit	\$332,409
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3. No further adjustment to the 2018-2019 appropriation limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceed of Taxes" used to finance mandates in fiscal year 2018-2019.

Upon motion of _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this _____ day of _____, 2018.

President of the Board of Directors

ATTEST:

Secretary for the Board of Directors

(SEAL)

APPROVED AS TO FORM AND LEGAL EFFECT:

Jeffrey Minnery
District Counsel

By: _____
District Legal Counsel

Dated: _____

**Oceano Community Services District
Budget Summaries 2018/19 & 2019/20**

	General Fund		Facilities Fund	
	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>
Revenues	\$1,018,753	\$1,039,329	\$190,940	191,040
Expenditures				
Fire & Emergency Services	(\$1,030,790)	(\$1,125,713)		
Lighting	(\$50,443)	(\$50,956)		
Total Expenditures	<u>(\$1,081,233)</u>	<u>(\$1,176,669)</u>	<u>(\$190,940)</u>	<u>(\$191,040)</u>
Sources vs. Expenditures - Over / (Under)	<u>(\$62,480)</u>	<u>(\$137,340)</u>	<u>\$0</u>	<u>0</u>

**Oceano Community Services District
Budget Summaries 2018/19 & 2019/20**

	Equipment Fund		Water Fund		Sewer Fund		Garbage Fund	
	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2018/19</u>	<u>2019/20</u>
Revenues	\$29,090	\$29,090	\$2,453,160	\$2,531,631	\$517,889	\$517,954	\$111,530	\$115,171
Expenditures								
Fire & Emergency Services								
Lighting								
Total Expenditures	<u>(\$29,090)</u>	<u>(\$29,090)</u>	<u>(\$2,674,073)</u>	<u>(\$2,724,171)</u>	<u>(\$494,665)</u>	<u>(\$482,434)</u>	<u>(\$101,231)</u>	<u>(\$96,528)</u>
Sources vs. Expenditures - Over / (Under)	<u>\$0</u>	<u>\$0</u>	<u>(\$220,913)</u>	<u>(\$192,540)</u>	<u>\$23,224</u>	<u>\$35,520</u>	<u>\$10,299</u>	<u>\$18,643</u>

OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018- __

DETERMINATION OF APPROPRIATION LIMITATION
FOR FISCAL YEAR 2018-19

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in U.S. Consumer Price Index or California per-capita income, whichever is less; and

WHEREAS, it has been determined by the State Department of Finance that the California per-capita income increase shall be used; and

WHEREAS, the percent change in the California per-capita income is 1.0367% and the percent change in the population of the unincorporated area of San Luis Obispo County is 0.64% (Population converted to a ratio is computed as follows: $\{0.64+100\} / 100 = 1.0064$).

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, Oceana Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows: $1.0367 \times 1.0064 = 1.043$
2. That the 2018-2019 appropriation limit is and is determined as follows:

2017-2018 Limitation	\$1,274,823
2017-2018 Ratio of Change	1.043

2018-2019 Appropriation Limitation	\$1,329,640
2018-2019 Appropriations Subject to Limitation	\$ (997,150)

2018-2019 Appropriations Under Limit	\$332,409
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3. No further adjustment to the 2018-2019 appropriation limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceed of Taxes" used to finance mandates in fiscal year 2018-2019.

Upon motion of _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

the foregoing Resolution is hereby adopted this _____ day of _____, 2018.

President of the Board of Directors

ATTEST:

Secretary for the Board of Directors

(SEAL)

APPROVED AS TO FORM AND LEGAL EFFECT:

Jeffrey Minnery
District Counsel

By: _____
District Legal Counsel

Dated: _____